



Rural Municipality of Ste. Anne

Meeting Minutes

Regular Meeting of Council November 8, 2017 - 9:00 am

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on November 8, 2017.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillor Kevin Lansard was absent.

Reeve Art Bergmann opened the meeting with an invocation.

Councillor Kevin Lansard arrived at 9:03 am.

ADOPTION OF AGENDA

2017-517

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of November 8, 2017 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2017-518

Councillor Massicotte

Councillor Saindon

BE IT RESOLVED that the minutes of the regular meeting held on October 18, 2017 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2017-519

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the following cheques numbered 20171118 – 20171211 (inclusive) in the amount of \$266,392.10, be approved for payment.

CARRIED

Financial Statements

2017-520

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that the Financial Statement for the period ending October 31, 2017 be hereby approved and adopted as presented.

CARRIED

CONSENT AGENDA

2017-521

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that the consent agenda consisting of the following 23 items be adopted as circulated:

AMM/MMAA/MAFC/OFC - Provincial Fire Protection Plan

Steinbachonline.com - MB-Minn. Hydro Transmission Line

Province of MB - Steve Topping Retirement

Ste. Anne Library - Canadian Books Purchased with Municipal Grant

Crown Lands Property Agency - Crown Lands for Rent

Manitoba Government - Pre-Budget Consultation

FCM - Sustainable Communities Conference 2018

Statistics Canada - New Census Data

AMM - Halloween Loss Prevention Tips

Steinbachonline.com - Levesque Receives Award from the Province

MB Ombudsman - Newsletter

Heartland Quilters - Thank You Letter

Steinbachonline.com - Rush Sanitation Scaling Back Services

CCCD - September Minutes & Thank You

MGRA - Newsletter

TransCanada Pipeline - Referrals

AMM - Made in MB Climate & Green Plan

CFIB - Red Tape Awareness Week

Seine River School Division - 2018-19 Budget Consultation Evening

Steinbachonline.com - Lobsterfest Sets New Record

Ste. Anne Food Bank - November Agenda

AMM - 2016 Convention Minutes & Financial Statements

Steinbachonline.com - Municipal Councillors to Discuss Tighter Rules re: Behavior

CARRIED

UNFINISHED BUSINESS

Way to Go Consulting - Ward Boundary Review

Tabled to a Committee of the Whole meeting.

Various Hockey Teams - Sponsorship Requests

2017-522

Councillor Lansard

Councillor Reimer

BE IT RESOLVED that Council hereby supports the Eastman Selects AAA Bantam Girls, Eastman AAA City Selects Midget Boys & Seine River Snipers with a sponsorship in the amount of \$225.00 each.

CARRIED

Print Studio One - Rebranding Proposal

2017-523

Councillor Eros

Councillor Lansard

BE IT RESOLVED that Council hereby accepts the proposal as submitted by Print Studio One / Three Six North Marketing for a Marketing Partnership Proposal for the RM of Ste. Anne, dated October 25, 2017, as presented and authorizes all works to be completed and associated costs to be paid.

CARRIED

Alert Communications Systems

Referred to the Protective Services Committee.

Council recessed for 4 minutes at 10:11 am.

Thurston Drive Walkway Survey

Councillor Kevin Lansard to investigate.

Finnigan Road Bridge Closure - Request for Meeting with the Minister
CAO to respond.

New Home Warranty Fact Sheet
Received as information.

Meeting w/Town of Ste. Anne - November 21, 2017 Tentative Agenda
CAO to respond.

Permit #106-16 - Expiration Extension Request
2017-524
Councillor Massicotte
Councillor Eros

WHEREAS Resolution #'s 361- & 365-16 approved Variation Order #11-16 and Permit #106-16 respectively at the July 27, 2016 regular meeting of Council, both of which expired 12 months following the date of approval as per Section 101(1) of *The Planning Act*;

AND WHEREAS on July 27, 2017, the applicant of Variation Order #11-16 and Permit #106-16 requested to extend his approvals described above in order to commence his proposed project in 2018;

AND WHEREAS under Section 101(2) of *The Planning Act*, Council approval is required in order to extend the Variation Order;

BE IT RESOLVED that Council extend the deadline for Variation Order #11-16 and Permit #106-16 to July 27, 2018.

