



## **Rural Municipality of Ste. Anne**

### **Meeting Minutes**

**Regular Meeting of Council July 26, 2017 - 6:30 pm**

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on July 26, 2017.

Reeve Art Bergmann called the meeting to order at 6:30 pm with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Executive Assistant Tiana Bohemier.

Councillor Kevin Lansard was absent.

#### **ADOPTION OF AGENDA**

2017-344

Councillor Massicotte

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of July 26, 2017 be adopted as circulated and amended.

**CARRIED**

#### **ADOPTION OF MINUTES**

2017-345

Councillor Eros

Councillor Saindon

BE IT RESOLVED that the minutes of the regular meeting held on July 12, 2017 be adopted as circulated.

**CARRIED**

#### **FINANCE**

##### **Cheque Listing**

2017-346

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that the following cheques, numbered 20170706 – 20170787 (inclusive), in the amount of \$297,165.78, be approved for payment.

**CARRIED**

Councillor Kevin Lansard arrived at 6:32 pm.

**Final Audited Financial Statements**

2017-347

Councillor Saindon

Councillor Eros

BE IT RESOLVED that Council hereby tables the 2016 Audited Financial Statements as submitted by BDO Canada LLP;

BE IT FURTHER RESOLVED that the CAO be instructed to advertise the 2016 Audited Financial Statements as per Section 194 of the Municipal Act.

**CARRIED**

**DELEGATIONS – None**

**CONSENT AGENDA**

2017-348

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that the consent agenda consisting of the following 13 items be adopted as circulated:

MMSM - Municipal Payments

Seine-Rat River Conservation District - New Office

Ste. Anne Collegiate - Thank You Letter

Children of the Universe Learning Centre - Thank You Letter

CLG Displays - 2017 Winter Lights Product Catalog

MB Waste & Recycling Sector - The Green Economy Report Summary

Cooks Creek Conservation District - Winnipeg Free Press Beaver Article

Municipal Advocacy Solutions - Federal Funding Opportunities

MB Hydro - Manitoba-Minnesota Transmission Line Authorizations

Municipal Leader - RM of Ste. Anne - Leading the Way in Alternative Energy

RM of Hanover - Notice of Public Hearing

Mennonite Heritage Village - 2017 Golf Tournament

MB Intergovernmental Affairs - Federal Infrastructure Legacy Transfer

**CARRIED**

**UNFINISHED BUSINESS**

**Giroux U.F.M. Cooperative Status**

Councillor Renald Courcelles to investigate.

**Dawson Trail Days - Kid-Zone Grant Request**

2017-349

Councillor Lansard

Councillor Eros

BE IT RESOLVED that Council hereby supports Dawson Trail Days with a grant in the amount of \$300.00 to be used towards the Kid-Zone events.

**CARRIED**

**AMM - Municipal Officials, Ethics and Conflict of Interest - The Boundaries**

CAO to respond.

**MB Hydro - Solar Incentive Confirmation**

Received as information.

**Trucks Unlimited - RFD Tanker Quotation**

2017-350

Councillor Saindon

Councillor Reimer

WHEREAS the Richer Fire Chief has submitted a quotation from Trucks Unlimited for a 2006 Freightliner and 3000 gallon aluminum tank to be retrofitted as a fire department tanker for the Richer Fire Department;

BE IT RESOLVED that Council hereby accepts the above-mentioned quotation from Trucks Unlimited for a Richer Fire Department tanker and authorizes all works to be completed and associated costs to be paid in order to put the equipment into service.

**CARRIED**

**MB Indigenous & Municipal Relations - Municipal Road Improvement Grant Approval**

Received as information.

**HEARINGS**

**In Hearings**

2017-351

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that Council hereby recess this regular meeting and go into public hearings at 7:00 pm.

