

THE RURAL MUNICIPALITY OF STE. ANNE

December 9, 2015

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on December 9, 2015.

Reeve Art Bergmann called the meeting to order at 9:20 am with the following members of Council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Kevin Lansard, Roger Massicotte and Randy Eros. Also present were the CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

583-15 Saindon - Courcelles

BE IT RESOLVED that the agenda for the regular meeting of December 9, 2015 be adopted as circulated and amended.

Carried.

MINUTES

584-15 Saindon - Courcelles

BE IT RESOLVED that the minutes of the regular meeting held on November 18, 2015 be adopted as circulated.

Carried.

FINANCE

Cheque Listing

585-15 Massicotte - Eros

BE IT RESOLVED that the following cheques, numbered 20151189 – 20151283 (inclusive), in the amount of \$3,105,300.87, be approved for payment.

Carried.

Financial Reports

November 2015 Financial Statement

586-15 Lansard - Eros

BE IT RESOLVED that the Financial Statement for the period ending November 30, 2015 be hereby approved and adopted as presented.

Carried.

CONSENT AGENDA

587-15 Courcelles - Lansard

BE IT RESOLVED that the consent agenda consisting of 17 items be adopted as circulated.

Carried.

Council recessed for 9 minutes at 10:49 am.

HEARING(s)

Reeve Art Bergmann declared that the meeting recess to go into Hearings at 11:00 am.

RO #02-15 (Faucher)

A Public Hearing was held for Road Order (RO) #02-15 to create a new public road named "Faucher Road", in multi-lot Subdivision File #4175-12-5460, on property identified by Roll #85500.000, Pt. NW ¼ 14-8-7E, in an area zoned "RR" Rural Residential.

Applicant Adelard Faucher spoke in favour of his application.

No other written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions and, as there were none, declared the hearing for RO #02-15 closed.

**VO #14-15 (Rodger/Ross)**

A Public Hearing was held for Variation Order (VO) #14-15, in accordance with amended Zoning By-Law #10-2010, to vary the minimum setback requirement from a waterway from the required 200 feet from the high water mark under Part V-1.3 to approximately 70 feet for a Detached Shop and vary Part IV-7.0 and Table VI-3 to allow for a Home Industry on property identified as Pt. RL 73-AN-3626, in an area zoned "RR" Rural Residential.

Applicant Robert Rodger spoke in favour of his application.

No other written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions and, as there were none, declared the hearing for VO #14-15 closed.

**HEARING DECISION(s)****RO #02-15 (Faucher)****588-15 Lansard - Saindon**

WHEREAS a Public Hearing was held for Road Order (RO) #02-15 to create a new public road named "Faucher Road", in multi-lot Subdivision File #4175-12-5460, on property identified by Roll #85500.000, Pt. NW ¼ 14-8-7E, in an area zoned "RR" Rural Residential;

BE IT RESOLVED that RO #02-15 be hereby approved.

**Carried.**

**VO #14-15 (Rodger/Ross)****589-15 Lansard - Courcelles**

WHEREAS a Public Hearing was held for Variation Order (VO) #14-15, in accordance with amended Zoning By-Law #10-2010, to vary the minimum setback requirement from a waterway from the required 200 feet from the high water mark under Part V-1.3 to approximately 70 feet for a Detached Shop and vary Part IV-7.0 and Table VI-3 to allow for a Home Industry on property identified as Pt. RL 73-AN-3626, in an area zoned "RR" Rural Residential;

BE IT RESOLVED that VO #14-15 be hereby approved.

**Carried.**

**UNFINISHED BUSINESS**

**Stephen Walker of Steinbach Community & Regional Planning re: Secondary Plan – Tabled.**

**Municipal Snow Clearing****590-15 Courcelles - Reimer**

WHEREAS the Municipality has received 3 quotations from various contractors for 2015/2016 snow clearing at the following locations:

- a. Municipal Office parking lot and shovelling the front and side entrance sidewalks;
- b. Various smaller locations throughout the RM of Ste. Anne, as follows:
  - i. Thurston/Deerfield Drive walking path;
  - ii. Municipal Lagoon gate area; and
  - iii. Recycling shed/mailbox area on the corner of Rds. 39E and 45N;

BE IT RESOLVED that Council hereby accepts the quotations as submitted by Buck's Backhoe and Snow Blowing, in the amounts of \$1,150.00 and \$1,450.00 for a. and b. respectively as shown above, plus GST, and authorizes payment for the same.

**Carried.**

**NOTICE OF MOTION**

Councillor Lansard gave a Notice of Motion that he would like to rescind his motion on Resolution #569-15 at the next regular meeting of Council.

