

**THE RURAL MUNICIPALITY OF STE. ANNE**

**November 9, 2016**

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on November 9, 2016.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of Council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Kevin Lansard, Roger Massicotte and Randy Eros. Also present were the CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Council opened the meeting with an Invocation.

**ADOPTION OF AGENDA**

**544-16 Courcelles - Saindon**

BE IT RESOLVED that the agenda for the regular meeting of November 9, 2016 be adopted as circulated and amended.

**Carried.**

**MINUTES**

**545-16 Eros - Lansard**

BE IT RESOLVED that the minutes of the regular meeting held on October 26, 2016 be adopted as circulated.

**Carried.**

**FINANCE**

**Cheque Listing**

**546-16 Saindon - Reimer**

BE IT RESOLVED that the following cheques, numbered 20161195 to 20161260 (inclusive), in the amount of \$218,591.28, be approved for payment.

**Carried.**

**Financial Reports**

**October 2016 Financial Statement**

**547-16 Courcelles - Reimer**

BE IT RESOLVED that the Financial Statement for the period ending October 31, 2016 be hereby approved and adopted as presented.

**Carried.**

**CONSENT AGENDA**

**548-16 Lansard - Reimer**

BE IT RESOLVED that the consent agenda consisting of 9 items be adopted as circulated.

**Carried.**

**UNFINISHED BUSINESS**

**Historic Resources Branch re: Historical Sites in RM of Ste. Anne – Received as information.**

**Grade Crossing Regulations**

**549-16 Courcelles – Lansard**

WHEREAS Transport Canada has implemented new Grade Crossing regulations to provide consistent grade crossing safety standards and clearly define roles and responsibilities of railway companies and road authorities;

AND WHEREAS Transport Canada, as a result of the new Grade Crossing Regulations, requires the road authorities to share vital safety information for each railway crossing in their perspective jurisdictions;

BE IT RESOLVED that Council hereby authorizes the CAO to put out a Call for Proposals for the collection of required grade crossing data to meet the requirements of the new Transport Canada Grade Crossing regulations for each of the railway crossings under the jurisdiction of the RM of Ste. Anne, to select the most appropriate proposal and to authorize all associated costs to be paid.

**Carried.**

**Indigenous & Municipal Relations re: Subdivision File #4175-16-7739 (Hiebert) – Tabled.**

## NEW BUSINESS

**RM of Ste. Anne re: Permit Report to Council – Received as information.**

**Permit****550-16 Saindon - Eros**

BE IT RESOLVED that Permit #140-16 be hereby approved as presented to Council, subject to all of the requirements of the Plan Review.

**Carried.**

**Manitoba Crime Stoppers Association Inc. re: Per Capita Grant Request – Received as information.**

**Indigenous & Municipal Relations re: S/D File #4175-16-7745 (R&M Penner Holdings Ltd.) – Tabled.**

**S/D F#4175-16-7710 (Favreau)****551-16 Courcelles - Eros**

WHEREAS the Municipality did receive a request, as identified by File #4175-16-7710, on property identified as Pt. NE ¼ 34-7-7E, to subdivide an approx. 40 acre parcel held under CT #1328424 to create 2 additional parcels for rural residential use, Proposed Lot 1 being approx. 12.05 acres and Proposed Lot 2 being approx. 11.5 acres, leaving the Residual Parcel at approx. 15.5 acres, in an area zoned "RM" Rural Mixed;

BE IT RESOLVED that the application for approval to subdivide, identified as File #4175-16-7710, be hereby denied.

**Carried.**

Council recessed for 10 minutes at 10:00 am.

**DELEGATION(s)**

10:10 am Vern Sabeski attended the meeting on behalf of All-Net Municipal Solutions to present their All-Net Meetings products and services.

**All-Net Purchase****552-16 Lansard – Eros**

WHEREAS All-Net Municipal Solutions offers a Municipal Meeting Management Software called All-Net Meetings that allows Council and Administration to communicate and track information about Council meetings agendas and minutes, as well as policies, by-laws, projects and activities;

BE IT RESOLVED that Council hereby authorizes the purchase and implementation of All-Net Meetings, effective January 2017, and all associated costs to be paid on an annual basis.

**Carried.**

**NEW BUSINESS (cont'd)****S/D F#4175-16-7742 (R&M Penner Holdings Inc.)****553-16 Courcelles - Reimer**

WHEREAS the Municipality did receive a request, as identified by File #4175-16-7742, on property identified as Pt. SW ¼ 10-7-7E, to subdivide an approx. 80 acre parcel held under CT #2298691 to create 2 additional approx. 5 acre parcels for rural residential use, leaving the Residual Parcel at approx. 70 acres, in an area zoned "RM" Rural Mixed;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-16-7742, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations; and
- c) That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

**Carried.**

**S/D F#4175-16-7766 (Walter)****554-16 Lansard - Saindon**

WHEREAS the Municipality did receive a request, as identified by File #4175-16-7766, on property identified as Pt. SW ¼ 25-8-7E, to subdivide an approx. 80 acre parcel held under CT #2621303 to create 2 additional approx. 10 acre hobby-farm parcels, leaving the Residual Parcel at approx. 60 acres, in an area zoned "RM" Rural Mixed;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-16-7766, be hereby denied.

