



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

May 8, 2019 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
5. HEARINGS - 11:00 AM
 - 5.1 Variation Order #07-19
6. DELEGATION(S)
 - 6.1 10:00 - Assessment Services - Tax Impact Meeting
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 May 2, 2019 - MB-MN Transmission Line working Group
8. UNFINISHED BUSINESS
 - 8.1 AMM - Blue Cross Return of 2018 Premiums
 - 8.2 Conditional Use #02-19 / Variation Order #06-19 (Permit #14-19)
 - 8.3 MB Hydro - Distribution Line Modification
9. NEW BUSINESS
 - 9.1 Authorized Attendance
 - 9.1.1 AMM - June 19, 2019 District Meeting in Landmark
 - 9.1.2 Eastman Tourism - 2020 Red River Metis Expedition - Public Info. Mtg
 - 9.1.3 SRRCD Meeting Attendance Indemnification
 - 9.2 AMM - June District Meeting Resolution
 - 9.3 RFD - Purchase of Turnout Gear
 - 9.4 MB Water Services Board - Annual Project Funding Requests - 2019
 - 9.5 2019 Municipal Noxious Weeds Inspector
10. PLANNING & DEVELOPMENT
 - 10.1 April 2019 Permit Report to Council
 - 10.2 Permit #32-19
11. BY-LAWS
12. DEPARTMENT MANAGER REPORTS
13. COMMITTEE REPORTS & MINUTES
 - 13.1 May 1, 2019 - LUD of Richer Committee Meeting
 - 13.2 May 2, 2019 - Environment Committee Meeting

13.3 May 2, 2019 - Transportation Committee Meeting

13.4 2019 Gravel Program Bids

14. NOTICE OF MOTION / PETITIONS

15. CONSENT AGENDA

15.1 AMM - Various Matters

15.2 FCM - Various Matters

15.3 MEMO - Fire Threat - April 25, 2019

15.4 MEMO - Emergency Alert Testing

15.5 MB Disabilities Issues Office - Accessible Employment Standards

15.6 CN - Public Notice - Annual Vegetation Management Program

15.7 Cooks Creek Conservation District - March 4, 2019 Minutes

15.8 Cleanfarms - Plastic Jug Recycling Program 30th Anniversary

15.9 Frog Follies - July 11-14, 2019

15.10 Richer Young at Hearts Inc - Thank You Letter

15.11 Municipal Innovation Award

15.12 RM of Tache - Notice of Hearing - BL#01-2019 (Development Plan By-law Amendment)

15.13 RM of Tache - Notice of Hearing - BL#02-2019 (Zoning By-law Amendment)

16. IN CAMERA - 1:00 PM

16.5 Out of Camera

17. ADJOURNMENT



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes

May 8, 2019 – 9:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on May 8, 2019.

Reeve Paul Saindon called the meeting to order at 9:01 am with the following members of Council present: Sarah Normandeau, Brent Wery, Jake Reimer, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Blatz and ACAO Nadine Vielfaure.

ADOPTION OF AGENDA

2019-194

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the agenda for the regular meeting of May 8, 2019 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2019-195

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that the minutes of the regular meeting held on April 24, 2019 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2019-196

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the following cheques numbered 20190496 – 20190553 (inclusive), in the amount of \$51,767.67 be approved for payment.

CARRIED

Financial Statements

2019-197

Councillor Wery

Councillor Reimer

BE IT RESOLVED that the Financial Statements for the period ending April 30, 2019 be approved and adopted as presented.

CARRIED

MUNICIPAL DELEGATE REPORTS

May 2, 2019 - MB-MN Transmission Line Working Group

Councillor Randy Eros presented a summary of the working group's progression.

UNFINISHED BUSINESS

AMM - Blue Cross Return of 2018 Premiums

2019-198

Councillor Sarrasin

Councillor Wery

WHEREAS the AMM Trading Company has returned 2018 Health and Dental Insurance Premiums to MB municipalities who participate in the Program;

BE IT RESOLVED that that 50% of the Return of Premiums be retained by the Municipality as miscellaneous revenue with the other 50% to be refunded to all elected officials and employees who participated in the Program in 2018, to be divided on an equal basis and pro-rated where applicable.

