



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

February 12, 2020 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES

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4. FINANCE
  - 4.1 Cheque Listing
    - 4.1.1 Financial Statements

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5. HEARINGS - NONE.

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6. DELEGATION(S)
  - 6.1 10:00 am - Evan Shroeder of Swift High Speed - CRTC Broadband Fund

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7. MUNICIPAL DELEGATE REPORTS
  - 7.1 20-01-20 - Community Futures Triple R Corp. - Councillor Randy Eros
  - 7.2 20-01-22 to 24 - Disaster Management Conference - Reeve Paul Saindon and Councillors Sarah Normandeau, Brad Ingles, Robert Sarrasin and Randy Eros
  - 7.3 20-01-27 - Cooks Creek Conservation District - Councillor Brent Wery
  - 7.4 20-01-31 - Dawson Trail MLA Bob Lagasse - New Office Grand Opening
  - 7.5 20-02-07 - Development Agreement Seminar - CAO and Development Officer
  - 7.6 20-02-07 - SRRWD Consultation - Councillor Robert Sarrasin
  - 7.7 20-02-10 - Dawson Trail Arts and Heritage Tour Meeting - Councillor Robert Sarrasin

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8. UNFINISHED BUSINESS
  - 8.1 MI - Seine River Diversion Bridge Demolition
  - 8.2 STARS 2020 Letter of Support
  - 8.3 Kropp Road Allowance Expropriation Agreement
  - 8.4 FCM - ICLEI Partners for Climate Protection Program Milestone Achievement
  - 8.5 Pitch in Week 2020 - Bag Donation
  - 8.6 Town of Ste. Anne - Stop Signs on Caledonia Road
  - 8.7 Lake Winnipeg Basin Program - Application Submission
  - 8.8 New Municipal Shop - Request for Proposals
  - 8.9 Pier Solutions - Owens Road Bridge Repairs Phase II
  - 8.10 2020 Committee Meeting Schedule and Committee Appointments
  - 8.11 \*\*\*MB Hydro - MMTP Excess Timber

**9. NEW BUSINESS**

- 9.1 Authorized Attendance
- 9.1.1 AMM - Municipal Officials Seminar and Trade Show
- 9.1.2 AMM - Eastern District Meeting
- 9.1.3 RRBC - North and South Chapter Fish Dinner Galas
- 9.1.4 MB Sustainable Energy Association 2020 Conference and AGM
- 9.1.5 \*\*\*Operation Red Nose La Broquerie/Steinbach - Pancake Breakfast Invitation
- 9.1.6 \*\*\*Landmark Planning and Design - Development Plan Meeting
- 9.2 Richer Community Club - Annual Grant Request
- 9.3 Inter-Municipal Road Maintenance Agreement - RM of Reynolds
- 9.4 Provincial Female A Pee-Wee Planning Committee - Grant Request
- 9.5 Organizational By-Law - Youth Member
- 9.6 \*\*\*MB Weed Supervisors Association - Appointment of 2020 Weed Supervisor
- 9.7 \*\*\*Minister of Municipal Relations - 2020 MB Planning Excellence Awards Program
- 9.8 \*\*\*Manitoba 150 - Promotional Gear

**10. PLANNING & DEVELOPMENT**

- 10.1 Permit Report to Council - January 2020
- 10.2 2019 Permit Statistics and Analysis
- 10.3 Permit #02-20 - Home Occupation
- 10.4 Permit #03-20 - Home Occupation
- 10.5 Permit #06-20 - Pole Sheds
- 10.6 Subdivision File #4175-19-8221 - Perrin
- 10.7 Permit #07-20 - Communications Tower
- 10.8 \*\*\*Permit #09-20 - Home Industry

**11. BY-LAWS**

- 11.1 By-Law #03-2020 - Council Indemnity By-Law - 2nd Reading
- 11.2 By-Law #03-2020 - Council Indemnity By-Law - 3rd Reading
- 11.3 By-Law #04-2020 - Northeast Red Watershed District - 2nd Reading
- 11.4 By-Law #04-2020 - Northeast Red Watershed District - 3rd Reading

