



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

April 18, 2018 - Regular Meeting of Council - 9:00 am

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
 - 4.3 2018 Draft Financial Plan
5. HEARINGS - 11:00 AM
 - 5.1 Conditional Use Order #04-18 - Rail Car Storage Container
 - 5.2 Variation Order #07-18 - Rail Car Storage Container
 - 5.2.1 Permit #17-18 - Rail Car Storage Container
6. DELEGATIONS - NONE.
7. CONSENT AGENDA
 - 7.1 FCM - Request for Proposals
 - 7.2 MB EMO - Various Matters
 - 7.3 Steinbachonline.com - New Pumper for Ste. Anne Fire Department
 - 7.4 Province of Manitoba - Manitoba Heritage Trust Program
 - 7.5 Agriculture in the Classroom - Annual General Meeting
 - 7.6 SRRCD - Various Matters
 - 7.7 Southern Health - Healthy Communities Conference
 - 7.8 AMM - Various Matters
 - 7.9 Steinbachonline.com - Bad Year for Soil Drifting
 - 7.10 Association of MB Bilingual Municipalities - Travel Notebook
 - 7.11 Steinbachonline.com - Ritchot Announces Fire Ban
 - 7.12 Steinbachonline.com - MOS Provincial Issues
 - 7.13 Eco-West - FCM Staff Grants
 - 7.14 MB Infrastructure - Wireless Public Alerting Capability in Manitoba
 - 7.15 RM of Tache - Subdivision & Variation Order Notice of Public Hearing
 - 7.16 Eastman Mutual Aid Fire District - March Minutes
 - 7.17 CCCD - January Minutes
8. UNFINISHED BUSINESS
 - 8.1 AMM - June District Meetings and Resolutions
 - 8.2 ***RMs of La Broquerie/Ste. Anne - Loewen Boulevard Quotations
 - 8.3 RFD Fire Hall - Request for Proposals re: Solar Incentives

- 8.4 Pending Matters
- 8.5 Town/RM of Ste. Anne - Fire Services Agreement
- 8.5.2 Ste. Anne Fire Services Agreement
- 8.6 ***Revised & Withdrawn Subdivision File #4175-17-7881 - Tilstone Prairie Inc.
- 8.7 ***Building Codes for Fabric Shelters
- 8.8 Steinbachonline.com - Ted Falk Seeks Endorsement for Rural Crime Study
- 8.9 Winnipeg Free Press - Code of Conduct Legislation
- 8.10 Kropp Road Expropriation Project
- 8.11 CN EcoConnexions Grant Application
- 8.12 Minister of Municipal Relations - Planning Amendment Act
- 8.13 Recycle Anywhere - Lilac Resort Recycling
- 8.14 MEC Marc Robichaud - Tabletop Exercise Requirement Confirmation
- 8.15 Garbage/Recycling Shed
- 8.16 Steinbachonline.com - Ste. Anne Library Will Go On
- 8.17 ***MI - Memorandum of Understanding
- 8.18 ***Climate Action Funding Workshop

9. NEW BUSINESS

- 9.1 Permits
- 9.1.1 March 2018 Permit Report to Council
- 9.2 Subdivision File #4175-18-7984 - Tetrault
- 9.3 LUD of Richer - April 4, 2018 Minutes
- 9.3.1 LUD of Richer - April 4, 2018 Matters
- 9.4 Winnipeg Sun - Plastic Bag Ban
- 9.5 AMM - Resolution Letters (Round 2)
- 9.6 AMM - Asset Management Training Workshops
- 9.7 St. Labre 200 Inc. - Mud Slinging Political Race
- 9.8 Noise Exemption Request
- 9.9 Seine River Services for Seniors - Annual General Meeting
- 9.10 Ste. Anne Curling Club - 12th Annual Sud, Spud & Steak Night
- 9.11 Drainage from PTH12 to 35E (Greenland Road)
- 9.12 OFC - Fire Protection Workshop
- 9.13 SRRCD - White Spruce Tree Giveaway
- 9.14 RM of Tache Subdivision File #4175-18-8005
- 9.15 Richer Community Club Inc./Dawson Trail Museum - Canada Day Celebration Grant Request
- 9.16 Steinbachonline.com - RM of Ste. Anne Fire Ban
- 9.17 ***CCDC Seminars - Bids and Contracts
- 9.18 ***Climate Change Stakeholders Survey