CARRIED

MB Infrastructure - Memorandum of Understanding
Tabled.

Steinbachonline.com - By-Law Enforcement Powers
Received as information.

Eastman AAA City Selects Midget Team - Grant Request
See Resolution #2017-522.

AMM - Asset Management Plan Development
Received as information.

HEARINGS
2017-525

Councillor Lansard
Councillor Reimer

BE IT RESOLVED that Council hereby recess this regular meeting and go into public hearings at 11:00 am.

CARRIED

Variation Order #18-17 - Philip Carter & Heather Dean

At 11:04 am, the Reeve called to order the Public Hearing for Variation Order #18-17 to vary the following minimum bulk requirements to allow for the farm accessory building proposed under Development Permit #120-17 on property identified as Pt. River Lot 4-AN-3625 in an area zoned "RM/RM&EP" Pt. Rural Mixed / Pt. Rural Mixed & Environmental Protection:

- 1) Site area from 40 acres to approx. 10.5 acres;
- 2) Setback from the Seine River from 200 feet to approx. 170 feet; and
- 3) Site width requirement from 600 feet to approx. 284 feet.

The CAO read the notice.

The applicant spoke in favour of the proposal.

No members of the public made presentations in regards to the proposal in either verbal or written form.

Variation Order #19-17 - Daniel Pelland & Michelle Warkentin

At 11:06 am, the Reeve called to order the Public Hearing for Variation Order #19-17 to vary the east side yard setback requirement from 25 feet to approx. 5.84 feet for the proposed detached accessory building (garage) proposed under Permit #123-17 on property identified as Pt. River Lot 73-AN-3626 in an area zoned "RR" Rural Residential.

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations in regards to the proposal in either verbal or written form.

Subdivision File #4175-17-7857 / Road Order #03-17 - 6810935 MB Ltd. & Harvey John Brandt

At 11:08 am, the Reeve called to order the Public Hearing for Subdivision File #4175-17-7857 & Road Order #03-17, to subdivide the existing approx. 42.24 acre parcel to create 9 approx. 2 acre lots (rural-residential use), including the creation of a new public road, leaving the residual parcel at approx. 21.3 acres (agricultural-use) on property identified as Pt. NE 1/4 16-8-7E, Lot 1 Block 1 Plan 14650, in an area zoned "GD" General Development.

The CAO read the notice.

The applicants spoke in favour of the proposal.

No members of the public made presentations in regards to the proposal in either verbal or written form.

By-Law #07-2017 - LUD of Richer Local Improvement Plan - Asphaltting Project

At 11:12 am, the Reeve called to order the Public Hearing for By-Law #07-2017 being a Local Improvement Plan By-Law to establish a rate for the local improvement plan authorizing the asphaltting of various roads in the Local Urban District (LUD) of Richer.

The CAO read the notice.

2 members of the LUD of Richer Committee spoke and asked questions of clarification in regards to the proposal.

One member of the public asked questions of clarification in regards to the proposal.

No notices of objection were filed with the CAO before the public hearing.

Out of Hearings

2017-526

Councillor Lansard

Councillor Courcelles

BE IT RESOLVED that this meeting reconvene into regular session at 11:25 am.

CARRIED

HEARING DECISIONS

Variation Order #18-17 - Philip Carter & Heather Dean

2017-527

Councillor Eros

Councillor Courcelles

WHEREAS a Public Hearing was held for Variation Order #18-17 to vary the following minimum bulk requirements to allow for the farm accessory building proposed under Development Permit #120-17 on property identified as Pt. River Lot 4-AN-3625 in an area zoned "RM/RM&EP" Pt. Rural Mixed / Pt. Rural Mixed & Environmental Protection:

- 1) Site area from 40 acres to approx. 10.5 acres;
- 2) Setback from the Seine River from 200 feet to approx. 170 feet; and
- 3) Site width requirement from 600 feet to approx. 284 feet.

