



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

March 13, 2019 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER - 9:00 AM

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements

5. HEARINGS - 11:00 AM
 - 5.1 Conditional Use #01-19 - Livestock Operation Expansion - 299 Animal Units
 - 5.2 Variation Order #04-19 - Setbacks for Livestock Operation Expansion - 299 Animal Units

6. DELEGATION(S)
 - 6.1 10:30 am - Napier Emergency Consulting (Shelley) - Emergency Plan/Program Update

7. MUNICIPAL DELEGATE REPORTS

8. UNFINISHED BUSINESS
 - 8.1 Minister of MI - Traffic and Transportation Modernization Act
 - 8.2 Standing Committee Appointments
 - 8.3 Relay for Life - Municipal Team
 - 8.4 Animal Control Services - Proposals
 - 8.4.1 By-Law Enforcement Services - Proposals
 - 8.5 AMM - Aggregate Mining and Transportation Fees and Agreement Regulation

9. NEW BUSINESS
 - 9.1 Permits
 - 9.1.1 2018 Permit Analysis
 - 9.1.2 OFC - The New Home Warranty Act Repeal
 - 9.2 Richer School - Sponsorship Requests
 - 9.3 Eastman Tourism - Red River Metis Expedition 2020
 - 9.4 AMM - Executive and Eastern Directors Meeting & June Resolutions
 - 9.5 Rene Champagne Construction - Message Board Quotation
 - 9.6 Giroux Christmas Lights Quotations
 - 9.7 Spay and Neuter Clinics

9.8 Bursary Presenters

10. PLANNING & DEVELOPMENT

11. BY-LAWS

11.1 By-Law #05-2019 - Aggregate Fee By-Law - First Reading

11.2 By-Law #05-2019 - Municipal Tax Exemption By-Law - First Reading

12. DEPARTMENT MANAGER REPORTS

13. COMMITTEE REPORTS & MINUTES

13.1 Recreation Committee Minutes - March 1, 2019

13.2 Personnel Committee Minutes - March 5, 2019

13.3 LUD of Richer Committee Minutes - March 6, 2019

13.4 Transportation Committee Minutes - March 7, 2019

13.5 Environment Committee Minutes - March 8, 2019

14. NOTICE OF MOTION / PETITIONS - NONE.

15. CONSENT AGENDA

15.1 CCCD - Various Matters

15.2 Eastman Mutual Aid Fire District - Minutes

15.3 FCM - First Nation-Municipal Collaboration Program

15.4 Richer Community Club Inc. - AGM

15.5 MGRA - AGM

15.6 AMM - Various Matters

15.7 SRRCD - Various Matters

15.8 Management Consulting Services - Various

15.9 MI - February 2019 Flood Outlook

15.10 Flippers Gymnastics - Sponsorship Request

15.11 Official Time Amendment Act (Daylight Savings Time Abolished)

15.12 2019 MB Sustainable Energy Association - 2019 Conference Invitation

15.13 MASC - Farmland School Tax Rebate Deadline to Apply

15.14 RM of De Salaberry - Hazardous Waste Disposal Day

15.15 Eastman Tourism - AGM

15.16 MLA St. Boniface - EPTC Credits

15.17 MB Agriculture - Agriculture Use of Crown Lands

15.18 AMM - 2019 Provincial Budget

16. IN CAMERA - 1:00 PM

16.1 Out of Camera

17. ADJOURNMENT



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes March 13, 2019 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on March 13, 2019.

Reeve Paul Saindon called the meeting to order at 9:01 am with the following members of Council present: Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Blatz and ACAO Nadine Vielfaure.

ADOPTION OF AGENDA

2019-096

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the agenda for the regular meeting of March 13, 2019 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2019-097

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the minutes of the regular meeting held on February 27, 2019 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2019-098

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the following cheques numbered 20190252 – 20190329 (inclusive) in the amount of \$62,578.53 be approved for payment.

CARRIED

Financial Statements

2019-099

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the Financial Statement for the period ending February 28, 2019 be approved and adopted as presented.

CARRIED

MUNICIPAL DELEGATE REPORTS

Received as information.

