



Rural Municipality of Ste. Anne
Meeting Minutes
Regular Meeting of Council December 13, 2017 - 9:00 am

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on December 13, 2017.

Reeve Art Bergmann called the meeting to order at 9:04 am with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillor Kevin Lansard was absent.

Reeve Art Bergmann opened the meeting with an invocation.

ADOPTION OF AGENDA

2017-580

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of December 13, 2017 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2017-581

Councillor Eros

Councillor Saindon

BE IT RESOLVED that the minutes of the regular meeting held on November 22, 2017 be adopted as circulated and amended.

CARRIED

FINANCE

Cheque Listing

2017-582

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that the following cheques numbered 20171290 – 20171402 (inclusive), in the amount of \$1,394,439.56, be approved for payment.

CARRIED

Financial Statements

2017-583

Councillor Massicotte

Councillor Eros

BE IT RESOLVED that the Financial Statements for the period ending November 30, 2017 be hereby approved and adopted as presented.

CARRIED

DELEGATIONS - None.

CONSENT AGENDA

2017-584

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 13 items be adopted as circulated:

- University of MB - 22nd Annual Recreation Conference
- MGRA - Judging Competition Winners List
- SRRCD - Various Minutes & Reports
- AMM - Various Matters
- Eastman Mutual Aid Fire District - Minutes
- MB Growth, Enterprise & Trade - Smart Cities Challenge
- AMM - Merry Christmas
- Mennonite Heritage Village (Canada) Inc. - Grant Request
- RRBC - Merry Christmas
- RRBC Contribution Letter
- Camp Bridges - Grant Request
- Steinbachonline.com - Passing of Ken Dayment
- AMM - News Bulletin

CARRIED

UNFINISHED BUSINESS

Way to Go Consulting - Ward Boundary Review

Tabled.

Thurston Drive Walkway Survey

Tabled until Councillor Kevin Lansard is present.

Creative Escapes Landscaping Ltd. - Shelterbelt Quotation

Tabled.

Subdivision File #4175-17-7812 - Shellenberg

2017-585

Councillor Reimer

Councillor Eros

WHEREAS Council has reviewed the Report to Council for Subdivision File #4175-17-7812 which proposes to subdivide the existing approx. two 10-acre parcels held under CT #'s 1872344 & 1070952 to create 5 approx. 3 to 4 acre lots for rural-residential use and an approx. 1.57 acre private road to access Lots B, C & D, on property identified as Pt. SW 1/4 8-7-7E, Lots 3 & 4 Plan 16629, in an area zoned "RM" Rural Mixed;

BE IT RESOLVED that Subdivision File #4175-17-7812 be tabled until more information is obtained regarding comments and concerns provided by various Provincial departments.

CARRIED

Council recessed for 11 minutes at 10:25 am.

Cannabis Legalization & Regulation

2017-586

Councillor Eros

Councillor Courcelles

WHEREAS the Province of Manitoba's Minister of Growth, Enterprise and Trade, via the Association of Manitoba Municipalities (AMM), is asking if municipalities will be participating in the Province of Manitoba's strategy to establish retail cannabis stores in our communities;

BE IT RESOLVED that indication be provided to the Minister that the RM of Ste. Anne intends to accept applications to allow cannabis to be sold from a retail location situated in the Municipality which complies with all Federal, Provincial and Municipal laws and regulations;

BE IT FURTHER RESOLVED that Administration be instructed to draft amendments to Municipal by-laws to include provisions for the production, manufacturing and sale of retail cannabis;

BE IT FURTHER RESOLVED that efforts be made by the Municipality to move forward on this matter on a regional basis in collaboration with surrounding Municipalities.

CARRIED

2017 Municipal Asset Management Status Report

Received as information.

SRRCD/RM's of Tache & Ste. Anne - Water Retention/Drainage in Ward 4

Received as information.

Larocque Bros. Invoice Approval - Dawson Road Accesses

2017-587

Councillor Eros

Councillor Saindon

BE IT RESOLVED that Council hereby accepts Invoice #5813 as submitted by Larocque Brothers Inc., for gravelling the shoulder drop-offs along the portion of Dawson Road which was asphalted in 2017 and authorizes all works to have been completed and costs to be paid as per invoice.

CARRIED

Town/RM of Ste. Anne – Inter-Municipal Meeting Minutes

2017-588

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the minutes of the inter-municipal Committee meeting between the Town and RM of Ste. Anne held on November 21, 2017 be adopted as circulated and the CAO be authorized to respond to any associated matters which require action;

BE IT FURTHER RESOLVED that the following inter-municipal Committees be established as follows with all Committee members being authorized to attend all necessary meetings with associated costs to be paid:

Recreation Committee - Councillors Kevin Lansard and Randy Eros; and

Fire Department Committee - Reeve Art Bergmann and Councillor Paul Saindon.