**12. DEPARTMENT MANAGER REPORTS**

- 12.1 Fire Chief Reports

**13. COMMITTEE REPORTS & MINUTES**

- 13.1 20-02-04 - Transportation Committee Meeting Minutes
- 13.1.1 Dust Control Policy
- 13.1.2 Gravel Crushing
- 13.2 20-02-04 - Environment Committee Meeting Minutes
- 13.3 20-02-04 - Protection Committee Meeting Minutes
- 13.4 20-02-04 - Land-Use Planning and Development Committee Meeting Minutes
- 13.4.1 Subdivision File #4175-19-8221 - Perrin
- 13.5 20-02-04 - Recreation and Culture Committee Meeting Minutes

- 13.6 20-02-04 - Economic Development Committee Meeting Minutes
  - 13.6.1 Eastman Region Immigration Partnerships Initiative - Request for Support
  - 13.7 20-02-05 - LUD of Richer Committee Meeting Minutes
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**14. NOTICE OF MOTION / PETITIONS - NONE.**

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**15. CONSENT AGENDA**

- 15.1 AMM - Various Matters
  - 15.2 CANECT - 2020 Conference
  - 15.3 NERWD - Various Reports
  - 15.4 CFIB - 2020 Red Tape Reduction
  - 15.5 Clean Farms - Collection Bags for Small Container Recycling Program
  - 15.6 CN - Public Inquiry and Police Line Information
  - 15.7 Steinbachonline.com - Dairy Farm on La Broquerie Border to Triple in Size
  - 15.8 Eastman Tourism - News Bulletin
  - 15.9 FCM - Various Matters
  - 15.10 ICLEI - Newsletter
  - 15.11 MGRA - Newsletter and Membership
  - 15.12 RRBC - Newsletter
  - 15.13 OFC - Burn Prevention Week
  - 15.14 RRBC - Newsletter
  - 15.15 Southern Health - Ste. Anne Emergency Service Resumes
  - 15.16 Variety, Children's Charity of MB - How You Can Help
  - 15.17 STARS - Keep the Fight in Flight
  - 15.18 SRSD - Newsletter
  - 15.19 MEMO - Basins Condition Report
  - 15.20 Southern Health - Camp Bridges
  - 15.21 \*\*\*MB Hydro - MMTP Implosion Noises
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**16. IN CAMERA - 1:00 PM**

- 16.1 Out of Camera
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**17. ADJOURNMENT**

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes

February 12, 2020 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on February 12, 2020.

Reeve Paul Saindon called the meeting to order at 9:01 am with the following members of Council present: Jake Reimer, Brent Wery, Robert Sarrasin and Randy Eros. Also present was Executive Assistant Tiana Bohemier.

Councillors Sarah Normandeau and Brad Ingles were absent.

### ADOPTION OF AGENDA

2020-045

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of February 12, 2020 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2020-046

Councillor Wery

Councillor Eros

BE IT RESOLVED that the minutes of the regular meeting held on January 22, 2020 be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2020-047

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered 20200120 – 20200237 (inclusive) in the amount of \$238,889.70 be approved for payment.

**CARRIED**

#### Financial Statements

2020-048

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the Financial Statements for the period ending January 31, 2020 be approved and adopted as presented.

**CARRIED**

**HEARINGS - None.**

**MUNICIPAL DELEGATE REPORTS**

**20-01-20 - Community Futures Triple R Corp. - Councillor Randy Eros**

**20-01-22 to 24 - Disaster Management Conference - Reeve Paul Saindon and Councillors Sarah Normandeau, Brad Ingles, Robert Sarrasin and Randy Eros**

**20-01-27 - Cooks Creek Conservation District - Councillor Brent Wery**

**20-01-31 - Dawson Trail MLA Bob Lagasse - New Office Grand Opening**

Development Officer Irina Poplavski joined the meeting at 9:19 am to present on the following seminar:

**20-02-07 - Development Agreement Seminar - CAO and Development Officer**

Development Officer Irina Poplavski left the meeting at 9:24 am.

**20-02-07 - SRRWD Consultation - Councillor Robert Sarrasin**

CAO Jennifer Blatz joined the meeting at 9:25 am.

