



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

August 21, 2019 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
 - 4.3 Caisse Financial Group - Line of Credit Renewal
 - 4.4 Call for Proposals - Financial Institution Interest Rates

5. HEARINGS - 11:00 AM
 - 5.1 Variation Order #16-19 - Subdivision File #4175-18-8100 - Burnell
 - 5.2 Variation Order #17-19 - Single-Family Dwelling
 - 5.3 Variation Order #18-19 - Subdivision File #4175-18-8067 - Warkentin

6. DELEGATION(S) - NONE.

7. MUNICIPAL DELEGATE REPORTS
 - 7.1 August 6, 2019 - Development Plan Review - TAC Meeting and Public Consultation
 - 7.2 Seine Rat River Conservation District - Councillor Robert Sarrasin

8. UNFINISHED BUSINESS
 - 8.1 Office of the Fire Commissioner - Part 3 Building Inspection Contract Approval
 - 8.2 Eastman Tourism - Celebrate 150 Program Launch
 - 8.3 Town of Ste. Anne - Recreation Agreement
 - 8.4 MB Hydro - MMTP - Anticipated Construction Start Date
 - 8.5 SRRCD - ALUS Canada Partnership Agreement
 - 8.6 Office Addition and New Public Works Shop - Preliminary Drawings
 - 8.7 ***MB Hydro - Transmission line modification

9. NEW BUSINESS
 - 9.1 TAXervice - 2019 Tax Sale Reserve Bid
 - 9.2 Stephane Pattyn - Ste. Anne Collaborative Community Corporation
 - 9.3 Creative Escapes Landscaping - Berm Bedding Replacement Quotation
 - 9.4 Dawson Trail Days - Sponsorship Request

- 9.5 Richer Fire Department - New Pumper Truck
- 9.6 Sponsorship Request - Eastman Female Midget AAA Selects
- 9.7 MuniWare Training Session

- 10. **PLANNING & DEVELOPMENT**
- 10.1 Permit Report to Council - July 2019
- 10.2 Conditional Use #07-19 - 1600 Animal Unit Livestock (Dairy) Operation
- 10.3 ***Permit #74-19 - Arena Cover

- 11. **BY-LAWS - NONE.**

- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Fire Department Reports

- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 19-08-07 - LUD of Richer Committee Meeting

- 14. **NOTICE OF MOTION / PETITIONS - NONE.**

- 15. **CONSENT AGENDA**
- 15.1 FCM - Various Matters
- 15.2 Steinbachonline.com - MAMEC Emergency Truck
- 15.3 AMM - Various Matters
- 15.4 Richer Rodeo - Sponsorship Request
- 15.5 RM of Hanover - Notice of Public Hearing
- 15.6 Eastman Tourism - Tourism Development in Eastern Manitoba
- 15.7 Bulletin Le Nenuphar 2019-08
- 15.8 Accueil Kateri Centre - Agenda
- 15.9 SDC - Marché La Brise Market - Thank You
- 15.10 MB Legion - Military Service Recognition Book
- 15.11 Steinbachonline.com - Endangered Species Acts
- 15.12 CCCD - Various Matters
- 15.13 RRBC - Various Matters
- 15.14 CCPI - Newsletter
- 15.15 Steinbach online - Pennwood Dairy Barn Fire
- 15.16 Agriculture in the Classroom
- 15.17 Town of Ste. Anne - Notice of Subdivision File #4351-19-8173
- 15.18 2019 Liveable Cities Forum
- 15.19 ***SteinbachOnline - Passing of Jim Swiderski

- 16. **IN CAMERA - 1:00 PM**
- 16.1 Out of Camera

- 17. **ADJOURNMENT**



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes

August 21, 2019 - 9:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on August 21, 2019.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were Assistant CAO Nadine Vielfaure and Development Officer Irina Poplavski.

ADOPTION OF AGENDA

2019-336

Councillor Wery

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of August 21, 2019 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2019-337

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on July 24, 2019 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2019-338

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the following cheques numbered #20190913 – #20191015 (inclusive) in the amount of \$387,346.74 be approved for payment.

