

RM OF STE. ANNE

BY-LAW #3-2018

BEING A BY-LAW prescribing certain matters concerning campaign expenses and contributions in connection with municipal elections.

WHEREAS Section 93.2 of The Municipal Act prescribes as follows:

By-law on expenses and contributions

93.2 A council must pass a by-law, not inconsistent with The Municipal Council Conflict of Interest Act,

- (a) prescribing the limit to campaign expenses that may be incurred by a registered candidate for head of council and by a registered candidate for councillor;*
- (b) prescribing the portion of income from a fund-raising event that is deemed to be a contribution, and the portion that is deemed to be campaign expenses;*
- (c) prescribing the manner in which registered candidates must keep records of contributions received and campaign expenses incurred by them;*
- (d) in respect of an election finance statement required to be filed under section 93.12,*
 - (i) prescribing additional information, if any, required to be included in the statement, and*
 - (ii) prescribing the date by which the statement must be filed, which must not be more than 210 days after the election;*
- (e) prescribing the date by which any further statement requested by the chief administrative office under subsection 93.12(2) must be filed, which must not be more than 60 days after the registered candidate receives the request; and*
- (f) prescribing forms for the purposes of the by-law.*

NOW THEREFORE the Council of the RM of Ste. Anne enacts as a By-Law the following:

REGISTRATION OF PROSPECTIVE CANDIDATES

- 1.1 That an individual applying to be a registered candidate under section 93.3 must complete the registration form provided by the Senior Election Official.

CAMPAIGN EXPENSE LIMIT

- 2.1 That the limit to campaign expenses that may be incurred by registered candidates shall be:

- (a) for the office of head of council - **\$2,500.00**; and
- (b) for office of councillor - **\$1,750.00**.

PORTIONING OF INCOME FROM FUND-RAISING EVENT

- 3.1 That a fund-raising event held by or on behalf of a registered candidate shall be held only during the campaign period;
- 3.2 The total revenue received and the total costs incurred for a fund-raising event shall be recorded and included in the registered candidate's Election Finance Statement;
- 3.3 The net income made at a fund-raising event shall be considered a contribution and expenses incurred in holding a fund-raising event shall be excluded from the campaign expense limitation. Net income is calculated by deducting fund-raising costs from fund-raising revenue;

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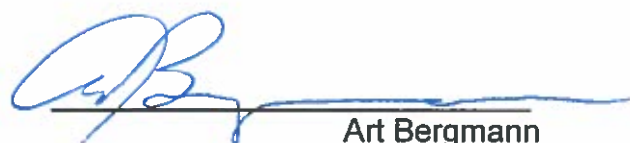
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- 3.4 Notwithstanding 3.3., a monetary contribution that is more than \$10.00 from an individual into a general collection at a fund-raising event must be considered a contribution as per section 93.6(2) of *The Municipal Act*, be recorded and reported in accordance with 93.12(1), and be excluded from the fund-raising event revenue.

ELECTION FINANCE STATEMENTS

- 4.1 The election finance statement shall be in the form set out in Schedule "A" to this by-law. Registered candidates must keep records of contributions received, campaign expenses incurred and loans obtained in a manner that facilitates the filing and reconciliation of the election finance statement;
- 4.2 Registered candidates must retain for not less than two years after the election, as per section 93.11(e), copies of receipts, bank statements, cheques and any other documents on which the election finance statement is based;
- 4.3 The date by which the election finance statement under section 93.12(1) must be filed is not more than 210 days after Election Day, in each general election or by-election;
- 4.4 A request by the Chief Administrative Officer to file a further election finance statement under section 93.12(2) must be made within 30 days of the filing of the election finance statement;
- 4.5 The date by which a further election finance statement requested by the Chief Administrative Officer under section 93.12(2) must be filed is 30 days after the request is received;
- 4.6 After a registered candidate files his or her election finance statement with the Chief Administrative Officer the statement shall be open to inspection by any person during regular office hours, and a copy shall be provided on payment of the municipality's current photocopy fee.