**20-02-10 - Dawson Trail Arts and Heritage Tour Meeting - Councillor Robert Sarrasin**

**UNFINISHED BUSINESS**

**MI - Seine River Diversion Bridge Demolition**  
Received as information.

**STARS 2020 Letter of Support**  
Received as information.

**Kropp Road Allowance Expropriation Agreement**  
Received as information.

**FCM - ICLEI Partners for Climate Protection Program Milestone Achievement**  
Received as information.

**Pitch in Week 2020 - Bag Donation**  
Received as information.

**Town of Ste. Anne - Stop Signs on Caledonia Road**  
Received as information.

**Lake Winnipeg Basin Program - Application Submission**  
Received as information.

**New Municipal Shop - Request for Proposals**

2020-049

Councillor Wery

Councillor Sarrasin

BE IT FURTHER RESOLVED that Council authorize Administration to run a Request for Proposals for the construction of a new Municipal Public Works Shop.

**CARRIED**

**Pier Solutions - Owens Road Bridge Repairs Phase II**  
Referred to 2020 Financial Plan discussions.

**2020 Committee Meeting Schedule and Committee Appointments**

2020-050

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the amended 2020 Committee Meeting Schedule be adopted as presented and amended;

AND BE IT FURTHER RESOLVED that the Standing Committees be authorized to modify this schedule as necessary.

**CARRIED**

**MB Hydro - MMTP Excess Timber**

CAO to investigate.

**10:00 am - Evan Shroeder of Swift High Speed - CRTC Broadband Fund**

Referred to In Camera discussions.

Councillor Randy Eros left Council Chambers at 10:03 am prior to the voting on Resolution #2020-051 and returned at 10:04 am.

**IN CAMERA**

2020-051

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-052

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session.

**CARRIED**

**Letter of Support**

2020-053

Councillor Wery

Councillor Eros

BE IT RESOLVED that Council supports Swift High Speed with their proposal to bring transport fiber to many communities in Southeast Manitoba to assist with capacity of fixed wireless towers and authorizes Administration to issue a letter of support regarding the same.

**CARRIED**

**NEW BUSINESS**

**AMM - Municipal Officials Seminar and Trade Show**

Received as information.

**AMM - Mayors, Reeves and CAOs Meeting**

Received as information.

**RRBC - North and South Chapter Fish Dinner Galas**

2020-054

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that all Municipal Seine-Rat-Roseau Watershed District members be authorized to attend the RRBC South Chapter Fish Dinner Gala on February 18, 2020 in Vita with all associated costs to be paid.

**CARRIED**

**MB Sustainable Energy Association 2020 Conference and AGM**

Received as information.

**Operation Red Nose La Broquerie/Steinbach - Pancake Breakfast Invitation**

Received as information.

**Landmark Planning and Design - Development Plan Meeting**

2020-055

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that all Land-Use Planning and Development Committee members be authorized to attend a Development Plan review meeting with Landmark Planning and Design on February 19, 2020 in Winnipeg with all associated costs to be paid.

**CARRIED**

**Richer Community Club - Annual Grant Request**

Referred to Recreation Committee.

**Inter-Municipal Road Maintenance Agreement - RM of Reynolds**

Tabled.

**Provincial Female A Pee-Wee Planning Committee - Grant Request**

2020-056

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Council supports the Provincial Female A Pee-Wee Team with a sponsorship in the amount of \$300.00 on the condition that they adhere to Grant Policy #08-ADMIN.

**CARRIED**

**Organizational By-Law - Youth Member**

2020-057

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Administration be authorized to advertise for the position of Youth Member of Council in accordance with Organizational By-Law #07-2018 with all associated costs to be paid.

**CARRIED**

**MB Weed Supervisors Association - Appointment of 2020 Weed Supervisor**

2020-058

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Operations Manager be appointed as Weed Supervisor for the year 2020.

**CARRIED**

**Minister of Municipal Relations - 2020 MB Planning Excellence Awards Program**

2020-059

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council nominates Ste. Anne Municipality to be considered for the 2020 Manitoba Planning Excellence Awards Program for the inclusion of the Climate Change Local Action Plan (developed under the Partners for Climate Protection Program through Eco-West and the FCM) in the new Development Plan.

**CARRIED**

**Manitoba 150 - Promotional Gear**

2020-060

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Council authorize the purchase of Manitoba 150 promotional gear under Policy #07-ADMIN to a maximum of \$2,500.00.

**CARRIED**

**PLANNING & DEVELOPMENT**

**Permit Report to Council - January 2020**

Received as information.

**2019 Permit Statistics and Analysis**

Received as information.

**Permit #02-20 - Home Occupation**

2020-061

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Permit #02-20 for a Home Occupation, namely a business providing freelance online administrative and marketing services called "Broad Shoulder Business Solutions", be approved as presented to Council.