CARRIED

Financial Statements

2019-339

Councillor Wery

Councillor Eros

BE IT RESOLVED that the Financial Statement for the period ending July 31, 2019 be approved and adopted as presented.

CARRIED

Caisse Financial Group - Line of Credit Renewal

2019-340

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Municipality renew its Line of Credit with Caisse Financial Group for the years 2019 and 2020.

CARRIED

Call for Proposals - Financial Institution Interest Rates

2019-341

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that Administration be authorized to send out a Request for Proposals to various financial institutions for the provision of the Municipality's various banking services.

CARRIED

DELEGATION(S) - None.

MUNICIPAL DELEGATE REPORTS

August 6, 2019 - Development Plan Review - TAC Meeting and Public Consultation

July 17, 2019 - Seine Rat River Conservation District Tour - Councillor Robert Sarrasin

UNFINISHED BUSINESS

Office of the Fire Commissioner - Part 3 Building Inspection Contract Approval

Received as information.

Eastman Tourism - Celebrate 150 Program Launch

Referred to Recreation Committee.

Town of Ste. Anne - Recreation Agreement

Received as information.

MB Hydro - MMTP - Anticipated Construction Start Date

Received as information.

SRRCD - ALUS Canada Partnership Agreement

Received as information.

Office Addition and New Public Works Shop - Preliminary Drawings

Refer to Committee.

MB Hydro - Transmission line modification

2019-342

Councillor Eros

Councillor Sarrasin

WHEREAS in April 2019 the RM of Ste. Anne received a request for concurrence for modified drawings pertaining to the installation of the proposed Manitoba Minnesota Transmission Line distribution system within our Municipality;

BE IT RESOLVED that Council approve this request as submitted.

CARRIED

NEW BUSINESS

TAXervice - 2019 Tax Sale Reserve Bid

2019-343

Councillor Sarrasin

Councillor Normandeau

WHEREAS Section 372 of *The Municipal Act* states that a Municipality may set terms or conditions for the sale of a property to be sold for taxes and may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

BE IT RESOLVED that Council set a reserve bid in the amount of the tax arrears, penalties and costs for all properties that will be up for auction at the 2019 Tax Sale to be held on November 13, 2019 at 9:00 am.

CARRIED

Stephane Pattyn - Ste. Anne Collaborative Community Corporation

Referred to the Economic Development Committee.

Creative Escapes Landscaping - Berm Bedding Replacement Quotation

Referred to 2020 Financial Plan discussions.

Councillor Normandeau declared an interest in Agenda Item #9.4 and left Council Chambers at 9:49 am.

Dawson Trail Days - Sponsorship Request

2019-344

Councillor Ingles

Councillor Eros

BE IT RESOLVED that Council supports Dawson Trail Days with a sponsorship in the amount of \$500.00.

CARRIED

Councillor Normandeau rejoined the meeting at 9:50 am following discussion and voting on Resolution #2019-344.

Richer Fire Department - New Pumper Truck

Received as information.

Councillor Brent Wery declared an interest in Agenda Item #9.6 and left Council Chambers at 9:51 am.

Sponsorship Request - Eastman Female Midget AAA Selects

2019-345

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council supports Eastman Female Midget AAA Selects with a sponsorship in the amount of \$250.00.

CARRIED

Councillor Brent Wery rejoined the meeting at 9:53 am following discussion and voting on Resolution #2019-345.

MuniWare Training Session

2019-346

Councillor Eros

Councillor Wery

WHEREAS MuniWare will be holding a Fall 2019 Training Session with the date and time yet to be determined;

BE IT RESOLVED that Council authorize attendance at the 2019 MuniWare training session by office staff at the CAO's discretion, with all associated costs to be paid.

CARRIED

PLANNING & DEVELOPMENT

Permit Report to Council - July 2019
Received as information.

Conditional Use #07-19 - 1600 Animal Unit Livestock (Dairy) Operation
Administration to forward to Minister.

