



STE. ANNE MUNICIPALITY

BY-LAW #2023-22

BEING a By-Law of the Rural Municipality (RM) of Ste. Anne to establish indemnities and other remuneration for Council members.

WHEREAS Section 124(2) of *The Municipal Act* states as follows:

"A council may by by-law set the types, rates and conditions of payments to be made to or on behalf of members of the council and council committees other than the committee of a local urban district,

(a) as compensation for attending to municipal business;

(b) for expenses incurred while attending to municipal business; and

(c) for any other purpose relating to municipal business that the council considers appropriate."

AND WHEREAS Section 116 of *The Municipal Act* states in part as follows:

"116(1) Subject to subsection (3), section 124 applies with necessary modifications to the committee of a local urban district and its members.

116(3) A local urban committee must not set a rate for a type of payment that is greater than the rate set for councillors for that type of payment under section 124."

AND WHEREAS the Council of the RM of Ste. Anne deems it necessary and advisable to provide for such payments and enact a by-law accordingly;

NOW THEREFORE the Council of the RM of Ste. Anne enacts as follows:

1. THAT Council members be paid a monthly indemnity as follows, which includes among others, attendance at all regular meetings, mobile phone use, home internet services, and any individual interactions with constituents:

Reeve	\$2,500.00
Deputy	\$2,300.00
Councillors	\$2,100.00

2. THAT Local Urban District (LUD) of Richer Committee Members be paid a monthly indemnity of \$500.00, which includes among others, attendance at all regular meetings, mobile phone use, home internet services, and any individual interactions with constituents.
3. THAT Council and LUD members shall be paid \$100.00 for each meeting lasting less than 4 hours, and \$200.00 for each meeting lasting over 4 hours per day, other than regular meetings and as outlined in Section 4 below.
4. THAT Council shall be paid \$50.00 for any meeting intended to be held virtually which last less than 1 hour.
5. That, in accordance with Section 11 of the Convention/Delegation Attendance and Expenses Policy #06-ADMIN,
 - i. should a meeting be held out of province, a \$100.00 indemnity shall be paid for the day travelling to, and again for the day travelling from the event; and

- ii. a \$200.00 indemnity shall be paid for travelling when the total time spent travelling and attending a meeting is greater than 4 hours;
- 6. That there be a maximum remuneration for meeting attendance and travelling of \$200.00 daily;
- 7. THAT Council and LUD members be paid a rate per kilometre in accordance with the annual Canada Revenue Agency's Automobile Allowance Rate for the Province of Manitoba;
- 8. THAT Council members be reimbursed all reasonable expenses incurred in the performance of authorized duties/services and for attendance at meetings, such as meals, parking, taxi, etc. on the following conditions:
 - i. That original detailed receipts to be submitted;
 - ii. That meals subject to reimbursement will only apply to the elected official;
 - iii. That there be a daily maximum of \$100.00 for meal allowances;
 - iv. That in lieu of original receipts, the elected official will be reimbursed in accordance with the rates established in the Canada Revenue Agency Directive on Travel - Meal Allowance Appendix B; and
 - i. That no alcoholic beverages shall be reimbursed;
- 9. THAT any indemnification, remuneration, mileage and other expenses shall not be paid until an account showing meetings attended, work/duty/service performed, mileage travelled, etc. is filed with the Municipal Office and authorized by Council;
- 10. THAT Council and Local Urban District Committee members shall be entitled to be enrolled in the Municipal Health and Dental Insurance program with the monthly premiums to be shared equally between the employee and employer;
- 11. THAT Council submit monthly indemnity reports and claims no later than the 5th of every month, or the Friday prior to the 5th, should the day fall on a Saturday, Sunday or Statutory/General Holiday. Only the basic monthly indemnity provided under Section 1 of this By-law will be paid should no claim be submitted by this deadline;
- 12. THAT Council be paid on the 15th day of every month, or the Friday prior should the day fall on a Saturday, Sunday or Statutory/General Holiday, for the prior month's indemnities.
- 13. THAT By-Law #2023-04 be repealed.

DONE AND PASSED by the Council of the RM of Ste. Anne, in Council duly assembled in the RM of Ste. Anne, in Manitoba, this 13th day of December, 2023.



 Reeve



 Chief Administrative Officer

Read a first time this 22nd day of November, 2023, by Resolution #2023-575.
 Read a second time this 13th day of December, 2023 by Resolution #2023-600.
 Read a third time this 13th day of December, 2023 , by Resolution #2023-601.