

9.8

THE LUD OF RICHER
7:00 pm Wednesday, December 7, 2016

AGENDA

Call to order and Invocation

- 1. Adoption of Agenda
- 2. Adoption of LUD Minutes
 - 1. November 2, 2016
 - 2. Matters arising from minutes
- 3. Financial Reports
 - 1. To November 30, 2016
- 4. Accounts Payables & Indemnities
 - 1. To November 30, 2016
 - 2. Additional bills for approval
- 5. Delegations
 - 7:15 pm Gerald Kochie RE: LUD Animal Control Matters ***Addition
- 6. Unfinished Business:
 - 1. 2017 Paving
 - 2. 2016 Christmas Contest
- 7. New Business:
 - 1. Building Permits – TBA if applicable
 - 2. 2016 Procedure’s Resolution
 - 3. 2017 Interim Operating Budget
 - 4. Barricades ***Addition
- 8. Committee Member Comments
- 9. Correspondence:
 - 1. RM of Ste. Anne – Minutes of October 26 & November 9, 2016
 - 2. RM of Ste. Anne – Resolution #556-16 regarding Nov.2/16 LUD matters
 - 3. RM of Ste. Anne - Decision following public Hearing regarding
 - i. LUD Garbage Collection By-Law #09-16
 - ii. Variation Order #21-16 for a Rail Car Storage Container
- 10. Notice of Motion
- 11. In Camera
 - 1. ****
- 12. Adjournment

LUD Res# 02-17 - Minutes as amended
RM Res# 619-16 - Minutes as amended
L.D. Res #147-16 - Res. 1

DELIVERED DEC 14 2016

THE LUD OF RICHER

December 7, 2016

Minutes of the regular meeting of the Local Urban District (LUD) of Richer held at the LUD Hall in the LUD of Richer on December 7, 2016.

Chairman Roger Godard called the meeting to order at 7:10 pm with the following Committee members present: John Lenton and Brent Wery. Paul Saindon, Ward 3 Councillor for the RM of Ste. Anne and recording secretary Nadine Vielfaure, ACAO for the RM of Ste. Anne, were also present.

ADOPTION OF AGENDA

147-16 Wery – Lenton

BE IT RESOLVED that the agenda for the regular LUD meeting of December 7, 2016 be adopted as presented and amended.

Carried.

DELEGATION

7:15 – Gerald Kochie, RM of Ste. Anne Animal Control Officer, attended the meeting in order to discuss and request further assistance regarding an animal control matter in the LUD of Richer. The matter is being referred to the RM of Ste. Anne Council for further action.

ADOPTION OF MINUTES

148-16 Wery – Saindon

BE IT RESOLVED that the minutes of the regular LUD meeting held on November 2, 2016 be adopted as presented.

Carried.

FINANCIAL REPORT

149-16 Wery – Lenton

BE IT RESOLVED that the LUD Financial Statement for the period ending November 30, 2016 be hereby adopted as presented.

Carried.

ACCOUNTS PAYABLE

150-16 Wery – Lenton

BE IT RESOLVED that Council be requested to approve the payments included in the November 2016 Invoice Summary, in the amount of \$4,244.98;

BE IT FURTHER RESOLVED that Council be requested to approve the payment of the following additional 2016 invoices:

	Vendor	Description	Invoice #	\$ (no GST)
1	Richer Community Club	2017 Richer Community Calendar Ad	2017 Calendar Ad	\$100.00
2	RGD	Nov.23/16 – Snow	54 – 2hrs	\$100.00
3	Lucette Proteau	Nov.16 – Hall Cleaning	5 hrs	\$100.00
4	Henry Proteau	Branches & Xmas Lights	12 hrs	\$240.00

Carried.

Recycling Shed Garbage Pick-up**151-16 Godard – Saindon**

BE IT RESOLVED that quotations be obtained for 2017 garbage removal services to be provided at the LUD Recycling Shed with this service to be provided within 48 hours of the scheduled Recycling Pick-Up.

