



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

June 13, 2018 - Regular Meeting of Council - 9:00 am

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

4. FINANCE

4.1 Cheque Listing

4.2 Financial Statements

5. HEARINGS

5.1 Variation Order #11-18 - Setbacks for Garden Shed

5.2 Variation Order #12-18 - Agricultural Activities & Accessory Building

5.3 Conditional Use Order #06-18 - Rail Car Storage Container

5.4 Hearing Decisions

5.8 ***Opening of Grader Tenders

5.8.1 Opening of Tenders:

6. DELEGATIONS - NONE.

7. CONSENT AGENDA

- 7.1 FCM - Various Matters
 - 7.2 BRACE - Climate Change Workshop Follow-Up
 - 7.3 MB Ombudsman - Annual & Quarterly Reports
 - 7.4 Hanover Municipality - Zoning By-Law Amendment
 - 7.5 AMM - Various Matters
 - 7.6 Accueil Kateri Centre Inc. - Minutes
 - 7.7 Napier Consulting - Award Nominations
 - 7.8 RRBC - Roseau River International Watershed Tour
 - 7.9 Community and Regional Planning - RM of La Broquerie Subdivision Application
 - 7.10 CN - Right-of-Way Vegetation Control
 - 7.11 Vertex Resource Group - Temporary Road Use for TransCanada Pipeline Maintenance
 - 7.12 RM of Tache - Subdivision Proposal
 - 7.13 SRRCD - Watershed Moments
 - 7.14 MMSM - Annual Report
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8. UNFINISHED BUSINESS

- 8.1 MB Electoral Divisions Boundaries Commission - Consultations
- 8.2 RM of Tache - Greenland Road Maintenance
- 8.3 CN - EcoConnexions from the Ground Up
- 8.4 Minister Sharon Stubbs - Motion 167
- 8.5 Conditional Use #09-17 - CMH Biotechnologies - Request for One-Year Extension & Access Denial

- 8.6 MEC Marc Robichaud - Open House/Information Session
 - 8.7 Bill 19 - The Planning Act Amendment after Royal Assent
 - 8.8 Ste. Anne Municipality - Legal Name
 - 8.9 Province of MB - Municipal Act Amendment
 - 8.10 MB Tax Assistance Office - EPTCA Administrative Changes
 - 8.11 Signex - Council Chambers Logo
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9. NEW BUSINESS

- 9.1 Permits
 - 9.1.1 Permit Report to Council - May 2018
 - 9.1.2 Permit #49-17 - Detached Garage - Request for Extension
 - 9.1.3 Request to Develop Legal Non-Conformities
- 9.2 Animal Control Officer - Request for Increase to Mileage Remuneration
- 9.3 SRRCD - Oak Tree Fundraiser
- 9.4 Katie Cares/Katie's Cottage - Grant Request
- 9.5 Napier Consulting Inc. - Media Training Course
- 9.6 FCM - Disaster Mitigation Funding
- 9.7 Mennonite Heritage Village - Canada Day Celebration Invitation
- 9.8 Crown Land Property Agency - MI Surplus Land
- 9.9 Ste. Anne Municipality - Legal Name
- 9.10 2018 Municipal Grants
- 9.11 Beaver Trapping Authorization

- 9.12 Western Financial - AMM Insurance Plan Enhancements
 - 9.13 Canadian Institute of Planners National Conference in Winnipeg
 - 9.14 Facebook Account - Security Settings
 - 9.15 Repromap - Price Increase
 - 9.16 ***Council Indemnity Authorizations
 - 9.17 ***CBCRA - Free Recycling Bins for Municipal Public Spaces
-

10. BY-LAWS

- 10.1 ***By-Law #05-2018 - Chief Administrative Officer & Designated Officers
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11. PUBLIC WORKS REPORT

- 11.1 Public Works Report
 - 11.1.1 Giroux Park Project
 - 11.2 Transportation Services Committee June 7, 2018 Minutes
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12. COMMITTEE REPORTS

- 12.1 ***Environment Services Committee Report
-

13. NOTICE OF MOTION / PETITION - NONE.

14. IN CAMERA

- 14.1 In Camera
- 14.2 Out of Camera
- 14.7 Dust Control on Provincial Roads
- 14.8 Attendance at MI Meeting

15. ADJOURNMENT



STE. ANNE MUNICIPALITY

Meeting Minutes Regular Meeting of Council June 13, 2018 - 9:00 am

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on June 13, 2018.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillor Kevin Lansard was absent.