**CARRIED**

**Variation Order #13-17 - 4907125 MB Ltd. c/o Oliver Deschambault**

At 7:02 pm, the Reeve called to order the Public Hearing for Variation Order (VO) #13-17 to vary the following minimum bulk requirements on Proposed Lots as required as a condition of Subdivision File #4175-16-7723 on property identified as Pt. SW 1/4 27-8-7E in an area zoned "RM" Rural Mixed:

**Proposed Lot 1:**

Site area from 5 acres to 4.5 acres

**Proposed Lot 2:**

Site area from 40 acres to 0.86 acres

Site width from 600 feet to 66 feet

**Proposed Lot 3:**

Site area from 40 acres to 29.79 acres.

(cont'd on Page 4)

(cont'd from Page 3)

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations in regards to the proposal.

**Conditional Use Order #10-17 - Belisle**

At 7:05 pm, the Reeve called to order the Public Hearing for Conditional Use Order (CU) #10-17 to allow for a Garden Suite (detached 800 square foot building do be used as living quarters and re-purposed to a garage-storage building when it is no longer needed as a Garden Suite) on property identified as Pt. NE 1/4 16-8-8E in an area zoned "R" Residential.

The CAO read the notice.

The applicant made a presentation in favour of the proposal.

No members of the public made presentations in regards to the proposal.

**Out of Hearings**

2017-352

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session.

**CARRIED**

**Conditional Use Order #10-17 - Belisle**

2017-353

Councillor Saindon

Councillor Courcelles

WHEREAS a Public Hearing was held for Conditional Use Order (CU) #10-17 to allow for a Garden Suite (detached 800 square foot building do be used as living quarters and re-purposed to a garage-storage building when it is no longer needed as a Garden Suite) on property identified as Pt. NE 1/4 16-8-8E in an area zoned "R" Residential;

BE IT RESOLVED that Conditional Use Order #10-17 be hereby approved.

**CARRIED**

**Variation Order #13-17 - 4907125 MB Ltd. c/o Oliver Deschambault**

2017-354

Councillor Eros

Councillor Lansard

WHEREAS a Public Hearing was held for Variation Order (VO) #13-17 to vary the following minimum bulk requirements on Proposed Lots as required as a condition of Subdivision File #4175-16-7723 on property identified as Pt. River Lot 69-AN-3626, Lot 2 Plan 47417 in an area zoned "RM" Rural Mixed:

**Proposed Lot 1:**

Site area from 5 acres to 4.5 acres

(cont'd on Page 5)

(cont'd from Page 6)

**Proposed Lot 2:**

Site area from 40 acres to 0.86 acres

Site width from 600 feet to 66 feet

**Proposed Lot 3:**

Site area from 40 acres to 29.79 acres.

BE IT RESOLVED that Variation Order #13-17 be hereby approved.

**CARRIED**

**UNFINISHED BUSINESS (cont'd)**

**Onsolve - CodeRED Notification System**

Tabled until the next meeting.

**Subdivision File #'s 4175-15-7625 & 7644 - Condition of Approval Revision**

2017-355

Councillor Lansard

Councillor Courcelles

WHEREAS Subdivision File #4175-15-7625 & 7644 were approved with Resolution #'s 147 & 148-16 on the condition that Subdivision File #4175-15-7625 should be completed prior to the registration of Subdivision File #4175-15-7644;

AND WHEREAS Subdivision File #4175-15-7644 is now able to be completed and registered prior to Subdivision File #4175-15-7625;

BE IT RESOLVED that the condition to have Subdivision File #4175-15-7625 completed prior to final Municipal approval of Subdivision File #4175-15-7644 be hereby removed from conditionally approving Resolution #147-16.

**CARRIED**

**LUD of Richer Seal Coating Tender Opening**

2017-356

Councillor Courcelles

Councillor Saindon

WHEREAS the Municipality budgeted and tendered for seal coating in various locations in the LUD of Richer and received 3 bids;

BE IT RESOLVED that Council open the submitted tenders at 7:19 pm in the order that they were received.