CARRIED

Conditional Use #02-19 / Variation Order #06-19 (Permit #14-19)

2019-199

Councillor Wery

Councillor Normandeau

WHEREAS a Public Hearing was held on April 24, 2019 for Conditional Use #02-19 and Variation Order #06-19 for a new Livestock Dairy Operation (up to 299 Animal Units of Waste) and to vary the minimum site area for the operation's required barn proposed under Permit #14-19 on NW 11-7-7E in an area zoned Agriculture;

BE IT RESOLVED that Conditional Use Order #02-19 and Variation Order #06-19 be approved on condition that a Development Agreement be entered into between the applicant and the Municipality and that the concerns and requirements raised by a Manitoba Infrastructure letter dated April 24, 2019 be satisfied;

BE IT FURTHER RESOLVED that Permit #14-19 be approved with the following bulk requirements:

Site Width (ft)	Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
1000	125	125	125

CARRIED

MB Hydro - Distribution Line Modification

Tabled to the May 22, 2019 regular meeting.

NEW BUSINESS

AMM - June 19, 2019 District Meeting in Landmark

2019-200

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the Municipality offer to host the 2020 AMM June District Meeting and, if accepted, authorize Administration to make all of the necessary arrangements for the event to take place with all associated costs to be paid.

CARRIED

Eastman Tourism - 2020 Red River Metis Expedition - Public Information Meeting

Referred to Recreation Committee.

SRRCD Meeting Attendance Indemnification

2019-201

Councillor Normandeau

Councillor Wery

WHEREAS the Seine Rat River Conservation District remunerates Elected Officials \$75 for each meeting attended;

AND WHEREAS as of January 1, 2019, the Municipality remunerates \$100 per meeting attended in accordance with By-law #08-2018;

BE IT RESOLVED that Council agree to supplement any difference to a Council member appointed to sit on a board where the remuneration is less than the current rate of Municipal indemnification for the same activity.

CARRIED

Eastman Tourism - Social Media Workshop

Received as information.

Pierrette Sherwood - Dawson Trail Arts & Heritage Tour Meeting

2019-202

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Councillor Brad Ingles be authorized to attend the Dawson Trail Arts and Heritage Tour meeting on May 14, 2019 in Ste. Anne with all associated costs to be paid.

CARRIED

AMM - June District Meeting Resolution

Received as information.

RFD - Purchase of Turnout Gear

2019-203

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that Council accepts Quotation #QT0035214 from Rocky Mountain Phoenix, dated May 1, 2019, for the purchase of turnout gear for various Richer Fire Department members as recommended by the Richer Fire Chief and authorizes all associated costs to be paid as per quotation.

CARRIED

MB Water Services Board – 2019 Annual Project Funding Requests

Administration to respond.

2019 Municipal Noxious Weeds Inspector

2019-204

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that Operations Manager Kevin Medeiros be appointed the Municipal Noxious Weeds Inspector for 2019.

CARRIED

PLANNING & DEVELOPMENT

April 2019 Permit Report to Council

Received as information.

Permit #32-19

2019-205

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Permit #32-19 be approved as presented to Council subject to all of the requirements of the Office of the Fire Commissioner and the following minimum setback requirements:

Site Width (ft)	Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
1000	125	125	125

CARRIED

Council recessed for 6 minutes at 9:58 am.

DELEGATION(S)

10:00 - Assessment Services - Tax Impact Meeting

At 10:04 am, Marc Connelly, Assessment Officer with MB Municipal Relations Assessment Services, made a presentation to Council regarding the tax impact of the 2020 reassessment based on 2018 property market value fluctuations in our region.

At 11:02 am Councillor Robert Sarrasin declared an interest in the following matter and left Council Chambers.

HEARINGS - 11:00 AM

2019-206

Councillor Ingles

Councillor Eros

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:03 am.

CARRIED

Variation Order #07-19

At 11:03 am the Reeve called to order the Public Hearing for Variation Order #07-19 to vary the minimum setback requirement from the Seine River from 200 feet to 100 feet in order to allow for the relocation of an existing detached garage proposed under Permit #29-19 on River Lot 30 in the Parish of Ste. Anne in an area zoned Rural Mixed.

The applicant was not in attendance but a representative spoke in favour of the proposal on his behalf. A letter from Manitoba Infrastructure Roadside Development was submitted indicating no concerns. 1 member of the public made a presentation in objection to the proposal.

Out of Hearing

2019-207

Councillor Wery

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session at 11:10 am.

CARRIED

Hearing Decision

2019-208

Councillor Wery

Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #07-19 to vary the minimum setback requirement from the Seine River from 200 feet to 100 feet in order to allow for the relocation of an existing detached garage proposed under Permit #29-19 on River Lot 30 in the Parish of Ste. Anne in an area zoned Rural Mixed;

BE IT RESOLVED that Variation Order #07-19 be approved.

CARRIED

Councillor Robert Sarrasin returned to Council Chambers at 11:11 am.

BY-LAWS – None.

OPERATIONS MANAGER'S REPORT

Received as information.