Permit #74-19 - Arena Cover
2019-347

Councillor Sarrasin
Councillor Normandeau

BE IT RESOLVED that Permit #74-19 be approved as presented to Council and with the following minimum setback requirements:

Front Yard	Side Yard	Rear Yard	Site Area	Site Width
30'	25'	30'	5 acres	200'

CARRIED

BY-LAWS - None.

DEPARTMENT MANAGER REPORTS

Fire Department Reports
2019-348

Councillor Ingles
Councillor Sarrasin

BE IT RESOLVED that the July 2019 Fire Department Reports be adopted as presented.

CARRIED

COMMITTEE REPORTS & MINUTES

19-08-07 - LUD of Richer Committee Meeting
2019-349

Councillor Eros
Councillor Wery

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of August 7, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 91 and 92-19 regarding the July 2019 Financial Statements and Invoice Summary; and
- #93-19 regarding a request for remuneration for planting the Town Flowers;

CARRIED

NOTICE OF MOTION / PETITIONS - None.

CONSENT AGENDA

2019-350

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the consent agenda consisting of the following 19 items be adopted as circulated:

- FCM - Various Matters
- Steinbachonline.com - MAMEC Emergency Truck
- AMM - Various Matters
- Richer Rodeo - Sponsorship Request
- RM of Hanover - Notice of Public Hearing
- Eastman Tourism - Tourism Development in Eastern Manitoba
- Bulletin Le Nenufar 2019-08
- Accueil Kateri Centre - Agenda
- SDC - Marché La Brise Market - Thank You
- MB Legion - Military Service Recognition Book
- Steinbachonline.com - Endangered Species Acts
- CCCD - Various Matters
- RRBC - Various Matters
- CCPI - Newsletter
- Steinbach online - Pennwood Dairy Barn Fire
- Agriculture in the Classroom
- Town of Ste. Anne - Notice of Subdivision File #4351-19-8173
- 2019 Liveable Cities Forum
- SteinbachOnline - Passing of Jim Swiderski

CARRIED

IN CAMERA

2019-351

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2019-352

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Caisse Financial Group - Safety Deposit Box

2019-353

Councillor Eros

Councillor Wery

BE IT RESOLVED that Administration be authorized to arrange for a safety deposit box to be established with Caisse Financial Group;

BE IT FURTHER RESOLVED that the safety deposit box be under the authority of the CAO and Assistant CAO;

BE IT FURTHER RESOLVED that the CAO and Assistant CAO be authorized to grant other Municipal administrative employees entry to the safety deposit box as necessary.

CARRIED

HEARINGS

2019-354

Councillor Eros

Councillor Wery

BE IT RESOLVED that Council recess this meeting and go into public hearings at 11:02 am.

CARRIED

Variation Order #16-19 - Subdivision File #4175-18-8100 - Burnell

At 11:02 am the Reeve called to order the Public Hearing for Variation Order #16-19 to vary the front yard setback requirement from 125 feet to 42.02 feet for the existing single-family dwelling and 104.9 feet for the existing gazebo on the proposed Residual Lot as a condition of Subdivision File #4175-18-8100, approving Resolution #2019-032, on SW 22-7-8E in an area zoned Rural Mixed.

The ACAO read the notice.

No presentations were received from members of the public for this proposal.

Variation Order #17-19 - Single-Family Dwelling

At 11:07 am the Reeve called to order the Public Hearing for Variation Order #17-19 to vary the minimum setback requirement from the Seine River from 200 feet to approx. 50 feet in order to allow for a future single-family dwelling, on SE/SW 28-8-6E, Lot 1 Plan 43211, in an area zoned Agriculture.

The ACAO read the notice.

The applicant made a presentation in favour of the proposal.

B & A Planning Group, on behalf of TransCanada Corporation, responded to the Public Notice with no comments regarding the proposal.

Manitoba Infrastructure responded to the Public Notice with no objections.

Two members of the public made a presentation in regards to the proposal with concerns regarding the driveway which is currently shared by multiple properties.

