



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

July 24, 2019 - Regular Meeting of Council - 06:00 PM

1. CALL TO ORDER 6:00 PM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 MB Strategic Infrastructure Secretariat - One-Time Gas Tax Top-Up
5. HEARINGS - NONE.
6. DELEGATION(S) - NONE.
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 July 11, 2019 - Blumenort Fire Hall Grand Opening - Protection Committee Members
 - 7.2 July 15, 2019 - Community Futures Triple R Corp - AGM - Councillor Randy Eros
 - 7.3 July 15, 2019 - SRRCD PAC Meeting - Councillor Randy Eros
8. UNFINISHED BUSINESS
 - 8.1 ***Public Sector Partners for Progress - Asset Management Program
 - 8.2 Eco-West - Zero-Emission Vehicle Infrastructure Program
 - 8.3 MI - PTH1/12 Interchange PR210 Work (RM/Town of Ste. Anne) - Update
 - 8.4 MI - Seine/Finnigan Roads Bridge - Update
 - 8.5 MMTP - Pre-Construction Activities
 - 8.6 ***LUD of Richer - Asphalt Patching Quotation Amendment
 - 8.7 Municipal Promotional Items - Quotation
 - 8.8 ***NEC - Functional EOC Exercise
 - 8.9 ***By-Law #06-2019 - Tax Exemption By-Law
9. NEW BUSINESS
 - 9.1 Authorized Attendance
 - 9.1.1 RRBC - One Basin One Governance Conference - September 16 - 18, 2019
 - 9.1.2 AMM - Leading Practices in Municipal Government
 - 9.1.3 RM of Brokenhead - 2019 Eastern District Golf Tournament - August 15, 2019
 - 9.2 RM of Stuartburn - Amendments to Endangered Species Act
 - 9.3 Richer Fire Department - Decon Pack Quotations

- 9.4 Town of Ste. Anne - Notice of Subdivision File #4175-19-8170
- 9.5 Giroux Fire Department - Long-Term Service Recognition

- 10. **PLANNING & DEVELOPMENT**
- 10.1 Landmark Planning & Design - Development Plan Review
- 10.2 FCM - MCIP - Climate Adaptation Maturity Scale

- 11. **BY-LAWS - NONE.**

- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Operations Manager - Gravel Program Stop Work

- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 July 17, 2019 Personnel Committee Meeting Minutes
- 13.2 ***July 19, 2019 Transportation Committee Meeting Minutes
- 13.3 July 23, 2019 Land-Use Planning and Development Committee Meeting Minutes

- 14. **NOTICE OF MOTION / PETITIONS - NONE.**

- 15. **CONSENT AGENDA**
- 15.1 CN - Rail Safety Week
- 15.2 SRSD - Via the Seine Newsletter - June 2019
- 15.3 AMM - Various Matters
- 15.4 CTV News - City of Airdrie - Largest Municipal Rooftop Solar Array
- 15.5 FCM - Various Matters
- 15.6 Fire Underwriters Survey - National Fire Chief of the Year Award
- 15.7 Canadian Cancer Society - Thank You
- 15.8 ***SDC La Broquerie - Marche La Brise Market
- 15.9 Town of Ste. Anne - Notice of Public Hearing
- 15.10 Community Futures Triple R Corp - Various Documents
- 15.11 RM of Tache - Notice of Public Hearings
- 15.12 Eastman Tourism - Heritage Tour

- 16. **IN CAMERA - 8:00 PM**
- 16.1 Out of Camera

- 17. **ADJOURNMENT**



Regular Council Meeting Minutes

July 24, 2019 - 06:00 PM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on July 24, 2019.

Reeve Paul Saindon called the meeting to order at 6:00 pm with the following members of Council present: Jake Reimer, Brent Wery, Brad Ingles and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillors Sarah Normandeau and Robert Sarrasin were absent.

ADOPTION OF AGENDA

2019-314

Councillor Eros

Councillor Wery

BE IT RESOLVED that the agenda for the regular meeting of July 24, 2019 be adopted as circulated and amended.