COMMITTEE REPORTS & MINUTES

May 1, 2019 - LUD of Richer Committee Meeting

2019-209

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of May 1, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 47 and 48-19 regarding the April 30, 2019 Financial Statements and Invoice Summary;
- #49-19 regarding upgrades and maintenance of the LUD of Richer Walking Path;

(cont'd on Page 5)

(cont'd from Page 4)

- #50-19 regarding the LUD of Richer 2019 gravelling and dust control programs;
- #51-19 regarding the purchase of light bulbs for the Christmas street light fixtures;
- #52-19 regarding obtaining quotes for a 3 year grass cutting contract; and
- #54-19 regarding a frost boil removal project on Southwest Drive.

CARRIED

At 11:12 am Operations Manager Kevin Medeiros joined the meeting.

May 2, 2019 - Environment Committee Meeting

2019-210

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that the Environment Committee meeting minutes of May 2, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their Resolution #ESC-2019-15 regarding the selection of a design for the impending Municipal lagoon expansion.

CARRIED

2019 Gravel Program Bids

2019-211

Councillor Wery

Councillor Ingles

WHEREAS the Municipality invited the submission of bids from various contractors for the 2019 gravelling program at rates per tonne delivered;

AND WHEREAS 6 bids were received and opened during the May 2, 2019 Transportation Committee Meeting as follows:

Company	Zone 1	Zone 2	Zone 3	Zone 4
Nelson River	\$ 12.25	\$ 14.25	\$ 14.25	\$ -
Gauthier Soils	\$ 12.50	\$ 12.50	\$ 12.50	\$ 5.00
Barkman Gravel	\$ 10.05	\$ 11.19	\$ 10.05	\$ 2.74
Diamonds	\$ 13.50	\$ 13.25	\$ 14.00	\$ 3.00
Fast Bros	\$ 11.58	\$ 12.34	\$ 14.00	\$ 3.81
Larocque Bros	\$ 13.95	\$ 14.90	\$ 14.95	\$ 7.95

BE IT RESOLVED that Council award the contract for the 2019 gravelling program to Barkman Gravel and Landscaping for Zone #'s 1, 2 and 3 and to Diamond Construction for Zone #4 as outlined in their submitted bids.

CARRIED

At 11:24 am, Operations Manager Kevin Medeiros left the meeting.

May 2, 2019 - Transportation Committee Meeting

2019-212

Councillor Reimer

Councillor Eros

BE IT RESOLVED that the Transportation Committee meeting minutes of May 2, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #PW-2019-24 regarding the purchase of an A-Frame Hoist from Imperial Metals for \$3200;
- #PW-2019-25 regarding the installation of a new cross culvert through Road 41E;
- #PW-2019-26 regarding the purchase of a new Municipal Truck from Steinbach Dodge;
- #PW-2019-27 regarding the acquisition of a Municipal credit card for the Operations Manager to be used for approved Public Works-related purchases;

BE IT FURTHER RESOLVED that the property owner of NE 5-7-7E, CT #1585426, be authorized to apply magnesium chloride to Road 37N from Road 37E to 38E in order to control dust prior to the 2019 dust control program being completed, to be at the sole expense of the property owner.

CARRIED

May 7, 2019 - Personnel Committee Meeting

2019-213

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that the Personnel Committee meeting minutes of May 7, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #PC-2019-29 regarding PW Employee vacation leave entitlement during the spring and summer seasons; and

- #PC-2019-30 regarding the adoption of the amended Employee Handbook, Benefits and Code of Conduct.

CARRIED

NOTICE OF MOTION / PETITIONS – None.

CONSENT AGENDA

2019-214

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 13 of items be adopted as circulated:

AMM - Various Matters

FCM - Various Matters

MEMO - Fire Threat - April 25, 2019

MEMO - Emergency Alert Testing

MB Disabilities Issues Office - Accessible Employment Standards

CN - Annual Vegetation Management Program Public Notice

Cooks Creek Conservation District - Minutes & Reports

Cleanfarms - Plastic Jug Recycling Program 30th Anniversary

Village of St-Pierre-Jolys - Frog Follies Invitation

Richer Young at Hearts Club - Thank You Letter

MuniSight Ltd. - Municipal Innovation Award

RM of Tache - Notice of Hearing – By-Law #01-2019 (Development Plan By-law Amendment)

RM of Tache - Notice of Hearing – By-Law #02-2019 (Zoning By-law Amendment)

CARRIED

IN CAMERA

2019-215

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2019-216

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

ADJOURNMENT

2019-217

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 11:57 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

May 22, 2019 @ 6:00 pm

June 12, 2019 @ 9:00 am



Paul Saindon
Reeve



Jennifer Blatz, CMMA
Chief Administrative Officer