UNFINISHED BUSINESS

Minister of MI - Traffic and Transportation Modernization Act

Received as information.

Standing Committee Appointments

2019-100

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that members of Council be appointed and/or confirmed to the Standing Committees as outlined in Appendix "A" attached hereto.

CARRIED

Relay for Life - Municipal Team

Councillor Sarah Normandeau to respond.

By-Law Enforcement Services - Proposals

2019-101

Councillor Wery

Councillor Sarrasin

WHEREAS a proposal was received for By-Law Enforcement Services in accordance with the Request for Proposals authorized under Resolution #2018-597, as recommended by Protection Committee Resolution #PC-2018-04;

BE IT RESOLVED that Council accepts the by-law enforcement proposal as submitted by Commissionaires Manitoba dated February 22, 2019 and authorizes all works to be completed and costs to be paid as per proposal.

CARRIED

Animal Control Services - Proposals

2019-102

Councillor Sarrasin

Councillor Wery

WHEREAS 2 proposals were received for Animal Control Services in accordance with the Request for Proposals authorized under Resolution #2019-019, as recommended by Protection Committee Resolution #PC-2019-03;

BE IT RESOLVED that Council accepts the proposal as submitted by Rural Animal Management Services dated February 5, 2019 and authorizes all works to be completed and costs to be paid as per proposal.

CARRIED

AMM - Aggregate Mining and Transportation Fees and Agreement Regulation

Administration to respond.

NEW BUSINESS

Permits – None.

2018 Permit Analysis

Received as information.

OFC - The New Home Warranty Act Repeal

Received as information.

Richer School - Sponsorship Requests

Deferred to 2020 Budget and Financial Plan discussions.

Eastman Tourism - Red River Metis Expedition 2020

2019-103

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that members of the Recreation Committee be authorized to attend the Eastman Tourism Red River Metis Expedition 2020 in Council Chambers on March 14, 2019 with all associated costs to be paid.

CARRIED

AMM - Executive and Eastern Directors Meeting & June Resolutions

2019-104

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that all available members of Council be authorized to attend an AMM Executive and Eastern Directors Meeting in Council Chambers on April 9, 2019 with all associated costs to be paid.

CARRIED

Rene Champagne Construction - Message Board Quotation

2019-105

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Administration be authorized to make the necessary arrangements for a message board to be installed at the recycling depot located at the intersection of Roads 39E and 45N and authorizes all works to be completed and costs to be paid.

CARRIED

Giroux Christmas Lights Quotations

2019-106

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council accepts the quotation submitted by the Giroux UFM Cooperative and the estimate submitted by the Operations Manager dated March 1, 2019 for the purchase and improvement of the existing Giroux Christmas lights and authorizes all works to be completed and associated costs to be paid.

CARRIED

Spay and Neuter Clinics

2019-107

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the Municipality grant the request for a Spay and Neuter Clinic to be held at the LUD of Richer Community Hall at a date and time yet to be determined.

CARRIED

Bursary Presenters

Administration to respond.

Council recessed for 5 minutes at 10:14 am.

PLANNING & DEVELOPMENT – None.

BY-LAWS

By-Law #05-2019 - Aggregate Fee By-Law - First Reading

2019-108

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that By-Law #05-2019, being a by-law to prescribe aggregate fees, be given first reading.

CARRIED

By-Law #06-2019 - Municipal Tax Exemption By-Law - First Reading

2019-109

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that By-Law #06-2019, being a by-law to provide for the exemption of certain real property from taxation for Municipal purposes, be given first reading.

CARRIED

Richer Young at Hearts - Grant-in-Lieu

2019-110

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council support the Richer Young at Hearts Club Inc. with a grant-in-lieu of the 2019 school and municipal taxes, along with the special service levy for garbage pickup.

CARRIED

DEPARTMENT MANAGER REPORTS

Received as information.

COMMITTEE REPORTS & MINUTES

Councillor Sarah Normandeau declared an interest in the following matter and left Council Chambers at 10:24 am.