CARRIED

Councillor Sarah Normandeau arrived at 6:00 pm.

ADOPTION OF MINUTES

2019-315

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the minutes of the regular meeting held on July 10, 2019 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2019-316

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the following cheques numbered 20190824 – 20190912 (inclusive) in the amount of \$282,354.48 be approved for payment.

CARRIED

MB Strategic Infrastructure Secretariat - One-Time Gas Tax Top-Up

Received as information.

HEARINGS - None.

DELEGATIONS - None.

MUNICIPAL DELEGATE REPORTS

July 11, 2019 - Blumenort Fire Hall Grand Opening - Protection Committee Members

July 15, 2019 - Community Futures Triple R Corp AGM - Councillor Randy Eros

July 15, 2019 - SRRCD PAC Meeting - Councillor Randy Eros
Administration to draft Tax Credit Program By-Law.

UNFINISHED BUSINESS

Asset Management Program

2019-317

Councillor Normandeau

Councillor Eros

WHEREAS all municipalities are required to develop and implement a full Asset Management Plan under the Federal Gas Tax Funding Agreement;

BE IT RESOLVED that, if necessary, Council authorizes Administration to engage a third party consultant to assist with the Municipal Asset Management Plan, with all associated works to be completed and cost to be paid to a maximum of \$5,000.00.

CARRIED

Eco-West - Zero-Emission Vehicle Infrastructure Program

2019-318

Councillor Eros

Councillor Wery

WHEREAS the Natural Resources Canada has announced the launch of a new Zero-Emission Vehicle Infrastructure Program (ZEVIP);

BE IT RESOLVED that Administration be authorized to apply for funding under ZEVIP and any other applicable programs for the RM of Ste. Anne's possible future installation of zero-emission vehicle charging stations.

CARRIED

MI - PTH1/12 Interchange PR210 Work (RM/Town of Ste. Anne) - Update

Received as information.

MI - Seine/Finnigan Roads Bridge - Update

2019-319

Councillor Ingles

Councillor Wery

WHEREAS Ste. Anne Municipality expressed concerns to Manitoba Infrastructure (MI) in a letter dated June 19, 2018 regarding the integrity of the bridge at the intersection of Seine and Finnigan Roads which crosses the Seine River Diversion in the Municipality just outside of the Town of Ste. Anne and requested for MI to improve the condition of the bridge and upgrade the same to sustain pedestrian and recreational use;

AND WHEREAS MI responded with a letter dated February 20, 2019 indicating that the bridge had been closed due to safety concerns and there are no immediate plans to replace the structure but that their department would be willing to meet with the Municipality on-site to discuss alternate accesses and options to consider for a pedestrian bridge at this location;

AND WHEREAS MI has now indicated that they will not improve the bridge to recreation and pedestrian standards but will remove the infrastructure at their cost removing any safety hazards associated with the structure;

BE IT RESOLVED that the Municipality request to MI that their department remove the Seine/Finnigan Roads Bridge as soon as reasonably possible and return all vegetation and Seine River Diversion infrastructure to their original state.

CARRIED

Seine/Finnigan Road Recreational Bridge Construction - Tabled to 2020 Budgetary Discussions.

MMTP - Pre-Construction Activities

Received as information.

LUD of Richer - Asphalt Patching Quotation Amendment

2019-320

Councillor Wery

Councillor Ingles

WHEREAS Council Resolution #2019-272 accepted a quotation from KNR Paving Co. Ltd. (amongst others) for asphaltting work to be completed on a portion of Therrien Drive in the LUD of Richer and further damages have since occurred in the subject location requiring additional works to be completed and costs to be paid beyond the original quotation;

AND WHEREAS KNR Paving Co. Ltd. has submitted their Estimate #1036 for the completion of the necessary asphalt repairs to Therrien Drive, as well as 6 additional wing extensions to improve the existing asphalted curved areas;

BE IT RESOLVED that Council approves the original and additional asphaltting work to be completed in the LUD of Richer as per quotation and authorizes all associated works to be done and costs to be paid by the LUD of Richer.

