

**** ADDED TO AGENDA**

THE RURAL MUNICIPALITY OF STE. ANNE

AGENDA

March 14, 2007

1. **Call to order - 9:00 a.m.**
Adoption of Agenda.
2. **Reading & Confirming of Minutes**
Regular Meetings - February 14 and February 22, 2007
and special meetings held February 12, 2007 and March 7, 2007
3. **Matters arising from the minutes.**
4. **Committee Reports:**
Cooks Creek CD
Seine-Rat River CD
Dog Catcher
L.U.D. of Richer
Fire Budgets & Reports
Other
5. **Delegations:**
10:00 AM - Marcel Gauthier & Leon Tetreault, Friends of Prayer, re:
Richer Catholic Church
10:15 AM - Tom Scoular, Quarry Oaks, re: development plans
2:30 PM - Meagan Henke from Planning, re: Dev. Plan amendments
6. **Finance:**
 1. List of Accounts - February, 2007
 2. Approve LUD 2007 Budget & Service Plan
 3. O/S budget items - Photocopier quotes
 - ** 4. 2007 Budget update
 5. Indemnity & other accounts
7. **Reception of Petitions**
none
8. **By-laws**
 1. No. 7-2007 - Fire Guardians, changes from last year??
 2. No. 8-2007 - Revised Indemnity By-law, second reading
 3. No. 9-2007 - CAO Appointment, first & second readings
9. **Correspondence:**
 1. Minister of Intergovt Affairs re: 2005 Statistical Information
 2. MB Intergovt Affairs & Trade re: 2007 Statutory Levies
 3. Manitoba Finance re: Riparian Tax Credit
 4. Canada Food Inspection Agency re: Mad Cow Disease
 5. MTS Allstream re: News release - wireless cellular coverage
 6. Randy Gadowski re: mosquito control program
 7. Hayhurst Elias Dudek re: Insurance renewal
 8. South Eastman Health re: pandemic planning
 9. Assoc. of Man. Municipalities re: news bulletin
 10. MMAA re: day 3 of certificate course (Loni)

**** ADDED TO AGENDA**

- 2 -

'Agenda'

March 14, 2007

9. **Correspondence (continued)**

- | | |
|--------------------------------------|------------------------------------------------|
| 11. MMAA | re: GST Seminar |
| 12. SEWMA | re: minutes – Feb 19/07 (final) |
| 13. SEWMA | re: resolution to discontinue the organization |
| 14. City of Steinbach | re: composting at the Steinbach Landfill |
| 15. Sport Manitoba | re: 2007 Kidsport Application |
| 16. J. R. Cousin Consultants Ltd. | re: Feb/07 status update |
| 17. Jake Hiebert, RCMP | re: meeting re: staffing shortages |
| 18. Manitoba Agriculture | re: Animal Protection Officers needed |
| 19. RCMP | re: Feb/07 Occurrence Statistics |
| 20. Town of Ste. Anne | re: Notice of Public Hearing |
| 21. Board of Reference | re: Notice of Hearings |
| 22. Golden Bee Apiaries | re: permission to set up hives on RM property |
| 23. Lake Riviera Estates | re: road flooding and washouts at dam |
| ** 24. Assoc. of Man. Municipalities | re: Wind farms |
| ** 25. Red River Basin Commission | re: Notice of Meeting – Mar 29/07 |

10. **Unfinished Business**

1. Hanover Towing
2. Public works policy resolution
3. Pandemic Event Plan

11. **General Business**

1. Development Permits (see list)
2. Auth. attendance to MMAA Conference-Alice & Loni – Apr 22 to 25/07
3. Set date for Financial Plan Hearing – April ??/07???
- ** 4. Matters arising from supper meeting - Appoint Committee for Website
CAO's Report
Reeve's Reports
Councillors' Report

12. **Notice of Motion**

13. **In Camera**

14. **Adjournment**

THE RURAL MUNICIPALITY OF STE. ANNE

'Minutes'

March 14, 2007

The minutes of the regular meeting of the Council of The Rural Municipality of Ste. Anne held in the Council Chambers in the Town of Ste. Anne on March 14, 2007.

