



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

January 9, 2019 - Regular Council Meeting - 09:00 AM

1. **CALL TO ORDER**

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2. **ADOPTION OF AGENDA**

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3. **ADOPTION OF MINUTES - DECEMBER 12, 2018**

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4. **FINANCE**
  - 4.1 Cheque Listing
  - 4.2 Financial Statements

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5. **HEARINGS - 11:00 AM**
  - 5.1 Conditional Use Order #17-18 - Shipping Container

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6. **DELEGATION(S)**
  - 6.1 9:30 am - Stephen Walker, Community and Regional Planning Services
  - 6.2 10:00 am - Staff Sargent Harold Laninga, RCMP
  - 6.3 10:30 am - Seine River School Division - TENTATIVE
  - 6.4 10:45 am - Darren Penner, President of the Steinbach Game and Fish Gun Range Inc.

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7. **CONSENT AGENDA**
  - 7.1 AMM - Various Matters
  - 7.2 FCM - Various Matters
  - 7.3 Gov. of Canada - Innovation, Science & Economic Dev. - Fee Increase
  - 7.4 CCCD - November 2018 Minutes, January 2019 Agenda & Financials
  - 7.5 RRBC - 36th Annual Conference
  - 7.6 MB Electoral Divisions Boundaries Commission
  - 7.7 Canadian Beverage Container Recycling Association - 2017 Annual Report
  - 7.8 2019 Building Inspection Rates
  - 7.9 MB Ombudsman - December 2018 Newsletter
  - 7.10 Eastman Tourism Association - Various Matters
  - 7.11 Manitoba Infrastructure - Notice of Highway Traffic Board Hearing (Sign)
  - 7.12 MI-EMO - 2018 Award - Deadline Extension
  - 7.13 Transport Canada Rail Safety - Crossing Repairs
  - 7.14 Ronald McDonald House - March 13, 2019 Fundraiser
  - 7.15 Multi-Material Stewardship Manitoba - 2019 Municipal Payment
  - 7.16 SRRCD - Various Matters
  - 7.17 2022 Manitoba Games
  - 7.18 Hudson's Bay Route Association - 2019 Membership Request
  - 7.19 Stats Canada - December 2018 Business and Community Newsletter
  - 7.20 MB Intergovernmental Affairs - 2019-2023 Gas Tax Funding Allocations

- 7.21 Robert Lee - CDC Proposal
  - 7.22 Accueil Kateri Centre Inc.
  - 7.23 MB Minnesota Transmission Project - Update
  - 7.24 2019 Premier's Volunteer Service Award - Nomination open
  - 7.25 Mennonite Heritage Village
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**8. UNFINISHED BUSINESS**

- 8.1 Pennwood - TRC - Hearing Required
  - 8.2 Seine River School Division - Request for Meeting
  - 8.3 RM Tour for Council Members
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**9. NEW BUSINESS**

- 9.1 November 2018 Permit report
  - 9.2 Raygan Kirk suits up with Team Canada
  - 9.3 Tax Sale - Renewal
  - 9.4 Tax Sale - Request for exemption
  - 9.5 Town of Ste. Anne - Subdivision File #4351-18-8111
  - 9.6 CRHNet Annual Symposium 2019
  - 9.7 RM of Tache - Notice of Hearings - BL#15-2018 & #16-2018 (Zoning By-law Amendment)
  - 9.8 MI-EMO - 2019 Municipal Emergency Workshops
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**10. BY-LAWS**

- 10.1 Council Indemnity By-law #08-2018 - 2nd Reading
  - 10.1.1 Council Indemnity By-law #08-2018 - 3rd Reading
  - 10.1.2 Rates to be Retroactive
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**11. PUBLIC WORKS REPORT FOR DECEMBER 2018**

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**12. COMMITTEE REPORTS**

- 12.1 Manitoba Infrastructure - PTH #1 Drainage Works - Request for Resolution
  - 12.2 LUD of Richer Committee - January 2, 2019 Minutes
  - 12.3 January 3, 2019 - Environmental Committee Meeting Minutes
  - 12.4 January 3, 2019 - Transportation Services Committee Meeting Minutes
  - 12.5 January 4, 2019 - Protective Services Committee Minutes
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**13. NOTICE OF MOTION**

- 13.1 Notice of Motion to review Resolution #2018-457: Naming of Giroux Park
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**14. IN CAMERA**

- 14.2 Out of Camera
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**15. ADJOURNMENT**

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting January 9, 2019 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on January 9, 2019.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Blatz and ACAO Nadine Vielfaure.

### ADOPTION OF AGENDA

2019-001

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the agenda for the regular meeting of January 9, 2019 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2019-002

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on December 12, 2018 be adopted as amended.