Reeve Art Bergmann opened the meeting with an invocation.

ADOPTION OF AGENDA

2018-282

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that the agenda for the regular meeting of June 13, 2018 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2018-283

Councillor Saindon

Councillor Eros

BE IT RESOLVED that the minutes of the regular meeting held on May 23, 2018 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2018-284

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that the following cheques numbered 20180565 – 20180651 (inclusive) in the amount of \$189,928.46 be approved for payment.

CARRIED

Financial Statements

2018-285

Councillor Courcelles

Councillor Eros

BE IT RESOLVED that the Financial Statement for the period ending May 31, 2018 be approved and adopted as presented.

CARRIED

DELEGATIONS - None.

CONSENT AGENDA

2018-286

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 14 items be adopted as circulated:

FCM - Various Matters

BRACE - Climate Change Workshop Follow-Up

MB Ombudsman - Annual & Quarterly Reports

Hanover Municipality - Zoning By-Law Amendment

AMM - Various Matters

Accueil Kateri Centre Inc. - Minutes

Napier Consulting - Award Nominations

RRBC - Roseau River International Watershed Tour

Community and Regional Planning - RM of La Broquerie Subdivision Application

CN - Right-of-Way Vegetation Control

Vertex Resource Group - Temporary Road Use for TransCanada Pipeline Maintenance

RM of Tache - Subdivision Proposal

SRRCD - Watershed Moments

MMSM - Annual Report

CARRIED

UNFINISHED BUSINESS

MB Electoral Divisions Boundaries Commission - Consultations

Received as information.

RM of Tache - Greenland Road Maintenance

2018-287

Councillor Eros

Councillor Massicotte

BE IT RESOLVED that Council authorizes all available members of Council and the CAO to attend a meeting with the RM of Tache to discuss the annual maintenance of Greenland Road, along with other inter-municipal matters, at a date, time and location yet to be determined with all associated costs to be paid.

CARRIED

CN - EcoConnexions from the Ground Up

Received as information.

Minister Sharon Stubbs - Motion 167

Received as information.

Conditional Use #09-17 - CMH Biotechnologies - Request for One-Year Extension & Access Denial

2018-288

Councillor Eros

Councillor Saindon

WHEREAS a Public Hearing was held for Conditional Use Order #09-17 to allow for an Agro-Commercial Greenhouse & Processing Plant on NW 17-7-8E in an area zoned Agriculture which was conditionally approved by Resolution #2017-408;

AND WHEREAS Council has received a request for one-year extension to the original conditional approval in accordance with Subsection 110(2) of *The Planning Act*;

BE IT RESOLVED that Council extend the deadline for the conditional approval of Conditional Use #09-17 under Subsection 110(1) of *The Planning Act* for an additional period of 12 months;

BE IT FURTHER RESOLVED that Permit #75-17, originally approved by Resolution #2017-409, for the construction of an Agro-Commercial Greenhouse & Processing Plant also be granted a 12 month extension.

CARRIED

MEC Marc Robichaud - Open House/Information Session

Received as information.

Bill 19 - The Planning Act Amendment after Royal Assent
Received as information.

Councillor Kevin Lansard arrived at 9:52 am.

Ste. Anne Municipality - Legal Name
Received as information.

Province of MB - Municipal Act Amendment
Received as information.

MB Tax Assistance Office - EPTCA Administrative Changes
Received as information.

Signex - Council Chambers Logo
2018-289
Councillor Courcelles
Councillor Lansard

BE IT RESOLVED that Council accepts the quotation as submitted from Signex Mfg. Inc. identified as Quote 502830, for a brushed aluminum logo to be installed in Council Chambers as presented and authorizes all works to be completed and costs to be paid as per quotation.

CARRIED

NEW BUSINESS

Permit Report to Council - May 2018
Received as information.

Permit #49-17 - Detached Garage - Request for Extension
2018-290
Councillor Courcelles
Councillor Lansard

AND WHEREAS Council has received a request for an extension to Permit #49-17, approving Resolution #2017-409;

BE IT RESOLVED that Permit #49-17 be granted a 12 month extension.

CARRIED

Request to Develop Legal Non-Conformities
Administration to respond.

Council recessed for 11 minutes at 10:20 am.

Animal Control Officer - Request for Increase to Mileage Remuneration
Administration to draft by-law.

SRRCD - Oak Tree Fundraiser
Received as information.

Katie Cares/Katie's Cottage - Grant Request
Received as information.