No other presentations were received.

Variation Order #18-19 - Subdivision File #4175-18-8067 - Warkentin

At 11:15 am the Reeve called to order the Public Hearing for Variation Order #18-19 to vary the following bulk requirements as a condition of Subdivision File #4175-18-8067, approving Resolution #2018-513, on River Lot 34 in the Parish of Ste. Anne in an area zoned part Agriculture and part Rural Mixed:

Proposed Parcel A:

1. Minimum distance requirement from the Seine River for existing buildings from 200ft to 27ft, 40.5ft, 105.7ft, and 117ft for the barn, the 20.4x20.6 wood shed, the 10.3x10.2 wood shed and the detached garage respectively;
2. Minimum east side yard setback requirement for existing buildings from 25ft to 9.3ft, 7ft, 4.8ft and 4.3ft for the 20.4x20.6 wood shed, the 10.3x8.2 wood shed, 10.2x10.3 wood shed and the 10.6x8.4 wood shed respectively;

Proposed Parcel B/C:

Minimum site width requirement from 1000ft to 421ft to allow for agricultural activities.

The ACAO read the notice.

B & A Planning Group, on behalf of TransCanada Corporation, responded to the Public Notice with no comments regarding the proposal.

Manitoba Infrastructure responded to the Public Notice with no objections.

One member of the public made a presentation regarding the proposal with concerns on the proximity of the sheds to the property line and the associated impacts on fire protection.

No other presentations were received regarding this proposal.

OUT OF HEARING

2019-355

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session at 11:20 am.

CARRIED

Council recessed for 10 minutes at 11:21 am.

Variation Order #16-19 - Subdivision File #4175-18-8100 - Burnell

2019-356

Councillor Wery

Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #16-19 to vary the front yard setback requirement from 125 feet to 42.02 feet for the existing single-family dwelling and 104.9 feet for the existing gazebo both on the proposed Residual Lot as a condition of Subdivision File #4175-18-8100, approving Resolution #2019-032, on SW 22-7-8E in an area zoned Rural Mixed; BE IT RESOLVED that Variation Order #16-19 be approved.

CARRIED

Variation Order #17-19 - Single-Family Dwelling

2019-357

Councillor Sarrasin

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #17-19 to vary the minimum setback requirement from the Seine River from 200 feet to approx. 50 feet in order to allow for a future single-family dwelling, on SE/SW 28-8-6E, Lot 1 Plan 43211, in an area zoned Agriculture; BE IT RESOLVED that Variation Order #17-19 be approved.

CARRIED

Variation Order #18-19 - Subdivision File #4175-18-8067 - Warkentin

2019-358

Councillor Wery

Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #18-19 to vary the following bulk requirements as a condition of Subdivision File #4175-18-8067, approving Resolution #2018-513, on River Lot 34 in the Parish of Ste. Anne in an area zoned part Agriculture and part Rural Mixed:

Proposed Parcel A:

1. Minimum distance requirement from the Seine River for existing buildings from 200ft to 27ft, 40.5ft, 105.7ft, and 117ft for the barn, the 20.4x20.6 wood shed, the 10.3x10.2 wood shed and the 24.2x16.3 detached garage respectively;
2. Minimum east side yard setback requirement for existing buildings from 25ft to 9.3ft, 7ft, 4.8ft and 4.3ft for the 20.4x20.6 wood shed, the 10.3x8.2 wood shed, 10.2x10.3 wood shed and the 10.6x8.4 wood shed respectively;

Proposed Parcel B(C):

Minimum site width requirement from 1000ft to 421ft to allow for agricultural activities;

BE IT RESOLVED that Variation Order #18-19 be approved.

CARRIED

ADJOURNMENT

2019-359

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 11:51 am.

CARRIED

NEXT MEETING(s)

Regular Meeting

September 11, 2019 @ 9:00 am

Regular Meeting

September 25, 2019 @ 6:00 pm



Paul Saindon
Reeve



Nadine Vielfaure, CMMA
Assistant Chief Administrative Officer