Reeve Art Bergmann called the meeting to order at 9:00 A.M. with the following members of council in attendance: Councillors Courcelles, Reimer, Lanouette, Brunel, Massicotte and Evans. Also in attendance was the Chief Administrative Officer, Alice De Baets.

Council opened the meeting by reciting the Lord's Prayer together.

No. 132 - ADOPTION OF AGENDA

MASSICOTTE BRUNEL

BE IT RESOLVED that the agenda for the regular meeting of March 14, 2007 be hereby adopted as revised.

Carried

READING AND CONFIRMING OF MINUTES

No. 133 - MINUTES

COURCELLES MASSICOTTE

BE IT RESOLVED that the minutes of the regular meetings held February 14 and 22, 2007 and the special meeting held February 12, 2007 be hereby adopted as circulated;

BE IT FURTHER RESOLVED that the minutes of the special budget meeting held March 7, 2007 be tabled to a special meeting to be scheduled later in the meeting.

Carried

REPORTS

No. 134 - FIRE DEPT RATES

BRUNEL LANOUETTE

BE IT RESOLVED that conditions and remuneration for members of the R.M. of Ste. Anne Richer-Giroux Volunteer Fire Department be established as follows:

1. That the Richer Fire Chief be appointed by Council and be paid a retainer of \$300.00 per month which covers duties as listed in schedule 'A' attached;
2. Deputy-Chief: If the Fire Chief is absent for a period of three days or more he shall delegate his responsibilities to a Deputy and said Deputy is to be remunerated as per Section 1 above (on a per day or week basis);
3. That Giroux Crew Chief Mike Hornan be paid a retainer of \$100.00 per month and Firefighter Lynn Plett be paid a retainer of 75.00 per month;
4. That all registered members of the department be paid \$16.00 per hour for all fires attended as reported by the Chief or Deputy-Chief in charge plus mileage at the rate of 40 cents per kilometre if using their own vehicle;
5. That each registered member of the department be paid \$20.00 for each training session and fire practice attended. No remuneration for recruits for the first 10 hours of training sessions or 5 fire practices attended, after which new fire fighters must be registered in writing immediately;
6. All registered members of the department must attend at least 50% of the fire practices and/or training sessions, and not miss more than 2 sessions in a row without a valid reason, or be subject to disqualification by resolution of council;
7. That remuneration for training and fire practices and fires attended will be paid annually or semi-annually as recommended by the Fire Chief;
8. After 5 practice sessions, on the recommendation of the Fire Chief, fire fighters' identification car markers will be issued to each registered fire fighter as well as a pager;
9. Registered members of the department and members approved for training will be covered under Workers Compensation and special risk insurance;
10. That each registered member of the department attending the Annual Manitoba Emergency Service Conference, fire training seminars or Special Training such as EMR, First Aid, CPR and Hazmat will be paid \$75.00 for each evening or \$150.00 for each day attended which includes the cost of meals and out-of-pocket expenses;
11. That each registered member of the department be paid at the rate of \$10.50 per hour for attending any in-house training including Level One previously approved by council, where a qualified instructor is required;
12. That each member of the department will be paid for mileage to and from fire calls, training sessions, fire practices and such courses approved by Council at the rate of 40 cents per kilometer provided mileage is reported on the required form;

Resolution No. 134-07 continued

13. That the Fire Chief and the Deputy-Chief be hereby authorized to attend all Eastman Mutual Aid District meetings and that the persons attending the said meeting be paid at the rate \$75.00 for each evening or \$150.00 for each day attended which includes the cost of meals and out-of-pocket expenses plus mileage at 40 cents per kilometer provided attendance is reported on the required form;
14. That each registered member of the department be reimbursed for meals to a maximum of \$12.00 each before taxes when they have been fighting a fire for more than five hours;
15. That all fire practices are to be held according to a schedule prepared annually and approved by Council with a copy of the said schedule filed at the Municipal Office;
16. That for any purpose, other than gas and oil for the fire trucks, the supplier's sales form or the invoice must be signed by the Fire Chief before payment is made;
17. That a copy of all fire call reports must be forwarded to the Municipal Office within 72 hours of the date of the fire and that the original fire reports are to be attached to the Fire Chief's monthly report and to be submitted to the municipal office no later than the first Wednesday of each month;
18. The municipality will pay the cost for medicals, tests, etc. including the actual license fee for all registered members of the department who obtain the proper class of license to drive emergency vehicles;
19. All new members of the department shall obtain the appropriate drivers license within one year of joining the department; any member who loses his driving privileges must notify the Fire Chief immediately;
20. That the Fire Chief or designated fire fighter shall be paid at the rate of \$16.00 per hour to a maximum of 2 hours, to get the fire vehicles serviced. For the purpose of fueling the Giroux Tanker, the fire fighter will be paid a maximum of one hour at \$16.00 per hour. Special provision can be made if the vehicle has to be brought to Winnipeg for repairs;
21. That the above conditions will be effective and retroactive to January 1, 2007 until changed by decision of council.

