



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

May 23, 2018 - Regular Meeting of Council - 6:30 pm

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

4. FINANCE

4.1 Cheque Listing

5. HEARINGS

5.1 Variation Order #09-18 - Multi-Family Dwelling in LUD of Richer

5.2 Conditional Use Order #05-18 - Multi-Family Dwelling in LUD of Richer

5.2.1 Out of Hearing

5.2.1.1 Variation Order #09-18

5.2.1.2 Conditional Use Order #05-18

6. DELEGATIONS - NONE.

7. CONSENT AGENDA

7.1

SRRCD - Private Well Water Testing Days

- 7.2 AMM - Various Matters
- 7.3 Recycle My Cell - Host a Location
- 7.4 Employment and Social Development Canada - Volunteer Awards
- 7.5 Clearspring Consumers Co-op Ltd. - Ste. Anne Co-op Ltd. Name Change
- 7.6 MB EMO - Reporting Emergency Information
- 7.7 Emterra - Zero Plastic Waste
- 7.8 Eastman Mutual Aid Fire District - Minutes
- 7.9 MGRA - 2018 Annual Competition
- 7.10 CTV News - MB Historical Drought
- 7.11 FCM - Cannabis Regulations
- 7.12 CCCD - Minutes and Agenda
- 7.13 CN - CN in Your Community
- 7.14 MB Electoral Divisions Boundaries Commission - Consultations
- 7.15 SRRCD - Minutes and Reports
- 7.16 Accueil Kateri Centre Inc. - May 23, 2018 Agenda

8. UNFINISHED BUSINESS

- 8.1 AMM - Eastern District Meeting / Resolution Deadline
- 8.2 MB Hydro - Kropp Road Contract
- 8.3 Steinbach Community and Regional Planning - RM of Tache Subdivision File #4194-18-8002 Report to Council
- 8.4 All-Net Connect - Emergency Alerts Working on Municipal Communication System

- 8.5 Greenland Road Maintenance
 - 8.6 TSA/RM of Ste. Anne Fire Agreement
 - 8.7 Minister of Municipal Relations - Planning Amendment Act
 - 8.8 Province of Manitoba - EPTCA Administrative Changes
 - 8.9 Print Studio One - Council Chamber Logo
 - 8.10 MEC Marc Robichaud - Open House/Information Session
 - 8.11 Various Contractors - Old #12 Service Road Asphaltting
 - 8.12 ***RM of Tache - Road 48N Project Tender
 - 8.13 ***Napier Consulting - Emergency Plan Update
-

9. NEW BUSINESS

- 9.1 Permits
 - 9.1.1 Permit Report to Council - April 2018
 - 9.1.2 Permit #27-18 - Apiary with Previously Used Mobile Home
 - 9.1.3 Permit #28-18 - Home Occupation/Att. Garage/Det. Shop
- 9.2 Bursary Presentations
 - [TSA Police - DARE Graduation at PDC](#)
- 9.3 Airmaster Signs - Radar Signs off Provincial Highways
- 9.4 LUD of Richer - May Minutes
 - 9.4.1 LUD of Richer - May Meeting Matters
- 9.5 RRBC - Tile Drainage and North Chapter Meeting
- 9.6 Added/Cancelled Taxes - Subdivision Splits
- 9.7 Jake Epp Library - Subsidy Program

- 9.8 2018 General Election - Voting Officials Remuneration
 - 9.9 Reimer Overhead Doors - Lagoon Gate Replacement
 - 9.10 AMM - Health Insurance Changes
 - 9.11 MB EMO - Impacts from Drought
 - 9.12 Canada Culvert - BBQ Invitation
 - 9.13 Authorization to Annually Apply for Fire Services Exemplary Award
 - 9.14 ***Vertex Resource Group - Temporary Road Use for TransCanada Pipeline Maintenance
-

10. BY-LAWS - NONE.

11. PUBLIC WORKS REPORT

12. COMMITTEE REPORTS

- 12.1 Transportation Services Committee May 17, 2018 Summary
 - 12.2 Summer Employee
-

13. NOTICE OF MOTION / PETITION - NONE.

14. IN CAMERA

- 14.1 In Camera
 - 14.2 Out of Camera
-

15. ADJOURNMENT



STE. ANNE MUNICIPALITY

Meeting Minutes Regular Meeting of Council May 23, 2018 - 6:30 pm

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on May 23, 2018.

Reeve Art Bergmann called the meeting to order at 6:30 pm with the following members of Council present: Renald Courcelles, Paul Saindon, Kevin Lansard, Roger Massicotte and Randy Eros. Also present were ACAO Nadine Vielfaure and Executive Assistant Tiana Bohemier.