Carried.

**LUD of Richer Minutes****555-16 Courcelles - Saindon**

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee, held on November 2, 2016, be adopted as circulated, including all financial and contractual commitments therein.

Carried.

**LUD of Richer Matters****556-16 Courcelles - Massicotte**

WHEREAS the LUD of Richer Committee has submitted requests for numerous approvals of Council as per their following Resolutions:

- a) Resolution #138-16 requesting to authorize the payment of Godard Ent. Inc. Invoice #464695 for extension of a culvert at the intersection of Southeast Drive and PR302 and the replacement of a stop sign on Forsythe Road; and
- b) Resolution #141-16 requesting to authorize a Christmas yard decorating contest, including the payment of all associated costs for the advertising of the event and purchase of prizes, announcement of the winner to be at the January 6, 2016 LUD of Richer Committee meeting;

BE IT RESOLVED that Council hereby authorizes all works to be completed and costs to be paid as per LUD of Richer Committee Resolution #'s 138 and 141-16.

Carried.

**Auth. Attend.****557-16 Eros - Saindon**

BE IT RESOLVED that Council hereby authorizes Councillor Kevin Lansard to attend a ribbon-cutting ceremony for the new skateboard park in the Town of Ste. Anne on November 18, 2016 and all associated costs to be paid.

Carried.

**HEARING(s)****558-16 Lansard - Eros**

BE IT RESOLVED that a Public Hearing be called to order at 11:00 am for the following applications:

1. **VO #20-16 (Entreprises Louis Balcaen Inc.)**  
Variation Order (VO) #20-16 to vary the minimum front yard setback requirement from 125 feet to approx. 30 feet for four proposed grain bins and a proposed 12,000 square foot grain shed, on property identified as Pt. SW ¼ 1-7-7E, in an area zoned Pt. "A" Agriculture and Pt. "A/EP" Agriculture/Environmentally Protected.
2. **CU #15-16 (Hudrick/Pajak)**  
Conditional Use Order (CU) #15-16 to expand an existing Home Occupation, being a house cleaning business, permitted under Development Permit #133-16, to allow for employees, on property identified as Pt. NE ¼ 16-8-7E, Lot 2 Plan 17251, in an area zoned "GD" General Development.

Carried.

**Variation Order #20-16 (Entreprises Louis Balcaen Inc.)**

At 11:02 am, the Reeve called to order the Public Hearing for Variation Order (VO) #20-16 to vary the minimum front yard setback requirement from 125 feet to approx. 30 feet for four proposed grain bins and a proposed 12,000 square foot grain shed, on property identified as Pt. SW ¼ 1-7-7E, in an area zoned Pt. "A" Agriculture and Pt. "A/EP" Agriculture/Environmentally Protected.

The CAO read the notice.

1 member of the public submitted a written presentation expressing concerns to the proposal.

**Conditional Use #15-16 (Hudrick/Pajak)**

At 11:11 am, the Reeve called to order the Public Hearing for Conditional Use Order (CU) #15-16 to expand an existing Home Occupation, being a house cleaning business, permitted under Development Permit #133-16, to allow for employees, on property identified as Pt. NE ¼ 16-8-7E, Lot 2 Plan 17251, in an area zoned "GD" General Development.

The CAO read the notice.

3 members of the public made presentations expressing concerns to the proposal generally pertaining to added traffic, noise on property and possible construction of additional buildings associated with the Home Occupation.

**HEARING ADJOURNMENT****559-16 Courcelles - Lansard**

BE IT RESOLVED that this Public Hearing be adjourned at 11:24 am.

**Carried.**

**HEARING DECISION(s)**

**Variation Order #20-16 (Entreprises Louis Balcaen Inc.) – Tabled.**

**CU #15-16 (Hudrick/Pajak)****560-16 Lansard - Eros**

WHEREAS a Public Hearing was held for Conditional Use Order (CU) #15-16 to expand an existing Home Occupation, being a house cleaning business, permitted under Development Permit #133-16, to allow for employees, on property identified as Pt. NE ¼ 16-8-7E, Lot 2 Plan 17251, in an area zoned "GD" General Development;

BE IT RESOLVED that CU #15-16 be hereby approved.

**Carried.**

**NEW BUSINESS (*cont'd*)**

**Permit #149-16 – Tabled.**

**Finnigan Road Bridge Closure****561-16 Eros – Courcelles**

WHEREAS the Municipality was informed by MB Infrastructure on November 8, 2016 that they had indefinitely closed the bridge which spans the Seine River Diversion just south of the intersection of Seine and Finnigan Roads due to an engineer's report stating that the integrity of the structure was irreparable;

BE IT RESOLVED that the RM of Ste. Anne inform MB Infrastructure that the Finnigan Road bridge which spans the Seine River Diversion provides vital emergency service access to areas south and southeast of the Town of Ste. Anne and requires replacement as soon as possible to ensure that expedient emergency service can be provided to those who reside and work in said areas.

