



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

July 11, 2018 - Regular Meeting of Council - 9:00 am

1. CALL TO ORDER

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES

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4. FINANCE
  - 4.1 Cheque Listing
  - 4.2 Financial Statements
  - 4.3 Final Audited Financial Statements

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5. HEARINGS
  - 5.1 Conditional Use Order #08-18 - Transient Accommodation/Campground/Outdoor Participant Recreation Services

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6. DELEGATIONS - NONE.

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7. CONSENT AGENDA
  - 7.1 FCM - Various Matters
  - 7.2 Helping Hands - Thank You and Brochure
  - 7.3 CCCD - Minutes
  - 7.4 Relay for Life - Thank You
  - 7.5 AMM - Various Matters
  - 7.6 SRRCD - Minutes and Reports
  - 7.7 CN - Rail Safety Week
  - 7.8 Bob Barrow - Repairs to the TransCanada Highway
  - 7.9 Mennonite Heritage Village - Heritage Classic Golf Tournament
  - 7.10 Ste. Anne Collegiate - Thank You

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8. UNFINISHED BUSINESS
  - 8.1 RM of Tache Subdivision File #4194-18-8002 Approval
  - 8.2 Use of Municipal Property Policy

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9. NEW BUSINESS
  - 9.1 Permits
    - 9.1.1 June 2018 Permit Report to Council
  - 9.2 Subdivision File #4175-18-8043 - Application Rejection
  - 9.3 Brown's Plumbing & Heating - Richer Fire Hall Boiler/Dehumidifier

- 9.4 LUD of Richer - July Meeting Minutes
- 9.4.1 LUD of Richer - July Meeting Matters

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- 10. BY-LAWS - NONE.

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- 11. PUBLIC WORKS REPORT
- 11.1 Public Works Report
- 11.2 Transportation Services Committee July 5, 2018 Minutes
- 11.2.1 Transportation Services Committee July 5, 2018 Matters

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- 12. COMMITTEE REPORTS - NONE.

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- 13. NOTICE OF MOTION / PETITION - NONE.

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- 14. IN CAMERA
- 14.1 In Camera
- 14.2 Out of Camera

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- 15. ADJOURNMENT

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# STE. ANNE MUNICIPALITY

## **Meeting Minutes** **July 11, 2018 - 9:00 am**

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on July 11, 2018.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillor Kevin Lansard was absent.

Reeve Art Bergmann opened the meeting with an invocation.

### **ADOPTION OF AGENDA**

2018-352

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of July 11, 2018 be adopted as circulated and amended.

**CARRIED**

### **ADOPTION OF MINUTES**

2018-353

Councillor Eros

Councillor Saindon

BE IT RESOLVED that the minutes of the regular meeting held on June 27, 2018 be adopted as circulated.

**CARRIED**

### **FINANCE**

#### **Cheque Listing**

2018-354

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that the following cheques numbered 20180705 – 20180774 (inclusive) in the amount of \$329,102.66, be approved for payment.

**CARRIED**

#### **Financial Statements**

2018-355

Councillor Massicotte

Councillor Saindon

BE IT RESOLVED that the Financial Statement for the period ending June 30, 2018 be hereby approved and adopted as presented.

**CARRIED**

**Final Audited Financial Statements**

2018-356

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council tables the 2017 Audited Financial Statements as submitted by BDO Canada LLP;

BE IT FURTHER RESOLVED that the CAO be instructed to advertise the 2017 Audited Financial Statements as per Section 194 of the Municipal Act.

**CARRIED**

**DELEGATIONS - None.**

**IN CAMERA**

2018-357

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2018-358

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Fire Call Reports**

2018-359

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that the Richer, Giroux, Town of Ste. Anne & Steinbach Fire Department fire call reports and the Richer Fire Chief's Report for the month of June 2018 be accepted as presented.

**CARRIED**

Council recessed at 9:37 am for 7 minutes.

**Dog Fine Waiver**

2018-360

Councillor Saindon

Councillor Eros

WHEREAS a fine of \$50.00 was issued for a dog found running at large in the LUD of Richer and information has been provided to the Municipality by the Animal Control Officer that the circumstances did not warrant a fine being issued;

BE IT RESOLVED that the fine associated with the above matter be waived.

**CARRIED**

**Board of Revision - Roll #91620.000**

2018-361

Councillor Saindon

Councillor Eros

BE IT RESOLVED that a Board of Revision be held on August 22, 2018 for supplemental assessments;

BE IT FURTHER RESOLVED that all members of Council be appointed as Board members, the Reeve appointed Chairman and the Chief Administrative Officer be appointed Secretary of the Board of Revision with all associated costs to be paid.

