



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

December 16, 2020 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
  - 4.2 Financial Statements
5. HEARINGS - 11:00 AM
  - 5.1 Conditional Use #09-20 and Variation Order #15-20 - Keeping of Animals for Hobby Farm Purposes
6. DELEGATION(S) - NONE
7. MUNICIPAL DELEGATE REPORTS - NONE
8. UNFINISHED BUSINESS
  - 8.1 AMM - 2020 Resolution Results
  - 8.2 AMMWinnipeg Free Press - Bill 37 - Risks Remain with Land-Use Bill
  - 8.3 MB 150 - Celebrate 150 - 2021 Project Updates
  - 8.4 MB Conservation and Climate - Crown Lands Rights Based Hunting and Safe Night Hunting Opportunities
  - 8.5 Playgrounds-R-Us - Thurston Park Design
  - 8.6 PRAC - Canada in a Changing Climate: Prairie Provinces Chapter
  - 8.7 Innovation, Science and Economic Development Canada - Universal Broadband Fund
  - 8.8 Sharon Stubbs, MP Lakeland - Impacts of Crime on Women Living in Rural Communities
  - 8.9 SRRWD - Sub-District 9 Citizen Representative Appointment
  - 8.10 Municipal Relations - December 11, 2020 Public Health Orders re: Outdoor Recreational Facilities
9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 AMM - Strategic Planning Webinar
    - 9.1.2 MB Planning Conference - 2021 Planning Conference
    - 9.1.3 2021 MB Disaster Management Conference
  - 9.2 2021 Council and Committee Meeting Schedule

- 9.3 AccessNet Communications Ltd. - Letter of Support
- 9.4 Western Financial Group - 2021 AMM Employee Benefits Program Renewal
- 9.5 MB CrimeStoppers - 2021 Grant Request
- 9.6 Frontier Larp - Request to Rent Gravel Quarry for Private Event
- 9.7 Province of MB - Province Proclaims Legislation to Eliminate Sunday and Holiday Shopping Restrictions
- 9.8 Province of MB - Safe at Home Grant Program
- 9.9 TAXervice - 2021 Tax Sale Date
- 9.10 Peiffer Contracting Ltd. - Road 35E and Two Mile Road Ditching Project Quotations

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- 10. **PLANNING & DEVELOPMENT**
- 10.1 Permit Report to Council - November 2020
- 10.2 Permit #126-20 - Commercial Renovations
- 10.3 Permit #61-19 - Permit Expiry Extension Request
- 10.4 Permit #128-20 - Home Occupation (Hair Salon)

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- 11. **BY-LAWS**
- 11.1 \*\*\*By-Law #14-2020 - Green Initiative Reserve Fund By-Law

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- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Fire Chief Reports

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- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 20-12-02 - LUD of Richer Committee Meeting Minutes
- 13.2 20-12-08 - Environment Committee Meeting Minutes
- 13.3 20-12-08 - Transportation Committee Meeting Minutes
- 13.3.1 Conditional Use #07-20 - Contractor Use - Road Maintenance Agreement

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- 14. **NOTICE OF MOTION / PETITIONS - NONE**

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- 15. **CONSENT AGENDA**
- 15.1 Accueil Kateri Centre - Minutes
- 15.2 AMM - Various Matters
- 15.3 Clean Water Pro - Solutions for Water Retention and Lagoon Sludge Reduction
- 15.4 Climate Discussion Nexus - Blog and Newsletter
- 15.5 Eastman Tourism - Newsletter
- 15.6 Mennonite Heritage Village - Thank You
- 15.7 Northeast Watershed District - Various Matters
- 15.8 Peter Julian, MP Westminster-Burnaby - The PharmaCare Act
- 15.9 STARS - MB Update
- 15.10 Steinbach Chamber of Commerce - Newsletter
- 15.11 Ste. Anne Hospital Fund - Thank You
- 15.12 Heartland Quilters - Thank You

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16. IN CAMERA

16.1 Out of Camera

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17. ADJOURNMENT

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes December 16, 2020 - 09:00 AM

Regular Meeting of Council held virtually via Skype on December 16, 2020.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Councillors Sarah Normandeau, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Gilmore and Executive Assistant Tiana Bohemier.

Councillor Jake Reimer and Brent Wery were absent.

The meeting was physically closed to the public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

### ADOPTION OF AGENDA

2020-514

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of December 16, 2020 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2020-515

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on November 25, 2020 be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2020-516

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the following cheques numbered 20201387 – 20201464 (inclusive) in the amount of \$583,641.32 be approved for payment.

**CARRIED**

#### Financial Statements

2020-517

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Financial Statements for the period ending November 30, 2020 be approved and adopted as presented.