Carried.

At 8:00 pm Committee member John Lenton declared an interest in the following matter and left the LUD Hall during the discussion and voting on Resolution #152-16

152-16 Saindon – Godard

BE IT RESOLVED that Council be requested to refund John Lenton \$45.00 for a Remembrance Day Wreath.

Carried.

Committee member John Lenton returned to the meeting at 8:01 pm.

UNFINISHED BUSINESS**2017 Paving**

The LUD of Richer Committee is considering paving and repairing some streets in 2017. At the August 3, 2016 LUD of Richer Committee meeting, the following was decided:

- That Therrien Drive and the Hwy #1 Service Road (from Godard Street to PR302) be paved;
- That the paved portion of Dawson Road be extended to Road 45E; and
- That Hwy #1 service road from PR 302 to the Hotel be maintained/repared.

Chairman Roger Godard looked into the options for the type of materials to be used and provided his finding to the committee. More information will be gathered in the coming weeks.

2016 Christmas Contest

At the November 2, 2016 LUD of Richer Committee meeting Resolution #141-16 request approval of a Christmas Contest for the best decorated yard(s) in the LUD of Richer. This was approved on November 9, 2016 by RM of Ste. Anne Resolution #556-16. Advertisement will be made in the EnRicher and on the Municipal website and Facebook page. Following a brief discussion regarding budget implications, the total prize amount(s) that the LUD will be expensing on this contest will be set at \$600.00. Committee members have sought donations from local businesses to be matched by the LUD of Richer and have received contributions from several vendors.

NEW BUSINESS**Procedure's Resolution****153-16 Lenton – Godard**

WHEREAS Section 114(1) of the Municipal Act states that a LUD committee must pass a resolution to establish rules of procedure that are to be reviewed on an annual basis;

BE IT RESOLVED that the Local Urban District of Richer establishes the following rules of procedure:

1. Regular meetings of the LUD committee will be held on the first Wednesday of each month at 7:00 pm in the LUD Hall located at 136 Dawson Road E;
2. Written notice of meetings, along with the agenda and supporting documentation for the matters to be discussed, are to be provided to the committee members a minimum of twenty four (24) hours prior to the regular meeting by the recording secretary;
3. The Chairman of the LUD committee will approve a change in meeting date, time or place with notice to be given verbally to the committee members within twenty four (24) hours of the new meeting date, time or place, and place notification of the change in at least one public place in the LUD, preferably on the door to the LUD of Richer Hall;
4. Committee members are to inform the recording secretary at least forty-eight (48) hours in advance of matters that they wish to see added to the agenda;
5. Rules respecting the conduct of the committee meeting are as follows:
 - a. The matters shall be discussed in the order that they appear on the Agenda;
 - b. When speaking on a matter, committee members shall address the chair;
 - c. A member may speak to a question as long as the Chairman deems reasonable;
 - d. Any motion that is tabled shall be discussed at the next regular meeting of the Committee;
6. Rules respecting public participation and delegations at council meetings are as follows:
 - a. Delegations may contact the LUD recording secretary or the Chairman at least forty-eight (48) hours prior to the regular meeting in order to schedule a time to address the LUD committee;
 - b. Should a delegation or a member of the public fail to follow the procedure above, the LUD committee may decide at the meeting if they wish to hear the delegation or not;
 - c. A delegation shall appoint one (1) person to address the committee, and shall be allowed a maximum of fifteen (15) minutes to present their information. Should additional time be required, the committee may agree, by majority vote, to permit a longer delegation time;
 - d. All delegations are to be scheduled at the beginning of the meeting;
7. Should the Chairman be unable to chair any meeting, or any part of the meeting, the remaining committee members shall, by resolution, appoint another committee member to act as chair;
8. Committee members who declare a conflict of interest will excuse themselves from the room during all discussions and voting regarding that matter;
9. Special Meetings may be called
 - a. by the Chairman at his/her discretion or
 - b. by the Chairman within twenty-four (24) hours upon receiving written or verbal notice from two committee members; or
 - c. by the Secretary within twenty-four (24) hours upon receiving written or verbal notice from two committee members, in the case of the Chairman's absence or neglect to do so;
10. Notice of the Special Meeting will be given to all committee members in accordance with Section 2 above;
11. All meetings are open to the public, unless a resolution is passed to go in-camera;