**CARRIED**

**Tender Opening:**

1. Tender from Diamond Construction - \$378,640.50 plus GST (Alternative Quotation - \$394,242.00 plus GST)
2. Tender from Chabot Enterprises Ltd. - \$399,319.20 plus GST
3. Tender from Borland Construction Inc. - \$496,440.00 plus GST

**Awarding of Tenders**

Tabled until after the August 2, 2017 LUD of Richer Committee meeting.

**LUD of Richer - Call for Tenders**

2017-357

Councillor Eros

Councillor Lansard

BE IT RESOLVED that the CAO be authorized to put out a Call for Tenders for the asphaltting of approximately 2.8 miles of various roads in the LUD of Richer.

**CARRIED**

**Can. Centre for Mosquito Management - LUD of Richer WNV Larviciding**

Received as information.

**ATLIS Geomatics - LIDAR & Orthophoto Quotation**

2017-358

Councillor Lansard

Councillor Eros

WHEREAS the Municipality has received a quotation from ATLIS Geomatics for Archive LIDAR elevation data and 15cm imagery data, identified by Quote #Q17060091;

BE IT RESOLVED that Council accepts the above-mentioned Quote Q17060091 as submitted by ATLIS Geomatics and authorizes all works to be completed and costs to be paid.

**CARRIED**

**Subdivision File #4175-16-7739 - Hiebert**

2017-359

Councillor Saindon

Councillor Courcelles

WHEREAS the Municipality did receive a request, as identified by File #4175-16-7739, on property identified as Pt. NE 1/4 19-8-8E, Lot 11 Plan 8022, to subdivide an approximately 28 acre parcel held under CT #2841685 to create 2 additional parcels, Proposed Lot 1 being approx. 8.5 acres & Proposed Lot 2 being approx. 5 acres, leaving the Residual Lot at approx. 14.5 acres, (all rural residential-use), in an area zoned "RR5" Rural Residential 5;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-16-7739, is hereby approved on the following conditions:

- a. That the applicant obtain a Legal Plan, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b. That the applicant obtain any necessary variations; and
- c. That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

**CARRIED**

**NEW BUSINESS**

**Permit #72-17 - Ward 5**

2017-360

Councillor Massicotte

Councillor Eros

BE IT RESOLVED that Permit #72-17 be hereby approved as presented to Council and subject to all of the requirements of the Plan Review and Conditional Use #05-15 approving Resolution #22-16.

**CARRIED**

**Permit #73-17 - Ward 2**

2017-361

Councillor Reimer

Councillor Massicotte

BE IT RESOLVED that Permit #73-17 be hereby approved as presented to Council and subject to all of the requirements of the Plan Review and on the following conditions as per Resolution #2017-175:

- a. That the top of the lower level floor of the proposed structure be built above prairie level;
- b. That the applicant receive confirmation from the Ward Councillor that the excavation has been done as per condition 'a)' after the forming for the foundation is complete and prior to proceeding with the pouring of the concrete for the foundation; and
- c. That the Municipality is not responsible for any damages caused by flooding.

**CARRIED**

**Permit #74-17 - Ward 1**

2017-362

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that Permit #74-17 be hereby approved as presented to Council and subject to all of the requirements of the Plan Review.

**CARRIED**

**Permit Approval Authorization**

2017-363

Councillor Saindon

Councillor Lansard

BE IT RESOLVED that the CAO/Development Officer Jennifer Blatz be authorized to have the approving authority over permit applications in consultation with the Ward Councillor from July 27 to August 23, 2017.

**CARRIED**

**Subdivision File #4175-17-7857 - 6810935 MB Ltd. & Brandt**

CAO to respond.

Council recessed for 7 minutes at 8:31 pm.