Councillor Jake Reimer was absent.

ADOPTION OF AGENDA

2018-252

Councillor Saindon

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of May 23, 2018 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2018-253

Councillor Eros

Councillor Lansard

BE IT RESOLVED that the minutes of the regular meeting held on May 2, 2018 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2018-254

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that the following cheques numbered 20180464 – 20180564 (inclusive), in the amount of \$184,382.02, be approved for payment.

CARRIED

DELEGATIONS - None.

CONSENT AGENDA

2018-255

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that the consent agenda consisting of the following 16 items be adopted as circulated, with the exception of 7.14 which is to be tabled to the June 13, 2018 meeting for further discussion:

SRRCD - Private Well Water Testing Days

AMM - Various Matters

Recycle My Cell - Host a Location

Employment and Social Development Canada - Volunteer Awards

Clearspring Consumers Co-op Ltd. - Ste. Anne Co-op Ltd. Name Change

MB EMO - Reporting Emergency Information

Emterra - Zero Plastic Waste

Eastman Mutual Aid Fire District - Minutes

MGRA - 2018 Annual Competition

CTV News - MB Historical Drought

FCM - Cannabis Regulations

CCCD - Minutes and Agenda

CN - CN in Your Community

MB Electoral Divisions Boundaries Commission - Consultations

SRRCD - Minutes and Reports

Accueil Kateri Centre Inc. - May 23, 2018 Agenda

CARRIED

UNFINISHED BUSINESS

AMM - Eastern District Meeting / Resolution Deadline

2018-256

Councillor Lansard

Councillor Eros

WHEREAS municipalities receive a supplemental assessment listing bi-annually from their district Assessment Services Office detailing changes in property assessment as a result of re-classifications, construction or removal of structures, subdivisions, etc.;

AND WHEREAS the supplemental assessments detailed above are determined by the district Assessment Offices but the period of time for which the corresponding taxes are imposed has historically been at the municipalities' discretion with any appeals of the timeframe addressed by the administration of the subject municipality;

AND WHEREAS an appeal to the timeline of a supplemental assessment has never activated the Board of Revision procedure in the RM of Ste. Anne, as supported by advice from the district Assessment Services Office;

AND WHEREAS both the district Assessment Services Office and the RM of Ste. Anne administration agree that there is a lack of precision regarding timelines in both The Municipal Act in respect to supplemental tax procedures and The Assessment Act in respect to Board of Revision procedures;

AND WHEREAS the RM of Ste. Anne's procedure regarding the determination of timelines of supplemental assessments and the issuance of the corresponding tax statements have recently been called into question by the Winnipeg Assessment Services Office whereby the municipality has been instructed to hold a Board of Revision for a supplemental tax timeline appeal which was recently submitted to administration;

AND WHEREAS the RM of Ste. Anne strives to impartially treat every situation equally, exercising due diligence in applying supplemental taxes fairly, consistently and legally;

AND WHEREAS this new position provided by the Provincial Assessment Services Office would set a precedent for all appeals, past, current and future, and puts ALL Manitoban municipalities in the position to question what the true procedures are regarding this matter;

BE IT RESOLVED that the AMM lobby the Provincial government to make amendments to both The Municipal Act and The Assessment Act to clearly legislate procedures for the application of timelines regarding supplemental assessments and associated taxation to ensure that these legislated procedures are applied fairly and consistently for all property owners throughout the entire Province of Manitoba.

CARRIED

MB Hydro - Kropp Road Contract

2018-257

Councillor Courcelles

Councillor Saindon

WHEREAS portions of Kropp Road (along with utility infrastructure) in W ½ 10-8-8E, are located on various private properties and the Municipality approved the necessary arrangements to rectify the matter with Resolution #631-16 which authorized the necessary work to be done to expropriate these portions of the private properties;

AND WHEREAS the utilities along Kropp Road are required to be relocated in order to be wholly within the new Municipal road allowance and MB Hydro has submitted their quotation for the relocation of their utility infrastructure, identified as Quotation No. 20110456, in the amount of \$24,850.50, plus applicable taxes;

BE IT RESOLVED that Council hereby accepts the quotation as submitted by MB Hydro as presented with their Quotation No. 20110456 and authorizes all works to be completed and costs to be paid as per quotation.

CARRIED

HEARINGS

2018-258

Councillor Lansard

Councillor Courcelles

BE IT RESOLVED that Council hereby recess this regular meeting and go into public hearings at 7:02 pm.