CARRIED

Bridge on 48N - Close or Remove

Tabled until 2018 Financial Plan discussions.

MB Infrastructure - MOU Meeting Reschedule

Received as information.

Smith Neufeld Jodoin LLP - Tender for Farmland for Sale

Received as information.

Council recessed for 2 minutes at 10:58 am.

HEARINGS

2017-589

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that Council hereby recess this regular meeting and go into Public Hearings at 11:00 am.

CARRIED

Conditional Use #14-17 - Pelletier - Home Occupation

At 11:02 am, the Reeve called to order the Public Hearing for Conditional Use Order #14-17 to allow for people to work for a Home Occupation who are not residing in the same dwelling unit on property identified as Pt. River Lot 76-AN-3626, Lot 1 Block 3 Plan 14650, in an area zoned "GD" General Development.

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations in regards to the proposal.

Variation Order #23-17 - Martens - Det. Garage Setbacks

At 11:03 am, the Reeve called to order the Public Hearing for Variation Order #23-17 to vary the minimum east side yard setback requirement from 25 feet to approx. 15 feet for the detached garage being constructed under Permit #101-17 on property identified as Pt. SW 1/4 16-7-7E, Lot 1 Plan 44657, in an area zoned "RR5" Rural Residential 5.

The CAO read the notice.

The applicant was in attendance but did not speak in regards to the proposal.

No members of the public made presentations in regards to the proposal.

By-Law #08-2017 - Zoning By-Law Amendment - Trochel Investments

At 11:05 am, the Reeve called to order the Public Hearing for By-Law #08-2017 being a further amendment to Zoning By-Law #10-2010 proposing to rezone property identified as all that portion of RL 24 Parish of Ste. Anne lying to the north of the northeastern limit of Public Road Plan 14143 WLTO which lies to the south of the southern limit of Road Plan 16449 WLTO exc Public Road Plan 9728 WLTO from "A" Agriculture to "HC" Highway Commercial.

The CAO read the notice.

No members of the public made presentations in regards to the proposal.

No objections were received in regards to the proposal.

Councillor Renald Courcelles declared in interest in the following 2 matters and left Council Chambers at 11:07 am for both the associated public hearings and Resolution #'s 2017-590 to 2017-592.

Conditional Use #15-17 - Evangelical Lutheran Brethren Church Richer Inc.

At 11:06 am, the Reeve called to order the Public Hearing for Conditional Use Order #15-17 to allow for a cemetery on property identified as Pt. SE 1/4 8-8-8E, Lot C Plan 59625, in an area zoned "NE" Natural Environment.

The CAO read the notice.

2 of the applicants made presentations in favour of the proposal.

No members of the public made presentations in regards to the proposal.

Variation Order #22-17 - Evangelical Lutheran Brethren Church Richer Inc.

At 11:10 am, the Reeve called to order the Public Hearing for Variation Order #22-17 to vary Table VI-9: Natural Environment Zone Use Table of amended Zoning By-Law #10-2010 to allow for Religious Assembly as a permitted use with minimum bulk requirements to be determined by Council on property identified as Pt. SE 1/4 8-8-8E, Lot C Plan 59625, in an area zoned "NE" Natural Environment.

The CAO read the notice.

2 of the applicants made presentations in favour of the proposal.

No members of the public made presentations in regards to the proposal.

Hearing Decisions

2017-590

Councillor Eros

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session at 11:12 pm.

CARRIED

Conditional Use #15-17 - Evangelical Lutheran Brethren Church Richer Inc.

2017-591

Councillor Saindon

Councillor Eros

WHEREAS a Public Hearing was held for Conditional Use Order #15-17 to allow for a cemetery on property identified as Pt. SE 1/4 8-8-8E, Lot C Plan 59625, in an area zoned "NE" Natural Environment; BE IT RESOLVED that Conditional Use Order #15-17 be approved subject to the following minimum bulk requirements:

Front yard: 125 feet

Side yard: 25 feet

Rear yard: 25 feet

CARRIED

Variation Order #22-17 - Evangelical Lutheran Brethren Church Richer Inc.