DONE AND PASSED by the Council of the RM of Ste. Anne, in Council duly assembled in the RM of Ste. Anne, in Manitoba, this **25th** day of **April, 2018**


Art Bergmann
Reeve


Jennifer Blatz, CMMA
Chief Administrative Officer

Read a first time this **18th** day of **April, 2018**.
Read a second time this **25th** day of **April, 2018**.
Read a third time this **25th** day of **April, 2018**.



STE. ANNE
MUNICIPALITY

Rural Municipality of Ste. Anne

Schedule 'A' to By-Law #03-2018

CANDIDATE ELECTION FINANCE STATEMENT

To be filed with the Chief Administrative Officer by May 24, 2023 (filing deadline).

Name of office (Head of council or councillor, and Ward if applicable)		
Name of candidate		
Permanent mailing address		
		Postal Code
Phone	Phone (alternate)	Fax Number
E-mail address		



STE. ANNE MUNICIPALITY

CONTRIBUTIONS IN CAMPAIGN PERIOD

Contributions \$250.00 or less \$ _____

Add: Contributions more than \$250 from single contributor \$ _____
(from Part A on following Page)

Add: Contributions from fund-raising events \$ _____
(from Part B on following Page)

Add: Other (Please specify) \$ _____

TOTAL CONTRIBUTIONS \$ _____

Anonymous Contributions turned over to SEO \$ _____

(Do not include in Total Contributions)

EXPENSES IN CAMPAIGN PERIOD

Advertising – media, posters, pamphlets, signs \$ _____

Office–furniture, equipment, insurance, rent, telephone \$ _____

Office supplies – stationary, postage \$ _____

Candidate’s personal expenses \$ _____

Meetings, social functions, rallies \$ _____

Travel \$ _____

Other (please specify): _____
_____ \$ _____

TOTAL EXPENSES \$ _____

SURPLUS/(DEFICIT) \$ _____
(TOTAL CONTRIBUTIONS LESS TOTAL EXPENSES)



PART A

CONTRIBUTIONS (INCLUDING GOODS OR SERVICES) FROM A SINGLE CONTRIBUTOR VALUED MORE THAN \$250.00

(Complete only if the total value of contributions, monetary and non-monetary, from any single contributor was more than \$250 during the campaign period).

Name	Address	Goods or Services	Amount/ Value of Goods or Services \$
PART A – TOTAL CONTRIBUTIONS			\$



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PART B

FUND-RAISING EVENT STATEMENT

(Attach a separate statement for each event held)

Event #: _____

Date: _____

Held at: _____

Type of Function: _____

Revenue

(Please Specify e.g. ticket sales, merchandise etc.):

(Exclude individual monetary contributions into a general collection of more than \$10.00. These contributions are to be reported as individual contributions.)

TOTAL REVENUE \$ _____

Costs (Please Specify e.g. hall rental, advertising, supplies etc.):

TOTAL COSTS \$ _____

PART B – TOTAL CONTRIBUTIONS (TOTAL REVENUE LESS TOTAL COSTS)	\$
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STE. ANNE
MUNICIPALITY

LOAN DETAILS

Name of financial institution: _____

Address: _____

Amount borrowed: \$ _____

Interest rate: _____ %

Terms for repayment _____

I, _____, a candidate for election as a member of council at the 2022 general election, declare:

- a) this campaign finance statement completely and accurately discloses the information required by The Municipal Act; and
- b) the requirements of The Municipal Act and the RM of Ste. Anne By-law No. 03-2018 have been met, in relation to my election campaign in the year 2022 General Election.

(SIGNATURE OF CANDIDATE)

Declared before me at the _____

in the Province of Manitoba, this _____ day of _____, 20_____.

(SIGNATURE OF WITNESS)