CARRIED

Variation Order #09-18 - Multi-Family Dwelling in LUD of Richer

At 7:05 pm, the Reeve called to order the Public Hearing for Variation Order #09-18, on NW 16-8-8E, Lot 16 Plan 47650 in the LUD of Richer in an area zoned Residential, to:

1. Vary Section 5.6 of Part IV of amended Zoning By-law #10-2010 to define "Dwelling, multiple-family" to mean two detached buildings, each containing 4 dwelling units designed for and used by not more than one family per unit; and
2. Vary the minimum site area requirement from 7 acres to 2.29 acres to allow for a total of 8 dwelling units.

The ACAO read the notice.

The applicant made a presentation in favour of the proposal.

The LUD of Richer Committee submitted their Resolution #53-18 recommending Council's approval on condition that all finishing, including landscaping, be completed to the satisfaction of the Municipality prior to any occupancy.

One written submission from the public was received indicating that they would not oppose the proposal.

One member of the public made a verbal presentation to the proposal, with concerns regarding the location of the mutual property line.

No other presentations or objections were made by members of the public regarding the proposal.

Conditional Use Order #05-18 - Multi-Family Dwelling in LUD of Richer

At 7:18 pm, the Reeve called to order the Public Hearing for Conditional Use Order #05-18 to allow for Multiple-Family Dwellings on NW 16-8-8E, Lot 16 Plan 47650 in the LUD of Richer in an area zoned Residential.

The ACAO read the notice.

The applicant made a presentation in favour of the proposal.

The LUD of Richer Committee submitted their Resolution #53-18 recommending Council's approval on condition that all finishing, including landscaping, be completed to the satisfaction of the Municipality prior to any occupancy.

One written submission from the public was received indicating that they would not oppose the proposal.

No other presentations or objections were made by members of the public regarding the proposal.

OUT OF HEARING

2018-259

Councillor Lansard

Councillor Courcelles

BE IT RESOLVED that this meeting reconvene into regular session at 7:21 pm.

CARRIED

HEARING DECISIONS

Variation Order #09-18

2018-260

Councillor Courcelles

Councillor Saindon

WHEREAS a Public Hearing was held for Variation Order #09-18 on NW 16-8-8E, Lot 16 Plan 47650 in the LUD of Richer in an area zoned Residential, to:

1. Vary Section 5.6 of Part IV of amended Zoning By-law #10-2010 to define "Dwelling, multiple-family" to mean two detached buildings, each containing 4 dwelling units designed for and used by not more than one family per unit; and
2. Vary the minimum site area requirement from 7 acres to 2.29 acres to allow for a total of 8 dwelling units;

BE IT RESOLVED that Variation Order #09-18 be approved.

CARRIED

Conditional Use Order #05-18

2018-261

Councillor Courcelles

Councillor Saindon

WHEREAS a Public Hearing was held for Conditional Use Order #05-18 to allow Multi-Family Dwellings on NW 16-8-8E, Lot 16 Plan 47650 in the LUD of Richer in an area zoned Residential.

BE IT RESOLVED that Conditional Use Order #05-18 be approved on condition that all finishing, including landscaping, be completed to the satisfaction of an authorized Municipal Agent prior to any occupancy being permitted.

CARRIED

UNFINISHED BUSINESS (Cont'd)

Steinbach Community and Regional Planning - RM of Tache Subdivision File #4194-18-8002 Report to Council

Received as information.

All-Net Connect - Emergency Alerts Working on Municipal Communication System
Received as information.

Greenland Road Maintenance
Received as information.

TSA/RM of Ste. Anne Fire Agreement
Received as information.

Minister of Municipal Relations - Planning Amendment Act
Received as information.

Province of Manitoba - EPTCA Administrative Changes
Received as information.

Print Studio One - Council Chamber Logo
Administration instructed to obtain quotations.

Council recessed for 5 minutes at 7:50 pm.

MEC Marc Robichaud - Open House/Information Session

2018-262

Councillor Eros

Councillor Saindon

BE IT RESOLVED that Council authorizes all available members of Council and staff, as authorized, to attend the EMO open house/information session at the Town of Ste. Anne Police Station on June 20, 2018 with all associated costs to be paid.