Recreation Committee Minutes - March 1, 2019

2019-111

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the Recreation Committee meeting minutes of March 1, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their Resolution #RC-2019-07 regarding the drafting of an agreement with the Town of Ste. Anne establishing an annual contribution for both capital and operating recreation costs.

CARRIED

Councillor Sarah Normandeau returned to Council Chambers at 10:30 am.

DELEGATION(S)

10:30 am - Napier Emergency Consulting (Shelley) - Emergency Plan/Program Update

Shelley Napier of Napier Emergency Consulting attended the meeting to present to Council an update on the Municipal Emergency Plan and Program.

HEARINGS - 11:00 am

2019-112

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:00 am.

CARRIED

Conditional Use #01-19 - Livestock Operation Expansion - 299 Animal Units

At 11:00 am the Reeve called to order the Public Hearing for Conditional Use Order #01-19 to allow for the expansion of a Livestock Operation (Grower/Finisher Hogs) up to 299 Animal Units of Waste (2093 animals), subject to Variation Order #04-19, on SE 5-8-6E in an area zoned Agriculture.

The CAO read the notice.

The applicant made a presentation in favour of the proposal.

No members of the public made presentations in objection to the proposal.

1 member of the public made a presentation in favour of the proposal.

Variation Order #04-19 - Setbacks for Livestock Operation Expansion - 299 Animal Units

At 11:07 am the Reeve called to order the Public Hearing for Variation Order #04-19 to vary the following minimum setbacks from the existing earthen manure storage facility as follows for the proposed livestock operation expansion to 299 Animal Units of Waste (grower/finisher hogs) under Conditional Use #01-19 on SE 5-8-6E in an area zoned Agriculture:

- From the required 1312 feet to approx. 1000 feet from the nearest neighboring residence; and
- From the required 5249 feet to approx. 4550 feet from a Designated Area, being the Settlement Center of Greenland;

The CAO read the notice.

Presentations were made in favour of this proposal during the hearing for Conditional Use #01-19. No members of the public made presentations in regards to the proposal.

Hearing Decisions

2019-113

Councillor Eros

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session at 11:09 am.

CARRIED

Conditional Use #01-19 - Livestock Operation Expansion

2019-114

Councillor Sarrasin

Councillor Wery

WHEREAS a Public Hearing was held for Conditional Use Order #01-19 to allow for the expansion of a Livestock Operation (Grower/Finisher Hogs) up to 299 Animal Units of Waste (2093 animals), subject to Variation Order #04-19, on SE 5-8-6E in an area zoned Agriculture;

BE IT RESOLVED that Conditional Use Order #01-19 be approved with the following setbacks determined by Council:

Site Width (ft)	Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
1000	125	125	125

CARRIED

Variation Order #04-19 - Setbacks for Livestock Operation Expansion - 299 Animal Units

2019-115

Councillor Wery

Councillor Normandeau

WHEREAS a Public Hearing was held for Variation Order #04-19 to vary the following minimum setbacks from the existing earthen manure storage facility as follows for the proposed livestock operation expansion to 299 Animal Units of Waste (grower/finisher hogs) under Conditional Use #01-19 on SE 5-8-6E in an area zoned Agriculture:

- From the required 1312 feet to approx. 1000 feet from the nearest neighboring residence; and
- From the required 5249 feet to approx. 4550 feet from a Designated Area, being the Settlement Center of Greenland;

BE IT RESOLVED that Variation Order #04-19 be approved

CARRIED

COMMITTEE REPORTS & MINUTES (cont'd)

Personnel Committee Minutes - March 5, 2019

2019-116

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the Personnel Committee meeting minutes of March 5, 2019 be adopted as circulated;

(cont'd on Page 6)

(cont'd from Page 5)

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #PC-2019-20 regarding the creation of a permanent full-time Development Officer Position and authorization for interviews to be conducted and the position filled, subject to budgetary restrictions; and

- #PC-2019-22 regarding the hiring of a casual full-time Public Works Employee from March 18 to August 31, 2019;

BE IT FURTHER RESOLVED that Personnel Committee Resolution #PC-2019-21 be referred back to their next Committee meeting.

