

THE RURAL MUNICIPALITY OF STE. ANNE

Council Meeting

Wednesday, March 14, 2012 @ 9:00 am

AGENDA

*** Additions

1. CALL TO ORDER

2. AGENDA

3. MINUTES

February 22, 2012

4. FINANCES

*** 4.1. Cheque Listing

4.2. Financial Statements

5. HEARINGS

6. DELEGATIONS

7. CONSENT AGENDA

7.1. AMM

RE: Municipal Excellence Awards

7.2. EMTA

RE: Call for Nominations to Board

7.3. Culture, Heritage & Tourism

RE: Heritage Grants – Focus Groups

7.4. AMM

RE: February News Bulletin

7.5. Imperial Enchanted Kingdom

RE: MB CLPA Decision

7.6. RRBC

RE: Request for funding

7.7. AMM

RE: YMCA Women of Distinction Seminar

7.8. MIT

RE: CoCoRaHS Participation Request

7.9. EJHS Corporation

RE: 2012-2013 revised Budget/ Website update

7.10. Unger Excavating Inc.

RE: Annual BBQ Invitation

7.11. AMM-Western Financial Group

RE: February Newsletter

7.12. Eastman Mutual Aid

RE: Membership Dues

7.13. AMM

RE: Governance Success Workshop

7.14. STBCH Community Planning

RE: S/D#4175-2008-4764 decision

7.15. Animal Control Officer

RE: February Report

7.16. MB Hydro

RE: February News Release

7.17. Statistics Canada

RE: March News Bulletin

7.18. Agriculture in the Classroom

RE: Thank you for Contribution

7.19. MIT

RE: Hwy Traffic Board Permit

7.20. Mennonite Heritage Village

RE: Grant Request

7.21. The Reh-Fit Centre

RE: Healthy Living Awards Nominations

7.22. SRRCD

RE: January Minutes x 2

7.23. LUD of Richer

RE: March Draft Minutes

7.24. Eastman Recycling Services

RE: February Invoice

7.25. MIT

RE: Traffic Board Hearing

7.26. Town of Altona

RE: Intermunicipal Curling Event

7.27. MMAA

RE: Flood Conference & Snow Conference

7.28. MGRA

RE: AGM Agenda

8. UNFINISHED BUSINESS

8.1. 4907125 MB Ltd

RE: S/D#11-5424; RL69

*** 8.2. Lisa Nault

RE: CU #10-11

9. NEW BUSINESS

*** 9.1. Permits

RE: Permit 7 to 11-2012

9.2. Diamond Construction

RE: Proposed Gravel Pit – NE 17-7-7E

9.3. Western Financial Group

RE: 2012-2013 Municipal Insurance Program

9.4. RFD

RE: February Reports

9.5. AMM

RE: 2012 MOS & Trade Show Registration

9.6. MB Hydro

RE: SW 5-7-7E Street Light Additions

9.7. MMAA

RE: 2012 Annual Conference & Membership

9.8. Integrity Design

RE: RM Office Bldg Inspection Report

9.9. J. & L. Main

RE: S/D F#4175-2012-5444

9.10. LUD of Richer

RE: LUD Comm Members Indemnity

*** 9.11. MIT/AMM

RE: 2012 Spring Road Restr.

10. BY-LAWS

11. PUBLIC WORKS – CHAIR REPORT

12. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

14.1.

14.2

*** 14.3

*** 14.4

15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

March 14, 2012

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held in the Council Chambers in the Town of Ste. Anne on March 14, 2012.

Reeve Art Bergmann called the meeting to order at 9:05 am with the following members of council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, and Laurie Evans. Also present was the ACAO, Nadine Vielfaure and CAO, Loni Eskildsen.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

92-12 Massicotte – Saindon

BE IT RESOLVED that the agenda for the regular meeting of March 14, 2012, be accepted as circulated and corrected.

Carried.

MINUTES

93-12 Evans – Saindon

BE IT RESOLVED that the minutes of the meeting held February 22, 2012, be adopted as circulated and amended.

Carried.

FINANCE

Reeve's Author. Att.

94-12 Courcelles – Reimer

BE IT RESOLVED that the Reeve be hereby authorized to represent the Municipality at the Reeve and Mayor meetings held approximately 4 (four) times per year;

BE IT FURTHER RESOLVED that this authorization is valid until the end of Reeve's current term in office;

BE IT FURTHER RESOLVED that all out-of-pocket expenses are reimbursed with copy of receipts as per Indemnity By-Law.

Carried.

Cheque Listing

95-12 Courcelles – Reimer

BE IT RESOLVED that the following cheques numbered 20120168 - 20120246 (inclusive) in the amount of \$102,823.65 be approved for payment.

Carried.

Financial Reports

96-12 Saindon – Massicotte

BE IT RESOLVED that the 2011 Year End pre-audited Financial Statements, dated December 31, 2011, be approved and adopted as presented to council.

Carried.

97-12 Saindon – Reimer

BE IT RESOLVED that the Financial Statements for the period ending February 29, 2012 be hereby approved and adopted as presented to council.