CARRIED

Various Contractors - Old #12 Service Road Asphaltting

2018-263

Councillor Courcelles

Councillor Lansard

WHEREAS the 2018 Financial Plan includes a \$75,000 provision for the asphaltting of the PTH 12N Service Road from Road 43N to 43047 PTH 12N;

AND WHEREAS 3 quotations for the proposed works have been received and reviewed by the Transportation Services Committee during their May 17, 2018 meeting;

BE IT RESOLVED that, in accordance with the Transportation Services Committee's recommendation, Council accepts the quotation from Nelson River Construction identified by Bid Number 18071 in the amount of \$68,999.45, plus applicable taxes, for the asphaltting of the PTH 12N Service Road from Road 43N to 43047 PTH 12N on the condition that the property owners requesting the work be required to enter into a cost sharing agreement with the Ste. Anne Municipality.

CARRIED

RM of Tache - Road 48N Project Tender

Received as information.

Napier Consulting - Emergency Plan Update

Received as information.

NEW BUSINESS

Permit Report to Council - April 2018

Received as information.

Permit #27-18

2018-264

Councillor Saindon

Councillor Lansard

BE IT RESOLVED that Permit #27-18, authorizing an Apiary along with a Mobile Home to be used for the Apiary, be approved as presented to Council, and subject to the following conditions:

- a) That the proposed Mobile Home be decommissioned in a way that renders it incompatible as a "dwelling unit" as defined in the Municipality's amended Zoning By-law #10-2010 within 6 months of being moved onto the subject property; and
- b) That an authorized Municipal Agent confirm that condition a) has been completed satisfactorily.

CARRIED

Permit #28-18

2018-265

Councillor Saindon

Councillor Lansard

BE IT RESOLVED that Permit #28-18 be approved as presented to Council, subject to all of the requirements of the Plan Review, and on the following condition:

- a. That all recommendations included in the Structural Engineer's Report be completed to the satisfaction of the Municipality's contracted Building Inspector; and
- b. That approval also be granted by the LUD of Richer Committee.

CARRIED

Bursary Presentations

2018-266

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Council authorize one municipal representative to attend the D.A.R.E. graduation ceremony being held in the Town of Ste. Anne on May 28, 2018 with all associated costs to be paid.

CARRIED

Airmaster Signs - Radar Signs off Provincial Highways

Administration instructed to send a letter.

LUD of Richer - May Minutes

2018-267

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee held on May 2, 2018 be adopted as circulated and amended.

CARRIED

LUD of Richer - May Meeting Matters

2018-268

Councillor Lansard

Councillor Eros

WHEREAS the LUD of Richer Committee submitted requests for numerous approvals of Council as per the following Resolutions from their May 2, 2018 meeting:

1. Resolution #47 & 48-18 for the approval of the LUD of Richer Financial Statement and the payments included in the invoice summary totalling \$8,795.95 respectively, both for the month ending April 30, 2018;
2. Resolution #49-18 for authorization for Roger Godard to purchase flowers for the LUD, with associated costs to be paid, and Jeanette Perrin to plant and maintain them for the entire 2018 season for \$200.00;

(cont'd on page 7)

(cont'd from page 6)

- 3. Resolution #50-18 for authorization to hold the 2018 LUD Spring Town Clean-up with all associated works to be completed and costs to be paid, including a \$250.00 grant to the Richer School Breakfast Program for their involvement;
- 4. Resolution #51-18 for the authorization of up to 300 yards of A-Base be purchased from the Municipality for the annual gravelling of LUD roads with the LUD committee to make the necessary arrangements, along with 2018 dust controlling and any associated works to be completed and costs to be paid; and
- 5. Resolution #55-18 for Godard Enterprises Inc. to be authorized to repair/replace signs in the LUD at \$85/hr along with Henry Proteau at \$25/hr for the 2018 season;

BE IT RESOLVED that Council hereby authorizes all works to be completed and costs to be paid as per LUD of Richer Committee Resolution #'s 47 to 51-18 inclusively;

BE IT FURTHER RESOLVED that Council deny the LUD of Richer Committee Resolution #55-18 and that the Public Works Lead Hand be responsible for sign installation in the LUD of Richer.

CARRIED

RRBC - Tile Drainage and North Chapter Meeting

2018-269

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that Council authorizes any available council member and municipal staff, as authorized, to attend the Red River Basin Commission's following events with all associated costs to be paid:

- 1. The official launch of the Tile Drainage Municipal By-law Template in Winnipeg on June 13, 2018;
- 2. The "Constructed Wetlands - Benefits to your Community" presentation in East St. Paul on June 14, 2018; and
- 3. The South Chapter Meeting in Dominion City on June 15, 2018.

CARRIED

Added/Cancelled Taxes

2018-270

Councillor Massicotte

Councillor Saindon

BE IT RESOLVED that Council accepts the 2017/18 supplemental property assessment listing dated March 6, 2018 as provided by Steinbach Assessment Services, including any adjustments made by Administration & Council, and authorizes the preparation of the associated supplemental property tax statements.