CARRIED

Municipal Promotional Items - Quotation

2019-321

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that Administration be authorized to arrange for the acquisition of Municipal promotional items to be used under Policy #07-ADMIN with all associated costs to be paid as afforded under the 2019 Financial Plan.

CARRIED

NEC - Functional EOC Exercise

Received as information.

By-Law #06-2019 - Tax Exemption By-Law

2019-322

Councillor Wery

Councillor Normandeau

WHEREAS By-Law #06-2019, which establishes the exemption of certain real property from taxation for Municipal purposes under *The Assessment Act*, came into effect on March 28, 2019 and does not fully exempt all subject real property listed under 'Schedule A';

BE IT RESOLVED that Council support the Enfant-Jesus Heritage Site with a grant-in-lieu of the 2019 school and municipal taxes for the period January 1 to March 28, 2019 and the Richer Community Club with an annual grant-in-lieu of all municipal taxes which are not exempted through Tax Exemption By-Law #06-2019.

CARRIED

MMTP - Distribution Line Modification

Received as information.

NEW BUSINESS

RRBC - One Basin One Governance Conference - September 16 - 18, 2019

Received as information.

AMM - Leading Practices in Municipal Government

Received as information.

RM of Brokenhead - 2019 Eastern District Golf Tournament - August 15, 2019

Received as information.

RM of Stuartburn - Amendments to Endangered Species Act

2019-323

Councillor Eros

Councillor Reimer

WHEREAS the RM of Stuartburn has submitted their Resolution #186-19 recognizing the uniqueness of the endangered ecosystem, plants and animals but indicating that the federal and provincial endangered species acts should be amended to exclude privately owned farm lands;

AND WHEREAS the RM of Ste. Anne actively advocates for sustainable development practices and strives to achieve balance between socio-economic and environmental protection needs;

BE IT RESOLVED that Municipality supports the RM of Stuartburn in a review of the Endangered Species and Species at Risk Acts in relation to their impact on land-use and actively farmed land.

CARRIED

Richer Fire Department - Decontamination Pack Quotations

2019-324

Councillor Reimer

Councillor Eros

BE IT RESOLVED that Council accepts the quotation #QT0036237 as submitted from Rocky Mountain Phoenix for a decontamination pack for the maintenance of the Richer Fire Department turn-out gear and authorizes all associated costs to be paid as per quotation.

CARRIED

Town of Ste. Anne - Notice of Subdivision File #4175-19-8170

Received as information.

Giroux Fire Department - Long-Term Service Recognition

2019-325

Councillor Wery

Councillor Ingles

WHEREAS Firefighter Mike Hornan has contributed 30 years of exemplary service to the Giroux Fire Service, as well as the RM of Ste. Anne and community, and Council wishes to express the Municipality's gratitude and recognition of this dedication of service;

BE IT RESOLVED that Administration be authorized to arrange for the purchase of a symbol of recognition to be presented to Giroux Fire Member Mike Hornan at the 2019 Municipal Christmas banquet with all associated costs to be paid.

CARRIED

PLANNING & DEVELOPMENT

Landmark Planning & Design - Development Plan Review

See Item 13.3.

FCM - MCIP - Climate Adaptation Maturity Scale

Received as information.

BY-LAWS - None.

DEPARTMENT MANAGER REPORTS

Operations Manager - Gravel Program Stop Work

See Item 13.2.

COMMITTEE REPORTS & MINUTES

July 17, 2019 Personnel Committee Meeting Minutes

2019-326

Councillor Wery

Councillor Eros

BE IT RESOLVED that the Personnel Committee meeting minutes of July 17, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PC-2019-34 regarding Policy #06-ADMIN, being a Council Convention/Delegation Policy;
- #PC-2019-35 regarding Policy #07-ADMIN, being a Promotional Items Policy;
- #PC-2019-36 regarding Policy #08-ADMIN, being a Municipal Grants Policy;
- #PC-2019-37 regarding Policy #09-ADMIN, being a Long-Term Employee Recognition Policy; and
- #PC-2019-38 regarding Policy #10-ADMIN, being an Administrative Employee Dress Code Policy.

