



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

October 21, 2020 - Regular Meeting of Council - 06:00 PM

1. CALL TO ORDER 6:00 PM

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES

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4. FINANCE
  - 4.1 Cheque Listing

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5. HEARINGS - NONE.

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6. DELEGATION(S) - NONE.

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7. MUNICIPAL DELEGATE REPORTS
  - 7.1 20-10-20 to 22 - FCM Sustainable Communities Conference - Council and CAO
  - 7.2 20-10-21 - AMM Risk Management 101 Webinar - Deputy Reeve Randy Eros and CAO

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8. UNFINISHED BUSINESS
  - 8.1 New Public Works Building - Additional Work Quotations
  - 8.2 Minister of Central Services - COVID-19 Community Resilience Program
  - 8.3 AMM - 2020 Resolution Response - Food Bank Donation Expedition from Hobby Farms
  - 8.4 RM of Ritchot - Loan for Improved Internet Service
  - 8.5 AMM - Bill 48 Template Letter
  - 8.6 FastMap - Orthophoto Update
  - 8.7 Council Portraits - Quotations
  - 8.8 RM of Ste. Anne Council Chambers - Conference System Quotations
  - 8.9 AMM - Public Safety Communications Service Participation Agreement
  - 8.10 Attorney General Minister of Justice - Rural Crime, Bio-Security and Metal Theft Legislation Questionnaire
  - 8.11 Province of MB - Quarry Rehabilitation on Private Lands Program

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9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 20-11-23 - AMM Convention - Resolution Process
    - 9.1.2 Bloom Centre for Municipal Education - 10-Part Elected Official Webinar Series
  - 9.2 Province of MB - Fire Protection and MB Trails Funding Opportunities
  - 9.3 Municipal Relations - Proposed Regulation Changes re: Third Party Building and Fire Inspections
  - 9.4 MB EMO - Emergency Plan and Program Submission Deadline

- 9.5 Municipal Website - Proposals and Quotations
- 9.6 MITACS - Funding Opportunities
- 9.7 Municipal Council Conflict of Interest - Council Declaration of Assets and Interests
- 9.8 Request for Exemption to Number of Dogs
- 9.9 AMM - Cybersecurity Risk Management
- 9.10 Request to Refund Taxes - Roll #82225.000

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- 10. **PLANNING & DEVELOPMENT**
- 10.1 RM of Tache - Notices of Public Hearing

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- 11. **BY-LAWS - NONE.**

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- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Fire Chief Reports

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- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 20-10-07 - LUD of Richer Committee Meeting Minutes

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- 14. **NOTICE OF MOTION / PETITIONS - NONE.**

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- 15. **CONSENT AGENDA**
- 15.1 Accueil Kateri Centre - Minutes
- 15.2 AMM - Various Matters
- 15.3 Municipal Relations - Disaster Financial Assistance Program
- 15.4 Steinbach Chamber of Commerce - Newsletter
- 15.5 MGRA - Newsletter
- 15.6 MMAA - Code of Conduct Mediation and Investigation Services - Request for Tenders
- 15.7 RRBC - Newsletter
- 15.8 Action on Smoking and Health - Municipal Options to Protect Youth from Smoking and Vaping
- 15.9 Ste. Anne Hospital Fund - Thank You

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- 16. **IN CAMERA**
- 16.1 Out of Camera

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- 17. **ADJOURNMENT**

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes

October 21, 2020 - 06:00 PM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on October 21, 2020.

Reeve Paul Saindon called the meeting to order at 6:00 pm with the following members of Council present: Councillors Jake Reimer, Brent Wery, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Councillor Brad Ingles was present via other means of communication (Skype).

The meeting was physically closed to the Public but was made available by video to the public through the Municipal website due to the Coronavirus (COVID-19) pandemic.

Councillor Sarah Normandeau was absent during the Call to Order but arrived before the voting on the following matter:

### ADOPTION OF AGENDA

2020-439

Councillor Reimer

Councillor Wery

BE IT RESOLVED that the agenda for the regular meeting of October 21, 2020 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2020-440

Councillor Reimer

Councillor Eros

BE IT RESOLVED that the minutes of the regular meeting held on October 7, 2020 be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2020-441

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the following cheques numbered 20201182 – 20201239 (inclusive) in the amount of \$68,939.89 be approved for payment.