Carried.

DELEGATION(s) – none

CONSENT AGENDA

98-12 Courcelles – Brunel

BE IT RESOLVED that the consent agenda consisting of 28 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

S/D F# 4175-2011-5424 (4907125 MB Ltd.)**99-12 Evans – Courcelles**

BE IT RESOLVED that council approves the proposed subdivision, identified by File #4175-2011-5424 located at Pt RL 69 – Parish of Ste. Anne, on the following conditions:

- a) That the applicant obtain a Plan of Subdivision and Building Location Certificate, prepared by a Manitoba Land Surveyor, illustrating all buildings and/or structures, and on-site wastewater management systems on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations as a result of the Building Location Certificate;
- c) That the proposed driveway access to the flag shaped residual lot be increased to a minimum of 66 feet;
- d) That irregular shaped lots, including flag shaped lots, are exempt from site width requirements; and
- e) That a contribution of \$750.00 per newly created parcels be paid to the Municipality for municipal purposes.

Carried.

CU #10-11**100-12 Saindon – Courcelles**

WHEREAS Conditional Use Order #10-11 was placed in abeyance, as per Resolution No. 28-12;

AND WHEREAS an application to subdivide has been received from the Steinbach Planning Branch;

BE IT RESOLVED that CU #10-11 to allow a previously occupied Mobile Home by the owner, to be moved onto land identified as Lot 9, Plan 16855 in Pt. SW 28-8-8E, in an area zoned Rural Residential 5 "RR5" be approved, on the following conditions:

- a) That the applicant is to obtain the necessary permit to relocate the mobile home from one parcel of land to another, in the RM of Ste. Anne;
- b) That the applicant follow all provincial regulations regarding the relocation of the existing mobile home;
- c) That the CU #10-11 is valid for one year from the date of issuance and dependent on the approval and completion of the subdivision process identified by Subdivision File #4175-2012-5444;
- d) That failure to comply with the above conditions and timeframe will void the CU #10-11 order approved by council.

Carried

NEW BUSINESS

Permit #7-12**101-12 Saindon – Massicotte**

BE IT RESOLVED that the 2012 Building Permit #7-2012 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review and the following Condition:

- a) That the basement be located no deeper than 36" below grade;
- b) That the RM of Ste. Anne is not responsible for any damages caused by flooding.

Carried.

Permit #9-12**102-12 Courcelles – Reimer**

BE IT RESOLVED that the 2012 Building Permit #9-2012 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review and the following Condition:

- a) That the basement footing be located no deeper than 40" below grade;
- b) That the RM of Ste. Anne is not responsible for any damages caused by flooding.

Carried.

Permit #8 and #10-12**103-12 Massicotte - Courcelles**

BE IT RESOLVED that the 2012 Building Permit #'s 8 and 10-2012 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review.

Carried.

BP#11-12 (Nault: Mobile)**104-12 Saindon – Reimer**

BE IT RESOLVED that the 2012 Building Permit #11-2012 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review and the following conditions:

- a) Must comply with all conditions imposed under Conditional Use Permit #10-11;
- b) Must comply with all conditions imposed under Subdivision File #4175-2012-5444.

Carried.

Prop. Gravel Pit**105-12 Reimer – Saindon**

WHEREAS Diamond Construction wishes to develop a Gravel Pit operation in Pt. NE 17-7-7E, in an area zoned "A" Agriculture;

BE IT RESOLVED that Diamond Construction be instructed to contact the municipal office for the requirements in applying for a Conditional Use Permit.

Carried.

Mun. Insurance Program**106-12 Brunel – Courcelles**

BE IT RESOLVED that the CAO be authorized to adjust the coverage amounts as discussed and sign the municipal insurance renewal documents.

Carried.

RFD Reports**107-12 Brunel – Reimer**

BE IT RESOLVED that the Richer Volunteer Fire Department fire call reports for the month of February 2012 be accepted as presented;

BE IT FURTHER RESOLVED that the February 2012 Richer Fire Chief's Report be accepted as presented.

Carried.

2012 MOS & Trade Show**108-12 Brunel – Massicotte**

WHEREAS the 2012 Municipal Officials Seminar and MTCML Trade Show will be held on April 11 and 12, 2012 in Brandon at the Keystone Centre;

BE IT RESOLVED that all the council members be authorized to attend, and that all out-of-pocket expenses be reimbursed with a copy of the receipts as per Indemnity By-Law and Agreement;

BE IT FURTHER RESOLVED that the CAO be authorized to make the early-bird registration, accommodation arrangements and payments.

Carried.

SW 5-7-7E Str Lighting - Tabled

MMAA Reg./Conf**109-12 Saindon - Evans**

BE IT RESOLVED that the CAO & Assistant CAO be authorized to attend the 81st Annual MMAA Conference to be held from April 22 to 25, 2012 at the Victoria Inn, in Winnipeg;

BE IT FURTHER RESOLVED that all out of pocket expenses be reimbursed with a copy of receipts as per Agreement;

BE IT FURTHER RESOLVED that Council authorize the payment of the CAO & Assistant CAO's 2012 MMAA Membership fees.

