



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

November 20, 2019 - Regular Meeting of Council - 06:00 PM

1. CALL TO ORDER - 6:00 PM

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES
  - 3.1 Adoption of Regular Meeting Minutes
  - 3.2 Adoption of Special Meeting Minutes

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4. FINANCE
  - 4.1 Cheque Listing

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5. HEARINGS - 6:30 PM
  - 5.1 Conditional Use #09-19 - Aggregate Extraction Operation
  - 5.2 Road Order #04-19 - Subdivision File #4175-19-8195 - Tilstone Prairie Inc./Bluestem Development

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6. DELEGATION(S) - NONE.

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7. MUNICIPAL DELEGATE REPORTS
  - 7.1 19-11-07/08 - Strategic Planning Meeting - Council, CAO and Operations Manager
  - 7.2 19-11-06/12 - Emergency Management Media Training - Reeve Paul Saindon and Deputy Reeve Randy Eros

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8. UNFINISHED BUSINESS
  - 8.1 Municipal Employee Benefits Program - Long Term Disability Plan Update
  - 8.2 Professional Audit Services - Request for Proposals
  - 8.3 Manitoba 150 - Celebrate 150 Grant Application
  - 8.4 Municipal Emergency Coordinator - Recruitment
  - 8.5 Climate Change Local Action Plan - Climate Change Report

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9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 MB Disaster Management Conference
  - 9.2 Creative Escapes Landscaping - 2020 Grounds-Keeping and Maintenance Quotation
  - 9.3 2019 Tax Sale - Update

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10. PLANNING & DEVELOPMENT
  - 10.1 Subdivision File #4175-19-8204 - Taylor/Managh
  - 10.2 Subdivision File #4175-19-8205 - Fennel/Berard

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11. BY-LAWS - NONE.

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- 12. DEPARTMENT MANAGER REPORTS
    - 12.1 Fire Chief Reports
      - 12.1.1 Public Safety Communications Service - New FleetNet System
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- 13. COMMITTEE REPORTS & MINUTES
    - 13.1 19-11-06 - LUD of Richer Committee Meeting Minutes
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- 14. NOTICE OF MOTION / PETITIONS - NONE.
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- 15. CONSENT AGENDA
    - 15.1 Emterra - Newsletter
    - 15.2 FCM - Various Matters
    - 15.3 AMM - Various Matters
    - 15.4 Accueil Kateri Centre - Minutes and Thank You
    - 15.5 CCCD - Various Matters
    - 15.6 Environmental Consulting Services - Waste Management
    - 15.7 Community Employment and Resource Centre - Employment Open House
    - 15.8 RRBC - LiDAR Capture Throughout Red River Basin to Assist with Floods and Droughts
    - 15.9 All-Net - Municipal Solutions Publication
    - 15.10 Steinbachonline.com - Steinbach Working to Curtail Outstanding Work Orders
    - 15.11 Eastman Recycling Services - Acceptable/Non-Acceptable Materials
    - 15.12 MB Conservation and Climate - Emergency Winter Manure Applications
    - 15.13 MB Municipal Relations - Bill 12: The Red Tape Reduction and Government Efficiency Act, 2018
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- 16. IN CAMERA - 8:00 PM
    - 16.1 Out of Camera
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- 17. ADJOURNMENT
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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes November 20, 2019 - 06:00 PM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on November 20, 2019.

Reeve Paul Saindon called the meeting to order at 6:02 pm with the following members of Council present: Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillors Sarah Normandeau and Jake Reimer were absent.

### ADOPTION OF AGENDA

2019-491

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of November 20, 2019 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

#### Adoption of Regular Meeting Minutes

2019-492

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the minutes of the regular meeting held on November 6, 2019 be adopted as circulated.

**CARRIED**

#### Adoption of Town/RM of Ste. Anne Committee of the Whole Minutes

2019-493

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the Committee of the Whole meeting minutes of the Town/RM of Ste. Anne Annual Inter-Municipal Meeting held on November 14, 2019 be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2019-494

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the following cheques numbered 20191365 – 20191430 (inclusive) in the amount of \$153,306.53 be approved for payment.

**CARRIED**

**DELEGATION(S) - None.**

**MUNICIPAL DELEGATE REPORTS**

19-11-07/08 - Strategic Planning Meeting - Council, CAO and Operations Manager

19-11-18 - SRRCD - Annual Organization Meeting - Councillors Robert Sarrasin and Randy Eros

19-11-06 - Emergency Management Media Training - Deputy Reeve Randy Eros

19-11-19 - MMTP - Inter-Municipal Meeting – Deputy Reeve Randy Eros - Rescheduled to AMM Convention

**UNFINISHED BUSINESS**

**Municipal Employee Benefits Program - Long Term Disability Plan Update**  
Received as information.

**Professional Audit Services - Request for Proposals**  
Received as information.

**Manitoba 150 - Celebrate 150 Grant Application**  
Received as information.

**Municipal Emergency Coordinator - Recruitment**  
CAO to administer.

**Climate Change Local Action Plan - Climate Change Report**  
Received as information.

**Municipal Safety Program**

2019-495  
Councillor Ingles  
Councillor Wery

BE IT RESOLVED that the Municipal Safety Program presented by Operations Manager Kevin Medeiros be adopted as presented and Administration be instructed to implement said policy as necessary in order to adhere to Provincial and Federal guidelines and regulations.

