



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

January 23, 2019 - Regular Meeting of Council - 06:30 PM

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES - JANUARY 9, 2019 MEETING
4. FINANCE
 - 4.1 Cheque Listing
5. HEARINGS
6. DELEGATION(S)
7. CONSENT AGENDA
 - 7.1 AMM - Various Matters
 - 7.2 FCM - Various Matters
 - 7.3 CCCD - Various Matters
 - 7.4 SRRCD - January 2019 Watershed Moments
 - 7.5 RRBC - Various Matters
 - 7.6 MGRA - January 2019 Newsletter
 - 7.7 Accueil Kateri Centre Inc. - Jan. 14/19 Mtg Agenda
 - 7.8 Mennonite Heritage Village - Request for Sponsorship
 - 7.9 Ronald McDonald House - Request for Donation
 - 7.10 Bethesda Foundation - Thank you letter
 - 7.11 MI-MEMO - Hydrologic Forecast - Flood Outlook
 - 7.12 MB Municipal Relations - Bulletin #2019-01 - Changes to Accessibility Act
 - 7.13 2019 Annual Provincial Recreation Conference
8. UNFINISHED BUSINESS
 - 8.1 Tax Sale - Request for exemption
9. NEW BUSINESS
 - 9.1 Napier Emergency Consulting - Council EMO Training
 - 9.2 AMM - Council Seminars/Webinars - "Once Elected, What is Expected?"
 - 9.3 Manitoba Good Roads Association - 2019 Banquet Invitation
 - 9.4 AMM - 2019 Municipal Officials Seminar & Trade Show
 - 9.5 2019 MB Planning Conference
 - 9.6 CAMA - 2019 Conference
 - 9.7 FCM - 2019 Conference and Trade Show
 - 9.8 Carillon - Hometown Hockey Advertising Opportunity
 - 9.9 Ste. Anne Hospital Fund Inc.

- 9.10 MB Assessment Services - Tax Impact and Board of Revision Meetings - Tentative Dates
- 9.11 Transport Canada - Transportation of Dangerous Goods - Safety Awareness
- 9.12 Subdivision File #4175-18-8100 (Burnell)
- 9.13 Subdivision File #4175-18-8076 (Schellenberg)
- 9.14 4175-17-7857 - Drainage Plan
- 9.15 2019 Gravel Crushing Quotes

10. BY-LAWS

11. PUBLIC WORKS REPORT

12. COMMITTEE REPORTS

- 12.1 Recreation and Culture Committee - January 11, 2019 Meeting
- 12.1.1 La Coulee Public Reserve - Request for feedback from residents
- 12.2 Personnel and Policy Committee - January 14, 2019 Meeting

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

- 14.3 Out of Camera

15. ADJOURNMENT



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes January 23, 2019 - 6:30 PM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on January 23, 2019.

Reeve Paul Saindon called the meeting to order at 6:31 pm with the following members of Council present: Jake Reimer, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were ACAO Nadine Vielfaure and Executive Assistant Tiana Bohemier.

Councillors Sarah Normandeau and Brent Wery were not in attendance.

ADOPTION OF AGENDA

2019-023

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the agenda for the regular meeting of January 23, 2019 be adopted as circulated and amended.

CARRIED

At 6:32 pm, Councillor Brent Wery joined the meeting.

ADOPTION OF MINUTES

2019-024

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the minutes of the regular meeting held on January 9, 2019 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2019-025

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the following cheques numbered 20190025 – 20190072 (inclusive) in the amount of \$150,960.35 be approved for payment.

CARRIED

HEARINGS - None.

DELEGATION(S) - None.

At 6:34 pm, Councillor Sarah Normandeau joined the meeting.

CONSENT AGENDA

2019-026

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 13 items be adopted as circulated:

AMM - Various Matters

FCM - Various Matters

CCCD - Various Matters

SRRCD - January 2019 Watershed Moments

RRBC - Various Matters

MGRA - January 2019 Newsletter

Accueil Kateri Centre Inc. - Jan.14/19 Mtg Agenda

Mennonite Heritage Village - Request for Sponsorship

Ronald McDonald House - Request for Donation

Bethesda Foundation - Thank you letter

MI-MEMO - Hydrologic Forecast - Flood Outlook

MB Municipal Relations - Bulletin #2019-01 - Changes to Accessibility Act

2019 Annual Provincial Recreation Conference

CARRIED

UNFINISHED BUSINESS

Tax Sale - Request for exemption - Request withdrawn

NEW BUSINESS

Napier Emergency Consulting - Council EMO Training

2019-027

Councillor Eros

Councillor Ingles

BE IT RESOLVED that Council and approved staff be authorized to attend an information session regarding roles during an emergency being offered by Napier Emergency Consulting in the RM of La Broquerie Municipal Office on January 30, 2019 with all associated costs to be paid.

CARRIED

AMM - "Once Elected, What is Expected?" - Received as information.

MGRA - 2019 Banquet Invitation - Received as information.

AMM - 2019 Municipal Officials Seminar & Trade Show

2019-028

Councillor Eros

Councillor Sarrasin

WHEREAS Council Resolution #114-16 authorizes the CAO and Council Members to attend all AMM events annually;

BE IT RESOLVED that the Public Works Manager also be authorized to attend the annual AMM Municipal Officials Seminar and Trade Show annually with all associated costs to be paid.

