



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

December 12, 2018 - Regular Meeting of Council - 9:00 am

1. **CALL TO ORDER**

2. **ADOPTION OF AGENDA**

3. **ADOPTION OF MINUTES**

4. **FINANCE**
 - 4.1 ***Cheque Listing
 - 4.2 Financial Statements

5. **HEARINGS - 11:00 AM**
 - 5.1 Capital Expenditure - Richer Fire Department Vehicle Extrication Equipment Purchase

6. **DELEGATION(S)**
 - 6.1 10:30 am - Jane Brown - By-law Enforcement Matter
 - 6.2 10:45 am - Richer Community Club - Grant Request - Annual Commitment

7. **CONSENT AGENDA**
 - 7.1 AMM - Various Matters
 - 7.2 FCM - Various Matters
 - 7.3 Accueil Kateri Centre Inc - Minutes - November 19, 2018
 - 7.4 Manitoba Crime Stoppers - Funding Request
 - 7.5 Seine Rat River Conservation District - Various Matters
 - 7.6 Manitoba Good Roads Association - 2018 Winners
 - 7.7 Minister of Municipal Relations Jeff Wharton - Bill 12: Red Tape Reduction ...Act passed
 - 7.8 Southern Health - Various Matters
 - 7.9 Richer Rodeo - Thank you letter

8. **UNFINISHED BUSINESS**
 - 8.1 LUD of Richer - Walking Path Agreement

9. **NEW BUSINESS**
 - 9.1 SRRCD - Citizen Appointment
 - 9.2 Subdivision File #4175-18-8074 - Warkentin/Penner
 - 9.3 Citizen Concern & Request
 - 9.4 2019 Council Meeting Schedule
 - 9.5 November 2018 - Fire Department Reports
 - 9.6 Better Business Bureau - LIFT Program - Request for Letter of Encouragement
 - 9.7 Manitoba Infrastructure - Meeting Request
 - 9.8 Seine River School Division - Request for Meeting

10. **BY-LAWS**

10.1 Indemnity By-Law Review

11. PUBLIC WORKS REPORT

12. COMMITTEE REPORTS

12.1 18-11-29 - Environmental Services Committee Meeting Minutes

12.2 18-11-29 - Protection Services Committee Meeting Minutes

12.3 18-11-30 - Personnel and Policy Services Committee Meeting Minutes

12.4 18-12-03 - RM and Town of Ste. Anne - Inter-municipal Meeting Minutes

12.5 18-12-05 - LUD of Richer Committee Meeting Minutes

12.6 18-12-06 - Transportation Services Committee Meeting

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

14.4 Out of Camera

15. ADJOURNMENT



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes December 12, 2018 - 9:00 am

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on December 12, 2018.

Reeve Paul Saindon called the meeting to order at 9:02 am with the following members of Council present: Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were ACAO Nadine Vielfaure and Executive Assistant Tiana Bohemier.

ADOPTION OF AGENDA

2018-577

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of December 12, 2018 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2018-578

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the minutes of the regular meeting held on November 21, 2018 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2018-579

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the following cheques, numbered #20181368 – #20181485 (inclusive), in the amount of \$975,090.80, be approved for payment.

CARRIED

Financial Statements

2018-580

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the Financial Statement for the period ending November 30, 2018 be hereby approved and adopted as presented.

CARRIED

CONSENT AGENDA

2018-581

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of 9 items be adopted as circulated.

AMM - Various Matters

FCM - Various Matters

Accueil Kateri Centre Inc - Minutes - November 19, 2018

Manitoba Crime Stoppers - Funding Request

Seine Rat River Conservation District - Various Matters

Manitoba Good Roads Association - 2018 Winners

Minister of Municipal Relations Jeff Wharton - Bill 12: Red Tape Reduction ...Act passed

Southern Health - Various Matters

Richer Rodeo - Thank you letter

CARRIED

UNFINISHED BUSINESS

LUD of Richer - Walking Path Agreement

2018-582

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that Council approve the "Walking Path Use and Maintenance Agreement" as presented to be submitted to the Seine River School Division for their consideration.

