

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

May 9, 2012

4. FINANCES

4.1 Cheque Listing

5. HEARING(s) - none

6. DELEGATION(s)

6:40 PM – M. Dube

RE: New Residence Road Access

7. CONSENT AGENDA

7.1 RCMP

RE: Periodic Survey

7.2 SRSD

RE: Community Use of Schools Summary

7.3 CDC-Sainte-Anne

RE: 2012 Canada Day Volunteer Request

7.4 AMM

RE: School Land Dedication Act Submission

7.5 AMM

RE: News Bulletin

7.6 AMM

RE: MB-Municipal Bridge Program

7.7 MB Conservation

RE: Manova Ltd – Manure Storage Approval

7.8 Stbch Assessment Services

RE: 2013 Board of Revision Schedule

7.9 RRBC

RE: North Chapter Meeting/Minutes

7.10 Fab Tech Design

RE: Recycling Bale Compactor

7.11 MPIC

RE: Fire Fighting / Rescue Costs Claims

7.12 Victoria's Quilts Canada

RE: Grand Opening Invitation

7.13 CleanFarms

RE: Miller Environmental

7.14 Gov't of Canada

RE: Summer Job Fund Approval

7.15 MWSA

RE: Proposed Resolution request

7.16 Village de/of St-Pierre-Jolys

RE: Nat. Frog Jumping Event/Invitation

7.17 MB Municipal Board

RE: Subdivision Appeal – File # 2011-5342

7.18 Diocese of Rupert's Land

RE: Proposed Resolution request

7.19 J.R. Cousin Consultants Ltd.

RE: Decommissioned Landfill Site Testing

7.20 Thompson Rivers University

RE: Research Project Participation

7.21 CEPA

RE: Pipeline Abandonment Policy/Regul.

8. UNFINISHED BUSINESS

8.1 RM of Ste. Anne

RE: Structural Engineer Report Policy

8.2 RM of Ste. Anne

RE: Permit Deposit Policy

8.3 AMM

RE: 2012 June District Resolution Deadline

8.4 C. Leonard/H. Godard-Leonard

RE: SD 4175-2011-5431 Decision

8.5 Miguel Dube

RE: Permit# 26-12

8.6 BDO Canada LLP

RE: 2011 Year End Financial Audit Report

9. NEW BUSINESS

9.1 Permits

RE: Permit #41 to #46/12

9.2 TSA

RE: Zoning B/L Amendment

9.3 Heinz Saleski

RE: Information Request

9.4 CCCD

RE: Proposed Over Budget Resolution

9.5 D & R Reimer

RE: S/D Proposal F#4175-2012-5465

9.6 S & T Penner and L & C Penner

RE: S/D Proposal F#4175-2012-5484

9.7 G & A Penner

RE: S/D Proposal F#4175-2012-5446

9.8 CDC-Sainte-Anne

RE: Canada Day Funding Request

9.9 Stbch Assessment Branch

RE: 2011/2012 S/D Add/Canc. Taxes

9.10 RM of Ste. Anne

RE: Unpaid Fine - Add to Taxes

9.11 RM of Ste. Anne

RE: Capital Budget Reclassification

9.12 Nelson River Construction

RE: 2012 Various Rd Repair Quotes

10. BY-LAWS

10.1 Centra Gas Manitoba Inc.

RE: B/L No. 2-2012 – 1st Reading

11. PUBLIC WORKS – CHAIR REPORT

12. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

14.1 ****

14.2 ****

15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

May 23, 2012

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on May 23, 2012.

Reeve Art Bergmann called the meeting to order at 6:35 pm with the following members of council in attendance: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel and Roger Massicotte. Also present were ACAO Nadine Vielfaure and CAO Loni Eskildsen.

Councillor Laurie Evans was absent.

ADOPTION OF AGENDA

235-12 Brunel – Courcelles

BE IT RESOLVED that the agenda for the regular meeting of May 23, 2012 be accepted as circulated and amended.

Carried.

MINUTES

236-12 Courcelles – Massicotte

BE IT RESOLVED that the minutes of the meeting held on May 9, 2012 be amended as follows:

Removing: Condition a) from Resolution #220-12;

BE IT FURTHER RESOLVED that the amended May 9, 2012 be approved.