12. In-camera meetings may be held for the following purposes:
 - a. Personnel matters;
 - b. Preliminary discussions, which if discussed in public could prejudice the committee's ability to carry out an activity or negotiation;
 - c. Unresolved legal matters;
 - d. By-Law Enforcement matters; and
 - e. Issues dealing with security of documents or property;
13. All matters discussed in-camera are to be kept confidential until the committee passes a resolution allowing the matter to be discussed publicly;
14. Committee members may ask to have the votes recorded in the minutes for any resolution passed. The request must be made prior to any vote occurring. The secretary shall record who requested the recorded vote along with how each member voted;
15. A quorum is required for and during each committee meeting, and consists of the majority of the members comprising the committee
16. A committee member has one vote each time a vote is held at a committee meeting at which the member is present.
17. As per The Municipal Act, Section 117(2), a council must not delegate to the committee of a Local Urban District or a member of the committee the power to enter into on behalf of, or administer, any contract of the municipality or to deliver any service on the municipality's behalf;
18. LUD committee may pass resolutions recommending that the council of the RM of Ste. Anne take certain actions where the LUD does not have the Municipal Act's authority to make decisions regarding, but not limited to, the following matters:
 - a. Signing contracts;
 - b. Entering into agreements;
 - c. Approving permits and subdivisions;
 - d. Approving Variance and Conditional Uses; and
 - e. Writing cheques
19. A committee member is disqualified from the committee if he or she
 - a. is absent for the full duration of three consecutive regular committee meetings unless the absences are with the leave of the committee, granted by a resolution passed at any of the three meetings, a prior meeting or the meeting following the 3rd absence;
 - b. ceases to be qualified as a voter in the LUD;
 - c. forfeits his or her seat on the committee; or
 - d. breaches the requirement of confidentiality under Section 13 of the LUD Procedures Resolution.

Carried.

2017 Interim Operating Budget**154-16 Lenton – Wery**

WHEREAS Section 163 of the Municipal Act states that Council may adopt a financial plan consisting of an estimate of operating revenue and expenditure for the following fiscal year, being 2016;

AND WHEREAS the LUD Committee finds it beneficial to establish the same;

BE IT RESOLVED that the LUD Committee approve the following provisional estimates:

LUD Legislative Indemnities	\$7,510
LUD Streets & Roads	\$1,700
LUD Snow & Ice Removal	\$4,000
LUD Street Lighting	\$4,500
LUD Garbage Collection	\$6,500
LUD Hall	\$4,000

Carried.

Barricades

Barricades were installed in 2016 on the boulevard in front of 35 Dawson Road E due to fresh grass seeding. Now that sufficient snow has fallen, these barricades are no longer purposeful and should be removed. Committee members will be making the necessary arrangements to have them removed.

COMMITTEE MEMBER COMMENTS

Chairman Roger Godard commented that vehicles parked on Dawson Road are impeding snow removal being done by Manitoba Infrastructure. The drivers of these vehicles will be requested to park elsewhere or remove their vehicles when maintenance is required on Dawson Road.

CORRESPONDENCE**155-16 Wery – Godard**

BE IT RESOLVED that the 3 correspondence items listed on the December 7, 2016 LUD Meeting agenda be received as information.

Carried.


ADJOURNMENT**156-16 Saindon – Lenton**


BE IT RESOLVED that the meeting be adjourned at 9:05 pm.

Carried.

NEXT LUD MEETING

Regular Meeting – Wednesday, January 4, 2017 at 7:00 pm


 Roger Godard
 Chairman
 LUD of Richer


 Nadine Vielfaure, CMMA
 Recording Secretary
 LUD of Richer