Napier Consulting Inc. - Media Training Course
Received as information.

FCM - Disaster Mitigation Funding
Received as information.

Mennonite Heritage Village - Canada Day Celebration Invitation

CAO to respond.

Crown Land Property Agency - MI Surplus Land

CAO to respond.

Ste. Anne Municipality - Legal Name

Received as information.

2018 Municipal Grants

2018-291

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that the following 2018 grants be awarded, all to be released in November 2018:

Accueil Kateri Centre Christmas Hampers	\$900.00
Blumenort Recreation	\$3,500.00
Greenland Private School	\$1,500.00
Heartland Quilters	\$500.00
KidSport Manitoba	\$1,000.00
Mennonite Heritage Village	\$1,500.00.
Richer Community Club	Grant in Lieu of 2018 Taxes
Richer Fire Department Christmas Grant	\$500.00
Richer Young at Hearts Club	Grant in Lieu of 2018 Taxes
Seine River Services for Seniors	\$1,500.00
Town of Ste. Anne Recreation Grant	\$20,000.00.

CARRIED

Beaver Trapping Authorization

2018-292

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that Council grant an authorized municipal agent the ability to authorize the trapping of problem beavers within the Municipality along with all associated costs to be paid in accordance with Resolution #2017-222.

CARRIED

HEARINGS

2018-293

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:00 am.

CARRIED

Variation Order #11-18 - Setbacks for Garden Shed

At 11:00 am, the Reeve called to order the Public Hearing for Variation Order #11-18 to vary the following minimum bulk requirements to allow for a garden shed on SW 1-8-6E, Lot 1 Plan 12475, in an area zoned Rural Residential:

1. South side yard setback from 25 feet to approx. 15 feet;
2. Site area from 2 acres to approx. 1.00 acre; and
3. Site width from 200 feet to approx. 150 feet.

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations either in favour or objection to the proposal.

Variation Order #12-18 - Agricultural Activities & Accessory Building

At 11:02 am, the Reeve called to order the Public Hearing for Variation Order #12-18 to vary the following minimum requirements to allow for Agricultural Activities (Storage of Farm Equipment) and a 1200 square foot Agricultural Accessory Building on River Lot 61 in the Parish of Ste. Anne, Lot 1 Plan 37425, in an area zoned Agriculture:

1. Site area requirement from 80 acres to approx. 4.04 acres; and
2. Site width requirement from 1000 feet to approx. approx. 395 feet.

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations either in favour or objection to the proposal.

Conditional Use Order #06-18 - Rail Car Storage Container

At 11:03 am, the Reeve called to order the Public Hearing for Conditional Use Order #06-18 to allow for a rail car storage container on SE 24-8-8E, Lot 2 Plan 16825, in an area zoned Rural Mixed.

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations either in favour or objection to the proposal.

Hearing Decisions

2018-294

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session at 11:04 am.

CARRIED

Variation Order #11-18 - Setbacks for Garden Shed

2018-295

Councillor Reimer

Councillor Massicotte

WHEREAS a Public Hearing was held for Variation Order #11-18 to vary the following minimum bulk requirements to allow for a garden shed on SW 1-8-6E, Lot 1 Plan 12475, in an area zoned Rural Residential:

1. South side yard setback from 25 feet to approx. 15 feet;
2. Site area from 2 acres to approx. 1.00 acre; and
3. Site width from 200 feet to approx. 150 feet;

BE IT RESOLVED that Variation Order #11-18 be approved.

CARRIED

Variation Order #12-18 - Agricultural Activities and Accessory Building

2018-296

Councillor Eros

Councillor Saindon

WHEREAS a Public Hearing was held for Variation Order #12-18 to vary the following minimum requirements to allow for Agricultural Activities (Storage of Farm Equipment) and a 1200 square foot Agricultural Accessory Building on River Lot 61 in the Parish of Ste. Anne, Lot 1 Plan 37425, in an area zoned Agriculture:

1. Site area requirement from 80 acres to approx. 4.04 acres; and
2. Site width requirement from 1000 feet to approx. 395 feet;

BE IT RESOLVED that Variation Order #12-18 be approved.

CARRIED

Permit #36-18 - Agricultural Accessory Building

2018-297

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Permit #36-18 be approved as presented to Council, subject to Variation Order #12-18, approving Resolution #2018-296.