Carried.

FINANCE

237-12 Courcelles – Reimer

BE IT RESOLVED that the following cheques, numbered 20120394 – 20120441 (inclusive) in the amount of \$79,576.90, be approved for payment.

Carried.

DELEGATION(s)

6:40 pm Miguel Dube made a presentation to Council regarding building of a new home on property serviced by an undeveloped road allowance.

Permit #26-12

238-12 Courcelles – Saindon

BE IT RESOLVED that Permit No's 26-12 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations and requirements.

Carried.

CONSENT AGENDA

Victoria's Quilts

239-12 Brunel – Courcelles

BE IT RESOLVED that the RM of Ste. Anne pay a grant in the amount of \$250.00 to the Victoria's Quilts Canada/Steinbach Branch.

Carried.

240-12 Reimer – Massicotte

BE IT RESOLVED that the consent agenda consisting of 21 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

Det. Struc. Eng. Policy

241-12 Brunel – Saindon

BE IT RESOLVED that the following policy be enacted for all pre-existing structures that require building permits under the authority of the current RM of Ste. Anne Building By-law prior to being lawfully allowed within the RM of Ste. Anne boundaries:

- 1) That prior to the issuance of the required permit, the building must be inspected by a qualified Structural Engineer, who is to submit a detailed, component by component, inspection report for the structure at the owner's expense, as per **Schedule 'A'** attached;
- 2) That a copy of the Structural Engineer's report must accompany the permit application, in order for the permit to be considered by council;
- 3) That upon review of this report, only buildings deemed structurally sound by a structural engineer will be considered for approval by Council;
- 4) That Council may require the following of any buildings:
 - a. Council may require remedial work to be done prior to permit approval;
 - b. Council will require the structure to be re-inspected and a copy of the re-inspection report will have to be re-submitted to council for permit approval; and
 - c. Council may allow the structure into the Municipality to do the remedial work, if needed;

Res#241-12 Cont'd

- 5) That any structure(s) illegally located within the Municipality, deemed structurally un-sound, may be required to be removed from the property at the owners expense;
- 6) That all structures located in the Municipality must comply with all municipal and provincial requirements currently in place;
- 7) That this policy, approved at the May 23, 2012 council meeting, replace the existing policy, passed by Resolution #449-11.

Carried.

Bldg Permit Deposit Policy

242-12 Brunel – Reimer

WHEREAS Building Permits issued under the Municipal Building By-Law, require the applicant to obtain all applicable inspections, including the Final Building Inspection;

BE IT RESOLVED that, in an effort to encourage the satisfactory completion of all required inspections for all Building Permits, the following policy be hereby enacted:

- a) That for all Building Permits issued where inspections are required, a \$500.00 deposit be paid by applicant;
- b) That the \$500.00 deposit shall be provided to the RM of Ste. Anne at the time when the permit fees are payable;
- c) That this deposit shall be held by the RM of Ste. Anne until the Building Inspector confirms that all inspections have been completed satisfactorily;
- d) That once all requirements have been met by the applicant, the RM of Ste. Anne shall refund the \$500.00 deposit;
- e) That the Council must first approve the payment of the \$500.00 refund cheque (without interest) at the next available meeting of Council prior to this cheque being released.

BE IT FURTHER RESOLVED that this policy, approved at the May 23, 2012 council meeting, replace the existing policy, passed by Resolution #84-12.

Carried.

AMM Resolution

243-12 Saindon – Courcelles

WHEREAS municipalities are funded based on property value assessments, as established by the Provincial Department of Local Government - Assessment Services;

AND WHEREAS the perceived value for open land is greater for small acreages than large acreages of equal or similar soil quality;

BE IT RESOLVED that the assessed value for cropland of twenty (20) acres or more, of equal or similar soil quality, be assessed for tax purposes at full quarter section values.

Carried.

S/D F# 4175-2011-5431 (Godard/Leonard) - Tabled

2011 Audited Financial Statements

244-12 Courcelles – Reimer

BE IT RESOLVED that the 2011 Audited Financial Statements be tabled;

BE IT FURTHER RESOLVED that the CAO be instructed to advertise the 2011 Audited Financial Statements as per Section 194 of the Municipal Act.

Carried.