**CARRIED**

**DELEGATION(S) – None**

## **MUNICIPAL DELEGATE REPORTS**

20-12-07 - PRAC - Canada in a Changing Climate: Prairie Provinces Chapter - Councillor Randy Eros

## **UNFINISHED BUSINESS**

### **AMM - 2020 Resolution Results**

Received as information.

### **AMM/Winnipeg Free Press - Bill 37 - Risks Remain with Land-Use Bill**

Received as information.

### **MB 150 - Celebrate 150 - 2021 Project Updates**

Received as information.

### **MB Conservation and Climate - Crown Lands Rights Based Hunting and Safe Night Hunting Opportunities**

2020-518

Councillor Eros

Councillor Ingles

WHEREAS the Municipality has received a letter dated November 13, 2020 from MB Conservation and Climate informing Council of the next steps in implementing Manitoba's permit system for rights-based night hunting on Crown land in southern Manitoba, including a map showing the proposed areas of Crown land that have been identified as potential zones in establishing safe night hunting opportunities for rights-based hunters;

AND WHEREAS Council requested further information from MB Conservation and Climate including a clearer map showing the proposed potential zones established for these purposes and their relation to the TransCanada Highway and all relevant property within the RM of Ste. Anne, this which was received and reviewed by Council at this December 16, 2020 regular meeting;

BE IT RESOLVED that Council express concerns to MB Conservation and Climate in relation to Manitoba's permit system for rights-based hunting on Crown land in southern Manitoba, specifically requesting changes to the Night Hunting Southern Designation Area map to clearly show the following:

1. Buffer zone shown in color separate from all others showing 3 km safety buffer adjacent to affected areas along the TransCanada Highway; and
2. Buffer zone shown in color separate from all others showing 3 km safety buffer east of the RM of Ste. Anne's most easterly boundary into the RM of Reynolds.

**CARRIED**

### **Playgrounds-R-U's - Thurston Park Design**

Referred to Recreation Committee.

### **PRAC - Canada in a Changing Climate: Prairie Provinces Chapter**

Received as information.

### **Innovation, Science and Economic Development Canada - Universal Broadband Fund**

Received as information.

### **Sharon Stubbs, MP Lakeland - Impacts of Crime on Women Living in Rural Communities**

Received as information.

### **SRRWD - Sub-District 9 Citizen Representative Appointment**

Tabled.

### **Municipal Relations - December 11, 2020 Public Health Orders re: Outdoor Recreational Facilities**

2020-519

Councillor Eros

Councillor Normandeau

WHEREAS Resolution #2020-489 provided that the Giroux Park ice surface preparation for the 2020-2021 season be postponed in compliance with public health orders until such a time as pandemic and environmental conditions allowed for these works to be completed, if at all possible for the 2020/2021 season;

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AND WHEREAS the December 11, 2020 Public Health Orders eased restrictions surrounding outdoor recreation and outdoor rinks, allowing for certain activities to take place with all current further health orders being respected;

BE IT RESOLVED that Council authorize the preparation and maintenance of the Giroux park outdoor rink for the 2020/2021 season, with the rink to be opened for public use in adherence with all public health orders, with applicable prominent signage to be posted on the property making users aware of the requirements of current public health orders relating to the use of the rink, with all associated works to be completed and costs to be paid.

**CARRIED**

## **NEW BUSINESS**

### **AMM - Strategic Planning Webinar**

Received as information.

### **MB Planning Conference - 2021 Planning Conference**

Tabled.

### **2021 MB Disaster Management Conference**

Received as information.

### **2021 Council and Committee Meeting Schedule**

2020-520

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the 2021 Council Meeting Schedule be adopted as presented.

**CARRIED**

### **AccessNet Communications Ltd. - Letter of Support**

2020-521

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that Council authorizes Administration to issue a letter of support to AccessNet Communications Ltd. for their efforts in expanding broadband internet services within the RM of Ste. Anne.

**CARRIED**

### **Western Financial Group - 2021 AMM Employee Benefits Program Renewal**

Received as information.

Councillor Brent Wery arrived at 9:44 am.

### **MB CrimeStoppers - 2021 Grant Request**

Referred to 2021 Financial Plan discussions.

### **Frontier LARP - Request to Rent Gravel Quarry for Private Event**

2020-522

Councillor Eros

Councillor Wery

WHEREAS Frontier LARP, a themed event hosting company, has requested to Council to authorize their organization to rent municipally-owned property to host private events;

AND WHEREAS formal decision on such a request would be dependant, amongst other considerations, on the subject property being zoned and permitted appropriately for any such use;

BE IT RESOLVED that Council give permission to Frontier LARP to make the applicable land-use application(s) to host their private events on municipally-owned property.