**CARRIED**

### FINANCE

#### Cheque Listing

2019-003

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered 2018-1486 – 20190024 (inclusive) in the amount of \$125,415.70 be approved for payment.

**CARRIED**

Councillor Sarah Normandeau left the meeting for 4 minutes at 9:05 am during a portion of the CAO's presentation regarding the following matter:

#### Financial Statements

2019-004

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the incomplete Financial Statements for the period ending December 31, 2018 be approved and adopted as presented.

**CARRIED**

**CONSENT AGENDA**

2019-005

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 25 items be adopted as circulated:

AMM - Various Matters

FCM - Various Matters

Gov. of Canada - Innovation, Science & Economic Dev. - Fee Increase

CCCD - November 2018 Minutes, January 2019 Agenda & Financials

RRBC - 36th Annual Conference

MB Electoral Divisions Boundaries Commission

Canadian Beverage Container Recycling Association - 2017 Annual Report

2019 Building Inspection Rates

MB Ombudsman - December 2018 Newsletter

Eastman Tourism Association - Various Matters

Manitoba Infrastructure - Notice of Highway Traffic Board Hearing (Sign)

MI-EMO - 2018 Award - Deadline Extension

Transport Canada Rail Safety - Crossing Repairs

Ronald McDonald House - March 13, 2019 Fundraiser

Multi-Material Stewardship Manitoba - 2019 Municipal Payment

SRRCD - Various Matters

2022 Manitoba Games

Hudson's Bay Route Association - 2019 Membership Request

Received as information.

Stats Canada - December 2018 Business and Community Newsletter

MB Intergovernmental Affairs - 2019-2023 Gas Tax Funding Allocations

Robert Lee - CDC Proposal

Accueil Kateri Centre Inc.

MB Minnesota Transmission Project - Update

2019 Premier's Volunteer Service Award - Nomination open

Mennonite Heritage Village

**CARRIED**

**DELEGATION(S)**

**9:30 am - Stephen Walker, Community and Regional Planning Services**

At 9:30 am, Stephen Walker, Regional Manager of the Steinbach Community and Regional Planning Services, made a presentation to Council regarding land-use planning and the services their office provides.

**10:00 am - Staff Sargent Harold Laninga, RCMP**

At 10:07 am, Harold Laninga, Staff Sargent with the Steinbach RCMP Detachment, and Brad Miner, Firearms Officer with the Canadian Firearms Program, made a presentation to Council regarding their operations in the Municipality.

Darren Penner, President of the Steinbach Game and Fish Gun Range, was scheduled to attend the meeting at 10:45 am but Council invited him to participate in this delegation and he spoke of their operations and safety measures in place.

**10:30 am - Seine River School Division - CANCELLED - See Item 8.2**

**10:45 am - Darren Penner, President of the Steinbach Game and Fish Gun Range Inc.**  
See Item 6.2.

Council recessed for 13 minutes at 10:58 am.

**HEARINGS - 11:00 am**

2019-006

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:11 am.

**CARRIED**

**Conditional Use Order #17-18 - Shipping Container**

At 11:11 am the Reeve called to order the Public Hearing for Conditional Use Order #17-18 to allow the Shipping Container proposed under Permit #121-18 on SW 10-7-7E, Lot 3 Plan 61425, in an area zoned Rural Mixed.

The applicant was not in attendance.

No members of the public made presentations in regards to the proposal.

**Out of Hearing**

2019-007

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that this meeting reconvene into regular session at 11:13 am.

**CARRIED**

**Hearing Decision**

**Conditional Use Order #17-18 - Shipping Container**

2019-008

Councillor Reimer

Councillor Ingles

WHEREAS a Public Hearing was held for Conditional Use Order #17-18 to allow the shipping container proposed under Permit #121-18 on SW 10-7-7E, Lot 3 Plan 61425, in the Rural Mixed Zone;

BE IT RESOLVED that Conditional Use Order #17-18 be approved.

**CARRIED**

**UNFINISHED BUSINESS**

**Pennwood Dairy Inc. - TRC - Hearing Required**

2019-009

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that a Special Meeting of Council be called on a date to be determined by Administration at 7:00 pm in order to hold the Public Hearings required under *The Planning Act* for Variation Order #01-19 and Conditional Use#13-17 to expand Pennwood Dairy Inc.'s intensive livestock operation from 800 animals to 1705 animals (being 3410 Animal Units of Waste) on SE 18-7-7E in an area zoned Agriculture.

**CARRIED**

**Seine River School Division - Request for Meeting**

Received as information.

**RM Tour for Council Members**

Administration to make arrangements.

**NEW BUSINESS**

**November 2018 Permit report**

Received as information.

**Raygan Kirk suits up with Team Canada**

Administration to send letter of congratulations on bringing home the gold medal.

