



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

February 13, 2019 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements

5. HEARINGS - NONE.

6. DELEGATION(S) - NONE.

7. CONSENT AGENDA
 - 7.1 AMM - Various Matters
 - 7.2 Eastern Mutual Aid District - Minutes
 - 7.3 Enfant-Jesus Heritage Site - Thank You
 - 7.4 MB Hydro - Potential Implode Noise
 - 7.5 TransCanada Pipelines - Pipeline Maintenance Program Notice
 - 7.6 Hanover School Division - Budget Public Consultation
 - 7.7 SRRCD - Grazing Club Workshop
 - 7.8 Steinbachonline.com - Ste. Anne Hospital ER Ambulance Service Returns
 - 7.9 Accueil Kateri Centre Inc. - Agenda
 - 7.10 Airscapes - Smile and Wave 2019
 - 7.11 Tree Canada - Greening School Grounds and Edible Trees
 - 7.12 Exchange Group - Letter of Introduction
 - 7.13 RRBC - South Chapter AGM

8. UNFINISHED BUSINESS
 - 8.1 Canada Post - Community Mailboxes
 - 8.2 Highway Traffic Board - Speed Increase on PR210
 - 8.3 MB Infrastructure - Modernizing Traffic & Transportation in MB
 - 8.4 RRBC - North Chapter Fish Dinner
 - 8.5 Northeast Red Watershed District
 - 8.6 Welcome to Ste. Anne Municipality Signs
 - 8.7 RM of Montcalm - STARS Letter

- 8.8 Development Plan Review - Request for Proposals
- 8.9 RAMS - Interim Animal Control Service Quotation
- 8.10 Lieutenant Governor's Award for Historical Preservation and Promotion

- 9. **NEW BUSINESS**
- 9.1 Permits
- 9.1.1 Permit Reports to Council
- 9.2 Relay for Life - Donation Request
- 9.3 AMM - Health & Dental (Blue Cross) - 2018 Return of Premiums
- 9.4 Inter-Municipal Reeves and CAOs Meetings - Annual Approval
- 9.5 RM of La Broquerie - Inter-Municipal Agreement Meeting
- 9.6 RM of Ritchot - Inter-Municipal Curling Event
- 9.7 Wildfires Outside of the Mutual Aid District
- 9.8 MB Hydro - MB-Minn. Hydro Transmission Line Community Benefit Program
- 9.9 Strategic Community Consulting - Removing Barriers to Federal Funding for Natural Infrastructure
- 9.10 MB Weed Supervisors Association - Municipal Weed Issues Meeting
- 9.11 ***SAE - Playground Equipment Grant Request
- 9.12 ***MEMO - Flood Seminars

- 10. **BY-LAWS**
- 10.1 By-Law #07-2018 - Organizational By-Law - First Reading
- 10.2 By-Law #01-2019 - Zoning By-Law Amendment - Hupe - SD F#4175-18-8026
- 10.3 By-Law #02-2019 - Zoning By-Law Amendment - Convert Commercial Building to Residence
- 10.4 By-Law #03-2019 - Procedures By-Law

- 11. **PUBLIC WORKS REPORT**

- 12. **COMMITTEE REPORTS**
- 12.1 Personnel & Policy Committee Meeting Minutes - January 31, 2019
- 12.2 LUD of Richer Committee Meeting Minutes - February 6, 2019
- 12.3 Committee of the Whole Strategic Planning Meeting - February 6, 2019
- 12.4 Environmental Services Committee - February 7, 2019
- 12.5 Transportation Services Committee - February 7, 2019

- 13. **NOTICE OF MOTION / PETITION - NONE**

- 14. **IN CAMERA**
- 14.1 Out of Camera

- 15. **ADJOURNMENT**



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes February 13, 2019 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on February 13, 2019.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Blatz and ACAO Nadine Vielfaure.

ADOPTION OF AGENDA

2019-040

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the agenda for the regular meeting of February 13, 2019 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2019-041

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the minutes of the regular meeting held on January 23, 2019 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2019-042

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered 20190073 – 201090204 (inclusive) in the amount of \$173,446.58, be approved for payment.

CARRIED

Financial Statements

2019-043

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the Financial Statements for the period ending January 31, 2019 be approved and adopted as presented.

CARRIED

HEARINGS - None.

DELEGATION(S) - None.

