

THE RURAL MUNICIPALITY OF STE. ANNE

March 25, 2015

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on March 25, 2015.

Reeve Art Bergmann called the meeting to order at 6:30 pm with the following members of Council present: Councillors Renald Courcelles, Jake Reimer, Kevin Lansard and Roger Massicotte. Also present was the CAO Jennifer Blatz, Acting Assistant CAO Tiana Bohemier and Administrative Assistant Colette Nault-Martens.

Councillor Paul Saindon was absent.

ADOPTION OF AGENDA

137-15 Courcelles - Reimer

BE IT RESOLVED that the agenda for the regular meeting of March 25, 2015 be accepted as circulated and amended.

Carried.

MINUTES

138-15 Courcelles - Lansard

BE IT RESOLVED that the minutes of the regular meeting, held on March 11, 2015, be adopted as circulated.

Carried.

FINANCE

Cheque Listing

139-15 Reimer - Lansard

BE IT RESOLVED that the following cheques numbered 20150296 – 20150318 (inclusive), in the amount of \$24,732.23, be approved for payment.

Carried.

AITC Grant

140-15 Reimer – Courcelles

BE IT RESOLVED that the Agriculture in the Classroom (AITC) membership fee, in the amount of \$200.00, be hereby authorized to paid on an annual basis.

Carried.

CONSENT AGENDA

141-15 Lansard - Massicotte

BE IT RESOLVED that the consent agenda consisting of 6 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

**CBCRA Recycle Everywhere Cost Shared Bins** – Tabled until the next meeting.

**MB Infrastructure and Transportation PTH 1 Proposed Service Rd. Const.** – Received as information.

**JDB Project Engineering Inc. Offer of Consulting Services** – Received as information.

**MMM Group Ltd./MIT Red River Valley Trans. Study Mtg. Cancellation** – Received as information.

Councillor Paul Saindon arrived at 6:50 pm.

NEW BUSINESS

Permit #'s 12 & 13-15

142-15 Courcelles - Massicotte

BE IT RESOLVED that Permit #'s 12 & 13-15 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review.

Carried.

**LUD of Richer Minutes****143-15 Saindon - Lansard**

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee, held on March 4, 2015, be adopted as circulated.

**Carried.**

**Roadside Mowing****144-15 Courcelles – Reimer**

WHEREAS the Municipality has received a quotation from C & R Equipment (MAN) Ltd., dated March 19, 2015, for the 2015 roadside mowing, at an hourly rate of \$74.00;

BE IT RESOLVED that the hourly rate be accepted as presented and all roadside mowing invoices are hereby authorized to be paid, as per quotation.

**Carried.**

**PDC Grant Request****145-15 Massicotte – Lansard**

WHEREAS the Municipality has received a sponsorship request, dated March 8, 2015, from Ecole Pointe-des-Chenes (PDC) for their Murder Mystery evening graduation fundraising event;

BE IT RESOLVED that the Municipality support the PDC event with a grant in the amount of \$200.00.

**Carried.**

**HEARING(s)**

Reeve Art Bergmann declared that the meeting recess to go into Hearings at 7:00 pm.

**VO#04-15 (Clefstad)**

A Public Hearing was held for Variation Order (VO) #04-15 to vary the following minimum setback & site width requirements, as per Subdivision File #4175-14-7463, on property identified as Roll #124525.000, Pt. RL 17-AN-3625, in an area zoned "A" Agriculture:

- a) Front yard setback from 125 feet to 96 feet for Proposed Lots 1 & 2 for a single-family dwelling;
- b) South side yard from 25 feet to approx. 18 feet for Proposed Lot 2 for a garage; and
- c) Site width from 300 feet to approx. 197 feet for Proposed Lot 2.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for VO #04-15 closed.

**VO#05-15 (Morin)**

A Public Hearing was held for Variation Order (VO) #05-15 to vary the following minimum bulk requirements, as per Subdivision File #4175-14-7451, on property identified as Roll #137220.000, Pt. SE ¼ 34-8-7E, in an area zoned Pt. "RM" Rural Mixed and Pt. "RR5" Rural Residential 5:

- a) Front yard setback to allow for 3 encroachments from Proposed Parcel A onto Proposed Parcel B for 1 shed and 2 storage bins;
- b) Front yard setback from 125 feet to 14 feet and 30 feet respectively for Proposed Lot A for a storage bin and shed;
- c) Site area from 5 acres to 4.5, 4.2 and 4.2 respectively for Proposed Parcels A, B and C; and
- d) Site Width from 300 feet to 98 feet for Proposed Parcel B.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for VO #05-15 closed.