CARRIED

Personnel Committee Resolution #PC-2019-21 - Employee Handbook - Tabled until the next meeting.

LUD of Richer Committee Minutes - March 6, 2019

2019-117

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of March 6, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 22 and 23-19 regarding the February 28, 2019 Financial Statements and Invoice Summary;

- #24-19 regarding a grant of \$275.00 to the Richer School's Grade 5/6 Box Hockey Project; and

- #25-19 regarding grants totalling \$3,000.00 to the Richer Community Club to go towards the Richer Rodeo and Canada Day Celebrations in the amounts of \$2,500.00 and \$500.00 respectively.

CARRIED

Transportation Committee Minutes - March 7, 2019

2019-118

Councillor Reimer

Councillor Wery

BE IT RESOLVED that the Transportation Committee meeting minutes of March 7, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #PW-2019-18 and 19 regarding the acceptance of quotations for tree mulching on Road 42E and drainage works along Roads 44N and 32E; and

- #PW-2019-20 regarding the replacement of the chain hoist stand located in the Public Works Shop.

CARRIED

Environment Committee Minutes - March 8, 2019

2019-119

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the Environment Committee meeting minutes of March 8, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their Resolution #EC-2019-11 regarding the purchase of a recycling shed to be located on the Public Works Shop Yard.

CARRIED

NOTICE OF MOTION / PETITIONS - None.

CONSENT AGENDA

2019-120

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 18 items be adopted as circulated:

CCCD - Various Matters

Eastman Mutual Aid Fire District - Minutes

FCM - First Nation-Municipal Collaboration Program

Richer Community Club Inc. - AGM

MGRA - AGM

AMM - Various Matters

SRRCD - Various Matters

Management Consulting Services - Various

MI - February 2019 Flood Outlook

Flippers Gymnastics - Sponsorship Request

Official Time Amendment Act (Daylight Savings Time Abolished)

2019 MB Sustainable Energy Association - 2019 Conference Invitation

MASC - Farmland School Tax Rebate Deadline to Apply

RM of De Salaberry - Hazardous Waste Disposal Day

Eastman Tourism - AGM

MLA St. Boniface - EPTC Credits

MB Agriculture - Agriculture Use of Crown Lands

AMM - 2019 Provincial Budget

CARRIED

IN CAMERA

2019-121

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2019-122

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Pennwood Dairy Inc. - TRC/Conditional Use #13-17

2019-123

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that Conditional Use #13-17 and Variation Order #01-19 regarding the expansion of the existing Pennwood Dairy Inc. livestock operation (dairy) be tabled to the March 27, 2019 regular meeting.

CARRIED

Financial Consultant - Year-End Analysis

2019-124

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council authorizes a financial consultant to be engaged to conduct the 2018 year-end financial statement analysis if necessary.

CARRIED

ADJOURNMENT

2019-125

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that this regular meeting be adjourned at 11:58 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

March 27, 2019 @ 6:00 pm

April 10, 2019 @ 6:00 pm



Paul Saindon
Reeve



Jennifer Blatz, CMMA
Chief Administrative Officer

**March 13, 2019 Regular Meeting Minutes
Appendix "A"**

**Standing Committee
Appointments**

Economic Development	
Sarah Normandeau	
Brent Wery	
Robert Sarrasin	

Environment	
Randy Eros	Chair
Brent Wery	
Brad Ingles	
Robert Sarrasin	

Executive	
Paul Saindon	Chair/Reeve
Randy Eros	Deputy Reeve
Jake Reimer	

Land-Use Planning & Development	
Randy Eros	
Jake Reimer	
Brad Ingles	
Paul Saindon	

Personnel	
Sarah Normandeau	Chair
Robert Sarrasin	
Randy Eros	

Protection	
Brent Wery	Chair
Sarah Normandeau	
Randy Eros	
Paul Saindon	

Recreation & Culture	
Robert Sarrasin	Chair
Brent Wery	
Paul Saindon	

Transportation	
Jake Reimer	Chair
Brent Wery	
Brad Ingles	
Paul Saindon	