



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

November 6, 2019 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
5. HEARINGS - 11:00 AM
 - 5.1 Variation Order #20-19 - Subdivision File #4175-19-8145 - Minimum Bulk Requirements
 - 5.2 Variation Order #21-19 - Horse Barn and Pole Shelter - Minimum Setback Requirements
 - 5.3 Variation Order #22-19 - Accessory to Public Utility
6. DELEGATION(S) - NONE.
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 19-10-25 - CCCD District 5 10th Anniversary Event - Reeve Paul Saindon and Councillor Brent Wery
 - 7.2 19-10-29 - STARS Calling All Allies Event - CAO Jennifer Blatz
 - 7.3 19-11-05 - Emergency Program Tabletop Exercise
 - 7.4 ***19-10-29 - Watershed Districts Regulation and Watershed Management Regulation Session - Councillors Robert Sarrasin and Randy Eros
 - 7.5 *** October 24, 2019 - MB 150 meeting in Richer - Councillors Brent Wery & Robert Sarrasin
8. UNFINISHED BUSINESS
 - 8.1 ***Manitoba 150 Celebrations - Grant Applications
 - 8.2 Eco-West - Climate Change Local Action Plan for Greenhouse Gas Reduction 2019
 - 8.3 Town/RM of Ste. Anne MEC Agreement - Termination
 - 8.4 Owens Road Bridge Repair - Update
 - 8.5 Tree Mulching on St. Raymond Road and Roads 42E and 42N - Supporting Documentation
 - 8.6 ***MB Hydro - MMTP Construction and Safe Hunting
9. NEW BUSINESS
 - 9.1 Authorized Attendance
 - 9.1.1 The MB Watersheds Conference
 - 9.1.2 WSP - Client Appreciation Event
 - 9.1.3 RRBC Land and Water Conference
 - 9.1.4 ***OFC - Fire Protection Workshop
 - 9.2 Operation Red Nose - Grant Request
 - 9.3 Province of MB - Quarry Rehabilitation Program
 - 9.4 Town/RM of Ste. Anne Inter-Municipal Dinner Meeting Agenda

9.5	MMSM - Municipal Communications Toolkit
10.	PLANNING & DEVELOPMENT
10.1	***Development Plan Review - Various Matters
10.2	Town of Ste. Anne Development Plan and Zoning By-Law Review - Open House Boards
10.3	***Permit Report to Council - October 2019
10.4	***Permit #111-19 - Maintenance Shop Addition
11.	BY-LAWS
11.1	By-Law #11-2019 - Prevention and Control of Fires - 2nd and 3rd Readings
11.2	By-Law #13-2019 - RFD/GFD Conditions and Remuneration - Repealing By-Law - 2nd and 3rd Readings
12.	DEPARTMENT MANAGER REPORTS - NONE.
13.	COMMITTEE REPORTS & MINUTES
13.1	19-10-31 - Environment Committee Meeting Minutes
13.2	19-10-31 - Transportation Committee Meeting Minutes
13.3	19-11-01 - Personnel Committee Meeting Minutes
14.	NOTICE OF MOTION / PETITIONS - NONE.
15.	CONSENT AGENDA
15.1	AMM - Various Matters
15.2	SRRCD - Various Minutes and Reports
15.3	FCM - Various Matters
15.4	Ducks Unlimited Canada - St-Pierre-Jolys Lagoon
15.5	MEMO - Samaritan's Purse Canada Information
15.6	Eastman Mutual Aid Fire District - Minutes
15.7	Southern Health - Flu Shot
15.8	Brandon Emergency Support Team - Interactive Conference
15.9	Steinbachonline.com - Ste. Anne Emergency Room to Soon Resume 24/7 Service
15.10	MMSM - Municipal Communications Toolkit
15.11	Steinbachonline.com - Steinbach Hazardous Waste Depot to be Expanded
15.12	Tree Canada - Tree Planting Funding
15.13	E911/Police Emergency Communications - 2020 Rates
15.14	WCB - Annual Rate Statement
16.	IN CAMERA - 1:00 PM
16.1	Out of Camera
17.	ADJOURNMENT



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes

November 6, 2019 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on November 6, 2019.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

ADOPTION OF AGENDA

2019-463

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of November 6, 2019 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2019-464

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the minutes of the regular meeting held on October 23, 2019 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2019-465

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered 20191302 – 20191364 (inclusive) in the amount of \$3,643,237.40 be approved for payment.