Carried

No. 135 - PREPARE BY-LAW**BRUNEL LANOUE**

BE IT RESOLVED that the Chief Administrative Officer be hereby authorized to prepare a by-law designating the Richer Catholic Church as a municipal heritage site to present to Council for first reading.

Carried

No. 136 - RICHER FIRE BUDGET**COURCELLES LANOUE**

BE IT RESOLVED that the Ram for Jaws estimated at \$6,500.00 be removed from the 2007 Richer Volunteer Fire Department proposed budget;

BE IT FURTHER RESOLVED that the combined operating and capital budget of \$62,320.00 for the Richer Volunteer Fire Department be hereby approved as revised;

BE IT FURTHER RESOLVED that all invoices presented for payment must be authorized and signed by the Richer Fire Chief.

Carried

No. 137 - FIRE REPORTS**COURCELLES LANOUE**

BE IT RESOLVED that the fire reports for the month of January and February, 2007 be hereby accepted as submitted by Richer Fire Chief Wilfried Kropp and Giroux Crew Chief Mike Horan;

Carried

DELEGATIONS

- 10:00AM Marcel Gauthier, spokesperson for a large delegation representing the Friends of Prayer attended and requested that the municipality pass a by-law designating the Richer Catholic Church as a municipal heritage site.
- 10:15AM Tom Scoular, from Ventura Land Company attended on behalf of the owners of the Links at Quarry Oaks to request that the municipality make provision in their Development Plan and Zoning By-law which would allow a condominium style residential development on the Golf Course property.
- 2:30 PM Bill Sawka and Meagan Henke from Community Planning Services attended to review the changes Council had requested at the February 12, 2007 meeting and to discuss any final changes before taking the draft Development Plan to a Public Information meeting.

FINANCE:**No. 138 - LIST OF ACCOUNTS****COURCELLES MASSICOTTE**

BE IT RESOLVED that the authorization for disbursements made during the month of February, 2007, totalling \$102,174.83 being cheques numbered 010475 to 010556, both inclusive, as shown on a list presented to council be hereby confirmed.

Carried**No. 139 - LUD OF RICHER BUDGET****COURCELLES LANOUETTE**

BE IT RESOLVED that the L.U.D. of Richer Service Plan and Annual Budget for 2007 be approved as submitted and that it be included in the municipality's 2007 Financial Plan.

Carried**No. 140 - PHOTOCOPIER****COURCELLES MASSICOTTE**

BE IT RESOLVED that the CAO is hereby authorized to purchase a Certified Reconditioned Canon Image RUNNER 5000 Digital System from Ikon Office Solutions as per quote submitted attached as Schedule 'B'.

Carried**No. 141 - ADJOURN****COURCELLES MASSICOTTE**

BE IT RESOLVED that we adjourn this meeting until 1:00 PM.

Carried

Council reconvened at 1:05 PM with all members of council in attendance except Councillor Lanouette.

No. 142 - 2007 BUDGET**COURCELLES MASSICOTTE**

BE IT RESOLVED that the 2007 working budget be tabled until further notice.

Carried

Councillor Lanouette attended at 1:30 PM.

No. 143 - ACCOUNTS**COURCELLES EVANS**

BE IT RESOLVED that the indemnities and other accounts presented to council be hereby approved and that payment thereof is hereby authorized.

Carried**BY-LAWS:****No. 144 - BY-LAW 9-2007****COURCELLES REIMER**

BE IT RESOLVED that By-law No. 9-2007 to appoint a new Chief Administrative Officer for the R.M. of Ste. Anne be given first reading.