**CARRIED**

**Province of MB - Province Proclaims Legislation to Eliminate Sunday and Holiday Shopping Restrictions**

Received as information.

**Province of MB - Safe at Home Grant Program**

Received as information.

**TAXervice - 2021 Tax Sale Date**

2020-523

Councillor Wery

Councillor Sarrasin

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

BE IT RESOLVED that the Designated Year for which properties in arrears be offered for sale by auction, be 2020 (meaning all properties with outstanding taxes from the year 2019 or prior); and

BE IT FURTHER RESOLVED that in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale [plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97]; and

BE IT FURTHER RESOLVED that the tax sale be held November 4, 2021 at 10:00 am at the RM of Ste. Anne Council Chambers.

**CARRIED**

**Peiffer Contracting Ltd. - Road 35E and Two Mile Road Ditching Project Quotations**

2020-524

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that Council accepts the quotations as submitted by Peiffer Contracting Ltd, dated December 11, 2020 and identified as Invoice #'s 7831 and 7832 , for tree and brush mulching along Road 35E and Two Mile Road, and authorizes all works to be completed and costs to be paid as per quotations.

**CARRIED**

**PLANNING & DEVELOPMENT**

**Permit Report to Council - November 2020**

Received as information.

**Permit #126-20 - Commercial Renovations**

Received as information.

**Permit #61-19 - Permit Expiry Extension Request**

2020-525

Councillor Sarrasin

Councillor Normandeau

WHEREAS Permit #61-19 was issued for a temporary rail car storage container for the storage of building materials during the construction of the shop residence being constructed under Permit #50-16;

AND WHEREAS the applicant applied for an extension on temporary Permit #61-19;

BE IT RESOLVED that Permit #61-19 be extended until July 5, 2023.

**CARRIED**

**Permit #128-20 - Home Occupation (Hair Salon)**

2020-526

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Permit #128-20 for a Home Occupation, namely a hair salon called "Cel Dez Hair", be approved as presented to Council; and

BE IT FURTHER RESOLVED that Permit #03-20 be revoked.

**CARRIED**

**BY-LAWS**

**By-Law #14-2020 - Green Initiative Reserve Fund By-Law**

2020-527

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that By-Law #14-2020, being a by-law to establish a Green Initiative Reserve Fund for holding funds to be used for capital or operating expenditures and projects which promote sustainability and reduce Greenhouse Gas (GHG) emissions, be given first reading.

**CARRIED**

**DEPARTMENT MANAGER REPORTS**

**Fire Chief Reports**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**20-12-02 - LUD of Richer Committee Meeting Minutes**

2020-528

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of December 2, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 101 and 102-20 regarding the November 30, 2020 Invoice Summary and Financial Statements; and
- #103-20 regarding contracting Paradise Landscaping and Design for snow removal services at the LUD of Richer Recycling Shed location.

**CARRIED**

Council recessed for 8 minutes at 10:24 am.

**LUD of Richer Resolution #104-20 – Electronic Billboard Partnership and Funding Proposal**

Referred to Recreation Committee.

**20-12-08 - Environment Committee Meeting Minutes**

2020-529

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the Environment Committee meeting minutes of December 8, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendation as outlined in their Resolution #ES-2020-29 regarding camera network access for Recycling shed surveillance.

**CARRIED**

**20-12-08 - Transportation Committee Meeting Minutes**

2020-530

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that the Transportation Committee meeting minutes of December 8, 2020 be adopted as circulated.

**CARRIED**

**Transportation Committee Resolution #PW-2020-38 – Asphalt Works on Road 41E**

Referred to 2021 Financial Plan discussions.



**Conditional Use #07-20 - Contractor Use - Road Maintenance Agreement**

2020-531

Councillor Ingles

Councillor Sarrasin

WHEREAS Council Resolution #2020-496 conditionally approved Conditional Use Order #07-20 to allow for the existing Contractor Use, proposed under Permit #117-20, to remain on the property as an additional principal use on SW 20-8-8E, 45015 Road 43E, in an area zoned Rural Mixed, with one of the conditions of approval being that the applicant enter into a road maintenance agreement with the Municipality;

BE IT RESOLVED that, as recommended by Transportation Committee Resolution #PW-2020-39 and following review of Condition #2 of conditionally approving Resolution #2020-496, Council authorizes the Municipal standard road maintenance agreement for similar industrial uses (commercial or agricultural) to be entered into with the applicant in order for this condition to be satisfied.