**Subdivision File #4175-17-7840 - McDougall**

2017-364

Councillor Lansard

Councillor Saindon

WHEREAS the Municipality did receive a request, as identified by File #4175-16-7840, on property identified as Pt. River Lot 71-AN-3626, to subdivide an approximately 7.3 acres of land held under CT #2523540 (7.2 acres) and CT #1578997 (6,816 square feet) and consolidate CT 1578997 with a portion of CT #2523540 to increase the lot to a more suitable size for a single-family dwelling (both rural residential-use) in an area zoned "RR" Rural Residential;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-17-7840, is hereby approved on the following conditions:

- a. That the applicant obtain a Legal Plan, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b. That the applicant obtain any necessary variations; and
- c. That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

**CARRIED**

**MB Justice - The New Home Warranty Act**

CAO to respond.

**Print Studio One - Aerial Photography Proposal**

Received as information.

**Titan Environmental - MTCML Participation Request for Support**

2017-365

Councillor Lansard

Councillor Reimer

WHEREAS Titan Environmental is a quality and reliable supplier of the RM of Ste. Anne and has requested a letter of support to be sent to the AMM on their behalf to encourage the Association to allow their organization to become a MTCML official supplier;

BE IT RESOLVED that the CAO be authorized to write a letter to the AMM supporting Titan Environmental in becoming a MTCML official supplier.

**CARRIED**

**Ward 1 Drainage Works Proposal**

2017-366

Councillor Courcelles

Councillor Reimer

WHEREAS the Municipality is proposing to complete the following drainage projects on existing drains:

- a. Clean out the south drain along Rd. 43N for approx. 200 feet east of PR302;

(cont'd on Page 9)



(cont'd from Page 8)

- b. Clean out the north drain along Rd. 40N for approx. 300 feet west of Rd. 45E; and
- c. Clean out the north drain along Rd. 36N for approx. 300 feet east of the Seine River.

BE IT RESOLVED that the above mentioned projects be hereby approved as presented, that Administration be authorized to apply to Manitoba Sustainable Development for the applicable drainage licenses, if applicable, and that all costs associated with the drainage work and licenses be authorized to be paid.

**CARRIED**

**Jacinthe Blais - Magazine Le Nenuphar**

2017-367

Councillor Eros

Councillor Saindon

BE IT RESOLVED that Council hereby supports Magazine Le Nenuphar with a sponsorship in the amount of \$37.50 for 2017.

**CARRIED**

**RFD Air Brake Testing Expense**

2017-368

Councillor Eros

Councillor Saindon

BE IT RESOLVED that the invoice submitted by United Transportation Driver Training, in the amount of \$1,400.00 and identified by Invoice #1614, for the air brake training for 5 Richer Fire Department Volunteers, be hereby authorized to be paid.

**CARRIED**

**Subdivision File #4175-17-7872 - Penner**

2017-369

Councillor Lansard

Councillor Reimer

WHEREAS the Municipality did receive a request, as identified by File #4175-17-7872, on property identified as Pt. NW 1/4 20-8-6E, Lot 1 Plan 53915, & Pt. SW/NW 1/4 20-8-6E held under CT #'s 2885575 & 5648954, to realign both properties so Proposed Lot 1 completely encompasses all non-cultivated land within the existing shelterbelt and Proposed Lot 2 completely encompasses the cultivated land, in an area zoned "A" Agriculture;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-17-7872, is hereby approved on the following conditions:

- a. That the applicant obtain a Legal Plan, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b. That the applicant obtain any necessary variations;

(cont'd on Page 10)

(cont'd from Page 9)

- c. That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

**CARRIED**

**Cheltro Freight Systems - Property Rezoning**

CAO to respond.

**BY-LAWS**

**Municipal Finance & Advisory Services/Way To Go Consulting - Ward Boundary Review**

2017-370

Councillor Eros

Councillor Reimer

WHEREAS municipal wards must be comprised of an approximately equal number of residents as per Section 79 of *The Municipal Act* and Way to Go Consulting has submitted a proposal to Council to conduct a review of the ward boundaries in the RM of Ste. Anne;

BE IT RESOLVED that Council hereby accepts the proposal to conduct a review of their ward boundaries as submitted by Way to Go Consulting Inc., dated July 18, 2017, and authorizes all works to be completed and associated costs to be paid.