NEW BUSINESS

Permit(s)

245-12 Massicotte - Saindon

BE IT RESOLVED that Permit No's 41, 42, 44, 45 and 46-12 be hereby approved as presented to council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations and requirements.

Carried.

Permit #43-12

246-12 Courcelles – Reimer

BE IT RESOLVED that Permit #43-12 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations and requirements, on the following condition:

- a) That basements are not recommended in this area;
- b) That the foundation for the proposed structure be built no more than forty inches (40") below existing grade;
- c) That the Municipality is not responsible for any damages caused by flooding.

Carried.

TSA #Z-01-12**247-12 Courcelles – Brunel**

BE IT RESOLVED that the RM of Ste. Anne has no concerns with the proposed Town of Ste. Anne Zoning By-Law Amendment #Z-01-12.

Carried.

Info Request**248-12 Brunel – Reimer**

WHEREAS the owner of property identified by Roll #64190.000 did make a request to council, in writing, regarding the release of "grass fire" Fire Call Reports from April 2012, which destroyed buildings and trees;

BE IT RESOLVED that the information requested be released as per Section 263(2) of the Municipal Act, and as per FIPPA regulation, protecting the privacy of the Firefighters involved.

Carried.

CCCD Over budget Resolution – Received as Information

S/D F# 4175-2012-5465 (D/R Reimer)**249-12 Reimer - Massicotte**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-2012-5465 in Pt RL 1 – Plan 3625 in the Parish of Ste. Anne, to create an additional title for a property fragmented by CN Rail tracks;

BE IT RESOLVED that the completed application for approval to subdivide identified by File #4175-2012-5465, in Pt RL 1 – Plan 3625, is hereby approved, conditional upon the following:

- a) That the applicant obtains a variation on the proposed portion of the subdivision reducing the minimum site area from 80 acres to approximately 69.99 acres; and
- b) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

Carried.

S/D F# 4175-2012-5484 (Penner/Penner)**250-12 Massicotte – Courcelles**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-2012-5484 in Pt W ½ 20-8-6E, to subdivide a residential lot from farmland and consolidating the residual portion with a neighboring property;

BE IT RESOLVED that the completed application for approval to subdivide identified by File #4175-2012-5484, in Pt W ½ 20-8-6E, is hereby approved, conditional upon the following:

- a) That the applicant obtain a Plan of Subdivision and a Building Location Certificate, prepared by a Manitoba Land Surveyor, to determine that the location of all buildings and/or structures including on-site wastewater management system in relation to the proposed property line; and
- b) That the applicant obtains any necessary variations as a result of the building location certificate.

Carried.

S/D F# 4175-2012-5446 (G/A Penner): Tabled

CDC SA: Received as Information

S/D Tax Adj.**251-12 Courcelles – Saindon**

BE IT RESOLVED that council accepts the recommendation of the Steinbach Assessment Branch in documentation dated May 11, 2012, adjusting the assessed values for subdivided land and newly created lots;

BE IT FURTHER RESOLVED that the CAO is hereby authorized to prepare the necessary 2011 and 2012 Added and Cancelled Tax Notices.

Carried.

A/R to Taxes**252-12 Courcelles – Reimer**

WHEREAS a property owner identified by Roll #149500.000 was fined \$50.00 for contravening the Municipal Dog By-Law;

BE IT RESOLVED that Invoice #20120019, being outstanding for more than 90 days, be added to taxes, and be penalized at 1% for every month outstanding, starting June 1, 2012, as per the Fees and Charges By-Law No. 7-2011.

Carried.

2012 Capital Budget Amend**253-12 Brunel – Massicotte**

WHEREAS Council adopted the 2012 Financial Plan at the May 1, 2012 meeting;

AND WHEREAS a sum of \$25,000.00 was budgeted in Contribution to Capital for the 2011 Cooks Creek Conservation District (CCCD) over expenditure;

AND WHEREAS this budgeted amount should be recognized as an Environmental Development Service expenditure;

BE IT RESOLVED that the CAO be instructed to reclassify the \$25,000.00 from Contribution to Capital, to a CCCD expenditure.

Carried.