**Carried.**

**Emergency Mgmt. Consulting Services****562-16 Courcelles - Reimer**

WHEREAS the Municipality received a proposal from Napier Emergency Consulting for the provision of emergency management consulting services, including an assessment of the Municipality's emergency preparedness, a community emergency plan review and enhancement, as well as training seminars and a community exercise;

BE IT RESOLVED that Council hereby accepts the proposal as presented and authorizes all services to be completed and associated costs to be paid as per proposal, effective March 2017.

**Carried.**

**NOTICE OF MOTION/PETITION – None.**

**Council recessed from 11:58 am to 1:20 pm.**

**Councillor Randy Eros was absent.**



**IN CAMERA****563-16 Lansard - Reimer**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, fire call reports, by-law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

**Carried.**

**OUT OF CAMERA****564-16 Lansard - Courcelles**

BE IT RESOLVED that this meeting reconvene into regular session.

**Carried.**

**Fire Calls****565-16 Massicotte - Lansard**

BE IT RESOLVED that the Richer Volunteer Fire Department fire call reports for the month of October 2016 be accepted as presented;

BE IT FURTHER RESOLVED that the October 2016 Richer Fire Chief's Report be accepted as presented.

**Carried.**

**B/L Enf.****566-16 Massicotte - Reimer**

BE IT RESOLVED that the detailed November 3, 2016 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck;

BE IT FURTHER RESOLVED that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the by-law enforcement discussions.

**Carried.**

**Drainage on PR302****567-16 Courcelles - Reimer**

WHEREAS the Municipality did receive a request from the owner of property identified as Roll #9600.000, Pt. NW ¼ 18-7-8E, for Council to approve the completion of drainage works along the east side of PR302 for approx. a ½ mile at the northwest corner of the subject property under the authority of MB Infrastructure, all associated costs, licences under MB Infrastructure and MB Sustainable Government and arrangements to complete the works to be the responsibility of the owner of the identified property;

BE IT RESOLVED that Council hereby approves the above-described drainage works to be completed on the condition that all of the required provincial and federal authorizations are obtained and a copy submitted to the Municipal Office prior to any works being completed and that all arrangements and costs be the responsibility of the owner of the subject property;

BE IT FURTHER RESOLVED that where any applications are required to be made by the Municipality, that Council hereby authorizes the CAO to submit the applications as necessary and invoice the costs of the same to the above-described property owner.

**Carried.**

**COMMITTEE REPORTS**

The Chairman of the Transportation Committee proposed the following Resolution #568-16:

**Giroux Pit Restoration****568-16 Saindon - Courcelles**

BE IT RESOLVED that Council hereby authorizes the restoration, stripping, grubbing and exploration of certain portions of the Municipal gravel pit located on Pt. SE ¼ 9-7-7E, known as the Giroux Pit, in order to grant access to additional veins of aggregate located on the property and for all associated costs to be paid to a maximum of \$7,000.00, plus applicable taxes.

**Carried.**

The Chairman of the Transportation Committee also reported on the following:

- Giroux Pit gate and ruts in the loading areas have been repaired
- Year-end gravel inventory has been completed
- Municipal gravel will be crushed in early 2017
- Asphaltting has been completed on Dawson and Paradise Roads

The Chairman of the Environmental Services Committee had nothing to report.

The Chairman of the Personnel and Policy Committee made a motion on the following Resolution #'s 569 and 570-16:

**Holiday Office Hours**

**569-16 Lansard – Massicotte**

BE IT RESOLVED that the Municipal Office be hereby closed for the Holidays on December 23, 26, 27 and December 30, 2016 for the entire day, along with all days specified in the RM of Ste. Anne Employee Handbook.

**Carried.**

**CAO Cell Phone**

**570-16 Lansard – Massicotte**

BE IT RESOLVED that Council hereby authorizes the CAO to purchase a cell phone tablet and enter into a contract for the same with all associated costs to be paid, including the monthly costs of the contract.

**Carried.**

The Chairman of the Protective Services Committee was absent.

**ADJOURNMENT**

**571-16 Courcelles - Lansard**


BE IT RESOLVED that this regular meeting be adjourned at 2:28 pm.

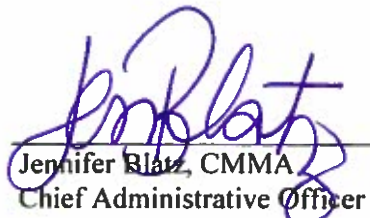
**Carried.**

**NEXT MEETING(s)**

Board of Revision  
Evening Council Meeting  
Day Council Meeting

November 16, 2016 @ 9:00 am  
November 30, 2016 @ 6:30 pm  
December 14, 2016 @ 9:00 am

  
Art Bergmann  
Reeve  
RM of Ste. Anne

  
Jennifer Blaz, CMMA  
Chief Administrative Officer  
RM of Ste. Anne