**CARRIED**

**NEW BUSINESS**

**MB Disaster Management Conference**

2019-496  
Councillor Ingles  
Councillor Sarrasin

BE IT RESOLVED that all available members of Council and the CAO be authorized to attend the 2020 Manitoba Disaster Management Conference from January 22 to 24, 2020 in Winnipeg with all associated costs to be paid.

**CARRIED**

Councillor Jake Reimer arrived at 6:28 pm.

**RRBC - LiDAR In Manitoba Workshop**

Received as information.

**MB EMO - Rescheduled 2020 Municipal Workshops**

CAO to respond.

**HEARINGS - 6:30 pm**

2019-497

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:30 pm.

**CARRIED**

**Conditional Use #09-19 - Aggregate Extraction Operation**

At 6:31 pm the Reeve called to order the Public Hearing for Conditional Use Order #09-19 to allow for an Aggregate Extraction Operation on SE 20-8-8E, Lot 2 Plan 45852, in an area zoned Rural Mixed.

The CAO read the notice.

Sheldon Reimer made a presentation on behalf of the applicant Diamond Construction in regards to the proposal.

Municipal Relations Community Planner Rayson Wong presented the Aggregate Technical Review Report to Council as circulated.

B&A Planning Group on behalf of TC Energy provided comments regarding developments adjacent to pipelines, but offered no objections.

No members of the public made presentations in regards to the proposal.

**Road Order #04-19 - Subdivision File #4175-19-8195 - Tilstone Prairie Inc./Bluestem Development**

At 6:44 pm the Reeve called to order the Public Hearing for Road Order #04-19 to subdivide the existing 143.36 acre parcel held under CT #2831057 to create 10 rural residential lots and create a public road to be named "Tilstone Road" which will provide access to the proposed lots on W 5-7-7E in an area zoned Pt. Rural Mixed and Pt. Rural Residential.

The CAO read the notice.

The applicant was not in attendance.

Two members of the public made presentations in writing with concerns to the proposal, generally regarding drainage and consistency with previous conditions of construction on already developed lots.

**Out of Hearing**

2019-498

Councillor Eros

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session at 6:47 pm.

**CARRIED**

**Conditional Use #09-19 - Aggregate Extraction Operation**

Tabled to 'In Camera' to discuss items in accordance with Section 152(3) of *The Municipal Act*.

**Road Order #04-19 - Subdivision File #4175-19-8195 - Tilstone Prairie Inc./Bluestem Development**

2019-499

Councillor Eros

Councillor Ingles

BE IT RESOLVED that Road Order #04-19 and Subdivision File #4175-19-8195 be referred to the Land-Use Planning and Development Committee for consideration.

**CARRIED**

**NEW BUSINESS (cont'd)**

**Municipal Office Grounds-Keeping and Maintenance Quotation**

2019-500

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council authorizes Administration to make the arrangements for the grounds-keeping and yard maintenance at the Municipal Office on an annual basis and authorizes all works to be completed and costs to be paid as per their determinations.

**CARRIED**

**2019 Tax Sale - Update**  
Received as information.

**Giroux Skating Rink - Skating Rink Maintenance**

2019-501  
Councillor Wery  
Councillor Ingles

BE IT RESOLVED that Council authorizes Administration to make the arrangements for the Giroux skating rink maintenance on an annual basis and authorizes all works to be completed and costs to be paid as per their determinations.

**CARRIED**

**IN HEARING**

2019-502  
Councillor Eros  
Councillor Sarrasin

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 7:00 pm.

**CARRIED**

**Road Order #04-19 - Subdivision File #4175-19-8195 - Tilstone Prairie Inc./Bluestem Development**

At 7:00 pm the Reeve called to order the Public Hearing for Road Order #04-19 to subdivide the existing 143.36 acre parcel held under CT #2831057 to create 10 rural residential lots and create a public road to be named "Tilstone Road" which will provide access to the proposed lots on W 5-7-7E in an area zoned Pt. Rural Mixed and Pt. Rural Residential.

The applicant was not in attendance but one member of the public represented the applicant by addressing general inquiries from Council regarding drainage and road construction.  
No other members of the public were in attendance.

**Out of Hearing**

2019-503  
Councillor Wery  
Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session at 7:02 pm.

**CARRIED**

**PLANNING & DEVELOPMENT**

**Subdivision File #4175-19-8204 - Taylor/Managh**

2019-504  
Councillor Sarrasin  
Councillor Reimer

WHEREAS Council has reviewed the Subdivision File #4175-19-8204 Report to Council proposing to create one additional approx. 10 acre hobby farm lot from the current approx. 34.41 acres lot held under CT #2062474 on SW 19-8-8E in an area zoned Rural Mixed;

BE IT RESOLVED that Subdivision File #4175-19-8204 be approved on the following conditions:

1. That the applicant obtain a Legal Plan and a Building Location Certificate prepared by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations;
3. That a right-of-way agreement be entered into between all properties requiring access of the shared driveway, to be registered as a caveat on all affected titles; and
4. That a contribution fee of \$1,500.00 per parcel created be required.

