



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

January 24, 2018 - Regular Meeting of Council - 6:30 pm

1. CALL TO ORDER

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES

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4. FINANCE

4.1 Cheque Listing

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5. HEARINGS - NONE.

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6. DELEGATIONS - NONE

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7. CONSENT AGENDA

7.1 MB Electoral Divisions Boundaries Commission - Provincial Electoral Divisions

7.2 MMSM - 2018 Municipal Payments

7.3 MB Hydro - NEB Notice of Public Hearing for MB-Minn. Transmission Project

7.4 MB Conservation Districts Association - Small Earth Dams Webinar

7.5 AMM - 2018 Elections Training Seminars

7.6

CCCD - 2018 Committee Members & Certificate of Achievement

- 7.7 Ste. Anne Food Bank - January Minutes
  - 7.8 FCM - Sustainable Communities Conference
  - 7.9 RRBC - 2018 Conference Agenda
  - 7.10 MB Ag. Hall of Fame - Membership Request
  - 7.11 SRRCD - November/December Minutes & Manager's Report
  - 7.12 \*\*\*Ste. Anne Library - Wine & Cheese Thank-You
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**8. UNFINISHED BUSINESS**

- 8.1 AMM/Province of MB/MB School Boards Assoc. - Various Cannabis-Related Documents
  - 8.2 MB Hydro - Street Lighting - Marquee Lane & Country Roots Lane
  - 8.3 Subdivision File #4175-15-7501 - Proulx - Foundation Depth Restrictions
  - 8.4 Road 48N - Intermunicipal Road/Drainage Project - Survey
  - 8.5 Policy for the Provision of Land, Cash, or a Combination Thereof
  - 8.6 17-7882 - Loewen Henderson Banman Legault LLP - Foundation Depth Restrictions
  - 8.7 Subdivision File #4175-17-7857 - Brandt/6810935 MB Ltd. - Foundation Depth Restrictions
  - 8.8 \*\*\*PW Shop Plans / Quotations
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**9. NEW BUSINESS**

- 9.1 Permits - None
- 9.2 Subdivision File #4175-17-7958 - Goertzen
- 9.3 Subdivision File #4175-17-7959 - Walker
- 9.4 SRRCD - Culvert Inventory - Request for Partnership

- 9.5 AMM - Leadership Workshop
  - 9.6 AMM - Provincial Offenses Act Template By-Law
  - 9.7 Can. Cancer Society - Relay for Life
  - 9.8 \*\*\*RM of La Broquerie Fire Agreement Renewal
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10. BY-LAWS

- 10.1 By-Law #01-2018 - Ward Boundary By-Law
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11. PUBLIC WORKS REPORT - NONE.

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12. COMMITTEE REPORTS - NONE.

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13. NOTICE OF MOTION / PETITION - NONE

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14. IN CAMERA

- 14.1 In Camera
  - 14.2 Out of Camera
  - 14.8 STARS
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15. ADJOURNMENT

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## **Rural Municipality of Ste. Anne**

### **Meeting Minutes**

**Regular Meeting of Council January 24, 2018 - 6:30 pm**

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on January 24, 2018.

Reeve Art Bergmann called the meeting to order at 6:30 pm with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Kevin Lansard, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz, Assistant CAO Nadine Vielfaure and Public Works Lead Hand Kevin Medeiros.

#### **ADOPTION OF AGENDA**

2018-041

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that the agenda for the regular meeting of January 24, 2018 be adopted as circulated and amended.

**CARRIED**

#### **ADOPTION OF MINUTES**

2018-042

Councillor Reimer

Councillor Saindon

BE IT RESOLVED that the minutes of the regular meeting held on January 10, 2018 be adopted as circulated.

**CARRIED**

#### **FINANCE**

##### **CHEQUE LISTING**

2018-043

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that the following cheques, numbered 20180055 – 20180133 (inclusive) in the amount of \$475,106.15 be approved for payment.

**CARRIED**

**HEARINGS - None.**

**DELEGATIONS – None**

**PW Shop Plans / Quotations**

2018-044

Councillor Courcelles

Councillor Eros

WHEREAS the current Municipal shop was originally constructed in 1983, which is showing signs of structural deterioration, and the Municipality is investigating the possible construction of a new Public Works building;

BE IT RESOLVED that a Detailed Structural Engineer Report be obtained under Policy Resolution #241-12 for the Municipal Public Works Shop to estimate its projected lifespan in an effort to determine whether the construction of a new Public Works shop is preferable at this time and that all necessary works are authorized to be completed and costs to be paid.

**CARRIED**

Public Works Lead Hand Kevin Medeiros left the meeting at 6:45 pm.