**CARRIED**

**Permit #03-20 - Home Occupation**

2020-062

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Permit #03-20 for a Home Occupation, namely a hair salon called "Cel Dez Hair", be approved as presented to Council.

**CARRIED**

**Permit #06-20 - Pole Sheds**

2020-063

Councillor Wery

Councillor Eros

BE IT RESOLVED that Permit #6-20 be approved as presented to Council with the following minimum setback requirements:

| Site Width (ft) | Front Yard (ft) | Side Yard (ft) | Rear Yard (ft) |
|-----------------|-----------------|----------------|----------------|
| 1000            | 125             | 125            | 125            |

**CARRIED**

**Subdivision File #4175-19-8221 - Perrin**

2020-064

Councillor Sarrasin

Councillor Reimer

WHEREAS Council has reviewed the Subdivision File #4175-19-8221 Report to Council proposing to create one additional approx. 4 acre hobby farm lot from the current approx. 18.2 acre lot held under CT #2141819 on River Lot 4 in the Parish of Ste. Anne, Lot 2 Plan 44762, in an area designated Rural Mixed Area and zoned Rural Mixed;

AND WHEREAS the Land-Use Planning and Development Committee has recommended conditional approval of Subdivision File #4175-19-8221 with their Resolution #LUPD-2020-03;

BE IT RESOLVED that Council approve Subdivision File #4175-19-8221 on the following conditions:

1. That the applicant obtain a Legal Plan prepared by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations;
3. That a Right-of-Way Agreement be entered into addressing the shared driveway;
4. That any new structures be built to the 200-year flood level; and
5. That a contribution fee of \$1,500.00 per parcel created be required.

**CARRIED**



**Permit #07-20 - Communications Tower**

2020-065

Councillor Wery

Councillor Eros

BE IT RESOLVED that Permit #07-20 for a Telecommunication Tower at 38059 Rigby Road, be approved as presented to Council.

**CARRIED**

**Permit #09-20 - Home Industry**

2020-066

Councillor Reimer

Councillor Wery

BE IT RESOLVED that Permit #9-20 for a Home Industry, namely a carpentry business called "Shray Doors & More", be approved as presented to Council.

**CARRIED**

**BY-LAWS**

**By-Law #03-2020 - Council Indemnity By-Law - 2nd Reading**

2020-067

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that By-Law #03-2020 be given second reading.

**CARRIED**

**By-Law #03-2020 - Council Indemnity By-Law - 3rd Reading**

2020-068

Councillor Eros

Councillor Reimer

BE IT RESOLVED that By-Law #03-2020, being a by-law to establish indemnities and other remunerations for Council members, be given third and final reading.

In Favour: All present

Opposed: None

Abstained: None

Absent: Councillors Sarah Normandeau and Brad Ingles

**CARRIED**

**By-Law #04-2020 - Northeast Red Watershed District - 2nd Reading**

2020-069

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that By-Law #04-2020 be given second reading.

**CARRIED**

**By-Law #04-2020 - Northeast Red Watershed District - 3rd Reading**

2020-070

Councillor Wery

Councillor Reimer

BE IT RESOLVED that By-Law #04-2020, being a by-law providing for participation in the Northeast Red Watershed District, be given third and final reading.

In Favour: All present

Opposed: None

Abstained: None

Absent: Councillors Sarah Normandeau and Brad Ingles

**CARRIED**

**DEPARTMENT MANAGER REPORTS**

**Fire Chief Reports**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**20-02-04 - Transportation Committee Meeting Minutes**

2020-071

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Transportation Committee meeting minutes of February 4, 2020 be adopted as circulated.

**CARRIED**

**Gravel Crushing**

2020-072

Councillor Sarrasin

Councillor Reimer

WHEREAS Council Resolution #2019-532, as recommended by Transportation Committee Resolution #PW-2019-66, accepted a quotation from White Stone Construction for the crushing of gravel in the years 2020 to 2022 inclusively, as presented in the estimate identified as 'Crush and Stockpile Gravel 3 year price agreement, with all associated costs to be paid under the direction of the Operations Manager;

AND WHEREAS 2 additional quotations were obtained following this approval in accordance with the Municipal Tendering and Procurement Policy;

BE IT RESOLVED that Council confirms the originally approving Resolution #2019-532 in accepting the quotation from White Stone Construction for the above-described work.