**CARRIED**

**Subdivision File #4175-19-8205 - Fennel/Berard**

2019-505

Councillor Wery

Councillor Reimer

WHEREAS Council has reviewed the Subdivision File #4175-19-8205 Report to Council proposing to create two additional approx. 5 acre hobby farm lots from the current approx. 156.32 acres lot held under CT #3006868 and CT #1305835 on SE 32-8-8E in an area zoned Rural Mixed;

BE IT RESOLVED that Subdivision File #4175-19-8205 be approved on the following conditions:

1. That the applicant obtain a Legal Plan prepared by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations; and
3. That a contribution fee of \$1,500.00 per parcel created be required.

**CARRIED**

**BY-LAWS - None.**

**DEPARTMENT MANAGER REPORTS**

**Fire Chief Reports**

Received as information.

**Public Safety Communications Service - New FleetNet System**

2019-506

Councillor Sarrasin

Councillor Eros

WHEREAS the current Fleetnet Service is requiring replacement by the year 2020 and the Province of Manitoba has entered into an agreement with Bell to provide a new Public Safety Communications Service (PSCS);

AND WHEREAS the RM of Ste. Anne has been diligently replacing Fleetnet equipment over the past years as necessary but there are still a few pieces of equipment to be replaced in order for the Municipality to successfully transition to the new PSCS system;

BE IT RESOLVED that Council authorizes all remaining Fleetnet equipment to be replaced as necessary in the year 2020, with all associated costs to be included in the 2020 Financial Plan Capital Expenditures Plan and paid as necessary through Reserve(s) as allocated in the Plan.

**CARRIED**

**COMMITTEE REPORTS & MINUTES**

**19-11-06 - LUD of Richer Committee Meeting Minutes**

2019-507

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of November 6, 2019 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's January 2020 meeting date and location change.

**CARRIED**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2019-508

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the consent agenda consisting of the following 14 of items be adopted as circulated:

- Emterra - Newsletter
- FCM - Various Matters
- AMM - Various Matters
- Accueil Kateri Centre - Minutes and Thank You
- CCCD - Various Matters

(cont'd on Page 6)

(cont'd from Page 5)

Environmental Consulting Services - Waste Management  
Community Employment and Resource Centre - Employment Open House  
RRBC - LiDAR Capture Throughout Red River Basin to Assist with Floods and Droughts  
All-Net - Municipal Solutions Publication  
Steinbachonline.com - Steinbach Working to Curtail Outstanding Work Orders  
Eastman Recycling Services - Acceptable/Non-Acceptable Materials  
MB Conservation and Climate - Emergency Winter Manure Applications  
MB Municipal Relations - Bill 12: The Red Tape Reduction and Government Efficiency Act, 2018  
MB EMO - Upcoming Emergency Alert Testing

**CARRIED**

**IN CAMERA**

2019-509

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2019-510

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Conditional Use #09-19 - Aggregate Extraction Operation**

2019-511

Councillor Sarrasin

Councillor Ingles

WHEREAS a Public Hearing was held for Conditional Use Order #09-19 to allow for an Aggregate Extraction Operation on SE 20-8-8E, Lot 2 Plan 45852, in an area zoned Rural Mixed;

BE IT RESOLVED that Conditional Use Order #09-19 be approved on the following conditions:

1. That the operation be in compliance with applicable requirements from Trans Canada Pipeline at all times;
2. That the applicant obtain the required permit from Manitoba Infrastructure for the intensification of use of the existing access;
3. That the applicant provide the additional requested information to Manitoba Infrastructure in order to determine whether a more detailed Traffic Impact Study is required and that the applicant comply with any requirements by Manitoba Infrastructure deriving thereof;
4. That the operation be in compliance with any other applicable Provincial Requirements, including the Historical Resources Branch and Conservation and Climate - Water Use Licensing as outlined in the subject Technical Review Report;
5. That the aggregate fees be paid in accordance with the Municipality's Aggregate Fees By-law;
6. That the applicant adhere to all statements and requirements included in the Application and Letter of Intent; and
7. That the hours of operation be set to Monday to Friday from 7:00 am to 6:00 pm;

BE IT FURTHER RESOLVED that Development Permit #90-19 be approved on condition that the operation adhere to the setback requirements established in the Mines and Minerals Act - Quarry Minerals Regulation, 1992(MR 65/92), Section 43(1).

**CARRIED**



**ADJOURNMENT**

2019-512

Councillor Ingles

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 7:43 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

Regular Day Meeting

December 11, 2019 @ 9:00 am

January 8, 2020 @ 9:00 am



Paul Saindon  
Reeve



Jennifer Blatz, CMMA  
Chief Administrative Officer