Carried.

Integrity Design (RM Office Inspection Report) – Received as Information.

S/D F# 4175-2012-5444 (Main)**110-12 Saindon – Courcelles**

WHEREAS the municipality has received the completed application for approval of Subdivision File #4175-2012-5444, dated February 28, 2012, creating an additional 1 (one) 4 acre Hobby Farm lot in SW 28-8-8E, in an area zoned "NE" - Natural Environment Zone;

BE IT RESOLVED that administration be instructed to conduct the mail-out as required by Resolution No. 263-08.

Carried.

LUD Indem. – Received as Information.

MIT – 2012 Spring Road Restrictions – Received as Information.

COMMITTEE REPORTS

Chairman of the Transportation Committee gave council an update on the following:

- Pavement cracks on Paradise Rd may need to be addresses later this spring.
- Water is running well in ditches.
- Terms of reference for safety issues
- Purchase of a new Grader this year – wait to see what is on the market at the Annual Trade Show.

The Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee gave council an update on the following:

- Sick Leave agreement for long term employees
- Full Time Grader Operator Agreement

Accum Sick Time**111-12 Evans – Reimer**

BE IT RESOVLED that the “Permanent Addendum to Employee #1 and #3 Employment Contracts” be hereby accepted as presented by the Personnel Committee Chair;

BE IT FURTHER RESOLVED that the “Permanent Addendum” be attached to the RM of Ste. Anne Non-Union Staff Employee Benefit Handbook from henceforth.

Carried.

Philip Sproule**112-12 Evans - Reimer**

WHEREAS Philip Sproule was hired as a full-time, permanent Public Works Employee, effective as of the first pay period in March 2012, by Resolution No. 71-12;

BE IT RESOLVED that the new Employment Agreement #7-2012, outlining all benefits and indemnification, as well a job description, be hereby approved, as presented by the Personnel Committee Chair;

BE IT FURTHER RESOLVED that employee Agreement #5-2012 is hereby voided.

Carried.

In Camera**113-12 Brunel – Reimer**

BE IT RESOLVED that this meeting recess to go in camera to discuss personnel and legal issues and that all matters shall remain confidential until a report is made public.

Carried.

Out of Camera**114-12 Brunel – Courcelles**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

Council recessed at 12:05 pm for lunch and reconvened at 1:05 pm.

In Camera**115-12 Brunel – Courcelles**

BE IT RESOLVED that this meeting recess to go in camera to discuss personnel and legal issues and that all matters shall remain confidential until a report is made public.

Carried.

Out of Camera**116-12 Brunel – Saindon**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

B/L Enf Report**117-12 Saindon – Evans**

BE IT RESOLVED that the detailed March 8, 2012 By-Law Enforcement Report be accepted as submitted by Steinbach Security Services Inc.;

BE IT FURTHER RESOLVED that the Protective Services Committee Chair be authorized to provide council’s instructions to the By-Law Enforcement Officer based on the report.

Carried.

Staff Cell Phone charges**118-12 Brunel – Massicotte**

BE IT RESOLVED that the Municipality will pay for basic cell phone plans, currently in place, for all Public Work Employees, however any additional charges are to be paid by the employee.

Carried.

Hwy #12 Drainage Proj.**119-12 Massicotte – Evans**

WHEREAS the RM of Ste. Anne has identified a drainage problem with water coming from the east side of PTH #12, crossing into the Greenland area, and then to the Provincial Youville Drain and Seine River Diversion;

AND WHEREAS the Municipality has proposed a solution where this water would be directed along the northbound land of PTH #12 for approximately 2 (two) kilometres, and then into the Seine River Diversion;

BE IT RESOLVED that Manitoba Infrastructure and Transportation (MIT) be requested to cost share this project with the Municipality at 50%, up to a maximum of \$75,000.00.

Carried.

Councillor Courcelles left at 2:40 pm.

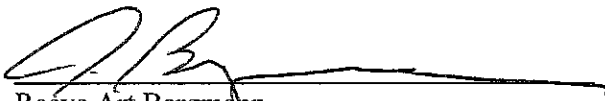
ADJOURNMENT**120-12 Brunel – Saindon**

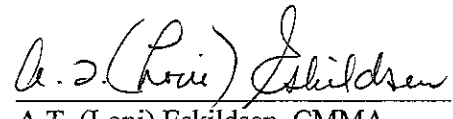
BE IT RESOLVED that the regular meeting be adjourned at 2:45 pm.

Carried.

NEXT MEETING

Evening Council Meeting: March 28, 2012 at 6:30 pm.
Day Council Meeting: April 10, 2012 at 9:00 am.
Evening Council Meeting: April 26, 2012 at 6:30 pm.


Reeve Art Bergmann
Reeve
RM of Ste. Anne


A.T. (Loni) Eskildsen, CMMA
CAO
RM of Ste. Anne