10. BY-LAWS

- 10.1 By-Law #03-2018 - Election Campaign Expenses and Contributions
- 10.2 2018 Financial Plan - 2nd Reading

11. PUBLIC WORKS REPORT

- 11.1 Public Works Report
- 11.2 April 5, 2018 Transportation Services Committee Meeting Minutes

12. COMMITTEE REPORTS - NONE.

13. NOTICE OF MOTION / PETITION - NONE.

14. IN CAMERA

14.1 In Camera

14.2 Out of Camera

14.10 Diamond Construction Inc. - Rock Removal

15. ADJOURNMENT



Rural Municipality of Ste. Anne
Meeting Minutes
Regular Meeting of Council April 18, 2018 - 9:00 am

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on April 18, 2018.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillor Kevin Lansard was absent.

Reeve Art Bergmann opened the meeting with an invocation.

Councillor Kevin Lansard arrived at 9:06 am.

ADOPTION OF AGENDA

2018-181

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that the agenda for the regular meeting of April 18, 2018 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2018-182

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the minutes of the regular meeting held on March 28, 2018 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2018-183

Councillor Eros

Councillor Saindon

BE IT RESOLVED that the following cheques numbered 20180363 – 20180444 (inclusive) in the amount of \$246,170.15 be approved for payment.

CARRIED

Financial Statements

2018-184

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that the Financial Statements for the period ending March 31, 2018 be approved and adopted as presented.

CARRIED

2018 Draft Financial Plan

CAO to make adjustments.

Council recessed for 7 minutes at 10:17 am during discussions of the 2018 Draft Financial Plan.

DELEGATIONS - None.

CONSENT AGENDA

2018-185

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that the consent agenda consisting of the following items be adopted as circulated:

FCM - Request for Proposals

MB EMO - Various Matters

Steinbachonline.com - New Pumper for Ste. Anne Fire Department

Province of Manitoba - Manitoba Heritage Trust Program

Agriculture in the Classroom - Annual General Meeting

SRRCD - Various Matters

Southern Health - Healthy Communities Conference

AMM - Various Matters

Steinbachonline.com - Bad Year for Soil Drifting

Association of MB Bilingual Municipalities - Travel Notebook

Steinbachonline.com - Ritchot Announces Fire Ban

Steinbachonline.com - MOS Provincial Issues

Eco-West - FCM Staff Grants

MB Infrastructure - Wireless Public Alerting Capability in Manitoba

RM of Tache - Subdivision & Variation Order Notice of Public Hearing

Eastman Mutual Aid Fire District - March Minutes

CCCD - January Minutes

CARRIED

HEARINGS

2018-186

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Council hereby recess this regular meeting and go into public hearings at 11:00 am.

CARRIED

Conditional Use Order #04-18 - Rail Car Storage Container

At 11:00 am the Reeve called to order the Public Hearing for Conditional Use Order #04-18 to allow for a rail car storage container on River Lot 23 Parish of Ste. Anne, Lots 1 & 2 Plan 9728, in an area zoned Agriculture.

The CAO read the notice.

No members of the public made presentations regarding the proposal.

Variation Order #07-18 - Rail Car Storage Container

At 11:01 am the Reeve called to order the Public Hearing for Variation Order #07-18 to vary the minimum site area requirement from 10 acres to approx. 5.85 acres to allow for a rail car storage container on River Lot 23 Parish of Ste. Anne, Lots 1 & 2 Plan 9728, in an area zoned Agriculture.

The CAO read the notice.

No members of the public made presentations regarding the proposal.

Hearing Decisions

2018-187

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that this meeting reconvene into regular session at 11:02 am.

CARRIED

Conditional Use #04-18 - Rail Car Storage Container

2018-188

Councillor Courcelles

Councillor Eros

WHEREAS a Public Hearing was held for Conditional Use Order #04-18 to allow for a rail car storage container on River Lot 23 Parish of Ste. Anne, Lots 1 & 2 Plan 9728, in an area zoned Agriculture;
BE IT RESOLVED that Conditional Use Order #04-18 be approved.