CONSENT AGENDA

2019-044

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the consent agenda consisting of the following 13 items be adopted as circulated:

AMM - Various Matters

Eastern Mutual Aid District - Minutes

Enfant-Jesus Heritage Site - Thank You

MB Hydro - Potential Implode Noise

TransCanada Pipelines - Pipeline Maintenance Program Notice

Hanover School Division - Budget Public Consultation

SRRCD - Grazing Club Workshop

Steinbachonline.com - Ste. Anne Hospital ER Ambulance Service Returns

Accueil Kateri Centre Inc. - Agenda

Airscapes - Smile and Wave 2019

Tree Canada - Greening School Grounds and Edible Trees

Exchange Group - Letter of Introduction

RRBC - South Chapter AGM

AMM - Governance Training

CARRIED

AMM - Governance Training / RRBC South Chapter AGM

2019-045

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that all available members of Council be authorized to attend the AMM Governance Training on March 18, 2019 in Winnipeg with all associated costs to be paid;

BE IT FURTHER RESOLVED that the Reeve and Deputy Reeve be authorized to attend the RRBC South Chapter AGM on February 26, 2019 in Brunkild with all associated costs to be paid.

CARRIED

UNFINISHED BUSINESS

Canada Post - Community Mailboxes

Received as information.

Highway Traffic Board - Speed Increase on PR210

Received as information.

MB Infrastructure - Modernizing Traffic & Transportation in MB

Received as information.

RRBC - North Chapter Fish Dinner

Received as information.

Northeast Red Watershed District

Tabled to the February 27, 2019 regular meeting.

Welcome to Ste. Anne Municipality Signs

2019-046

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Council accepts Quotation 503462 as submitted by Signex for the purchase and installation of new welcome signs for the Municipality featuring the new brand and authorizes all works to be completed and costs to be paid as per quotation.

CARRIED

RM of Montcalm - STARS Letter

Received as information.

Development Plan Review - Request for Proposals

Received as information.

RAMS - Interim Animal Control Service Quotation

2019-047

Councillor Sarrasin

Councillor Ingles

WHEREAS Resolution #2019-019 approved Protective Services Committee Resolution #PSC-2019-03 which recommended for Council to accept the resignation of the former Animal Control Officer (ACO) and authorize a Request for Proposals to be sent out for the contracted position;

AND WHEREAS the deadline for submission of ACO proposals was stated as February 28, 2019 but there is a need for ACO services in the interim period prior to this deadline and Council has received a proposal for the same from Rural Animal Management Services (RAMS);

BE IT RESOLVED that Council accepts the quotation as submitted from RAMS, dated February 5, 2019, and authorizes all works to be completed and costs to be paid as per quotation until long-term ACO services have been established.

CARRIED

Lieutenant Governor's Award for Historical Preservation and Promotion

2019-048

Councillor Eros

Councillor Ingles

WHEREAS the Lieutenant Governor of Manitoba, in consultation with the Manitoba Historical Society, presents the Annual Historical Preservation Award to worthy Manitobans who have provided prolonged and meritorious service in the preservation and promotion of Manitoba history;

AND WHEREAS Council nominated Roger and Yvonne Godard to receive the Historical Preservation Award for each 2017 and 2018 for their sustained years of exemplary community service in establishing and maintaining the Dawson Trail Museum in the LUD of Richer and efforts to conserve the history of the Dawson Trail but has received a letter from the Society informing the Municipality that there were are large number of nominations in 2017 and again in 2018 and that Council's nominations could not be recommended to the Lieutenant Governor;

BE IT RESOLVED that Council nominates Roger and Yvonne Godard again in 2019 as described above and authorizes Administration to submit new applications to the MB Historical Society.

CARRIED

NEW BUSINESS

Permit Reports to Council

Received as information.

Relay for Life - Donation Request

2019-049

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council supports the Canadian Cancer Society's Relay for Life taking place at the Mennonite Heritage Museum on May 25, 2019 with a silver sponsorship in the amount of \$750.00;

BE IT FURTHER RESOLVED that Councillor Sarah Normandeau be authorized to represent the Municipality in the Relay for Life event on May 25, 2019 at the Mennonite Heritage Museum with all associated costs to be paid.

CARRIED

AMM - Health & Dental (Blue Cross) - 2018 Return of Premiums

2019-050

Councillor Eros

Councillor Sarrasin

WHEREAS the Municipality received a letter from the AMM on December 28, 2018 stating that the Municipality has been refunded its portion of the surplus from the 2018 Health & Dental Benefits Program which the RM of Ste. Anne pays on a 50% cost-shared employee/employer basis;

BE IT RESOLVED that 50% of the surplus described above be retained by the Municipality as miscellaneous revenue with the other 50% to be refunded to all those enrolled in the Blue Cross program for the entirety of 2018.