**CARRIED**

**CONSENT AGENDA**

2018-362

Councillor Courcelles

Councillor Saindon

BE IT RESOLVED that the consent agenda consisting of the following 11 items be adopted as circulated:

FCM - Various Matters

Helping Hands - Thank You and Brochure

CCCD - Minutes

Relay for Life - Thank You

AMM - Various Matters

SRRCD - Minutes and Reports

CN - Rail Safety Week

Bob Barrow - Repairs to the TransCanada Highway

Mennonite Heritage Village - Heritage Classic Golf Tournament

Ste. Anne Collegiate - Thank You

General Contractor's Alliance of Canada - New Legislation Proposed

**CARRIED**

**UNFINISHED BUSINESS**

**RM of Tache Subdivision File #4194-18-8002 Approval**

Received as information.

**Use of Municipal Property Policy**

2018-363

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that Policy #04-ADMIN, being a policy addressing access to or possession of Municipal Property by Authorized Municipal Agents, be approved as presented.

**CARRIED**

**Municipal Safety Program Expenses**

2018-364

Councillor Courcelles

Councillor Reimer

WHEREAS Resolution #2018-109 authorized the PW Lead Hand to develop a non-SECOR Safety Program which meets the Municipality's safety requirements;

BE IT RESOLVED that Council grants the CAO authorization to approve all requirements of the Municipal Safety program, including all associated works to be completed, training provided and costs to be paid.

**CARRIED**

**Disaster Management Conference - Registration Opening**

2018-365

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that Council authorizes Council, Administration as required and the Municipal Emergency Coordinator (MEC) to attend the Disaster Management Conference 2018 in Winnipeg from October 10-12, 2018 with all associated costs to be paid or cost-shared as per the MEC Agreement.

**CARRIED**

**NEW BUSINESS**

**June 2018 Permit Report to Council**

Received as information.

**Subdivision File #4175-18-8043 - Application Rejection**

Tabled until further information is received.

**Brown's Plumbing & Heating - Richer Fire Hall Boiler/Dehumidifier**

2018-366

Councillor Courcelles

Councillor Reimer

BE IT RESOLVED that Council accepts the quotation as submitted by Brown's Plumbing & Heating, identified as Number 21754e, for the installation of an electric boiler system to replace the existing unit, as well as the supply and installation of a dehumidifier, and authorizes all works to be completed and costs to be paid as per quotation.

**CARRIED**

**LUD of Richer - July Meeting Minutes**

2018-367

Councillor Saindon

Councillor Courcelles

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee held on July 5, 2018 be adopted as circulated.

**CARRIED**

**LUD of Richer - July Meeting Matters**

2018-368

Councillor Saindon

Councillor Reimer

WHEREAS the LUD of Richer Committee has submitted requests for numerous approvals of Council as per their following Resolutions from their July 5, 2018 meeting:

1. #'s 77 & 78-18 to approve the LUD of Richer Financial Statements and the invoice summary in the amount of \$5,498.24, both for the month ending June 30, 2018;
2. #79-18 to purchase up to 500 yards of A-Base gravel for their 2018 gravelling program and up to 40 yards of gravel to be applied to the parking lots of the Richer Fire Hall and LUD of Richer Community Hall with costs to be paid on a 50% cost shared basis between parties, both works as also requested by Transportation Services Committee Resolution #PW2018-11;
3. #80-18 to have the ditch mowed between Highway #1E and the service road west of PR302; and
4. #81-18 to purchase up to \$200.00 of candy to be distributed during the 2018 Richer Rodeo Parade;

BE IT RESOLVED that Council authorizes all works to be completed and costs to be paid as per LUD of Richer Committee Resolution #'s 77 to 81-18.

**CARRIED**

**Gov't of Canada - Memorial Fund for Fallen First Responders**

Received as information.

**Council Indemnity Authorizations**

2018-369

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that Council authorizes the Transportation Services Committee members to have attended a Committee meeting in the LUD of Richer on June 26, 2018 with all associated costs to be paid:

BE IT FURTHER RESOLVED that Council authorizes an executive meeting to be held between the Reeve, Deputy Reeve and Administration as required with all associated costs to be paid.

**CARRIED**

**Payroll Law 2018**

2018-370

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council authorizes ACAO Nadine Vielfaure to attend the Payroll Law 2018 Course in Winnipeg on September 17, 2018 with all associated costs to be paid.