CARRIED

Variation Order #07-18 - Rail Car Storage Container

2018-189

Councillor Reimer

Councillor Saindon

WHEREAS a Public Hearing was held for Variation Order #07-18 to vary the minimum site area requirement from 10 acres to approx. 5.85 acres to allow for a rail car storage container on River Lot 23 Parish of Ste. Anne, Lots 1 & 2 Plan 9728, in an area zoned Agriculture;
BE IT RESOLVED that Variation Order #07-18 be approved.

CARRIED

Permit #17-18 - Rail Car Storage Container

2018-190

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that Permit #17-18 be approved as presented to Council and subject to Conditional Use Order #04-18 and Variation Order #07-18, approving Resolution #'s 2018-188 and 189 respectively.

CARRIED

UNFINISHED BUSINESS

AMM - June District Meetings and Resolutions

Received as information.

RMs of La Broquerie/Ste. Anne - Loewen Boulevard Quotations

2018-191

Councillor Reimer

Councillor Massicotte

WHEREAS three quotations have been received for the 2018 intermunicipal Loewen Boulevard reconstruction project;

BE IT RESOLVED that Council accepts the quotation from Diamond Construction Inc. as submitted to the RM of LaBroquerie in the amount of \$108,384.00;

BE IT FURTHER RESOLVED that should additional work be required the Public Works Supervisor from both Municipalities are authorized to negotiate and agree to make additional expenditures up to a maximum of 10% of the original quotation;

BE IT FURTHER RESOLVED that should the total expenditures for this project be less than the total budgeted amount of \$150,000.00 the Public Works Supervisor from both Municipalities are authorized to negotiate and agree to expend the remainder of the allocated funds for the purpose of gravel and dust control applications on Loewen Boulevard;

BE IT FURTHER RESOLVED that all expenditures relating to this project under the above parameters shall be equally borne between the Municipalities;

BE IT FURTHER RESOLVED that it is understood that as part of this project a control gate is to be installed on the culvert through Loewen Boulevard just west of Ekron-Oswald Road to restrict drainage to allow for southward flows only.

CARRIED

RFD Fire Hall - Request for Proposals re: Solar Incentives

2018-192

Councillor Saindon

Councillor Lansard

WHEREAS the Municipality put out a Call for Proposals for Solar Incentives for the Richer Fire Hall and received 3 proposals by the deadline of April 12, 2018;

BE IT RESOLVED that, after careful review and analysis, Council will not be moving forward with this project at this time.

CARRIED

Various Pending Matters

CAO to respond.

Ste. Anne Fire Services Agreement

CAO to correspond with the Town of Ste. Anne

Revised & Withdrawn Subdivision File #4175-17-7881 - Tilstone Prairie Inc.

File to be closed.

Council recessed from 12:01 to 12:56 pm.

Councillor Kevin Lansard was absent.

Building Codes for Fabric Shelters

Councillor Randy Eros to investigate.

Steinbachonline.com - Ted Falk Seeks Endorsement for Rural Crime Study

Received as information.

Winnipeg Free Press - Code of Conduct Legislation

Received as information.

Kropp Road Expropriation Project

Received as information.

CN EcoConnexions Grant Application

Received as information.

Minister of Municipal Relations - Planning Amendment Act

Received as information.

Recycle Anywhere - Lilac Resort Recycling

Received as information.

MEC Marc Robichaud - Tabletop Exercise Requirement Confirmation

Received as information.

Garbage/Recycling Shed

CAO to respond.

Steinbachonline.com - Ste. Anne Library Will Go On

Received as information.

MI - Memorandum of Understanding

Tabled to the May 2, 2018 regular meeting.

Climate Action Funding Workshop

2018-193

Councillor Eros

Councillor Massicotte

BE IT RESOLVED that Council authorizes the CAO and all members of Council who wish to attend a Climate Action Funding Workshop in Winnipeg on May 16, 2018 with all associated costs to be paid.
CARRIED

NEW BUSINESS

Permits – None.

March 2018 Permit Report to Council

Received as information.