Nelson River Construction**254-12 Brunel – Saindon**

WHEREAS Nelson River Construction has provided individual quotes for miscellaneous road repair projects in the Municipality, in a letter dated May 18, 2012;

BE IT RESOLVED that the quotes for the Richer Fire Hall and the Old No.12 Road asphaltting and / or repair be accepted, with instructions to the Public Works Chair to make the necessary arrangements.

Carried.

Council recessed for five minutes.

RRC Grant Proj.**255-12 Saindon – Reimer**

WHEREAS the Richer Community Club (RCC) did ask for support of Council, for the upgrade of an existing skating rink, for use by the youth of Richer and surrounding area;

BE IT RESOLVED that the Municipality agrees to cost share the asphaltting of the Richer Skating Rink, with ^{RCC} contributing \$22,000 towards the total cost estimate of \$31,740.00, as per quote provided by Nelson River Construction in a letter dated May 18, 2012.

Carried.

BY-LAW(s)

Centra Gas By-Law 1st reading**256-12 Courcelles – Reimer**

BE IT RESOLVED that By-Law No. 3-2012, being a By-Law to enter into an Amending Agreement with Centra Gas Manitoba, be given first reading.

Carried.

COMMITTEE REPORTS

The Chair of the Public Works Committee commented on the following:

- That the Dawson Rd Project will commence as soon as material has arrived.

The Chair of the Protective Services Committee commented on the following:

- The Giroux Fire Truck Tanker has been repaired.

Members of the Personnel Committee had no comments.

O/S Beaver Inv.**257-12 Courcelles – Saindon**

BE IT RESOLVED that the Municipality pay for beavers trapped on SE 28-8-8E as per Resolution #304-11.

Carried.

Councillor Paul Saindon left the meeting for 5 minutes.

In Camera**258-12 Brunel – Courcelles**

BE IT RESOLVED that this meeting recess to go in camera to discuss personnel and legal issues and that all matters shall remain confidential until a report is made public.

Carried.

Out of Camera**259-12 Courcelles – Saindon**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

THE RURAL MUNICIPALITY OF STE. ANNE

June 7, 2012

Minutes of the special meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on June 7, 2012. Reeve Art Bergmann called the special meeting as per Procedure By-Law No. 11-2011 – Section 8. The purpose of the special meeting is to discuss the operation of a gravel pit in the RM of Ste. Anne.

Reeve Art Bergmann called the special meeting to order at 5:15 pm with the following members of council in attendance: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, and Laurie Evans. Also present was the CAO, Loni Eskildsen.

ADOPTION OF AGENDA

264-12 Courcelles - Brunel

BE IT RESOLVED that the agenda for the special meeting of June 7, 2012 be adopted as circulated;

BE IT FURTHER RESOLVED that the following item be added to the Agenda:

- a) Municipal Office Structure Press Release
- b) RM of Reynolds Road Blading

Carried.

SE 20-8-8E

265-12 Saindon - Brunel

WHEREAS a Municipal Order was issued by the Municipal By-Law Enforcement Officer on June 1, 2012 to the owner and operator of an unauthorized gravel extraction operation, located on Part 2, Plan 45852 in Pt SE 20-8-8E, regarding the violation of conditions of CU Order #03-2006, approved by Resolution #204-06;

BE IT RESOLVED that council approves the Municipal Order issued on June 1, 2012;

BE IT FURTHER RESOLVED that council also approve the amendment to the order, dated June 6, 2012, allowing the storage of gravel extraction equipment/machinery on the identified property, until the operator is able to find another location for the machinery/equipment.

Carried.

Municipal Office Structure – Press Release approved.

RM of Reynolds – Tabled to the June 13, 2012 meeting.

Adjournment

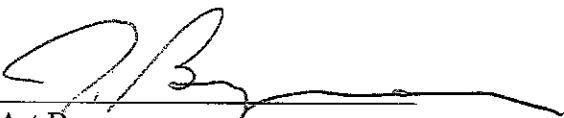
266-12 Saindon - Courcelles


BE IT RESOLVED that the meeting be adjourned at 6:05 pm.

Carried.

NEXT MEETING

Day Council Meeting; June 13, 2012 @ 9:00 am


Art Bergmann
Reeve
RM of Ste. Anne


A.T. (Loni) Eskildsen, CMMA
CAO
RM of Ste. Anne