BE IT RESOLVED that Variation Order #18-17 be hereby approved.

CARRIED

Variation Order #19-17 - Daniel Pelland & Michelle Warkentin

2017-528

Councillor Lansard

Councillor Massicotte

WHEREAS a Public Hearing was held for Variation Order #19-17 to vary the east side yard setback requirement from 25 feet to approx. 5.84 feet for the proposed detached accessory building (garage) proposed under Permit #123-17 on property identified as Pt. River Lot 73-AN-3626 in an area zoned "RR" Rural Residential;

BE IT RESOLVED that Variation Order #19-17 be hereby approved.

CARRIED

Subdivision File #4175-17-7857 / Road Order #03-17 - 6810935 MB Ltd. & Harvey John Brandt

2017-529

Councillor Lansard

Councillor Eros

WHEREAS a Public Hearing was held for Subdivision File #4175-17-7857 & Road Order #03-17 to subdivide the existing approx. 42.24 acre parcel to create 9 approx. 2 acre lots (rural-residential use), including the creation of a new public road, leaving the residual parcel at approx. 21.3 acres (agricultural-use) on property identified as Pt. NE 1/4 16-8-7E, Lot 1 Block 1 Plan 14650, in an area zoned "GD" General Development;

BE IT RESOLVED that the application for approval to subdivide identified by File #4175-17-7857 & Road Order #03-17 are hereby approved on the following conditions:

1. That the applicant submit a Legal Plan as prescribed by the Community and Regional Planning Branch and a Building Location Certificate prepared by a Manitoba Land Surveyor to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
2. That the Legal Plan outlined in Item 1. show a cul-de-sac at the most southerly portion as per Municipal Standards;
3. That the name of the newly created road be subject to Council approval;
4. That the applicant obtain any necessary variations;
5. That a development agreement is entered into between the applicant/owner & the Municipality and that all conditions of the proposed subdivision and road opening be included in the Development Agreement to be registered as a caveat on the title;
6. That the applicant submit an engineered drainage plan, including prescribed lot grading for structure foundations, and obtain appropriate licenses under the Water Rights Act for all water control works to be registered as a caveat on the title;
7. That 10% of the property development is provided to the Municipality in land, cash, or a combination thereof, to satisfy municipal needs for recreational opportunities, open space and buffer zones;
8. That all costs be borne by the Developer; and
9. That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

CARRIED

By-Law #07-2017 - LUD of Richer Local Improvement Plan

2017-530

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that By-Law #07-2017, being a Local Improvement Plan By-Law to establish a rate for the local improvement plan authorizing the asphaltting of various roads in the Local Urban District of Richer, be given second reading.

CARRIED

Permit #120-17 - Farm Storage Fabric Shelter

2017-531

Councillor Eros

Councillor Saindon

BE IT RESOLVED that Permit #120-17 be hereby approved as presented to Council and subject to all of the terms and conditions of Variation Order #18-17, approving Resolution #2017-527.

CARRIED

Permit #123-17 - Daniel Pelland & Michelle Warkentin

2017-532

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Permit #123-17 be hereby approved as presented to Council, subject to all of the requirements of the Plan Review and all of the terms and conditions of Variation Order #19-17, approving Resolution #2017-528.

CARRIED

Council recessed from 12:00 noon to 1:00 pm.

Councillor Paul Saindon was absent.

DELEGATIONS - 1:00 pm

Napier Emergency Consulting - Emergency Plan/Program Update & Council Legislation Training

Shelley Napier attended the meeting on behalf of Napier Emergency Consulting to update Council on progress made to the RM of Ste. Anne Emergency Plan & Program and to provide training & education regarding the responsibilities of Council in regards to the same.

Emergency Training

2017-533

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that any member of Council, as well as employees at the discretion of the CAO, be authorized to attend any Emergency preparedness training exercise or session pertaining to the RM of Ste. Anne Emergency Plan & Program with all associated costs to be paid.