**CARRIED**

**HEARINGS - None.**

**DELEGATION(S) - None.**

**MUNICIPAL DELEGATE REPORTS**

20-10-20 to 22 - FCM Sustainable Communities Conference - Council and CAO

20-10-21 - AMM Risk Management 101 Webinar - Deputy Reeve Randy Eros and CAO

**UNFINISHED BUSINESS**

**New Public Works Building - Additional Work Quotations**

2020-442

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that Council accepts the following quotations for the new Public Works Building and authorizes all associated works to be completed and costs to be paid:

1. Quotation #3271 as submitted by Silverpine Cabinets for provision and installation of office cabinetry; and
2. Estimate #2514 as submitted by S & S Security for the provision and installation of a security system.

**CARRIED**

**Minister of Central Services - COVID-19 Community Resilience Program**

Received as information.

**AMM - 2020 Resolution Response - Food Bank Donation Expedition from Hobby Farms**

Received as information.

**RM of Ritchot - Loan for Improved Internet Service**

Received as information.

**AMM - Bill 48 Template Letter**

Received as information.

**FastMap - Orthophoto Update**

Received as information.

**Council Portraits - Quotations**

2020-443

Councillor Wery

Councillor Eros

BE IT RESOLVED that Council accepts the quotation as submitted by Tiffany Ste. Marie dated October 15, 2020 for group and individual photography services for Council and authorizes all associated works to be completed and costs to be paid.

**CARRIED**

**RM of Ste. Anne Council Chambers - Conference System Quotations**

2020-444

Councillor Normandeau

Councillor Wery

WHEREAS Council and Committee meetings and public hearings must be conducted in public and everyone has the right to be present unless otherwise provided in *The Municipal Act*;

AND WHEREAS the COVID-19 pandemic has presented challenges for the Municipality in ensuring that these meetings are still accessible to public via alternatives to physical attendance in order to maintain proper pandemic procedures and protocols;

AND WHEREAS the Municipality has received 3 quotations for conference room audio setups for Council Chambers which would ensure that meetings are conducted in public regardless of whether they can be physically attended;

BE IT RESOLVED that Council accepts the quotation as submitted by PSB Intergration for the implementation of conference room audio setup for Council Chambers and authorizes all associated works to be completed and costs to be paid, with the capital project to be included in the 2021 Financial Plan.

**CARRIED**

**AMM - Public Safety Communications Service Participation Agreement**

2020-445

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the CAO be authorized to sign and execute the Participation Agreement for the new Public Safety Communications Service (PSCS), providing access to a managed end-to-end public safety spectrum two way radio communication system and PSCS Agreement contract management with Bell Mobility.

**CARRIED**

**Attorney General Minister of Justice - Rural Crime, Bio-Security and Metal Theft Legislation Questionnaire**

Received as information.

**Province of MB - Quarry Rehabilitation on Private Lands Program**

220-446

Councillor Eros

Councillor Reimer

WHEREAS in 1992 Manitoba Agriculture and Resource Development developed a program under *The Mines and Minerals Act* for site rehabilitation and remediation of depleted aggregate quarries and pits as an economic incentive to the aggregate industry to implement and encourage sustainable development which not only supports clean and safe surface and aquifer water, but also creates economic and recreational benefits for the Province of Manitoba;

AND WHEREAS a reserve fund was established by the Province of Manitoba where an environmental levy was collected on aggregate production in order to facilitate this rehabilitation program;

AND WHEREAS after financial irregularities regarding this program were discovered dating back to 2012, the Province of Manitoba launched a forensic investigation headed by the Auditor General and the rehabilitation program was put into review and on hold, yet the associated mandatory fees continued to be levied under this Act;

AND WHEREAS the status of the Manitoba Pit and Quarry Rehabilitation Program was kept in confidence within Manitoba Agriculture and Resource Development, even after being repeatedly questioned by the Municipality;

AND WHEREAS, due to the lack of communication and secrecy regarding this program, the RM of Ste. Anne sponsored a resolution to the AMM who then lobbied Manitoba Agriculture and Resource Development to re-establish Manitoba's Pit and Quarry Rehabilitation Program to its full previous operation and to establish new procedures to ensure open and transparent governance and communication with stakeholders regarding programs which directly affect Municipalities;

AND WHEREAS Manitoba Agriculture and Resource Development announced on August 13, 2020 that the Manitoba government would be implementing a 2020 Quarry Rehabilitation on Private Land Program formed partially through the forensic audit, the associated town hall session which took place that afternoon with the deadline for applications being August 31, 2020, just 12 business days following the announcement of the Program;