Carried**No. 145 - BY-LAW 9-2007****EVANS COURCELLES**

BE IT RESOLVED that By-law No. 9-2007 be given second reading.

Carried**CORRESPONDENCE:**

No. 1 to 5, 7, 9, 12, 15 to 21, 25 - received as information.

No. 6, 8, 10, 11, 13, 14, 22, 23, 24 - resolutions #146 to #154

No. 146 - WEST NILE VIRUS**EVANS REIMER**

BE IT RESOLVED that we accept the proposal submitted by Randy Gadawski for the management of West Nile Virus under Manitoba Health's mosquito control program at a cost of \$6,000.00;

BE IT FURTHER RESOLVED that the office staff be instructed to complete and submit the Provincial cost share funding application for the West Nile Virus Program whenever the form becomes available.

Carried

No. 147 - AUTHORIZE ATTENDANCE**COURCELLES BRUNEL**

BE IT RESOLVED that Reeve Bergmann is hereby authorized to attend South Eastman Health's pandemic planning session to be held in Steinbach on April 16, 2007 and that he be paid in accordance with By-law No. 1-2007.

CarriedNo. 148 - AUTHORIZE ATTENDANCE**BRUNEL MASSICOTTE**

BE IT RESOLVED that Assistant CAO Loni Eskildsen is hereby authorized to attend Day 3 of a Performance Management Certificate Course to be held in Winnipeg on May 25, 2007, and that she be reimbursed for out-of-pocket expenses;

BE IT FURTHER RESOLVED that the advance registration fee of \$199.00 is hereby authorized to be paid.

CarriedNo. 149 - AUTHORIZE ATTENDANCE**COURCELLES BRUNEL**

BE IT RESOLVED that Assistant CAO Loni Eskildsen is hereby authorized to attend a Municipal Authority GST Education Session put on by the Canada Revenue Agency if a session is held in the area and that if she attends such a session, she be reimbursed for out-of-pocket expenses.

CarriedNo. 150 - SEWMA**MASSICOTTE REIMER**

WHEREAS Reeve William Danylchuk, Chairman of Southeast Water Management Association advised that at their February 19, 2007 meeting they decided to discontinue with the organization;

BE IT RESOLVED that the R.M. of Ste. Anne supports the dissolution of Southeast Water Management Association.

CarriedNo. 151 - COMPOSTING**EVANS COURCELLES**

WHEREAS in a letter dated March 2, 2007, Jack Kehler, City of Steinbach Manager inquired whether the R.M. of Ste. Anne would be prepared to contribute financially if a composting facility were to be located at the Steinbach Landfill;

BE IT RESOLVED that Jack Kehler, City Manager with the City of Steinbach be advised that if the City of Steinbach is prepared to take the initiative to establish a composting facility at the Steinbach Landfill, the R.M. of Ste. Anne would be prepared to consider a proportional sharing of costs.

CarriedNo. 152 - GOLDEN BEE APIARIES**COURCELLES REIMER**

WHEREAS in a letter dated February 24, 2007, Victor Reimer from Golden Bee Apiaries has requested permission to set up their beehives on the R.M. of Ste. Anne gravel pit property located on SE 9-7-7E from March 15, 2007 to November 15, 2007;

BE IT RESOLVED that permission is granted to Victor Reimer to set up beehives on the municipal gravel pit property located on SE 9-7-7E from March 15, 2007 to November 15, 2007 on condition that they make sure that the gate is closed and locked at all times.

CarriedNo. 153 - LAKE RIVIERA**EVANS REIMER**

WHEREAS in a letter dated March 5, 2007, Ernest Wehrle, Secretary-Treasurer for Lake Riviera Estates regarding recurring road flooding and washouts at the dam;

BE IT RESOLVED that a copy of this letter be forwarded to Robert Dowhan, municipal solicitor, asking him to respond on our behalf indicating that it is the opinion of Council that this is private property and the municipality accepts no responsibility and acknowledges no willingness to participate in the maintenance and upkeep of the Lake Riviera Estates property.

Carried

No. 154 - AUTHORIZE ATTENDANCE**COURCELLES REIMER**

BE IT RESOLVED that councillor Evans is hereby authorized to attend a session on wind farms to be held in Winkler on March 22, 2007 and that he be paid in accordance with By-law No. 1-2007.