CARRIED

Jake Epp Library - Subsidy Program

Received as information.

2018 General Election - Voting Officials Remuneration

2018-271

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that the rates of remuneration for the 2018 General Election be set as follows :

<u>Voting Officials:</u>	\$250/full day
	\$17.86/hr for part time work or training
<u>Assistant Voting Officials:</u>	\$200/full day
	\$14.29/hr for part time work or training
<u>Mileage:</u>	\$0.40/km for attending training sessions

BE IT FURTHER RESOLVED that up to \$500 be authorized for food and beverages to be provided for the Voting Officials and Assistant Voting Officials working at the polling stations.

CARRIED

Reimer Overhead Doors - Lagoon Gate Replacement

2018-272

Councillor Lansard

Councillor Eros

BE IT RESOLVED that Council authorize the Environmental Protection Committee to make the necessary arrangements to replace the malfunctioning lagoon gate up to a maximum of \$8,500.00.

CARRIED

AMM - Health Insurance Changes

Received as information.

MB EMO - Impacts from Drought

Referred to the Protective Services Committee for response.

Canada Culvert - BBQ Invitation

Received as information.

Authorization to Annually Apply for Fire Services Exemplary Award

2018-273

Councillor Eros

Councillor Saindon

BE IT RESOLVED that Administration be authorized to apply for Fire Services Exemplary Awards annually for all eligible Volunteer Fire Fighters as approved by the Fire Chief.

CARRIED

Vertex Resource Group - Temporary Road Use for TransCanada Pipeline Maintenance

Tabled

BY-LAWS - None.

PUBLIC WORKS REPORT

Received as Information.

COMMITTEE REPORTS

Transportation Services Committee May 17, 2018 Summary

Received as information.

Summer Employee

2018-274

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that the Personnel Committee and Public Works Lead Hand Kevin Medeiros be authorized to hire a General Laborer under the 2018 Canada Summer Jobs program.

CARRIED

NOTICE OF MOTION / PETITION - None.

IN CAMERA

2018-275

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2018-276

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Fire Call Reports

2018-277

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that the Giroux & Town of Ste. Anne Volunteer Fire Department fire call reports for April 2018 be accepted as presented.

BE IT FURTHER RESOLVED that, as per Outdoor Fire By-law #09-2010, any person found in contravention of said By-law be subject to a penalty of \$1,000.00.

BE IT FURTHER RESOLVED that in addition to the fine imposed above, the Municipality is entitled to be reimbursed by any person(s) for costs incurred by the Municipality, or any fire department acting on its behalf, for services rendered as a result of prohibited burning activities.

CARRIED

By-Law Enforcement Report

2018-278

Councillor Lansard

Councillor Massicotte

BE IT RESOLVED that the detailed May 17, 2018 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck and the ACAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on Council's "In Camera" discussions.

CARRIED

Indemnity Authorizations

2018-279

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that Council authorizes indemnification for the April 4, 2018 Transportation Services Committee meeting, the April 8, 2018 Solar Initiatives meeting and the April 17, 2018 Executive Committee meeting.

CARRIED

RCC - Capital Grant Request

2018-280

Councillor Saindon

Councillor Courcelles

WHEREAS the Richer Community Club Inc. (RCC) made a request to the Ste. Anne Municipality in November 2017 for capital funding in the amount of \$125,000 to contribute to the cost of covering the outdoor ice rink, as well as a further commitment of \$25,000 annually for the next 5 years for various other projects;

AND WHEREAS the RCC has submitted their 2017 Audited Financial Statements in accordance with Municipal Grant Policy Resolution #177-16;

AND WHEREAS Council is inclined to consider granting \$125,000 from the Bipole III Community Development Initiative reserve fund for the construction of the outdoor ice rink cover only;

BE IT RESOLVED that, in consideration of this \$125,000 Capital Grant for an outdoor ice rink cover to the Richer Community Club Inc., administration be instructed to schedule a Public Hearing in accordance with the Municipal Act requirements.

CARRIED

ADJOURNMENT

2018-281

Councillor Lansard

Councillor Courcelles

BE IT RESOLVED that this regular meeting be adjourned at 10:38 pm.

CARRIED

NEXT MEETING(s)

Day Council Meeting

June 13, 2018 @ 9:00 am

Evening Council Meeting

June 27, 2018 @ 6:30 pm



Art Bergmann
Reeve
RM of Ste. Anne



Nadine Vielfaure, CMMA
Assistant Chief Administrative Officer
RM of Ste. Anne