CARRIED

2019 MB Planning Conference

2019-029

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that Council and approved staff be authorized to attend the 2019 Manitoba Planning Conference in the City of Brandon from May 15 to 17 with all associated costs to be paid.

CARRIED

CAMA - 2019 Conference

2019-030

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Council authorize CAO Jennifer Blatz to attend the 2019 CAMA Conference in Quebec City from May 27 to 29, 2019 with all associated costs to be paid.

CARRIED

FCM - 2019 Conference and Trade Show

2019-031

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Reeve Paul Saindon and Councillor Brad Ingles be authorized to attend the 2019 FCM Conference and Trade Show in Quebec City from May 30th to June 2nd, 2019 with all associated costs to be paid.

CARRIED

Carillon - Hometown Hockey Advertising Opportunity - Received as information.

Councillor Sarrasin declared an interest in the following item 9.9. on the agenda.

Ste. Anne Hospital Fund Inc. - Tabled to budget meeting

MB Assessment Services - Tentative Dates - Received as information.

Transport Canada - Transportation of Dangerous Goods - Safety Awareness

Referred to Richer Fire Chief and Emergency Measures Coordinator.

Subdivision File #4175-18-8100 (Burnell)

2019-032

Councillor Wery

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-18-8100 Report to Council proposing to create two additional approx. 10 acre hobby farm lots from the current approx. 140 acre lot held under CT #1118205 on SW 22-7-8E in an area zoned Rural Mixed;

BE IT RESOLVED that Subdivision File #4175-18-8100 be approved on the following conditions:

1. That the applicant obtain a Legal Plan and a Building Location Certificate prepared by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations; and
3. That a contribution fee of \$1,500.00 per parcel created be required.

CARRIED

Subdivision File #4175-18-8076 (Schellenberg) – Tabled

Subdivision File #4175-17-7857 (Parkdale Drive) - Drainage Plan

2019-033

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council engage an independent professional engineer to review the drainage plan submitted by the Developers of Subdivision File #4175-17-7857 on NE 16-8-7E, at the developer's cost, to ensure the proposal meets all municipal standards and policies.

CARRIED

2019 Gravel Crushing Quotes

2019-034

Councillor Reimer

Councillor Eros

BE IT RESOLVED that Council accepts the quotation as submitted by White Stone Construction Ltd., dated December 11, 2018, for \$5.25/tonne of A Base crushed, and authorizes up to 30,000 tonnes to be crushed with all associated works to be completed and costs to be paid as per quotation.

CARRIED

BY-LAWS – None

PUBLIC WORKS REPORT

Received as information.

COMMITTEE REPORTS

Recreation and Culture Committee - January 11, 2019 Meeting

2019-035

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the January 11, 2019 Recreation and Culture Services Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the committee's recommendations as outlined in their following resolutions:

- #RSC-2019-01 appointing Councillor Robert Sarrasin as Committee Chair;
- #RSC-2019-03 regarding 2019 Grants to the Enfant-Jesus Heritage Site's Dawson Trail Museum, the Richer Young at Hearts Club and the Richer Community Club;
- #RSC-2019-04 regarding replacing the "Welcome to the RM of Ste. Anne" highway signs; and
- #RSC-2019-05 regarding the expansion of the pre-existing "Learn to Swim Subsidy Program".

CARRIED

La Coulee Public Reserve - Received as information.

Personnel and Policy Committee - January 14, 2019 Meeting

2019-038

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the January 14, 2019 Personnel and Policy Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the committee's recommendations as outlined in their following resolutions:

- #PPC-2019-03 regarding the creation of a permanent full-time Development Officer position;
- #PPC-2019-04 regarding the creation of a policy for criminal record check requirements
- #PPC-2019-05 regarding authorization for the Committee Chair to meet with individual staff annually;
- #PPC-2019-08 regarding temporary ACAO salary increase; and
- #PPC-2019-09 regarding accumulated unused 2018 staff vacation days.

CARRIED

NOTICE OF MOTION / PETITION – None

IN CAMERA

2019-036

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2019-037

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Personnel and Policy Committee - January 14, 2019 Meeting

2019-038

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the January 14, 2019 Personnel and Policy Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the committee's recommendations as outlined in their following resolutions:

- #PPC-2019-03 regarding the creation of a permanent full-time Development Officer position;
- #PPC-2019-04 regarding the creation of a policy for criminal record check requirements
- #PPC-2019-05 regarding authorization for the Committee Chair to meet with individual staff annually;
- #PPC-2019-08 regarding temporary ACAO salary increase; and
- #PPC-2019-09 regarding accumulated unused 2018 staff vacation days.

CARRIED

ADJOURNMENT

2019-039

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that this regular meeting be adjourned at 8:41 pm.

CARRIED

NEXT MEETING(s)

Committee of the Whole - Strategic Planning

Regular Day Meeting

Special Meeting - Hearings for Livestock Expansion

Regular Evening Meeting

February 6, 2019 @ 9:00 am

February 13, 2019 @ 9:00 am

February 21, 2019 @ 7:00 pm

February 23, 2019 @ 6:30 pm

Paul Saindon
Reeve

Nadine Vielfaure, CMMA
Assistant Chief Administrative Officer