CARRIED

NEW BUSINESS

SRRCD - Citizen Appointment

2018-583

Councillor Eros

Councillor Wery

BE IT RESOLVED that Council accept Averil Griffith's resignation as municipal representative for the Seine Rat River Conservation District and appoint Art Bergmann to the position as a voting member on the Lower Seine River Sub-District;

CARRIED

Subdivision File #4175-18-8074 - Warkentin/Penner

2018-584

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-18-8074 Report to Council proposing to realign the property lines of 3 existing properties of approx. 148.46 acres of land held under CT #2648954, and 55 and 30 acres of land both held under CT #2445990 to create two properties of approx. 150.2 and 80.6 acres, for agricultural use, on Sec. 20-8-6E in an area zoned Agriculture;

BE IT RESOLVED that Subdivision File #4175-18-8074 be approved on the following conditions:

1. That the applicant obtain a Legal Plan and a Building Location Certificate prepared by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations; and
3. That a development agreement be entered into and registered as a caveat on title stating no construction of buildings shall be permitted on proposed lot 2 accessing the undeveloped portion of the Road 31E allowance until the construction of this municipal road to municipal standards by the applicant has been completed to the municipality's satisfaction at the applicant's cost.

CARRIED

At 9:42 am Councillor Jake Reimer declared an interest in item 9.3 on the Agenda and left the Council Chambers.

Citizen Concern & Request

Administration instructed to respond.

At 9:53 am Councillor Jake Reimer rejoined the meeting.

2019 Council Meeting Schedule

2018-585

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the 2019 RM of Ste. Anne Council Meeting Schedule be adopted as presented.

CARRIED

November 2018 - Fire Department Reports

Received as information.

Better Business Bureau - LIFT Program - Request for Letter of Encouragement

Administration to draft a letter of encouragement.

Manitoba Infrastructure - Meeting Request

2018-586

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that Council authorizes Administration and all available Council members to attend meetings with Manitoba Infrastructure regarding proposed works being done in 2019 in the RM of Ste. Anne, with all associated costs to be paid.

CARRIED

Seine River School Division - Request for Meeting

SRSD representatives are to be invited to appear as a Delegation on January 9, 2019.

Council recessed for 8 minutes at 10:12 am.

Council Tour of the RM of Ste. Anne

2018-587

Councillor Eros

Councillor Wery

BE IT RESOLVED that, in an effort to learn more about our municipal assets, infrastructure, areas of special interest and/or concern in order to make better decisions for the Municipality, a tour be organized for staff, as authorized, and all Council members in early January 2019, and again in Spring 2019 with a focus on drainage and road conditions, with all expenses to be paid.

CARRIED

DELEGATION(S)

At 10:28 am, Jane Brown attended the meeting to discuss a previous By-law Enforcement matter, and to request an apology from Council and a reduction in the fine imposed for non-compliance.

At 10:40 am, Marc Lanouette, Vice President of the Richer Community Club Inc., Gille Gagnon, President of the Richer Young at Heart Club, and Yvonne Fontaine Godard, President of the Musée Dawson Trail Museum (being a sub-entity of the Site Historique Enfant-Jésus Heritage Site Corporation) attended the meeting to request a 5 year grant commitment of \$50,000 annually for all three entities to replace all existing grants and funding provided by the Municipality.

HEARINGS

2018-588

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 10:58 am.

CARRIED

Capital Expenditure - Richer Fire Department Vehicle Extrication Equipment Purchase

At 10:58 am the Reeve called to order the Public Hearing to consider a capital expenditure not included in the 2018 Financial Plan in accordance with Section 169(6) of *The Municipal Act* as follows:

Type of Expenditure:	Capital
Amount of Expenditure:	\$50,000.00
Purpose of Expenditure:	Richer Fire Department purchase of vehicle extrication equipment for use at motor vehicle accident scenes
Funding Sources:	General Reserve Fund: \$50,000.00

The ACAO read the notice.

Richer Fire Chief Ed Belisle made a presentation in favour of the proposal.

The Protection Services Committee submitted a recommendation to Council to approve this request and made further recommendations regarding the approval of a quote for this capital purchase.

No members of the public made or submitted representations.

OUT OF HEARING

2018-589

Councillor Eros

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session at 11:01 am.

CARRIED

HEARING DECISION

2018-590

Councillor Eros

Councillor Sarrasin

WHEREAS the Richer Fire Department has requested authorization to purchase new Vehicle Extrication Equipment for up to a maximum of \$50,000, a capital expenditure which was not included in the 2018 Financial Plan;

AND WHEREAS a Public Hearing was held in accordance with *The Municipal Act* requirements with no objections received from members of the public;

BE IT RESOLVED that Council authorize the purchase of Vehicle Extrication Equipment in accordance with Quote #4154 dated November 2, 2018 from ABC Fire and Safety Equipment in the amount of \$32,992.08 plus applicable taxes, with all associated costs to be paid;

BE IT FURTHER RESOLVED that this capital expenditure be sourced from the General Reserve Fund to a maximum of \$50,000.00.