**CARRIED**

**PUBLIC WORKS - CHAIR REPORT**

Roadside mowing has begun.

Gravelling & Dust Control have been completed for 2017, other than in a few areas.

Townline Road/Loewen Boulevard is in need of gravel and dust control.

**Loewen Boulevard Regular Road Maintenance**

2017-371

Councillor Courcelles

Councillor Eros

WHEREAS the RM's of Ste. Anne and La Broquerie have an inter-municipal road maintenance agreement for Road 36N which sets out each municipality's responsibilities regarding certain sections of the road;

AND WHEREAS the RM of La Broquerie maintains Townline Road between Road 36E & Road 41E, 36N plus 1/4 mile East of Road 41E, as per the agreement;

AND WHEREAS the above-mentioned section of road has not been maintained to date in 2017 in regards to gravel application and dust control;

BE IT RESOLVED that the CAO be instructed to contact the RM of La Broquerie office to confirm their intentions for providing regular road maintenance to Townline Road in 2017;

(con'td on Page 11)

(cont'd from Page 10)

BE IT FURTHER RESOLVED that should the CAO receive written confirmation that the regular road maintenance will not be completed, Council authorizes the CAO to make the necessary arrangements to have the regular road maintenance completed on Townline Road as per the above-mentioned agreement with all associated costs to be paid with 50% of the same to be invoiced back to the RM of La Broquerie.

**CARRIED**

**Various Road Projects**

2017-372

Councillor Courcelles

Councillor Eros

WHEREAS the Municipality has received a quotation from Maple Leaf Construction Ltd. for asphalt patching works in various locations in the RM of Ste. Anne:

BE IT RESOLVED that the following projects shown on the quotation received from Maple Leaf Construction Ltd. be hereby approved to be completed with all associated costs to be paid:

- a. Fill various potholes on Lanctot Drive - \$7,490.00;
- b. Strip existing asphalt then shape & compact existing base, then fill various potholes with asphalt on Lilac Lane - \$5,900.00 & \$3,785.00;
- c. Fill various potholes with asphalt on C.D. Baird Road - \$3,785.00; and
- d. Fill various potholes with asphalt on Road 34E (Old #12) - \$8,900.00.

**CARRIED.**

**COMMITTEE REPORTS – None**

**NOTICE OF MOTION / PETITION – None**

**IN CAMERA**

2017-373

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2017-374

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**IN CAMERA**

2017-375

Councillor Lansard

Councillor Eros

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2017-376

Councillor Lansard

Councillor Eros

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Municipal Facebook Account**

2017-377

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Administration be instructed to deactivate the Municipal Facebook account.

**CARRIED**

**Public Works Truck**

2017-378

Councillor Lansard

Councillor Courcelles

BE IT RESOLVED that the CAO be authorized to make the necessary arrangements to have a Public Works truck purchased to a maximum of \$50,000.00, as per the 2017 Financial Plan, with all works authorized to be completed and associated costs to be paid in order to put the equipment into service.

**CARRIED**

**By-Law Enforcement Report**

2017-379

Councillor Saindon

Councillor Lansard

BE IT RESOLVED that the detailed July 20, 2017 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck and the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on Council discussions.

**CARRIED**

**ADJOURNMENT**

2017-380

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that this regular meeting be adjourned at 10:08 pm.

**CARRIED**

**NEXT MEETING(s)**

Day Council Meeting

August 23, 2017 @ 9:00 am

Day Council Meeting

September 13, 2017 @ 9:00 am



Art Bergmann

Reeve

RM of Ste. Anne



Jennifer Blatz, CMMA

Chief Administrative Officer

RM of Ste. Anne