**Subdivision File #4175-18-7984 - Tetrault
2018-194**

Councillor Courcelles

Councillor Reimer

WHEREAS Council has reviewed the Report to Council for Subdivision File #4175-18-7984 proposing to create 2 additional approx. 5.04 and 5.06 acre hobby farm parcels from the existing 80 acre agricultural-use parcel held under CT #2932568 on NW 28-7-8E in an area zoned Natural Environment;

BE IT RESOLVED that Subdivision File #4175-18-7984 be approved on the following conditions:

1. That the applicant obtain a Legal Plan as prescribed by the Community and Regional Planning Branch and a Building Location Certificate prepared by a Manitoba Land Surveyor to determine the site widths, site areas and location of all buildings and structures, including on-site wastewater management system(s) and buildings encroaching on adjacent government road allowances, on the affected land in relation to the proposed property lines;
2. That the applicant obtain any necessary variations;
3. That a Development Agreement be entered into with the Municipality which requires development to be adequately flood-proofed, development to be restricted in low-lying areas and riparian areas and existing tree/vegetation cover to be preserved to reduce erosion and maintain bank stability along the creek located on the subject property;
4. That the developer be required to upgrade the portion of Road 41N which accesses Proposed Lots 1 & 2 to Municipal Standards and that a Development Agreement be entered into regarding the same;
5. That the existing 1-storey dwelling and shed which currently encroach on government road allowances be demolished or moved within the property boundaries; and
6. That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

CARRIED

LUD of Richer - April 4, 2018 Minutes

2018-195

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee held on April 4, 2018 be adopted as circulated.

CARRIED

LUD of Richer - April 4, 2018 Matters

2018-196

Councillor Saindon

Councillor Courcelles

WHEREAS the LUD of Richer Committee has submitted requests for numerous approvals of Council as per their following Resolutions from their April 4, 2018 meeting:

1. Resolution #38 & 39-18 for approval of the LUD of Richer Financial Statement and the payments included in the invoice summary totalling \$9,095.84, both for the month ending March 31, 2018; and

(cont'd on Page 6)

(cont'd from Page 5)

2. Resolution #40-18 for authorization to approve donations to the Richer Community Club Inc. (RCC) in the amounts of \$2,500.00 and \$500.00 for the 2018 Richer Rodeo and Canada Day Celebrations

respectively, as well as to request that the RCC submit a new grant request by mid-September 2018 regarding the maintenance of the ice surface of the skating rink in Dawson Trail Park;
BE IT RESOLVED that Council hereby authorizes all works to be completed, costs paid and actions taken as per LUD of Richer Committee Resolution #'s 38 to 40-18.
CARRIED

Winnipeg Sun - Plastic Bag Ban
Received as information.

AMM - Resolution Letters (Round 2)
Received as information.

AMM - Asset Management Training Workshops
2018-197
Councillor Eros
Councillor Reimer
BE IT RESOLVED that Council authorizes the CAO to attend an Asset Management Training Workshop hosted by the AMM in Steinbach on May 1, 2018 with all associated costs to be paid.
CARRIED

St. Labre 200 Inc. - Mud Slinging Political Race
2018-198
Councillor Eros
Councillor Saindon
BE IT RESOLVED that Council authorizes the Reeve, or an alternate member of Council, to participate in the St. Labre 200 Inc. Mud Slinging Political Race on July 7, 2018 with all associated costs to be paid.
CARRIED

Noise Exemption Request
2018-199
Councillor Reimer
Councillor Saindon
WHEREAS the Municipality has received a written request from the owners of River Lot 2 Parish of Ste. Anne, Lot 1 Plan 47531, for a temporary Noise Permit under By-Law #4-1990 for an event to be held on May 19, 2018 on their property;
BE IT RESOLVED that the Municipality temporarily permits the potential nuisance noise associated with the event described above from 5:30 pm to 1:00 am under By-Law #4-1990;
BE IT FURTHER RESOLVED that the Municipality is not responsible for any complaints or responses under Provincial or Federal law and Council recommends that the applicants advise all neighbours in the surrounding area of this event.
CARRIED

Seine River Services for Seniors - Annual General Meeting
2018-200
Councillor Courcelles
Councillor Saindon
BE IT RESOLVED that Council authorizes the Reeve to attend the Seine River Services for Seniors Annual General Meeting in Ste. Anne on May 15, 2018 with all associated costs to be paid.
CARRIED

Ste. Anne Curling Club - 12th Annual Sud, Spud & Steak Night
Received as information.

Drainage from PTH12 to 35E (Greenland Road)
2018-201
Councillor Reimer
Councillor Saindon

BE IT RESOLVED that Council authorizes the clean out of the northern ditch of Greenland Road (Road 43N) from Road 35E to PTH12 with all applicable drainage licences to be obtained from Manitoba Sustainable Development and all associated costs authorized to be paid.