CARRIED

IN CAMERA

2018-591

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act* with Richer Fire Chief Ed Belisle.

CARRIED

OUT OF CAMERA

2018-592

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Council recessed from 12:00 pm to 1:00 pm for lunch

BY-LAWS

Indemnity By-Law Review

2018-593

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that By-Law #08-2018, being a by-law to establish indemnities and other remuneration for Council members, be given first reading.

CARRIED

PUBLIC WORKS REPORT

Received as information.

COMMITTEE REPORTS

ENVIRONMENTAL SERVICES COMMITTEE

Councillor Randy Eros left the room at 1:17 pm.

Environmental Services Committee Meeting Minutes

2018-594

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the minutes of the November 29, 2018 Environmental Committee meeting be received as presented, and that all recommendations contained therein be adopted as recommended by the Committee.

CARRIED

Steinbach Waste Disposal Ground Facility Agreement

2018-595

Councillor Sarrasin

Councillor Ingles

WHEREAS the Environmental Services Committee has reviewed the proposed extension agreement to the Steinbach Waste Disposal Ground Facility Agreement and recommend that Council accept this proposal in their Resolution #ESC-2018-02;

BE IT RESOLVED that Council accept this recommendation and authorize Administration to execute this agreement.

CARRIED

Councillor Randy Eros returned to the meeting at 1:19 pm.

PROTECTION SERVICES COMMITTEE

Protection Services Committee Meeting Minutes

2018-596

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the minutes of the Protection Services Committee, held on November 29, 2018, be adopted as circulated.

CARRIED

Municipal By-Law Enforcement Contract

2018-597

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Council accept the recommendation of the Protection Services Committee Resolution #PSC-2018-04 and regretfully accept the letter of resignation from the By-law Enforcement Officer, David Buck and terminate his Agreement #01-2018 effective December 22, 2018;

BE IT FURTHER RESOLVED that Council authorize administration to advertise and seek out submissions for By-law Enforcement Services.

CARRIED

City of Steinbach Fire Agreement

2018-598

Councillor Eros

Councillor Reimer

WHEREAS the City of Steinbach has agreed to provide First Response Services to a specified area of the RM of Ste. Anne by way of an inter-municipal agreement which is set to expire on December 31, 2018;

BE IT RESOLVED that Council accept the Protection Services Committee's recommendation resolution #PSC-2018-05 and request an extension to the Fire Protection Services Agreement with the City of Steinbach for a further 3 year terms until December 31, 2021.

CARRIED

PERSONNEL AND POLICY SERVICES COMMITTEE - Meeting Minutes

2018-599

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the November 30, 2018 regular Personnel and Policy Committee meeting minutes be adopted as presented, with approval being given to all recommendations contained therein.

CARRIED

RM AND TOWN OF STE. ANNE - Inter-Municipal Meeting Minutes

Received as information.

LUD OF RICHER COMMITTEE - Meeting Minutes

2018-600

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the December 5, 2018 regular Local Urban District of Richer Committee meeting minutes be adopted as presented, with approval being given to all recommendations contained therein.

CARRIED

TRANSPORTATION SERVICES COMMITTEE – Meeting Minutes

2018-601

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the December 6, 2018 minutes of the Transportation Services Committee be adopted as circulated, with approval being given to all recommendations contained therein.

CARRIED

NOTICE OF MOTION / PETITION

Reeve Paul Saindon gave Notice of Motion to review and possibly reverse or rescind Resolution #2018-457, being a resolution to name the Giroux Park the "Adams - Hornan Community Park" and to organize a Grand Opening celebration in spring 2019.

10:40 am Delegation - Request for funding from LUD of Richer Organizations

Referred to the Recreational and Cultural Services Committee.

IN CAMERA

2018-602

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2018-603

Councillor Wery

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session.

CARRIED

10:30 am delegation – Request to review By-law Enforcement fine

2018-604

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Council respect the decision made under Resolution #2017-546.

CARRIED

ADJOURNMENT

2018-605

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 2:46 pm.

CARRIED

NEXT MEETING(S)

Regular Meeting

January 9, 2019 @ 9:00 am

Regular Meeting

January 23, 2019 @ 6:30 pm

Paul Saindon
Reeve

Nadine Vielfaure, CMMA
Assistant Chief Administrative Officer