**Stephen Walker of Steinbach Community & Regional Planning re: Dev. Plan Amendment – Tabled.**

**TSA CN Agreement****591-15 Eros – Lansard**

WHEREAS Resolution #516-15 approved safety improvements to the railway crossing identified as Seine Road, mile 125.26, Sprague Subdivision near the Town of Ste. Anne, CN File #4710-408-125-26, and all parties agreed to upgrade the existing road crossing with the installation of flashing lights, gates and a bell with constant warning control devices through a cost-shared agreement between Transport Canada, CN Railway Company and the RM of Ste. Anne;

AND WHEREAS Resolution #516-15 also requested to the Town of Ste. Anne to enter into an agreement with the RM of Ste. Anne to share the municipal portion of both the capital and ongoing maintenance costs on a 50/50 basis, in accordance with the above-mentioned Agreement between Transport Canada, CN Railway Company and the RM of Ste. Anne;

AND WHEREAS the Municipality has received a letter from the Town of Ste. Anne, dated December 4, 2015, including Resolution #287-15 which commits a financial contribution to the CN grade crossing on Seine Road through an agreement with the RM of Ste. Anne, as follows:

- a) 50% of the capital portion of the installation to a maximum of \$15,441.50, less 50% of the funds already spent on the project equalling 50% of \$3,745.00;
- b) 50% of the annual maintenance costs in accordance with C.T.A. schedule "A" directives; and
- c) A clause allowing the Town of Ste. Anne Council to terminate the maintenance agreement upon 60 days notice being served to the RM of Ste. Anne;

BE IT RESOLVED that Council hereby authorize the Reeve and CAO to sign the CN Seine Road Agreement with the Town of Ste. Anne as described above in accordance with all of the terms and conditions of the Agreement between the CN Railway Company and the RM of Ste. Anne.

**Carried.**

**Rd. 42N & Owen Road Bridge Work****592-15 Courcelles – Eros**

WHEREAS the Municipality has received a quotation from Trottier Piling (2004) Ltd., dated December 7, 2015, for the repairs to the bridges located on Rd. 42N and Owen Road as recommended by Stantec Consulting Ltd. in the report approved by Council Resolution #506-15;

BE IT RESOLVED that Council hereby accepts the quotation as presented and authorizes all work to be done and costs to be paid as per quotation.

**Carried.**

**NEW BUSINESS****Permit #119-15****593-15 Lansard - Courcelles**

BE IT RESOLVED that Permit #119-15 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, including the conditions of the definition of "Home Industry", and subject to all municipal and provincial regulations and all of the terms and conditions of Variation Order #14-15, approving Resolution #589-15.

**Carried.**

**Permit #120-15****594-15 Lansard - Saindon**

BE IT RESOLVED that Permit #120-15 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, and subject to all of the terms and conditions of Variation Order #14-15, approving Resolution #589-15 and Development Permit #119-15, approving Resolution #593-15.

**Carried.**

**Permits****595-15 Courcelles - Massicotte**

BE IT RESOLVED that Permit #'s 123 to 125 and 127-15 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, if applicable.

**Carried.**

**Permit #126-15****596-15 Lansard - Eros**

BE IT RESOLVED that Permit #126-15 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, and subject to all of the terms and conditions of Resolution #248-14.

**Carried.**

Council recessed from 12:00 pm to 1:00 pm.

**Interim Operating Budget****597-15 Eros - Lansard**

WHEREAS Section 163 of the Municipal Act states that Council may adopt an interim operating budget to have effect only until the Council adopts the operating budget for the fiscal year and consisting of an estimate of operating revenue and expenditure for the following fiscal year 2016;

BE IT RESOLVED that Council approve the following provisional estimates:

Gen. Gov't Services	\$200,000.00
Protective Services	\$72,000.00
Transportation Services	\$450,000.00
Environmental Health	\$7,000.00
Public Health & Welfare	\$35,000.00
Economic Development	\$22,000.00
Recreation & Cultural	\$15,000.00
Fiscal Services	\$75,000.00

**Carried.**

**City of Steinbach Landfill Agmt.****598-15 Eros - Courcelles**

WHEREAS the existing Landfill Agreement with the City of Steinbach expires on December 31, 2015;

AND WHEREAS the City of Steinbach has proposed a new 3-year term Agreement for Landfill Services;

BE IT RESOLVED that the Reeve and CAO be hereby authorized to sign the City of Steinbach Landfill Agreement as submitted.

**Carried.**

**Office Comp. Support****599-15 Lansard - Courcelles**

BE IT RESOLVED that the Reeve and CAO be authorized to sign the 2016 MuniWare Computer Support Payment Agreement;

BE IT FURTHER RESOLVED that the 2016 monthly fee is hereby authorized to be paid as per Agreement.

**Carried.**

**TSA Rec. Grant****600-15 Courcelles - Reimer**

BE IT RESOLVED that the Town of Ste. Anne be given a recreation grant in the amount of \$19,000.00 as a contribution towards the operation of the Ste. Anne Sports Complex and Sports and Recreation Committee for the year 2015;

BE IT FURTHER RESOLVED that this grant is conditional on the Town of Ste. Anne charging no extra recreational fee over and above the regular registration fee to RM of Ste. Anne ratepayers for any sporting activities.

**Carried.**

**Committees****601-15 Courcelles - Lansard**

BE IT RESOLVED that Reeve Bergmann and Councillors Courcelles and Lansard be appointed to the Environmental Health Services (lagoon, garbage and recycling) Committee;

BE IT FURTHER RESOLVED that Reeve Bergmann and Councillors Saindon and Eros be appointed to the Protective Services (Fire and Emergency Preparedness) Committee.