CARRIED

FCM Travel Indemnification

2019-327

Councillor Wery

Councillor Reimer

BE IT RESOLVED that Reeve Paul Saindon and Councillor Brad Ingles be retro-actively indemnified for travel time to the 2019 FCM Conference in Quebec City as per Policy #06-ADMIN.

CARRIED

July 19, 2019 Transportation Committee Meeting Minutes

2019-328

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the Transportation Committee meeting minutes of July 19, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the recommendations of the Transportation Committee and authorize Barkman Gravel and Landscaping (BGL) to continue work under their approved 2019 Gravel Proposal, on the following conditions:

1. That the gravel being removed from the BGL gravel quarry on Road 48N and applied to Municipal roads be improved by BGL at their cost to meet Municipal Standards, as outlined in the 2019 Gravel Program Call for Proposals;
2. That a gravel quality test be completed after Item 1. has been completed to ensure that the aggregate meets Municipal Standards; and
3. That where unsatisfactory product has already been applied to Municipal roads, the gravel is to be improved to Municipal Standards by applying additional material and subsequent dust control, with these costs to be borne by BGL and the work subject to the approval of the Operations Manager.

CARRIED

July 23, 2019 Land-Use Planning and Development Committee Meeting Minutes

2019-329

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that the Land-Use Planning and Development Committee meeting minutes of July 23, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #DC-2019-07 regarding conditional approval of Variation Order #11-19 and Conditional Use Order #04-19;
- #DC-2019-08 regarding denial of Subdivision File #4175-19-8132; and
- #DC-2019-09 regarding recommendations to Landmark Planning and Design in regards to the detailed Development Plan review.

CARRIED

NOTICE OF MOTION / PETITIONS - None.

CONSENT AGENDA

2019-330

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of the following 12 items be adopted as circulated:

CN - Rail Safety Week

SRSD - Via the Seine Newsletter - June 2019

AMM - Various Matters

CTV News - City of Airdrie - Largest Municipal Rooftop Solar Array

FCM - Various Matters

Fire Underwriters Survey - National Fire Chief of the Year Award

Canadian Cancer Society - Thank You

SDC La Broquerie - Marche La Brise Market

Town of Ste. Anne - Notice of Public Hearing

Community Futures Triple R Corp - Various Documents

RM of Tache - Notice of Public Hearings

Eastman Tourism - Heritage Tour

CARRIED

IN CAMERA

2019-331

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2019-332

Councillor Ingles

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

LUD of Richer - Recycling Shed Fire

2019-333

Councillor Eros

Councillor Wery

WHEREAS a Municipal recycling shed located at Lot 1 Plan 27522 in the LUD of Richer was destroyed due to fire and the cost of replacement does not warrant a claim through the Municipal insurance provider; BE IT RESOLVED that Council approve the replacement of the former recycling shed with authorization for all associated works to be completed and costs to be paid equally between the Municipality and the LUD of Richer, with any community contributions to the re-construction of this structure to also be shared equally between the LUD of Richer and the Municipality.

CARRIED

Private Driveway Works - Resolution Letter re: NW/SE 1/4 15-7-8E

2019-334

Councillor Wery

Councillor Eros

WHEREAS Resolution #235-11 authorized the provision of summer blading and snow removal at the Municipality's convenience for the private access over Crown Land on NW 15-7-8E to a home on SE 15-8-7E;

BE IT RESOLVED that Council reverse its decision under Resolution #235-11 and confirms that the Municipality will no longer provide any road maintenance service on private accesses and properties.

CARRIED

ADJOURNMENT

2019-335

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 7:40 pm.

CARRIED

NEXT MEETING(s)

Development Plan Review Open House

Regular Day Meeting

Regular Day Meeting

August 6, 2019 @ 4:00 pm

August 21, 2019 @ 9:00 am

September 11, 2019 @ 9:00 am



Paul Saindon
Reeve



Jennifer Blatz, CMMA
Chief Administrative Officer