CARRIED

Inter-Municipal Reeves and CAOs Meetings - Annual Approval

2019-051

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the Reeve and CAO be authorized to attend inter-municipal meetings with neighbouring Reeve's and CAO's on an annual basis with all associated costs to be paid.

CARRIED

RM of La Broquerie - Inter-Municipal Agreement Meeting

2019-052

Councillor Eros

Councillor Reimer

WHEREAS the RM of La Broquerie has requested a meeting to discuss concerns regarding the inter-municipal road maintenance agreement with Ste. Anne Municipality;

BE IT RESOLVED that an inter-municipal meeting be authorized to be attended by the CAO and PW employees, and members of the Transportation Services Committee if necessary, with all associated costs to be paid.

CARRIED

RM of Ritchot - Inter-Municipal Curling Event

2019-053

Councillor Eros

Councillor Ingles

BE IT RESOLVED that all members of Council, the CAO and authorized employees be authorized to attend an inter-municipal curling event in St. Adolphe on March 7, 2019 with all associated costs to be paid.

CARRIED

Wildfires Outside of the Mutual Aid District

Referred to the Protection Services Committee.

Council recessed for 12 minutes at 10:18 am.

MB Hydro - MB-Minn. Hydro Transmission Line Community Benefit Program

Received as information.

Strategic Community Consulting - Removing Barriers to Federal Funding for Natural Infrastructure

Received as information.

MB Weed Supervisors Association - Municipal Weed Issues Meeting

2019-054

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Councillor Jake Reimer and PW Lead Hand Kevin Medeiros be authorized to attend the 2019 Municipal Weed Control Issues seminar hosted by the MB Weed Supervisors Association in Carberry on March 13, 2019 with all associated costs to be paid.

CARRIED

SAE - Playground Equipment Grant Request

2019-055

Councillor Eros

Councillor Normandeau

WHEREAS the Ste. Anne Elementary School has requested funding support for the purchase of additional playground equipment;

BE IT RESOLVED that the grant request be denied but that the Municipality expresses its support of this proposed project of the Ste. Anne Elementary School.

CARRIED

MEMO - Flood Seminars

2019-056

Councillor Wery

Councillor Eros

BE IT RESOLVED that the PW Lead Hand be authorized to attend future flood preparedness seminars hosted by MB EMO as necessary with all associated costs to be paid.

CARRIED

BY-LAWS

By-Law #07-2018 - Organizational By-Law

2019-057

Councillor Eros

Councillor Ingles

BE IT RESOLVED that By-Law #07-2018, being a by-law to establish an organizational structure for the Municipality, be given first reading.

CARRIED

By-Law #01-2019 - Zoning By-Law Amendment - Hupe - SD F#4175-18-8026

2019-058

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that By-Law #01-2019, being a by-law to further amend Zoning By-Law #10-2010, be given first reading.

CARRIED

Councillor Brent Wery declared an interest in the following matter and left Council Chambers at 10:54 am.

By-Law #02-2019 - Zoning By-Law Amendment - Convert Commercial Building to Residence

2019-059

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that By-Law #02-2019, being a by-law to further amend Zoning By-Law #10-2010, be given first reading.

CARRIED

Councillor Brent Wery returned to Council Chambers at 10:55 am.

By-Law #03-2019 - Procedures By-Law

2019-060

Councillor Ingles

Councillor Wery

BE IT RESOLVED that By-Law #03-2019, being a by-law to regulate the proceedings and conduct of the Council and its Committees, be given first reading.

CARRIED

PUBLIC WORKS REPORT

Received as information.

COMMITTEE REPORTS

Personnel & Policy Committee Meeting Minutes - January 31, 2019

2019-061

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the January 14, 2019 Personnel and Policy Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PPC-2019-13 for the adoption and implementation of the employee salary scale and annual cost-of-living policy;
- #PPC-2019-14 approving a position title change for the current PW Lead Hand to Operations Manager;
- #PPC-2019-15 authorizing the recruitment of both a temporary PW Labourer for the term March 1 to August 31, 2019 and a permanent full-time PW Employee with a start date of September 1, 2019; and
- #PPC-2019-16 authorizing the CAO to draft a Convention/Delegation Policy.