CARRIED

Financial Statements

2019-466

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the Financial Statements for the period ending October 31, 2019 be approved and adopted as presented.

CARRIED

DELEGATION(S) - None.

MUNICIPAL DELEGATE REPORTS

19-10-25 - CCCD District 5 10th Anniversary Event - Reeve Paul Saindon and Councillor Brent Wery

19-10-29 - STARS Calling All Allies Event - CAO Jennifer Blatz

19-11-05 - Emergency Program Tabletop Exercise – Council, CAO and Operations Manager

19-10-29 - Watershed Districts Regulation and Watershed Management Regulation Session – Councillor Randy Eros

19-10-24 - Manitoba 150 Organizational Meeting - Councillors Brent Wery & Robert Sarrasin
Tabled to Item 8.1 of the agenda.

UNFINISHED BUSINESS

Manitoba 150 Celebrations - Grant Applications

2019-467

Councillor Ingles

Councillor Wery

WHEREAS the year 2020 represents the 150th Anniversary of the Province of Manitoba and Celebrate 150 is offering funding to host a Manitoba 150 celebration in our community;

AND WHEREAS numerous community organizations in the LUD of Richer and surrounding areas have collaborated in proposing to host Manitoba 150 celebrations in the LUD of Richer and are asking for support and a grant in the amount of a maximum of \$30,000.00 to be used towards the 70/30 funding opportunity available through Celebrate 150;

BE IT RESOLVED that Council authorizes Administration to submit this application on the Municipality's behalf in support of the proposed Manitoba 150 celebrations and agrees to commit up to \$30,000.00 in 70/30 funding towards the events, provisions to be included in the 2020 Financial Plan;

BE IT FURTHER RESOLVED that if funding through Celebrate 150 is approved, the Municipality be responsible for releasing the funding amounts to the community organization as real expenses have been incurred in accordance with the budget as submitted and presented.

CARRIED

Eco-West - Climate Change Local Action Plan for Greenhouse Gas Reduction 2019

2019-468

Councillor Eros

Councillor Wery

WHEREAS the RM of Ste. Anne had committed to becoming a member of the Federation of Canadian Municipalities' (FCM) Partners for Climate Protection (PCP) program with Resolution #324-16 and has already created a greenhouse gas inventory;

BE IT RESOLVED that the RM of Ste. Anne adopt the Climate Change Local Action Plan (CCLAP) as presented and amended, including the proposed Message from the Reeve, and that it be submitted to the FCM;

BE IT FURTHER RESOLVED that, as all services regarding the CCLAP have now been rendered, the associated costs to complete the CCLAP be authorized to be released to Eco-West.

CARRIED

Council recessed for 5 minutes at 9:58 am.

Town/RM of Ste. Anne MEC Agreement - Termination

2019-469

Councillor Wery

Councillor Ingles

WHEREAS an agreement was entered into between the Town and RM of Ste. Anne to share Municipal Emergency Coordinator Services and expenses, dated October 22, 2018, and both Council's feel that it would be more expedient to provide for these services separately;

BE IT RESOLVED that the RM of Ste. Anne gives the Town of Ste. Anne 60 days written notice of termination of the Inter-Municipal Municipal Emergency Coordinator service agreement as per the terms and conditions therein.

CARRIED

Owens Road Bridge Repair - Update

Received as information.

Tree Mulching on St. Raymond Road and Roads 42E and 42N - Supporting Documentation

Received as information.

MB Hydro - MMTP Construction and Safe Hunting
Received as information.

NEW BUSINESS

The MB Watersheds Conference
Received as information.

WSP - Client Appreciation Event
2019-470
Councillor Wery
Councillor Sarrasin

BE IT RESOLVED that Environment Committee Chair Randy Eros be authorized to attend a Client Appreciation Event hosted by WSP on November 27, 2019 with all associated costs to be paid.
CARRIED

RRBC Land and Water Conference
Received as information.

OFC - Fire Protection Workshop
Received as information.

Operation Red Nose - Grant Request
2019-471
Councillor Eros
Councillor Sarrasin

BE IT RESOLVED that Council supports the La Broquerie Steinbach Operation Red Nose with a grant in the amount of \$500.00.
CARRIED

Province of MB - Quarry Rehabilitation Program
Operations Manager to investigate.