CARRIED

OFC - Fire Protection Workshop

Received as information.

SRRCD - White Spruce Tree Giveaway

Received as information.

RM of Tache Subdivision File #4175-18-8005

CAO to respond.

Richer Community Club Inc./Dawson Trail Museum - Canada Day Celebration Grant Request

2018-202

Councillor Saindon

Councillor Eros

BE IT RESOLVED that Council supports the Richer Community Club Inc. and Enfant-Jesus Heritage Site Corp. with a sponsorship in the amount of \$1,000.00 to be used towards a 2018 Canada Day Celebration in the LUD of Richer.

CARRIED

Steinbachonline.com - RM of Ste. Anne Fire Ban

Received as information.

CCDC Seminars - Bids and Contracts

2018-203

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council authorizes the PW Lead Hand to attend a Procurement and Contracting Workshop hosted by the Canadian Construction Documents Committee in Winnipeg on May 1, 2018 with all associated costs to be paid.

CARRIED

Climate Change Stakeholders Survey

2018-204

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that Council authorizes the CAO to complete a Stakeholder Survey for the Prairies Chapter of the National Climate Change Adaptation Assessment.

CARRIED

BY-LAWS

By-Law #03-2018 - Election Campaign Expenses and Contributions

2018-205

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that By-Law #03-2018, being a by-law prescribing certain matters concerning campaign expenses and contributions in connection with municipal elections, be given first reading.

CARRIED

2018 Financial Plan - 2nd Reading

Tabled to the April 25, 2018 Financial Plan Hearing.

PW Lead Hand Kevin Medeiros attended the meeting at 2:24 pm.

PUBLIC WORKS REPORT

Received as information.

April 5, 2018 Transportation Services Committee Meeting Minutes

2018-206

Councillor Reimer

Councillor Courcelles

BE IT RESOLVED that Council hereby authorizes all works to be completed and arrangements to be made as per the Transportation Services Committee in their recommendations detailed in their April 5, 2018 meeting minutes.

CARRIED

PW Lead Hand Kevin Medeiros left the meeting at 2:37 pm.

COMMITTEE REPORTS - None

NOTICE OF MOTION / PETITION - None.

IN CAMERA

2018-207

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2018-208

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Fire Call Reports

2018-209

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the Richer, Giroux & Town of Ste. Anne Volunteer Fire Department fire call reports and the Richer Fire Chief's Report for the month of March 2018 be accepted as presented.

CARRIED

By-Law Enforcement Report

2018-210

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that the detailed April 12, 2018 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck and the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on Council's 'In Camera' discussions.

CARRIED

LUD of Richer - Cleaning Contract

2018-211

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that the Municipality enter into a cleaning contract for the LUD of Richer Community Hall with Jeannette Perrin as per Agreement #03-2018.

CARRIED

Personnel Committee Recommendation

2018-212

Councillor Eros

Councillor Reimer

WHEREAS Council received a recommendation from Chairman Kevin Lansard on behalf of the Personnel

and Policy Committee in an email dated April 12, 2018;

BE IT RESOLVED that Council approve this recommendation as submitted and authorizes Administration to make all necessary resulting arrangements, adjustments and payments.

CARRIED

Diamond Construction Inc. - Rock Removal

2018-213

Councillor Courcelles

Councillor Reimer

WHEREAS the Municipal aggregate quarry located on NW 21-7-8E, known as the PR302 pit, is entirely depleted and in need of rehabilitation by the MB Mines and Minerals department;

AND WHEREAS the removal of a significant number of rocks is required in order for the Provincial department to complete its rehabilitation;

BE IT RESOLVED that the rocks required to be removed be sold to Diamond Construction Inc. at the rate of \$1.00 per yard with all works and costs pertaining to the removal to be the responsibility of the purchaser.

CARRIED

ADJOURNMENT

2018-214

Councillor Saindon

Councillor Eros

BE IT RESOLVED that this regular meeting be adjourned at 3:20 pm.

CARRIED

NEXT MEETING(s)

Financial Plan Hearing

Day Council Meeting

Evening Council Meeting

April 25, 2018 @ 6:00 pm

May 2, 2018 @ 9:00 am

May 23, 2018 @ 6:30 pm

Art Bergmann
Reeve
RM of Ste. Anne

Jennifer Blatz, CMMA
Chief Administrative Officer
RM of Ste. Anne