CARRIED

UNFINISHED BUSINESS (cont'd)

GPR Project Management Consulting - Drainage Issues Affecting Properties Located in Sections SE34, W26 & E25-8-7E

2017-534

Councillor Lansard

Councillor Courcelles

WHEREAS the GPR Project Management Consulting has submitted a proposal for a project to address drainage concerns affecting properties in Sections SE 34, W 26 & E 25-8-7E;

BE IT RESOLVED that Council approves the clean-out of the plugged culvert at the SE corner of Section 34-8-7E on Road 47N as recommended in the proposal described above and authorizes all works to be completed and associated costs to be paid.

CARRIED

NEW BUSINESS

Permits – None.

October 2017 Permit Report to Council

Received as information.

South Eastman Rotary Club/RCMP - D.A.R.E. Sponsorship Request

2017-535

Councillor Courcelles

Councillor Eros

BE IT RESOLVED that Council hereby authorizes Reeve Art Bergmann to have attended the South Eastman Rotary Club/RCMP D.A.R.E. luncheon in Steinbach on October 26, 2017 with all associated costs to be paid;

BE IT FURTHER RESOLVED that Council support the D.A.R.E. program with a sponsorship in the amount of \$300.00, the cost of providing the program to one classroom per year.

CARRIED

Seine River Snipers - Sponsorship Request
See Resolution #2017-522.

Lewis Instruments - Metal Detector Quotation

2017-536

Councillor Reimer

Councillor Courcelles

BE IT RESOLVED that Council hereby accepts the quotation for a metal detector as submitted by Lewis Instruments Ltd., dated October 20, 2017, and authorizes all associated costs to be paid.

CARRIED

RM of La Broquerie - Subdivision File #4138-17-7953

CAO to respond with no concerns.

AMM - Leadership Workshop

2017-537

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that Council authorizes any member of Council and the CAO attending the 2017 AMM Annual Convention to also attend a leadership workshop hosted by the AMM in Brandon on November 27, 2017 with all associated costs to be paid.

CARRIED

Creative Escapes Landscaping Ltd. - Shelterbelt Quotation

Tabled until the next meeting.

MB Government - Pre-Budget Consultation

2017-538

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that Council hereby authorizes Reeve Art Bergmann and Councillor Randy Eros to have attended Minister Friesen's Pre-Budget consultation in the Town of Ste. Anne on October 26, 2017 with all associated costs to be paid.

CARRIED

RM Office - Decorative Light Installation Quotations

2017-539

Councillor Lansard

Councillor Reimer

BE IT RESOLVED that Quotation #2108 submitted by The Christmas Light Guys for the installation and removal of decorative lights at the Municipal Office for the 2017 holiday season be approved as presented and Council authorizes all works to be completed and associated costs to be paid.

CARRIED

LUD of Richer - November 1, 2017 Minutes

2017-540

Councillor Lansard

Councillor Eros

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee, held on November 1, 2017, be adopted as circulated.

CARRIED

LUD of Richer - November 1, 2017 Matters

2017-541

Councillor Courcelles

Councillor Massicotte

WHEREAS the LUD of Richer Committee has submitted requests for numerous approvals of Council as per their following Resolutions from their November 1, 2017 meeting:

1. Resolution #121 & 122-17 requesting the approval of the LUD of Richer Financial Statements for the month ending October 31, 2017 and the payments included in the October 2017 invoice summary in the amount of \$5,946.89;
2. Resolution #123-17 requesting authorization to pay for the purchase of gravel from B.Vermette Backhoe Service Ltd. to finish the edging of the newly laid asphalt in the LUD of Richer;
3. Resolution #124-17 requesting a contract to be awarded to R. Gary Dyck for snow clearing in the LUD of Richer for the next 3 winter seasons, beginning with the 2017-2018 season, as per the quotation received; and
4. Resolution #125-17 requesting for the debenture borrowing for Local Improvement Plan By-Law #07-2017, if approved, to be with the Caisse Financial Group as per their quotation dated October 19, 2017;
5. Resolution #126-17 requesting authorization for a contest to be held in the LUD of Richer for the best decorated properties for the 2017 holiday season, including the placement of advertisements and purchase of prizes to be awarded to the contest winners with an invitation to local business to contribute to this, with the LUD of Richer to determine the winner during their January 3, 2018 regular meeting;
6. Resolution #128-17 requesting Council to contract Godard Enterprises Inc. along with Henry Proteau to a maximum of \$1,200.00 to install and remove the Christmas Lights in the LUD of Richer;
7. Resolution #130-17 requesting Council to authorize a traffic by-law to be drafted regulating traffic by imposing speed limits and weight restrictions on various roads within the LUD of Richer;
8. Resolution #131-17 requesting Council to authorize John Lenton to purchase a wreath and attend the Royal Canadian Legion Remembrance Day Ceremony on behalf of the LUD of Richer;
9. Resolution #135-17 requesting Council to investigate possible solutions to the dumping of garbage by non-LUD of Richer residents under Special Services Proposal By-Law #09-2016;
10. Letter submitted by the LUD of Richer recording Secretary requesting Council to authorize the installation of a culvert through Perimeter Road NW;