**HEARING DECISION(s)****VO #04-15 (Clefstad)****146-15 Massicotte - Saindon**

WHEREAS a Public Hearing was held for Variation Order (VO) #04-15 to vary the following minimum setback & site width requirements, as per Subdivision File #4175-14-7463, on property identified as Roll #124525.000, Pt. RL 17-AN-3625, in an area zoned "A" Agriculture:

- a) Front yard setback from 125 feet to 96 feet for Proposed Lots 1 & 2 for a single-family dwelling;
- b) South side yard from 25 feet to approx. 18 feet for Proposed Lot 2 for a garage; and
- c) Site width from 300 feet to approx. 197 feet for Proposed Lot 2;

BE IT RESOLVED that VO #04-15 be hereby approved.

**Carried.**

**VO #05-15 (Morin)****147-15 Lansard - Saindon**

WHEREAS a Public Hearing was held for Variation Order (VO) #05-15 to vary the following minimum bulk requirements, as per Subdivision File #4175-14-7451, on property identified as Roll #137220.000, Pt. SE ¼ 34-8-7E, in an area zoned Pt. "RM" Rural Mixed and Pt. "RR5" Rural Residential 5:

- a) Front yard setback to allow for 3 encroachments from Proposed Parcel A onto Proposed Parcel B for 1 shed and 2 storage bins;
- b) Front yard setback from 125 feet to 14 feet and 30 feet respectively for Proposed Lot A for a storage bin and shed;
- c) Site area from 5 acres to 4.5, 4.2 and 4.2 respectively for Proposed Parcels A, B and C; and
- d) Site Width from 300 feet to 98 feet for Proposed Parcel B;

BE IT RESOLVED that VO #05-15 be hereby approved on the following conditions:

- a) That a Development Agreement be entered into with the applicant/developer, to be registered as a caveat on the title, to ensure that the encroaching structures on proposed Parcel A and B are removed if any further development is considered; and
- b) That the cost of preparation and registration of the Development Agreement is to be borne by the developer.

Carried.

**S/D F# 4175-14-7485 (Vincent)****148-15 Massicotte - Courcelles**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-14-7485, in Pt. RL 32 & 33-AN-3625, Lot 1 Plan 48975, to subdivide an approx. 5.68 acre parcel creating one additional parcel, Lot 1 being 2.81 acres and Lot 2 being 2.87 acres, in an area zoned "RM" Rural Mixed;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-14-7485, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan of Subdivision and/or a Building Location Certificate, prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and/or structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations as a result of the Plan of Subdivision and/or a Building Location Certificate;
- c) That a Development Agreement be entered into with the applicant/developer, to be registered as a caveat on the title, for flood protection of all permanent structures to the corresponding flood protection level of 250.5 (822.01 ft) G.S. of C. Datum, as per policy 4.4 in the Development Plan, and that the minimum setback distance from the river is met for all permanent structures;
- d) That the cost of preparation and registration of the Development Agreement is to be borne by the developer;
- e) That all livestock separation distances are met under Zoning By-Law #10-2010, as amended; and
- f) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

Carried.

**DELEGATION**

7:13 pm Aurele Boisvert and Guy Levesque made a presentation to Council on behalf of the Ste. Anne Food Bank, now the Accueil Kateri Centre, requesting financial support towards the organization.

Council recessed for 12 minutes at 7:40 pm.

**S/D F# 4175-14-7482 (Thiessen/Willowbend Farms)****149-15 Massicotte - Reimer**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-14-7482, in Pt. NW ¼ 10-8-6E, to subdivide approx. 13 acres held under CT #2601930, and consolidate the approx. 57 acre Residual portion with the adjacent approx. 64 acre parcel, held under CT #2642427, in an area zoned "A" Agricultural;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-14-7482, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan of Subdivision and/or a Building Location Certificate, prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and/or structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations as a result of the Plan of Subdivision and/or a Building Location Certificate;

(cont'd from Page 3)

- c) That a Development Agreement be entered into with the applicant/developer, to be registered as a caveat on the title, to ensure that the 5 acres of cultivated prime agricultural land included in the proposed lot area remains in production and to ensure that no further subdivision of the residual lot is considered;
- d) That the cost of preparation and registration of the Development Agreement is to be borne by the developer;
- e) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

Carried.