**Tax Sale - Renewal**

2019-010

Councillor Wery

Councillor Normandeau

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs,

BE IT RESOLVED that the Designated Year for which properties in arrears be offered for sale by auction, be 2018 (meaning all properties with outstanding taxes from the year 2017 or prior); and

BE IT FURTHER RESOLVED that in accordance with Subsection 363(1) of *The Municipal Act*, "costs" shall be the actual costs incurred for each parcel listed for the 2019 tax sale plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97; and

BE IT FURTHER RESOLVED that the 2019 tax sale be held on November 13, 2019 at 10 am in the Rural Municipality of Ste. Anne council chambers.

**CARRIED**

**Tax Sale - Request for Exemption**

Tabled to the January 23, 2019 regular meeting.

Council recessed for one hour at 12:00 pm.

**Town of Ste. Anne - Subdivision File #4351-18-8111**

CAO to respond.

**CRHNet Annual Symposium 2019**

Received as information.

**RM of Tache - Notice of Hearings - BL#15-2018 & #16-2018 (Zoning By-law Amendment)**

CAO to respond.

**MI-EMO - 2019 Municipal Emergency Workshops**

2019-011

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that Council authorizes any available member of Council and staff to attend the MB EMO 2019 Municipal Emergency Workshops on February 20, 2019 in Steinbach with all associated costs to be paid.

**CARRIED**

**BY-LAWS**

**Council Indemnity By-law #08-2018 - 2nd Reading**

2019-012

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that By-Law #08-2018 be given second reading.

**CARRIED**

**Council Indemnity By-law #08-2018 - 3rd Reading**

2019-013

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that By-Law #08-2018 being a by-law to establish indemnities and other remuneration for Council members, be given third and final reading.

In Favour: Unanimous

Opposed: None

Abstained: None

Absent: None

**CARRIED**

**Rates to be Retroactive**

2019-014

Councillor Wery

WHEREAS six Committee meetings have occurred since January 1, 2019;

AND WHEREAS Council Indemnity By-law #8-2018 will only be effective on January 10, 2019 due to circumstances preventing earlier readings of this By-law;

BE IT RESOLVED that the rates established under By-law #8-2018 be used for all meetings which have occurred since January 1, 2019.

**CARRIED**

**PUBLIC WORKS REPORT for December 2018**

Received as information.

**COMMITTEE REPORTS**

**Manitoba Infrastructure - PTH #1 Drainage Works - Request for Resolution**

2019-015

Councillor Wery

Councillor Sarrasin

WHEREAS an undated letter was received on December 18, 2018 from Manitoba Infrastructure regarding improvements being done to the drainage along PTH #1 and requesting a Resolution from Council supporting the ongoing works;

BE IT RESOLVED that Council express sincere concern with the works already completed, the lack of communication between MI and the RM and the general management of this project.

**CARRIED**

**January 2, 2019 Minutes - LUD of Richer Committee Meeting Minutes**

2019-016

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the January 2, 2019 minutes of the regular meeting of the LUD of Richer Committee be adopted as circulated.

**CARRIED**

**January 3, 2019 - Environmental Services Committee Meeting Minutes**

2019-017

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the January 3, 2019 minutes of the Environmental Services Committee meeting be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the recommendations under Committee Resolutions #ESC-2019-03 regarding the Municipal Lagoon and #ESC-2019-04 regarding the provision of garbage and recycling on the La Coulee walking trails.

**CARRIED**

**January 3, 2019 - Transportation Services Committee Meeting Minutes**

2019-018

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the January 3rd, 2019 minutes of the Transportation Services Committee meeting be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the recommendations under Committee Resolutions #PW-2019-03 regarding added warranty for the municipal grader, #PW-2019-04 regarding the 2019 gravel program and #PW-2019-05 regarding the payment of an invoice for tree removal cleanup.

**CARRIED**

**January 4, 2019 - Protective Services Committee Minutes**

2019-019

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the January 4, 2019 minutes of the Protective Services Committee meeting be adopted as circulated:

BE IT FURTHER RESOLVED that Council approve the recommendations under Committee Resolutions #PSC-2019-03 regarding the Animal Control Officer and #PSC-2019-05 regarding the Richer Fire Department Report and request for repairs to be completed.

**CARRIED**

**NOTICE OF MOTION**

**Notice of Motion to review Resolution #2018-457: Naming of Giroux Park**

Reviewed and received as information.

**IN CAMERA**

2019-020

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2019-021

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2019-022

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 2:08 pm.

**CARRIED**

**NEXT MEETING(S)**

Regular Meeting

Regular Meeting

January 23, 2019 @ 6:30 pm

February 13, 2019 @ 9:00 am



Paul Saindon  
Reeve



Jennifer Blatz, CMMA  
Chief Administrative Officer