CarriedUNFINISHED BUSINESSNo. 155 - HANOVER TOWING**COURCELLES LANOUETTE**

WHEREAS Hanover Towing have submitted copies of the detailed accounting of the disposal of the derelict vehicles removed from River Lot 72, Plan 3626 as requested by the municipality in February; AND WHEREAS according to the information submitted, there is still one vehicle that has not been disposed of;

BE IT RESOLVED that \$500.00 be held back until all vehicles have been disposed of and that the balance of the account in the amount of \$4,410.00 is hereby authorized to be paid.

CarriedDEVELOPMENT PERMITS:No. 156 - APPLICATION #09-07**LANOUETTE BRUNEL**

BE IT RESOLVED that Development Permit Application No. 09-07 made by Marc C. Ross for the construction of a 34' x 40' two-storey house with full basement and a 34' x 12' covered deck on Part SW 33-8-7E be hereby approved subject to the requirements of Building Permit No. 06-2007 Plan Review.

CarriedNo. 157 - APPLICATION #10-07**COURCELLES MASSICOTTE**

BE IT RESOLVED that Development Permit Application No. 10-07 made by Marc De Klein on behalf of Lacteria Holsteins Ltd. for the construction of a 40' x 60' heated farm work shop on Part NW 7-7-8E be hereby approved subject to the conditions established by resolution number 221-98.

CarriedNo. 158 - APPLICATION #11-07**EVANS REIMER**

BE IT RESOLVED that Development Permit Application No. 11-07 made by Dowalt Custom Homes for the construction of a 44' x 38' 1 1/2 storey home on a foundation, a 32' x 24' attached garage and two covered decks on Lot 2, Plan 43733 in Part SW 34-8-7E owned by Shawn Mackid and Charmaine Puhach be hereby approved subject to the requirements of Building Permit No. 07-2007 Plan Review.

CarriedGENERAL BUSINESS:No. 159 - SPECIAL MEETING**COURCELLES MASSICOTTE**

BE IT RESOLVED that a special meeting be held on March 19, 2007 at 7:00 PM to deal with today's outstanding agenda items and to consider the minutes of the special budget meeting held March 7, 2007.

Carried

Councillor Renald Courcelles gave written notice of motion that at the next regular council meeting he would introduce a motion to rescind Resolution No. 545-06.

ADJOURNMENTNo.160 - ADJOURN**EVANS MASSICOTTE**

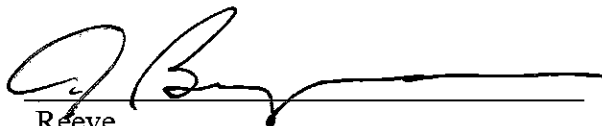
BE IT RESOLVED that we adjourn to meet in special session on March 19, 2007 at 7:00PM and in regular session on March 21, 2007 at 7:30 P.M.

Carried

Adjourn - 5:15 P.M.



Chief Administrative Officer



Reeve

SCHEDULEThis is Schedule 'A' to Resolution No. 134-2007**Referred to as the Fire Department conditions and remuneration resolution**


Duties of the Fire Chief covered under the monthly retainer will include but are not limited to the following:

- filling out fire reports and month end reports
- monthly reports must be submitted to the municipal office **no later than the first Wednesday of the month;**
- organizing, overseeing and documenting of all training;
- provide training documents to the municipal office;
- fueling and washing of all fire vehicles;
- ensure that the pumper is always full of water;
- ensure that all fire vehicles have a current safety;
- make sure that the fire hall is always clean;
- overseeing purchases and making sure to stay within the budget;
- inform Council of all new protocols and regulations in a timely fashion;
- ensure that all equipment is up to date and not expired;
- stay in contact with the Office of The Fire Commissioner;
- be responsible for scheduling firefighters for long weekends and other times when there is a chance of people being away;
- promotion of the fire department including Fire Prevention Week events;
- coordinate the hiring of new firefighters;
- ensure that the Richer Fire Department is represented at all Eastman Mutual Aid meetings;

The only remuneration other than the monthly retainer fee is the rate paid for attending practices, fires, training seminars and conferences as provided for in the resolution.



Chief Administrative Officer



Reeve