CARRIED

Conditional Use Order #06-18 - Rail Car Storage Container

2018-298

Councillor Saindon

Councillor Courcelles

WHEREAS a Public Hearing was held for Conditional Use Order #06-18 to allow for a rail car storage container on SE 24-8-8E, Lot 2 Plan 16825, in an area zoned Rural Mixed;

BE IT RESOLVED that Conditional Use Order #06-18 be approved.

CARRIED

Opening of Grader Tenders

2018-299

Councillor Reimer

Councillor Courcelles

WHEREAS the Municipality provided for the purchase of a new All-Wheel Drive Grader in the 2018 Financial Plan and received 3 sealed tenders in accordance with the Tendering and Procurement Policy; BE IT RESOLVED that Council open the submitted tenders.

CARRIED

Opening of Tenders:

11:08 am - Tender from Hitrac was opened for a Case Grader in the amount of \$299,626.67 after trade-in plus applicable taxes.

11:10 am - Tender from Brandt Tractor was opened for a John Deere Grader in the amount of \$178,946.80 after trade-in plus applicable taxes.

11:12 am - Tender from Toromont CAT was opened for a CAT Grader in the amount of \$243,500.00 after trade-in plus applicable taxes.

Grader Purchase – Referred to the PW Department and Transportation Services Committee.

NEW BUSINESS (cont'd)

Western Financial - AMM Insurance Plan Enhancements

2018-300

Councillor Lansard

Councillor Saindon

WHEREAS Western Financial has announced new options under the AMM's Employee Benefits Program for a small increase to the current costs;

BE IT RESOLVED that Council approve the implementation of the Plan III Plus options with 50% of the costs to be paid by each the Employer and Employee.

CARRIED

Canadian Institute of Planners National Conference in Winnipeg

2018-301

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that Council authorizes the CAO and ACAO to attend the Canadian Institute of Planners National Conference in the in Winnipeg from July 19 to 22, 2018 with all associated costs to be paid.

CARRIED

Facebook Account - Security Settings

2018-302

Councillor Lansard

Councillor Saindon

WHEREAS the Municipal Facebook account was deactivated in accordance with Resolution #2017-377 due to public misuse;

AND WHEREAS social media provides a vital role in providing critical information to the public in a timely fashion;

BE IT RESOLVED that Administration be instructed to re-activate the Municipal Facebook account on the condition that an internal policy be drafted regarding the account settings and administrative use of the same.

CARRIED

Repromap - Price Increase

2018-303

Councillor Eros

Councillor Reimer

WHEREAS Fees and Charges By-Law #07-2011 prescribes fees and charges for services, activities or things provided or done by the Municipality or for the use of property under the ownership, direction, management or control of the Municipality;

BE IT RESOLVED that Council amends Schedule "A" of the Fees and Charges By-Law #07-2011 as presented and attached to these regular meeting minutes.

CARRIED

Council Indemnity Authorizations

2018-304

Councillor Eros

Councillor Lansard

BE IT RESOLVED that all expenses identified in Council Indemnity Form #'s 21240 and 21388 be authorized to be paid.

CARRIED

CBCRA - Free Recycling Bins for Municipal Public Spaces

2018-305

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that the PW Lead Hand be authorized to order a free recycling bin for the Giroux Park from the Canadian Beverage Container Recycling Association with all associated costs to be paid.

CARRIED

BY-LAWS

By-Law #05-2018 - Chief Administrative Officer & Designated Officers

2018-306

Councillor Lansard

Councillor Eros

BE IT RESOLVED that By-Law #05-2018, being a by-law to establish the position of the Chief Administrative Officer and Designated Officers, be given first reading.

CARRIED

PUBLIC WORKS REPORT

Received as information.

Giroux Park Project

2018-307

Councillor Courcelles

Councillor Lansard

WHEREAS the Municipality provided in the 2018 Financial Plan for a project to be completed at the Giroux Park to improve existing infrastructure and make other improvements as necessary;

BE IT RESOLVED that the Transportation Services Committee and PW Lead Hand be authorized to make all necessary arrangements to have the Giroux Park Project completed with all associated costs to be completed and costs to be paid.

CARRIED

Transportation Services Committee June 7, 2018 Minutes

2018-308

Councillor Reimer

Councillor Saindon

BE IT RESOLVED that the minutes of the regular meeting of the Transportation Services Committee held on June 7, 2018 be adopted as circulated.