**CARRIED**

**20-02-04 - Environment Committee Meeting Minutes**

2020-073

Councillor Eros

Councillor Wery

BE IT RESOLVED that the Environment Committee meeting minutes of February 4, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their Resolution #ESC-2020-06 recommending to refer the Municipal lagoon expansion land acquisition proposal to the Municipal Solicitor to request direction on acquiring land that is required for the project with all associated costs to be paid.

**CARRIED**

**20-02-04 - Protection Committee Meeting Minutes**

2020-074

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the Protection Committee meeting minutes of February 4, 2020 be adopted as circulated.

**CARRIED**

**20-02-04 - Land-Use Planning and Development Committee Meeting Minutes**

2020-075

Councillor Reimer

Councillor Eros

BE IT RESOLVED that the Land-Use Planning and Development Committee meeting minutes of February 4, 2020 be adopted as circulated.

**CARRIED**

**Subdivision File #4175-19-8221 – Perrin**

See Resolution #2020-064.

**20-02-04 - Recreation and Culture Committee Meeting Minutes**

2020-076

Councillor Wery  
Councillor Sarrasin

BE IT RESOLVED that the Recreation and Culture Committee meeting minutes of February 4, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their Resolution #RC-2020-03 recommending the inclusion of the development of the Thurston Drive Public Reserve and improvements to the Giroux Park in the 2020 Financial Plan as discussed by the Committee.  
**CARRIED**

**20-02-04 - Economic Development Committee Meeting Minutes**

2020-077

Councillor Sarrasin  
Councillor Eros

BE IT RESOLVED that the Economic Development Committee meeting minutes of February 4, 2020 be adopted as circulated and amended.

**CARRIED**

**Eastman Region Immigration Partnerships Initiative - Request for Support**

2020-078

Councillor Sarrasin  
Councillor Eros

BE IT RESOLVED that Ste. Anne Municipality supports the Eastman Region Immigration Partnerships Welcoming Communities Initiative.

**CARRIED**

**20-02-05 - LUD of Richer Committee Meeting Minutes**

2020-079

Councillor Wery  
Councillor Sarrasin

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of February 5, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 10 and 11-20 regarding the January 31, 2020 Financial Statements and Invoice Summaries;
- #12-20 regarding the 2020 LUD of Richer Financial and Service Plans, and their 2019 Surplus amounts being transferred to the LUD of Richer Reserve Fund;
- #14-20 regarding personalizing Municipal promotional gear with the LUD of Richer Logo;
- #15-20 regarding snow removal at the LUD of Richer Recycling Shed Location; and
- #16-20 regarding adding 'N', 'S', 'E', & 'W' to civic signs where there are duplicate numbers.

**CARRIED**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2020-080

Councillor Wery  
Councillor Sarrasin

BE IT RESOLVED that the consent agenda consisting of the following 21 items be adopted as circulated:

- AMM - Various Matters
- CANECT - 2020 Conference
- NERWD - Various Reports
- CFIB - 2020 Red Tape Reduction
- Clean Farms - Collection Bags for Small Container Recycling Program
- CN - Public Inquiry and Police Line Information
- Steinbachonline.com - Dairy Farm on La Broquerie Border to Triple in Size
- Eastman Tourism - News Bulletin
- FCM - Various Matters
- ICLEI - Newsletter

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- MGRA - Newsletter and Membership
- RRBC - Newsletter
- OFC - Burn Prevention Week
- RRBC - Newsletter
- Southern Health - Ste. Anne Emergency Service Resumes
- Variety, Children's Charity of MB - How You Can Help
- STARS - Keep the Fight in Flight
- SRSD - Newsletter
- MEMO - Basins Condition Report
- Southern Health - Camp Bridges
- MB Hydro - MMTP Implosion Noises

**CARRIED**

Council recessed for 12 minutes at 11:28 am.

**IN CAMERA - 1:00 PM**

2020-081

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-082

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

Councillor Reimer

Councillor Eros

BE IT RESOLVED that this regular meeting be adjourned at 12:12 pm.

**NEXT MEETING(s)**

Regular Evening Meeting

February 26, 2020 @ 6:00 pm

Regular Day Meeting

March 11, 2020 @ 9:00 am



Paul Saindon  
Reeve

  
Jennifer Blatz, CMMA  
Chief Administrative Officer