**Overton Environmental Ent. Inc. Proposed Composting Site Open Forum** – Received as information.

**2015 By-Election**

**150-15 Lansard - Massicotte**

WHEREAS Section 10(1) of The Municipal Councils and School Boards Elections Act states that “Each elected authority must appoint a Senior Election Official (SEO) and may provide for his or her remuneration”;

AND WHEREAS the position of SEO in the Municipality is currently vacant;

BE IT RESOLVED that Ernie Epp, of Way To Go Consulting Inc., be appointed as SEO for the 2015 By-Election, as per all terms and conditions outlined in the provided proposal;

BE IT FURTHER RESOLVED that the by-election be held as soon as is reasonably practical;

BE IT FURTHER RESOLVED that all costs associated with the 2015 By-Election are hereby authorized to be paid.

Carried.

**MIT Drainage Proposal at TCH Interchange** – Tabled until the next meeting.

**BY-LAW(s)**

**By-Law #12-2014 Zoning By-Law #10-2010, as amended, Amendment** – Tabled until the next meeting.

**IN CAMERA**

**151-15 Courcelles - Lansard**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, fire call reports, by-law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

**OUT OF CAMERA**

**152-15 Courcelles - Lansard**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

**B/L Enf Report**

**153-15 Courcelles - Saindon**

BE IT RESOLVED that the detailed March 19, 2015 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck;

BE IT FURTHER RESOLVED that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the by-law enforcement discussions.

Carried.

**RM Lagoon Use**

**154-15 Courcelles - Lansard**

WHEREAS the Municipality has installed a card-lock gate system on the service road leading to the Municipal lagoon and requires the collection of fees from the organizations using the lagoon for the maintenance and care of the facility;

BE IT RESOLVED that Council hereby authorizes an annual fee of \$200.00 to be charged to every septic truck registered with the Municipality to dump effluent at the lagoon;

(cont'd on Page 5)

(cont'd from Page 4)

BE IT FURTHER RESOLVED that an additional fee of \$30.00 be hereby authorized to be charged for every tank which contains effluent from a property located outside of the boundaries of the RM of Ste. Anne that is dumped in the Municipal lagoon, which the registered septic companies are obligated to report to the Municipality in their monthly waste hauler reports;

BE IT FURTHER RESOLVED that if it is determined that a septic truck has dumped effluent in the RM of Ste. Anne lagoon from properties located outside of the boundaries of the RM of Ste. Anne without reporting the same to the Municipal Office, the key card issued to the truck shall be revoked and access to the lagoon shall not be permitted until the matter is rectified;

BE IT FURTHER RESOLVED that these fees be added to the schedule of fees and charges under By-Law #07-2011.

**Carried.**

**Janitorial Contract**

**155-15 Lansard - Reimer**

WHEREAS the RM of Ste. Anne and Tina Froese have an agreement regarding the janitorial services and duties at the Municipal Office building;

BE IT RESOLVED that the Reeve and CAO be authorized to sign the agreement renewal with Tina Froese for a period of 1 year.

**Carried.**

**Food Bank Grant Request**

**156-15 Saindon - Courcelles**

WHEREAS the Municipality has received a grant request from the Accueil Kateri Centre, formally called the Ste. Anne Food Bank, for 50% of the costs to renovate their new facility, in the amount of \$6,000.00, and 50% of their operating costs on an annual basis, in the amount of \$1,800.00 per year, both costs to be re-evaluated and negotiated a later date if found to be varied considerably;

BE IT RESOLVED that the Municipality support the Accueil Kateri Centre, as described above, with a one-time grant in the amount of \$6000.00 and an annual grant in the amount of \$1,800.00, with a financial statement to be submitted to the Municipality upon availability.

**Carried.**

**COMMITTEE REPORTS**

Chairman of the Transportation Committee reported on the following:

- Meetings regarding the proposed Loewen Blvd./Townline Rd. Project have been held with the RM of La Broquerie

Chairman of the Personnel and Policy Committee had nothing to report.

**ADJOURNMENT**

**157-15 Courcelles - Lansard**

BE IT RESOLVED that the regular meeting be adjourned at 9:34 pm.

**Carried.**


**NEXT MEETING(s)**

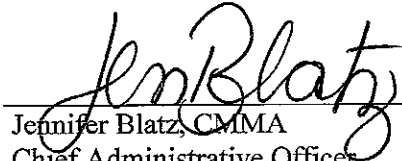
Day Council Meeting

April 8, 2015 @ 9:00 am

Evening Council Meeting

April 22, 2015 @ 6:30 pm

  
Reeve Art Bergmann  
Reeve  
RM of Ste. Anne

  
Jennifer Blatz, CMMA  
Chief Administrative Officer  
RM of Ste. Anne