**CONSENT AGENDA**

2018-045

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that the consent agenda consisting of the following 12 items be adopted as circulated:

MB Electoral Divisions Boundaries Commission - Provincial Electoral Divisions

MMSM - 2018 Municipal Payments

MB Hydro - NEB Notice of Public Hearing for MB-Minn. Transmission Project

MB Conservation Districts Association - Small Earth Dams Webinar

AMM - 2018 Elections Training Seminars

CCCD - 2018 Committee Members & Certificate of Achievement

Ste. Anne Food Bank - January Minutes

FCM - Sustainable Communities Conference

RRBC - 2018 Conference Agenda

MB Ag. Hall of Fame - Membership Request

SRRCD - November/December Minutes & Manager's Report

Ste. Anne Library - Wine & Cheese Thank-You

**CARRIED**

**UNFINISHED BUSINESS**

**AMM/Province of MB/MB School Boards Assoc. - Various Cannabis-Related Documents**

Received as information.

**MB Hydro - Street Lighting - Marquee Lane & Country Roots Lane**

2018-046

Councillor Lansard

Councillor Massicotte

BE IT RESOLVED that the Council authorizes MB Hydro to make changes to the contract for the street lighting systems for both Marquee Lane and Phase II of Country Roots Lane as per their letters dated January 4, 2018.

**CARRIED**

**Subdivision File #4175-15-7501 - Proulx - Foundation Depth Restrictions**

2018-047

Councillor Lansard

Councillor Courcelles

WHEREAS Subdivision File #4175-15-7501 was conditionally approved with Resolution #547-15;

BE IT RESOLVED that the following additional conditions of Subdivision File #4175-15-7501 be required as follows:

1. That the following depth restrictions be imposed for foundations of all structures proposed to be placed or constructed on any Proposed Lot:

a. That the top of the foundation footing of any proposed structure on the subject proposed lots be built no lower than 3 feet below prairie level;

(cont'd on Page 3)

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- b. That should the developer or property owner wish to have this condition varied for any specific lot, an application must be made in writing to the CAO or an authorized Municipal Agent;
- c. That the developer inform all potential purchasers of any of the proposed lots of the conditions described herein;
- d. That the applicant receive confirmation from an authorized Municipal Agent that the foundation excavation has been done to the specifications described herein after the forming is complete and prior to proceeding with pouring the concrete for the foundation; and
- e. That the municipality is not responsible for any damages caused by flooding or water damage;

BE IT FURTHER RESOLVED that the above additional conditions of Subdivision File #4175-15-7501 be attached to the Development Agreement required under conditionally approving Resolution #547-15 as Schedule "D" Pt. I.

**CARRIED**

**Road 48N - Intermunicipal Road/Drainage Project - Survey**  
Public Works to investigate.

**Policy for the Provision of Land, Cash, or a Combination Thereof**

2018-048

Councillor Lansard

Councillor Reimer

WHEREAS proposed Policy #03-ADMIN establishes criteria for the provision and calculation of land, cash, or a combination thereof, to the Municipality through development authorized under *The Planning Act*, Subsections 135(6b) and 136(1);

BE IT RESOLVED that Policy #03-ADMIN be approved and implemented as amended.

**CARRIED**

**Subdivision File #4175-17-7882 - Loewen Henderson Banman Legault LLP - Foundation Depth Restrictions**

2018-049

Councillor Lansard

Councillor Reimer

WHEREAS Subdivision File #4175-17-7882 was conditionally approved with Resolution #2017-479;

BE IT RESOLVED that the following amendment to the original conditions of Subdivision File #4175-17-7882 be implemented as follows:

1. That Proposed Lot 15 be removed from the requirements of the Development Agreement with the exception of Item 4.c.;

BE IT FURTHER RESOLVED that the above amendment to the original conditions of Subdivision File #4175-17-7882 be attached to the Development Agreement required under conditionally approving Resolution #2017-479 as Schedule "D" Pt. I.

**CARRIED**

**Subdivision File #4175-17-7857 - Brandt/6810935 MB Ltd. - Foundation Depth Restrictions**

Tabled until LIDAR data is available.

**NEW BUSINESS**

**Permits – None**

**Subdivision File #4175-17-7958 - Goertzen**

2018-050

Councillor Lansard

Councillor Reimer

WHEREAS Subdivision File #4175-17-7958 proposes to subdivide the existing approx. 21.7 acres of land held under CT #2650977 to create 1 additional approx. 5 acre parcel leaving the Residual parcel at approx. 16.7 acres, both parcels for rural residential-use, on Pt. NW 25-8-7E, Lot 2 Plan 53967, zoned Rural Mixed;

(cont'd on Page 4)

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**BE IT RESOLVED** Subdivision File #4175-17-7958 is approved on the following conditions:

1. That the applicant obtain a Legal Plan, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
2. That the applicant obtain any necessary variations;
3. That the following depth restrictions be imposed for foundations of all structures proposed to be placed or constructed on any Proposed Lot:
  - a. That the top of the foundation footing of any proposed structure on the subject proposed lots be built above prairie level with no basement foundations to be permitted;
  - b. That the developer inform all potential purchasers of any of the proposed lots of the conditions described herein;
  - c. That the applicant receive confirmation from an authorized Municipal Agent that the foundation excavation has been done to the specifications described herein after the forming is complete and prior to proceeding with pouring the concrete for the foundation; and
  - d. That the municipality is not responsible for any damages caused by flooding or water damage; and
4. That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

**CARRIED**

**Subdivision File #4175-17-7959 - Walker**  
Tabled until more information is obtained.

**SRRCD - Culvert Inventory - Request for Partnership**

2018-051

Councillor Eros

Councillor Courcelles

WHEREAS the SRRCD has proposed a partnership with the RM of Ste. Anne to complete a culvert inventory in the RM of Ste. Anne which would facilitate better surface water management for both the SRRCD and the Municipality;

**BE IT RESOLVED** that the RM of Ste. Anne agrees to the partnership detailed above and authorizes all works to be completed and associated costs to be paid.

**CARRIED**

**AMM - Leadership Workshop**

Received as information.

**AMM - Provincial Offenses Act Template By-Law**

CAO to investigate.

**Can. Cancer Society - Relay for Life**

2018-052

Councillor Saindon

Councillor Reimer

**BE IT RESOLVED** that Council hereby supports the Canadian Cancer Society's Relay for Life event with a grant in the amount of \$750.00.

**CARRIED**

**RM of La Broquerie Fire Agreement Renewal**

2018-053

Councillor Courcelles

Councillor Eros

**BE IT RESOLVED** that Council approves the renewal of the Fire Services Agreement between the RM's of La Broquerie and Ste. Anne as presented for a period of 2 years expiring December 31, 2019.

**CARRIED**

**BY-LAWS**

**By-Law #01-2018 - Ward Boundary By-Law**  
Tabled until by-law is drafted.

**Public Works Report - None.**

**Committee Reports - None.**

**Notice of Motion / Petition – None**

**IN CAMERA**

2018-054

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2018-055

Councillor Lansard

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**By-Law Enforcement Report**

2018-056

Councillor Courcelles

Councillor Eros

BE IT RESOLVED that the detailed January 18, 2018 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck and that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on Council discussions.

**CARRIED**

**Giroux UFM Cooperative - Purchase of Land**

2018-057

Councillor Eros

Councillor Massicotte

WHEREAS the Giroux UFM Cooperative has informed the Municipality that they are selling their community hall in Giroux;

AND WHEREAS a skating rink and playground encroach from RM of Ste. Anne property onto the Giroux UFM property (Lot 1 Plan 29299) which is currently for sale and the Municipality wishes to purchase the land on which the equipment is encroaching and assume responsibilities for the recreational facilities formally under the direction of the Giroux UFM Cooperative;

BE IT RESOLVED that Reeve Art Bergmann be authorized to negotiate the purchase of Lot 1 Plan 29299 for the purposes described above with all associated costs of indemnification for these activities to be paid.

**CARRIED**



**STARS Grant**

2018-058

Councillor Courcelles

Councillor Reimer

WHEREAS Shock Trauma Air Rescue Society (STARS) has provided numerous years of its valuable service to the RM of Ste. Anne in extraordinary emergency situations;

BE IT RESOLVED that the Municipality contribute a dollar per capita in support for STARS for a total of \$5,003.00;

BE IT FURTHER RESOLVED that a letter be sent to all other Manitoba Municipalities encouraging them to consider funding STARS using a similar model on an annual basis.

**CARRIED**

**Adjournment**

2018-059

Councillor Lansard

Councillor Courcelles

BE IT RESOLVED that this regular meeting be adjourned at 8:21 pm.

**CARRIED**

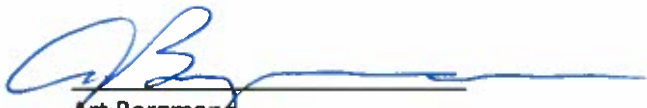
**NEXT MEETING(s)**

Committee of the Whole Meeting

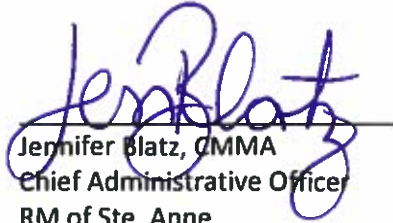
Evening Council Meeting

February 14, 2018 @ 9:00 am

February 28, 2018 @ 6:30 pm



Art Bergmann  
Reeve  
RM of Ste. Anne



Jennifer Blatz, CMMA  
Chief Administrative Officer  
RM of Ste. Anne