**CARRIED**

**BY-LAWS - None.**

**Public Works Report**  
Received as information.

**Transportation Services Committee July 5, 2018 Minutes**  
2018-371

Councillor Courcelles  
Councillor Reimer

BE IT RESOLVED that the minutes of the regular meeting of the Transportation Services Committee held on July 5, 2018 be adopted as circulated.

**CARRIED**

**Transportation Services Committee July 5, 2018 Matters**  
2018-372

Councillor Courcelles  
Councillor Reimer

WHEREAS the Transportation Services Committee has submitted requests for numerous approvals of Council as per their following Resolutions from their July 5, 2018 meeting:

1. #PW2018-008 to accept the quotation as submitted by R & R Construction for various improvements and repairs at the Giroux Park and authorize all works to be completed and costs to be paid as per quotation;
2. #PW2018-009 to authorize the purchase of carbide blades for all Municipal graders on an ongoing basis;
3. #PW2018-010 to authorize the purchase of a 1,000 gallon fuel tank to replace the current one located at the Public Works yard, including the trade-in of the same, with all associated works to be completed and costs to be paid; and
4. #PW2018-011 to authorize PW Lead Hand Kevin Medeiros to make the necessary arrangements for up to 500 yards of A-Base gravel to be applied in the LUD of Richer and for up to 40 yards of A-Base gravel to be applied on the Richer Fire Department and LUD of Richer Community Hall parking lots with costs to be paid on a 50% cost shared basis between parties, both works as also requested by LUD of Richer Committee Resolution #79-18;

BE IT RESOLVED that Council authorizes all works to be completed and costs to be paid as per Transportation Services Committee Resolution #'s PW2018-008 to 011.

**CARRIED**

**COMMITTEE REPORTS - None.**

**NOTICE OF MOTION / PETITION - None.**

Council recessed for 20 minutes at 10:40 am.

**HEARINGS**

2018-373  
Councillor Courcelles  
Councillor Saindon

BE IT RESOLVED that Council hereby recess this regular meeting and go into Public Hearings at 11:00 am.

**CARRIED**

**Conditional Use Order #08-18 - Transient Accommodation/Campground/Outdoor Participant Recreation Services**

At 11:05 am the Reeve called to order the Public Hearing for Conditional Use Order #08-18 to allow for the following on Section 22-8-7E in an area zoned Pt. Commercial Recreation Resort and Pt. Rural Mixed:

1. Transient Accommodation (Motels) (Commercial Recreation Zone);
2. Campground (Commercial Recreation Zone); and
3. Outdoor Participant Recreation Services (Rural Mixed Zone).

(cont'd on Page 6)

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The CAO read the notice.

The applicant made a presentation in favour of the proposal.

15 members of the public made presentations in objection to the proposal, in either verbal or written form, generally for the following reasons:

- Nuisance noise, odour, dust, smoke, mosquito fogging
- Environmental impact, wastewater management, garbage collection, water quality
- Location of access to property, impact on municipal infrastructure, setbacks from property lines
- Security, loss of privacy, risk of wildfires, trespassing and signage for the same, animal control, ability to enforce
- Magnitude of proposal, lack of information in application, precedent for larger future expansion or intensification of development, affect on property resale value, possible increase in property taxation due to demand on Municipal services

No members of the public made presentations in favour of the proposal.

**Hearing Decisions**

2018-374

Councillor Eros

Councillor Courcelles

BE IT RESOLVED that this meeting reconvene into regular session at 11:57 am.

**CARRIED**

**Conditional Use Order #08-18 - Transient Accommodation/Campground/Outdoor Participant Recreation Services**

Tabled.

**ADJOURNMENT**

2018-375

Councillor Eros

Councillor Saindon

BE IT RESOLVED that this regular meeting be adjourned at 11:58 am.

**CARRIED**

**NEXT MEETING(s)**

Evening Council Meeting

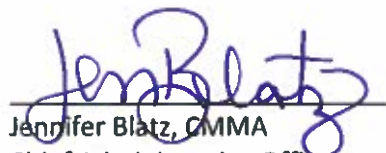
Day Council Meeting

July 25, 2018 @ 6:30 pm

August 22, 2018 @ 9:00 am



Art Bergmann  
Reeve  
RM of Ste. Anne



Jennifer Blatz, CMMA  
Chief Administrative Officer  
RM of Ste. Anne