Town/RM of Ste. Anne Inter-Municipal Dinner Meeting Agenda
Received as information.

MMSM - Municipal Communications Toolkit
Referred to the Environment Committee.

PLANNING & DEVELOPMENT

Development Plan Review - Various Matters
Administration to respond.

Town of Ste. Anne Development Plan and Zoning By-Law Review - Open House Boards
Received as information.

Permit Report to Council - October 2019
Received as information.

Permit #111-19 - Maintenance Shop Addition
2019-472
Councillor Eros
Councillor Ingles

BE IT RESOLVED that Permit #111-19 be approved as presented to Council, including the proposed minimum bulk setbacks outlined therein.
CARRIED

BY-LAWS

By-Law #11-2019 - Prevention and Control of Fires

2019-473

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that By-Law #11-2019 be given second reading.

CARRIED

By-Law #11-2019 - Prevention and Control of Fires

2019-474

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that By-Law #11-2019, being a by-law for the prevention and control of fires, be given third and final reading.

In Favour: Unanimous

Opposed: None

Abstained: None

Absent: None

CARRIED

By-Law #13-2019 - RFD/GFD Conditions and Remuneration - Repealing By-Law

2019-475

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that By-Law #13-2019 be given second reading.

CARRIED

By-Law #13-2019 - RFD/GFD Conditions and Remuneration - Repealing By-Law

2019-476

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that By-Law #13-2019, being a by-law to repeal By-Law #02-2017, be given third and final reading.

In Favour: Unanimous

Opposed: None

Abstained: None

Absent: None

CARRIED

DEPARTMENT MANAGER REPORTS - None.

COMMITTEE REPORTS & MINUTES

19-10-31 - Environment Committee Meeting Minutes

2019-477

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Environment Committee meeting minutes of October 31, 2019 be adopted as circulated.

CARRIED

19-10-31 - Transportation Committee Meeting Minutes

2019-478

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that the Transportation Committee meeting minutes of October 31, 2019 be adopted as circulated;

(cont'd on Page 5)

(cont'd from Page 4)

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW-2019-59 regarding the approval of the replacement of 2 culverts on Road 45E, North of Road 40N, subject to consultation with the easterly property owner; and
- #PW-2019-60 regarding the approval of the cleaning out of the East and West drains of Road 41E from Road 47N south for half a mile, as well as the installation of a cross culvert North of Civic Address #46100 Road 41E.

CARRIED

19-11-01 - Personnel Committee Meeting Minutes

2019-479

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the Personnel Committee meeting minutes of November 1, 2019 be adopted as circulated.

CARRIED

HEARINGS - 11:00 am

2019-480

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:00 am.

CARRIED

Variation Order #20-19 - Subdivision File #4175-19-8145 - Minimum Bulk Requirements

At 11:00 am the Reeve called to order the Public Hearing for Variation Order #20-19 to vary the following minimum bulk requirements as a condition of Subdivision File #4175-19-8145:

Proposed Lot 2:

Minimum site area requirement from 2 acres to 0.8 acres and minimum site width from 200 feet to 150 feet;

Proposed Lot 3:

Minimum site area requirement from 2 acres to 0.57 acres.

The CAO read the notice.

The applicant was not in attendance.

MB Infrastructure submitted a letter referring to their comments included in the subject Report to Council.

No members of the public made presentations in regards to the proposal.

Variation Order #21-19 - Horse Barn and Pole Shelter - Minimum Setback Requirements

At 11:01 pm the Reeve called to order the Public Hearing for Variation Order #21-19 to vary the front yard setback requirement from 125 feet to approx. 110 feet for the existing horse barn and to approx. 25 feet for a proposed pole shed horse shelter both proposed under Permit #101-19 on NE 16-8-8E, Lot 6 Plan 44927, in an area zoned Agriculture Limited.

The CAO read the notice.

The applicant spoke and provided clarification in regards to the proposal.

LUD of Richer Committee Chair Roger Godard indicated on behalf of the Committee that they had no concerns with the proposal.

TC Energy for TransCanada Pipelines responded in writing indicating that they had no comments regarding this proposal.

Manitoba Infrastructure responded in writing indicating no objections to the proposal.

No members of the public made presentations in regards to the proposal.