AND WHEREAS notification of the new program was not communicated effectively to one of the industry's largest stakeholder being Manitoban municipalities, which has consequently exacerbated the frustration with the lack of open, fair and transparent governance within the Province of Manitoba and more specifically within the department of Manitoba Agriculture and Resource Development, and prevented many municipalities from re-submitting applications to the 2020 Quarry Rehabilitation Program, with no guarantee for any further programs of this nature;

BE IT RESOLVED that the Council of the RM of Ste. Anne formally communicate with the Minister of Manitoba Agriculture and Resources the impact that the disjointedness of this department has on the RM of Ste. Anne and all municipalities in Manitoba and demand that these matters be resolved so that municipal landowners of depleted quarries can participate in the Program and successfully rehabilitate these properties and return them to an environmentally acceptable state;

BE IT FURTHER RESOLVED that Council of the RM of Ste. Anne formally request to the Province of Manitoba to be forthcoming in accounting for the municipal funds currently being held for quarry rehabilitation projects with no assurance that these funds will ever be allocated back to the municipalities who have contributed.

**CARRIED**

**Steinbachonline.com - Manitoba Announces Stiffer Penalties for COVID-19 Violations**

Received as information.

**NEW BUSINESS**

**20-11-23 - AMM Convention - Resolution Process**

Received as information.

**Bloom Centre for Municipal Education - 10-Part Elected Official Webinar Series**

Received as information.

**20-10-23 - Richer Young at Hearts Club - Annual General Meeting**

Received as information.

**Province of MB - Fire Protection and MB Trails Funding Opportunities**

Administration to respond.

**Municipal Relations - Proposed Regulation Changes re: Third Party Building and Fire Inspections**

Received as information.

**MB EMO - Emergency Plan and Program Submission Deadline**

Received as information.

**Municipal Website - Proposals and Quotations**

Referred to Economic Development Committee.

**MITACS - Funding Opportunities**

Administration to respond.

**Municipal Council Conflict of Interest - Council Declaration of Assets and Interests**

Received as information.

**Request for Exemption to Number of Dogs**

2020-447

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the application to have the maximum number of dogs temporarily increased to 4 for Roll #100000.000, Pt. River Lot 83 in the Parish of Ste. Anne, 44082 Proulx Road, be approved as presented for the property owners' existing dogs as described in their letter of request, on the condition that, should two of the dogs no longer reside on the property, the exemption under Section 10.1 and 10.2 of By-Law #01-2012 be revoked.

**CARRIED**

**AMM - Cybersecurity Risk Management**

Received as information.

**Request to Refund Taxes - Roll #82225.000**

2020-448

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council approve a request dated October 14, 2020 for a supplemental tax reduction for property identified as Roll #82225.000, NW 10-8-7E, Lot 1 Plan 50243, for a structure assessed but never located on the subject property, with the reduction to be affected retroactively to the date the current owners purchased the property.

**CARRIED**

**Ste. Anne Senior Aces - Sponsorship Request**

2020-449

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council supports the Ste. Anne Senior Aces 2020/2021 regular season with a sponsorship in the amount of \$225.00.

**CARRIED**

**NOTICE OF MOTION / PETITIONS - None.**

Councillor Randy Eros left Council Chambers for 3 minutes at 8:04 pm and was absent during the voting on the following matter:

**CONSENT AGENDA**

2020-454

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 9 items be adopted as circulated:

Accueil Kateri Centre - Minutes

AMM - Various Matters

Municipal Relations - Disaster Financial Assistance Program

Steinbach Chamber of Commerce - Newsletter

MGRA - Newsletter

MMAA - Code of Conduct Mediation and Investigation Services - Request for Tenders

RRBC - Newsletter

Action on Smoking and Health - Municipal Options to Protect Youth from Smoking and Vaping

Ste. Anne Hospital Fund - Thank You

**CARRIED**

Council recessed for 15 minutes at 8:06 pm.

**IN CAMERA**

2020-455

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-456

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Recycling Shed at Paradise Road and 45N - Fire Incident**

2020-457

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Council accepts the quotation as submitted by Connelly Construction dated October 13, 2020 for repairs to the recycling building located at the intersection of Paradise Road and Road 45N which was damaged by fire and authorizes all works to be completed and costs to be paid.

**CARRIED**

**ADJOURNMENT**

2020-458

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that this regular meeting be adjourned at 8:52 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

Regular Evening Meeting

November 4, 2020 @ 9:00 am

November 25, 2020 @ 6:00 pm



Paul Saindon  
Reeve



Jennifer Gilmore, CMMA  
Chief Administrative Officer