**Carried.**

**Auth. Attend.****602-15 Saindon - Reimer**

WHEREAS the 2016 Manitoba Planning Conference will be held from May 18 to 20, 2016 in Brandon;

BE IT RESOLVED that all available Council members, the CAO and ACAO be authorized to attend and all out-of-pocket expenses to be paid as per Council Indemnity By-Law and Agreements.

**Carried.**

**LUD of Richer Minutes****603-15 Saindon - Massicotte**

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee, held on December 2, 2015, be adopted as circulated, including all financial and contractual commitments therein.

**Carried.**

**TAXervice Agreement****604-15 Eros - Saindon**

BE IT RESOLVED that the CAO be authorized to sign the 2016 TAXervice Engagement Letter, dealing with Municipal tax arrears collection and the 2016 tax sale for the reference year of 2014.

**Carried.**

**Added/Canc Taxes****605-15 Courcelles - Reimer**

WHEREAS the Steinbach Assessment Branch had presented 3 Agreements to Revise Assessments for the year 2016, affecting properties identified as Roll #'s 81400.000, 81600.000 and 88500.170, which had been appealed to the Board of Revision in accordance with Section 15.1 of The Municipal Assessment Act and do not require the issuance of supplemental tax notices as the revision only affects 2016 and forward;

AND WHEREAS the Steinbach Assessment Branch had presented 1 Agreement to Revise Assessment for the year 2014, 2015 and 2016, affecting property identified as Roll #86279.000, which will require the issuance of a cancelled tax notice for each affected year;

BE IT RESOLVED that Council accepts all of the Agreements, as described above, from the Steinbach Assessment Branch and authorizes the Municipal office staff to prepare the necessary Supplemental Tax Notice.

**Carried.**

**IN CAMERA****606-15 Courcelles - Reimer**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, fire call reports, by-law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

**Carried.**

**OUT OF CAMERA****607-15 Lansard - Reimer**

BE IT RESOLVED that this meeting reconvene into regular session.

**Carried.**

**RFD/GFD Fire Calls****608-15 Courcelles - Lansard**

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of November 2015, be accepted as presented;

BE IT FURTHER RESOLVED that the November 2015 Richer Fire Chief's Report be accepted as presented.

**Carried.**

**B/L Enf Report****609-15 Saindon - Lansard**

BE IT RESOLVED that the detailed December 3, 2015 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck;

BE IT FURTHER RESOLVED that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the by-law enforcement discussions.

**Carried.**

**B/L Enf. Officer****610-15 Courcelles - Lansard**

BE IT RESOLVED that Agreement #05-2014 with David Buck, for the provision of by-law enforcement services, be hereby renewed for a 2-year period ending December 31, 2017 under Agreement #01-2016;

BE IT FURTHER RESOLVED that the Reeve and CAO be hereby authorized to sign the renewal Agreement #01-2016, outlining all conditions of by-law enforcement services with the RM of Ste. Anne, duties, expectations and remuneration.

**Carried.**

**Xmas Hours****611-15 Lansard - Reimer**

BE IT RESOLVED that the Municipal Office be hereby closed for Christmas on December 24, December 28, and December 31, 2015 for the entire day, along with all days specified in the RM of Ste. Anne Employee Handbook.

**Carried.**

**TSA Library Grant**

**612-15 Eros - Saindon**

BE IT RESOLVED that the Town of Ste. Anne Library be given a grant in the amount of \$3,000.00 over and above the \$7,000.00 already dispersed under Resolution #450-15, as a contribution towards the operation of the facility;

BE IT FURTHER RESOLVED that a meeting between the Town of Ste. Anne Library Board of Directors and Council be arranged and held to discuss the annual library grant for 2016 and thereafter.

**Carried.**

**Strategic Planning**

**613-15 Lansard - Eros**

BE IT RESOLVED that a Strategic Planning Special Meeting be held at a date and time yet to be determined in January, 2016, to discuss long term planning for the entire RM of Ste. Anne and that all members of Council, along with the CAO and ACAO, be hereby authorized to attend and all out-of-pocket expenses to be paid as per Council Indemnity By-Law and Agreements.

**Carried.**

**COMMITTEE REPORTS**

Chairman of the Transportation Committee reported on the following:

- A few drainage projects may still be completed in 2015

Chairman of the Personnel and Policy Committee had nothing to report.

**ADJOURNMENT**

**614-15 Courcelles - Eros**


BE IT RESOLVED that the regular meeting be adjourned at 4:01 pm.


**Carried.**

**NEXT MEETING(s)**

Technical Review Committee Hearing  
 Day Council Meeting  
 Evening Council Meeting

December 10, 2015 @ 7:00 pm (Club Jovial)  
 January 13, 2016 @ 9:00 am  
 January 27, 2016 @ 6:30 pm

  
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 Reeve Art Bergmann  
 Reeve  
 RM of Ste. Anne

  
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 Jennifer Blatz, CMMA  
 Chief Administrative Officer  
 RM of Ste. Anne