2017-592

Councillor Reimer

Councillor Saindon

WHEREAS a Public Hearing was held for Variation Order #22-17 to vary Table VI-9: Natural Environment Zone Use Table of amended Zoning By-Law #10-2010 to allow for Religious Assembly as a permitted use with minimum bulk requirements to be determined by Council on property identified as Pt. SE 1/4 8-8-8E, Lot C Plan 59625, in an area zoned "NE" Natural Environment;

BE IT RESOLVED that Variation Order #22-17 be approved subject to the following minimum bulk requirements:

Front yard: 125 feet

Side yard: 25 feet

Rear yard: 25 feet

CARRIED

Councillor Renald Courcelles returned to Council Chambers at 11:17 am.

Conditional Use #14-17 - Pelletier - Home Occupation

2017-593

Councillor Saindon

Councillor Courcelles

WHEREAS a Public Hearing was held for Conditional Use Order #14-17 to allow for people to work for a Home Occupation who do not reside at the same dwelling unit on property identified as Pt. River Lot 76-AN-3626, Lot 1 Block 3 Plan 14650, in an area zoned "GD" General Development;

BE IT RESOLVED that Conditional Use Order #14-17 be approved.

CARRIED

Variation Order #23-17 - Martens - Det. Garage Setbacks

2017-594

Councillor Courcelles

Councillor Reimer

WHEREAS a Public Hearing was held for Variation Order #23-17 to vary the minimum east side yard setback requirement from 25 feet to approx. 15 feet for the detached garage being constructed under Permit #101-17 on property identified as Pt. SW 1/4 16-7-7E, Lot 1 Plan 44657, in an area zoned "RR5" Rural Residential 5;

BE IT RESOLVED that Variation Order #23-17 be approved.

CARRIED

By-Law #08-2017 - Zoning By-Law Amendment - Trochel Investments

2017-595

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that By-Law #08-2017 be given second reading.

CARRIED

By-Law #08-2017 - Zoning By-Law Amendment - Trochel Investments

2017-596

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that By-Law #08-2017 being a further amendment to Zoning By-Law #10-2010, to proposing to rezone property identified as all that portion of RL 24 Parish of Ste. Anne lying to the north of the northeastern limit of Public Road Plan 14143 WLTO which lies to the south of the southern limit of Road Plan 16449 WLTO exc Public Road Plan 9728 WLTO from "A" Agriculture to "HC" Highway Commercial be given third and final reading.

In Favour: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte, Randy Eros and Reeve Art Bergmann

Opposed: None

Abstained: None

Absent: Councillor Kevin Lansard

CARRIED

Council recessed for 3 minutes at 11:18 am.

NEW BUSINESS

Permit Report to Council - November 2017

Received as information.

Permit #135-17 - Ward 4 - Temporary Permit

2017-597

Councillor Saindon

Councillor Eros

BE IT RESOLVED that Temporary Permit #135-17 be approved as presented to Council.

CARRIED

MMAA - Employee Assistance Program

2017-598

Councillor Eros

Councillor Courcelles

WHEREAS the Employee Assistance Program (EAP) is a short term counselling program available to all employees, elected officials and their immediate family members for a small monthly benefit fee;

BE IT RESOLVED that Council instructs Administration to enroll all Municipal employees in the EAP described above and authorizes all costs to be paid on a 50% cost-shared employee/employer basis.

CARRIED

RRBC - Excess Nutrient Reduction in Red River Basin

2017-599

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the RM of Ste. Anne supports the Federal Government in providing funding for the Red River Basin Commission and its partners to dredge the mouth of the Red River and use the sediment to restore Netley-Libau Marsh with engineering and environmental approvals in order to improve water quality in Lake Winnipeg, restore marsh habitat, enhance navigation and reduce the risk of flooding along the Red River.

CARRIED

FCM Conference - Authorized Attendance

2017-600

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that Council hereby authorizes the Reeve and one other available member of Council to attend the 2018 FCM Conference in Halifax from May 31 to June 3, 2018 with all necessary arrangements authorized to be made and all associated costs to be paid.

CARRIED

CAMA Conference – Authorized Attendance

2017-601

Councillor Courcelles

Councillor Eros

BE IT RESOLVED that Council hereby authorizes the CAO to attend the 2018 CAMA Conference in Fredericton from May 28 to 30, 2018 with all necessary arrangements authorized to be made and all associated costs to be paid.

CARRIED

SECOR Safety Courses - Lead Hand Authorization

2017-602

Councillor Courcelles

Councillor Eros

WHEREAS Resolution #505-15 authorized the registration of the Municipality with the Manitoba Heavy Construction Association WorkSafely SECOR Program;

AND WHEREAS the Municipality is required to appoint a senior full-time employee to take the Auditor, Leadership and Principles courses prior to registering Municipal employees for training courses;

BE IT RESOLVED that Council hereby appoints Public Works Lead Hand Kevin Medeiros as Senior Safety Officer and authorizes him to take the Auditor, Leadership and Principles courses with all associated costs to be paid.