Variation Order #22-19 - Accessory to Public Utility

At 11:06 am the Reeve called to order the Public Hearing for Variation Order #22-19 to vary Table IV-I: Permitted/Conditional Accessory Uses to include "Staging Area" in as a Category 'C' permitted accessory use to be defined as "A designated area where dormitories, office space, vehicles, supplies, and construction equipment are positioned for access and use to a construction site" the site in question being an approx. 2 acre portion of the property to be used temporarily as a staging area only while the clearing of the M2W transmission corridor is occurring, as proposed under Permit #102-19.

The CAO read the notice.

The applicant spoke and provided clarification in regards to the proposal.

One member of the public made a presentation indicating concerns to the proposal generally for noise pollution reasons.

Out of Hearing

2019-481

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session at 11:15 am.

CARRIED

Variation Order #20-19 - Subdivision File #4175-19-8145 - Minimum Bulk Requirements

2019-482

Councillor Sarrasin

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #20-19 to vary the following minimum bulk requirements as a condition of Subdivision File #4175-19-8145:

Proposed Lot 2:

Minimum site area requirement from 2 acres to 0.8 acres and minimum site width from 200 feet to 150 feet;

Proposed Lot 3:

Minimum site area requirement from 2 acres to 0.57 acres;

BE IT RESOLVED that Variation Order #20-19 be approved.

CARRIED

Variation Order #21-19 - Horse Barn and Pole Shelter - Minimum Setback Requirements

2019-483

Councillor Wery

Councillor Eros

WHEREAS a Public Hearing was held for Variation Order #21-19 to vary the front yard setback requirement from 125 feet to approx. 110 feet for the existing horse barn and to approx. 25 feet for a proposed pole shed horse shelter both proposed under Permit #101-19 on NE 16-8-8E, Lot 6 Plan 44927, in an area zoned Agriculture Limited;

BE IT RESOLVED that Variation Order #21-19 be approved.

CARRIED

Variation Order #22-19 - Accessory to Public Utility

2019-484

Councillor Wery

Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #22-19 to vary Table IV-I: Permitted/Conditional Accessory Uses to include "Staging Area" in as a Category 'C' permitted accessory use to be defined as "A designated area where dormitories, office space, vehicles, supplies, and construction equipment are positioned for access and use to a construction site" the site in question being an approx. 2 acre portion of the property to be used temporarily as a staging area only while the clearing of the M2W transmission corridor is occurring, as proposed under Permit #102-19;

BE IT RESOLVED that Variation Order #22-19 be approved on the condition that the applicant enter into a Development Agreement with the Municipality which will address the rehabilitation of municipal infrastructure to pre-development conditions.

CARRIED

NOTICE OF MOTION / PETITIONS - None.

CONSENT AGENDA

2019-485

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of the following 14 of items be adopted as circulated:

AMM - Various Matters

SRRCD - Various Minutes and Reports

FCM - Various Matters

Ducks Unlimited Canada - St-Pierre-Jolys Lagoon

MEMO - Samaritan's Purse Canada Information

Eastman Mutual Aid Fire District - Minutes

Southern Health - Flu Shot

Brandon Emergency Support Team - Interactive Conference

Steinbachonline.com - Ste. Anne Emergency Room to Soon Resume 24/7 Service

MMSM - Municipal Communications Toolkit

Steinbachonline.com - Steinbach Hazardous Waste Depot to be Expanded

Tree Canada - Tree Planting Funding

E911/Police Emergency Communications - 2020 Rates

WCB - Annual Rate Statement

CARRIED

Tree Canada

2019-486

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that Administration be authorized to apply for tree planting funding under their 'Greening School Grounds' and 'Edible Trees' programs.

CARRIED

IN CAMERA

2019-487

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2019-488

Councillor Reimer

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

CAO Employment Contract

2019-489

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that Council enter into an Employment Contract with CAO Jennifer Blatz under the terms and conditions set out therein as presented to Council, on the condition that the contract be reviewed by Ernie Epp of Way to Go Consulting confirming that the presented contract is legally satisfactory for both the Employee and the Employer.

CARRIED

ADJOURNMENT

2019-490

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 11:44 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

November 20, 2019 @ 6:00 pm

December 11, 2019 @ 9:00 am



Paul Saindon
Reeve



Jennifer Blatz, CMMA
Chief Administrative Officer