CARRIED

Transportation Services Committee June 7, 2018 Matters

2018-309

Councillor Courcelles

Councillor Reimer

WHEREAS the Transportation Services Committee has submitted requests for numerous approvals of Council as per their following Resolutions from their June 7, 2017 meeting:

1. #2018-001 to accept the quotation as submitted by Eric Teichroeb for the maintenance of the Giroux Park in the amount of \$3,100.00 for the 2018 season as presented and authorize all works to be completed and costs to be paid as per quotation;
2. #2018-002 to authorize authorize PW Lead Hand Kevin Medeiros to obtain further proposals for a drainage project along Dawson Road in the LUD of Richer and to make a decision on the matter, either accepting a proposal or choosing not to carry forward with the project, along with authorization for all works to be completed and costs to be paid as per proposal if applicable;
3. #2018-003 to authorize the purchase of one set of carbide blades for one of the municipal graders as a trial;
4. #2018-004 to accept the quotation as submitted by Nelson River Construction, identified as Bid #18071, for the asphaltting of the service road parallel to PTH12 from Road 43N to 43047 PTH12N in the amount of \$68,999.45, plus applicable taxes, as presented and authorize all works to be completed and costs to be paid as per quotation; and
5. #2018-005 to authorize the PW Lead Hand Kevin Medeiros and any available member of the Committee to attend a meeting between the Municipalities of Tache and Ste. Anne, along with representatives of Maple Leaf Feeds, at a date yet to be determined, to discuss the truck use of Municipal roads and for all associated costs to be paid;

BE IT RESOLVED that Council hereby authorizes all works to be completed and costs to be paid as per Transportation Services Committee Resolution #'s 2018-001 to 2018-005.

CARRIED

COMMITTEE REPORTS

Environment Services Committee Report

Received as information.

Council recessed from 12:00 to 1:01 pm.

NOTICE OF MOTION / PETITION - None.

IN CAMERA

2018-310

Councillor Courcelles

Councillor Lansard

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2018-311

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Fire Call Reports

2018-312

Councillor Courcelles

Councillor Massicotte

BE IT RESOLVED that the Richer, Giroux, Town of Ste. Anne and City of Steinbach Volunteer Fire Department fire call reports and the Richer Fire Chief's Report for the month of May 2018 be accepted as presented.

CARRIED

By-Law Enforcement Report

2018-313

Councillor Lansard

Councillor Reimer

BE IT RESOLVED that the detailed June 7, 2018 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck and the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on Council's 'In Camera' discussions.

CARRIED

Fire Fine Appeal

2018-314

Councillor Saindon

Councillor Lansard

WHEREAS the Municipality has received an appeal to Invoice #20180128, dated June 3, 2018 being a fine issued under Resolution #2018-249;

BE IT RESOLVED that Council denies the above-described appeal.

CARRIED

Dust Control on Provincial Roads

2018-315

Councillor Courcelles

Councillor Eros

WHEREAS the Municipality has been informed that Manitoba Infrastructure (MI) is changing their procedures and will no long be providing dust control on the gravelled portion of PR311 east of PTH12; AND WHEREAS residents along this Provincial Route may apply to MI to have 300 meters of dust control applied in front of their property for an annual fee of \$200.00,;

BE IT RESOLVED that the Municipality pay MI for the cost of dust control to be applied for 300 meters at each access onto the gravelled portion of PR311 east of PTH12 on behalf of the affected residents;

BE IT FURTHER RESOLVED that the CAO be instructed to write a letter to the Minister of MI expressing Council's dissatisfaction with this change of procedures causing the financial burden to be borne by the residents along this highway, as well as expressing the Municipality's concern for public safety should dust control be neglected on this winding, gravel truck route which already suffers from poor visibility due to the design of this portion of highway.

CARRIED

Attendance at MI Meeting

2018-316

Councillor Eros

Councillor Lansard

BE IT RESOLVED that Council hereby authorizes Reeve Art Bergmann to have attended a meeting with MB Infrastructure on June 12, 2018 with all associated costs to be paid.

CARRIED

ADJOURNMENT

2018-317

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that this regular meeting be adjourned at 2:39 pm.

CARRIED

NEXT MEETING(s)

Evening Council Meeting

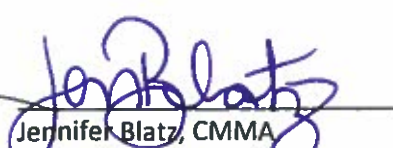
June 27, 2018 @ 6:30 pm

Day Council Meeting

July 11, 2018 @ 9:00 am



Art Bergmann
Reeve
RM of Ste. Anne



Jennifer Blatz, CMMA
Chief Administrative Officer
RM of Ste. Anne