CARRIED

Building By-Law Schedule Amendment

2017-603

Councillor Eros

Councillor Courcelles

WHEREAS Schedule "A" to RM of Ste. Anne By-Law #03-2009, as amended by Resolution #89-16, prescribes permit fees and charges payable to the Municipality upon application;

BE IT RESOLVED that Council hereby amends Schedule "A" as presented and attached to these regular meeting minutes.

CARRIED

LUD of Richer - December 6, 2017 Minutes

2017-604

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee, held on December 6, 2017, be adopted as circulated.

CARRIED

LUD of Richer - December 6, 2017 Matters

2017-605

Councillor Saindon

Councillor Courcelles

WHEREAS the LUD of Richer Committee has submitted requests for numerous approvals of Council as per their following Resolutions from their December 6, 2017 meeting:

1. Resolution #139 & 140-17 requesting approval of the LUD of Richer Financial Statements for the month ending November 30, 2017 and the payments included in the November 2017 invoice summary in the amount of \$214,181.48;
2. Resolution #141-17 requesting to approve a drainage project for a culvert to be installed through Perimeter Road NW, with all license applications to be completed and associated costs to be paid by the LUD of Richer to a maximum cost of \$5,000.00;
3. Resolution #142-17 requesting Council to proceed with enacting a Reduced-Speed School Zone By-Law as presented and amended; and
4. Resolution #143-17 requesting to authorize Golf View Electric to investigate and repair LUD of Richer Christmas Lights that are currently not functioning;

BE IT RESOLVED that Council hereby authorizes all works to be completed and costs to be paid as per LUD of Richer Committee Resolution #'s 139 to 140 and 143-17 inclusively, other than the payment of Cheque #20171397 which is only authorized to be released upon Municipal Board approval;

BE IT FURTHER RESOLVED that Council table LUD of Richer Committee Resolution #'s 141 and 142-17.

CARRIED

Community Futures Triple R - Celebration April 2018

Received as information.

Eastman Tourism - Membership Renewal

2017-606

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that the Municipality renew its membership with Eastman Tourism on an annual basis with all associated costs to be paid.

CARRIED

Budget & By-Law Meeting Organization

2017-607

Councillor Courcelles

Councillor Eros

BE IT RESOLVED a Committee of the Whole meeting be scheduled on January 17, 2018 at 9:00 am to discuss budgetary and by-law matters and all available members of Council authorized to attend with associated costs to be paid.

CARRIED

Council recessed from 12:00 noon to 1:00 pm.

By-Law Enforcement Contract

2017-608

Councillor Reimer

Councillor Massicotte

BE IT RESOLVED that By-Law Enforcement Officer Agreement #01-2018 be adopted as presented and amended.

CARRIED

Interim Operating Budget

2017-609

Councillor Eros

Councillor Courcelles

WHEREAS Section 163 of the Municipal Act states that Council may adopt an interim operating budget to have effect only until the Council adopts the operating budget for the fiscal year and consisting of an estimate of operating revenue and expenditure for the following 2018 fiscal year;

BE IT RESOLVED that Council approve the following provisional estimates for 2018:

Gen. Gov't Services	\$200,000.00
Protective Services	\$72,000.00
Transportation Services	\$450,000.00
Environmental Health	\$7,000.00
Public Health & Welfare	\$35,000.00
Economic Development	\$22,000.00
Recreation & Cultural	\$15,000.00
Fiscal Services	\$75,000.00

CARRIED

Animal Control By-Law - Maximum No. of Dog Increase Request

Pt. River Lot 18-AN-3625 Application

2017-610

Councillor Lansard

Councillor Saindon

WHEREAS By-Law #01-2012, being a by-law for the control of dogs and other animals, limits the number of dogs which a person may keep under Sec. 2.5(c), currently being a maximum of 2;

AND WHEREAS the Municipality has received an application from a potential purchaser of Pt. River Lot 18-AN-3625 to have the maximum number of dogs increased to 3 under Sec. 10.1 and 10.2 of the by-law;

(cont'd on Page 9)

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BE IT RESOLVED that the application to have the maximum number of dogs increased for Pt. River Lot 18-AN-3625 be temporarily approved as presented for the potential property owner's 3 existing dogs on the condition that should any of the dogs either pass away or be removed from the property that they are not to be replaced past the maximum of 2 dogs on the property.