BE IT RESOLVED that Council authorizes all works to be completed and costs to be paid by the LUD of Richer as per LUD of Richer Committee Resolution #'121 to 126 and 131-17;

BE IT FURTHER RESOLVED that items requested in Resolution #'s 125, 128 and 130-17, as well as the letter submitted by the LUD of Richer Recording Secretary, be tabled until the next Council meeting and Resolution #135-17 be denied as Special Services Proposal By-Law #09-2016 did not include stipulations that would address this concern and Council can therefore not enforce the same.

CARRIED

Municipal Conflict of Interest Act

Received as information.

Fire Ban Signs - Location Map for Review

CAO to respond.

BY-LAWS

By-Law #08-17 - Zoning By-Law Amendment - Cheltro Trucking Inc.

2017-542

Councillor Eros

Councillor Lansard

BE IT RESOLVED that By-Law #08-2017, being a further amendment to Zoning By-Law #10-2010, in order that the area generally described as Pt. River Lot 19-AN-3625 be re-zoned from "A" Agriculture to "HC" Highway Commercial, be given first reading.

CARRIED

Public Works Report

Received as information.

Committee Reports – None

Notice of Motion / Petition - None

IN CAMERA

2017-543

Councillor Lansard

Councillor Massicotte

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2017-544

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Fire Call Reports

2017-545

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that the Richer & Giroux Volunteer Fire Department fire call reports and the Richer Fire Chief's Report for the month of October 2017 be accepted as presented.

CARRIED

By-Law Enforcement Report

2017-546

Councillor Lansard

Councillor Eros

BE IT RESOLVED that the detailed November 2, 2017 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck and the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on Council discussions;

BE IT FURTHER RESOLVED that any person who contravened the provisions of By-Law #09-2010, being a by-law for the prevention and control of outdoor fires in the RM of Ste. Anne, during the fire ban implemented in fall 2017 be subject to a penalty of \$500.00 each as per Section 4.2;

BE IT FURTHER RESOLVED that the owner of property identified as Pt. NW ¼ 15-8-7E, Lot 4 Plan 15215, be subject to a penalty of \$2,500.00 for contravening amended Zoning By-Law #10-2010, Part IV – Section 11.0 and notified that should compliance of this section of said by-law not be met by June 1, 2018, the Municipality will take action to rectify the matter under Section 246(1) of *The Municipal Act*.

CARRIED

Employee Holiday Gifts

2017-547

Councillor Eros

Councillor Lansard

BE IT RESOLVED that Reeve Art Bergmann be authorized to purchase gifts for the Municipal employees for the 2017 holiday season.

CARRIED

ADJOURNMENT

2017-548

Councillor Courcelles

Councillor Eros

BE IT RESOLVED that this regular meeting be adjourned at 4:05 pm.

CARRIED

NEXT MEETING(s)

Evening Council Meeting

Day Council Meeting

November 22, 2017 @ 6:30 pm


December 13, 2017 @ 9:00 am



Art Bergmann

Reeve

RM of Ste. Anne



Jennifer Blatz, CMMA

Chief Administrative Officer

RM of Ste. Anne