CARRIED

LUD of Richer Committee Meeting Minutes - February 6, 2019

2019-062

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the February 6, 2019 LUD of Richer Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #12 & 13-19 for the adoption of Financial Statements and the January 31, 2019 Invoice Summary;
- #14-19 regarding the access to Lot 1 Plan 16409, 43102 Hwy #1E;
- #15-19 regarding the adoption of the draft 2019 Financial and Service Plans, as well as the transfer of the 2018 year-end surplus to the LUD of Richer Reserve Fund; and
- #16 & 17-19 for authorization for the PW Lead Hand to obtain quotes for the proposed sidewalk construction project and proposed road repairs on Southeast and Southwest Drive.

CARRIED

Committee of the Whole Strategic Planning Meeting - February 6, 2019

2019-063

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the February 6, 2019 Committee of the Whole meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #CW2019-001 for the approval of the operating expenditures and capital projects, as outlined in Appendix A, to be included in the draft 2019 Budget and Financial Plans, including the 5-year capital expenditure program;
- #CW2019-003 for the approval of a total amount of \$100,000.00 of various grants, as outlined in Appendix B, to be included in the draft 2019 Budget and Financial Plans; and
- #CW2019-004 for the approval of \$30,000.00 of promotional items (or lesser to adjust to budgetary restrictions) to be included in the draft 2019 Budget and Financial Plans.

CARRIED

Transportation Services Committee - February 7, 2019

2019-064

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the February 7, 2019 Transportation Services Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW2019-09 for the approval of roadside brush cutting to be completed on St. Raymond Road and Road 42N;
- #PW2019-10 for the approval of repairs to be completed to the Owen's Road Bridge, as recommended in the bridge inspection report submitted by Stantec dated November 22, 2018;;
- #PW2019-11 for the approval of roadside brush cutting to be completed on Road 37E between Roads 47 and 48N; and
- #PW2019-12 for the approval of the purchase of a new fuel pump for the tank at the PW yard;
- #PW2019-13 for the approval of the removal of soil from Road 48N which was a result of a large-scale capital project completed in 2018; and
- #PW2019-14 for the approval of a new gate to be installed at the Giroux gravel pit.

CARRIED

NOTICE OF MOTION / PETITION – None

Council recessed for 9 minutes at 11:32 am.

IN CAMERA

2019-065

Councillor Wery

Councillor Eros

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2019-066

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Richer Community Club Arena Cover - Draft Agreement

2019-067

Councillor Wery

Councillor Normandeau

WHEREAS the Richer Community Club is proposing to construct a shelter over the Dawson Trail Park ice skating surface and has requested that the Municipality contribute \$125,000.00 towards the

\$350,000.00 to \$450,000.00 project, the remainder of the funds to be raised by the organization;

AND WHEREAS Council Resolution #2018-484 approved a \$125,000.00 contribution to the Richer Community Club sourced from the MB Hydro Bipole III CDI Reserve fund towards the proposed capital

project to construct a shelter over the Dawson Trail Park ice skating surface on the condition that an agreement be entered into between the Richer Community Club and the Municipality outlining the

terms and conditions of the contribution described herein;

AND WHEREAS Council has been presented with the draft copy of the agreement;

BE IT RESOLVED that Council approves the draft conditional agreement with the Richer Community Club Inc. as presented and amended and authorizes said agreement to be fully executed by both parties.

CARRIED

Environmental Services Committee - February 7, 2019

2019-068

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the February 7, 2019 Environmental Services Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in Resolution #ESC2019-07 to authorize the necessary preliminary arrangements to be made for an expansion to the Municipal lagoon as per 'In Camera' discussions with all associated costs to be paid.

CARRIED

ADJOURNMENT

2019-069

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that this regular meeting be adjourned at 11:59 am.

CARRIED

NEXT MEETING(s)

Special Meeting – Hearing for Livestock Expansion

Regular Evening Meeting

Regular Day Meeting

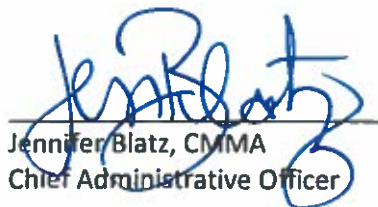
February 21, 2019 @ 7:00 pm

February 27, 2019 @ 6:30 pm

March 13, 2019 @ 9:00 am



Paul Saindon
Reeve


Jennifer Blatz, CMMA
Chief Administrative Officer