CARRIED

Animal Control By-Law - Maximum No. of Dog Increase Request

Pt. SW ¼ 5-7-7E, 9-1-57419 Application

2017-611

Councillor Saindon

Councillor Courcelles

WHEREAS By-Law #01-2012, being a by-law for the control of dogs and other animals, limits the number of dogs which a person may keep under Sec. 2.5(c), currently being a maximum of 2;

AND WHEREAS the Municipality has received an application from the owners of Pt. SW ¼ 5-7-7E, Lot 9 Block 1 Plan 57419, to have the maximum number of dogs increased to 3 under Sec. 10.1 and 10.2 of the by-law;

BE IT RESOLVED that the application to have the maximum number of dogs increased for Pt. SW 1/4 5-7-7E, Lot 9 Block 1 Plan 57419, be denied.

CARRIED

BY-LAWS

By-Law #10-2017 - Reduced Speed Zones By-Law

2017-612

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that By-Law #10-2017, being a by-law to create a reduced-speed school zone in the LUD of Richer, be given first reading.

CARRIED

By-Law #07-2017 - LUD of Richer Local Improvement Plan

Tabled.

PUBLIC WORKS REPORT – Received as information.

COMMITTEE REPORTS

Personnel Committee Report - Tabled to In Camera.

UNFINISHED BUSINESS (cont'd)

Thurston Drive Walkway Survey

Tabled.

IN CAMERA

2017-613

Councillor Eros

Councillor Lansard

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2017-614

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Personnel Committee Recommendations

2017-615

Councillor Lansard

Councillor Courcelles

WHEREAS Council received numerous recommendations from the Personnel Committee regarding various matters documented in a letter dated x signed by Committee Chair Kevin Lansard;

BE IT RESOLVED that Council approve all recommendations described above and authorizes

Administration to make all necessary resulting arrangements, adjustments and payments resulting from the same.

CARRIED

Fire Call Reports

2017-616

Councillor Courcelles

Councillor Eros

BE IT RESOLVED that the Richer, Giroux & Town of Ste. Anne Volunteer Fire Department fire call reports and the Richer Fire Chief's Report for the month of November 2017 be accepted as presented.

CARRIED

By-Law Enforcement Report

2017-617

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that the detailed December 7, 2017 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck and the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on Council discussions.

CARRIED

LUD of Richer Committee Resolution #141-17

2017-618

Councillor Eros

Councillor Saindon

WHEREAS LUD of Richer Committee Resolution #141-17 requested Council to approve a drainage project for a culvert to be installed through Perimeter Road NW, with all license applications to be completed and associated costs to be paid by the LUD of Richer to a maximum cost of \$5,000.00;

BE IT RESOLVED that this matter be tabled until more information is obtained from MB Sustainable Development.

CARRIED

NOTICE OF MOTION / PETITION

Resolution #2017-175 - Tilstone Prairie Development Lot Grading

2017-619

Councillor Lansard

Councillor Saindon

WHEREAS Councillor Kevin Lansard gave notice at the November 22, 2017 Council meeting that he would make a motion to rescind Resolution #2017-175 at this December 13, 2017 regular meeting;

BE IT RESOLVED that Resolution #2017-175 be hereby rescinded.

CARRIED

By-Law #09-2017 - Building By-Law

2017-620

Councillor Eros

Councillor Massicotte

BE IT RESOLVED that By-Law #09-2017, being a by-law for the regulation of construction in the RM of Ste. Anne, be given first reading.

CARRIED

Crown Lands - Offer to Purchase

2017-621

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that the CAO be authorized to inquire to the Crown Lands Property Agency about purchasing Pt. SE ¼ 21-8-7E and Pt. SW ¼ 22-8-7E.

CARRIED

Adjournment

2017-622

Councillor Lansard

Councillor Courcelles

BE IT RESOLVED that this regular meeting be adjourned at 3:30 pm.

CARRIED

NEXT MEETING(s)

Day Council Meeting

Committee of the Whole Meeting

Evening Council Meeting

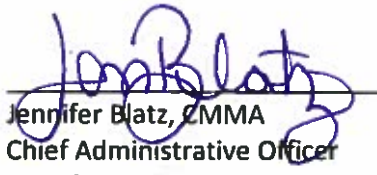
January 10, 2018 @ 9:00 am

January 17, 2018 @ 9:00 am

January 24, 2018 @ 6:30 pm



Art Bergmann
Reeve
RM of Ste. Anne



Jennifer Blatz, CMMA
Chief Administrative Officer
RM of Ste. Anne