**CARRIED**

**NOTICE OF MOTION / PETITIONS – None**

**CONSENT AGENDA**

2020-532

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 12 items be adopted as circulated:

Accueil Kateri Centre - Minutes

AMM - Various Matters

Clean Water Pro - Solutions for Water Retention and Lagoon Sludge Reduction

Climate Discussion Nexus - Blog and Newsletter

Eastman Tourism - Newsletter

Mennonite Heritage Village - Thank You

Northeast Watershed District - Various Matters

Peter Julian, MP Westminster-Burnaby - The PharmaCare Act

STARS - MB Update

Steinbach Chamber of Commerce - Newsletter

Ste. Anne Hospital Fund - Thank You

Heartland Quilters - Thank You

**CARRIED**

**IN CAMERA**

2020-533

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

At 10:55 am Councillor Brent Wery declared an interest in Agenda Item #16.4 In Camera and left the meeting, returning at 11:00 am when these discussions concluded.

**Out of Camera**

2020-534

Councillor Ingles

Councillor Eros

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**HEARINGS - 11:00 am**

2020-535

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:01 am.

**CARRIED**

**Conditional Use #09-20 and Variation Order #15-20 - Keeping of Animals for Hobby Farm Purposes**

At 11:01 am the Reeve called to order the Public Hearing for Variation Order #15-20 and Conditional Use #09-20 on NE 28-8-7E, Lot A Plan 55615, Civic Address 46138 Road 39E, zoned Rural Residential, as follows:

**Variation Order #15-20:**

To vary Table VI-4 of Zoning By-Law 10-2010 as amended, to include Conditional Use Class "O" for the subject property; and

**Conditional Use Order #09-20:**

To allow for the keeping of up to 3 a.u. for hobby farm purposes subject to VO#15-20.

The CAO read the notice.

The applicant was available should Council have had any questions.

10 members of the public made presentations in objection to the proposal, in either (or both) verbal or written form, generally for reasons surrounding nuisance noise, odour and animal waste, impacts to property value and general enjoyment of rural property in surrounding area, potential for large numbers of animals in proximity to rural residential properties, attraction of predatory animals to community and incompatibility with surrounding land uses.

1 member of the public made a verbal presentation in favour of the proposal, generally for reasons surrounding benefits of hobby farm animal keeping, responsible hobby farm operations and compatibility with surrounding land uses.

**Out of Hearing**

2020-536

Councillor Ingles

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session at 11:41 am.

**CARRIED**

**Conditional Use #09-20 and Variation Order #15-20 - Keeping of Animals for Hobby Farm Purposes**

2020-537

Councillor Eros

Councillor Normandeau

WHEREAS a Public Hearing was held for Variation Order #15-20 and Conditional Use #09-20 on NE 28-8-7E, Lot A Plan 55615, Civic Address 46138 Road 39E, zoned Rural Residential, as follows:

**Variation Order #15-20:**

To vary Table VI-4 of Zoning By-Law 10-2010 as amended, to include Conditional Use Class "O" for the subject property; and

**Conditional Use Order #09-20:**

To allow for the keeping of up to 3 a.u. for hobby farm purposes subject to VO#15-20;

BE IT RESOLVED that Variation Order #15-20 and Conditional Use Order #09-20 be approved on the condition that the number of animals permitted to be kept on the subject property be to a maximum of 0.25 animal units comprised of chickens only (being 50 chickens) with no mature roosters or other livestock permitted.

**CARRIED**

**IN CAMERA**

2020-538

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-539

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.  
**CARRIED**

At 12:46 pm, Councillor Brent Wery declared an interest and left the meeting during voting on the following matter:

**Volunteer Firefighters - Year-End Appreciation Bonus**

2020-540

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that Council and Staff acknowledge the dedication and service of all municipal Firefighters and authorize a year-end appreciation bonus be applied to each municipal Volunteer Firefighter remuneration for the year 2020 as presented by the CAO.

**CARRIED**

Councillor Brent Wery returned to the meeting at 12:46 pm.

**Notice to Remedy Contravention - Appeal**

2020-541

Councillor Wery

Councillor Eros

WHEREAS the property located at Pt. SE 36-8-7E, Lot 2 Plan 47827 Roll #138408.000, Civic address of 47016 Road 42E, in the RM of Ste. Anne has been issued a Municipal Order in contravention of By-Law #09-2017 Building By-Law;

AND WHEREAS the registered owner of the property has been issued all the warnings, orders and other documents required under *The Municipal Act*;

AND WHEREAS the registered owner did not comply with the provisions of the order within the time specified in the order, however an appeal, dated December 8, 2020, has been initiated during the allowable time as provided in *The Municipal Act*;

BE IT RESOLVED that, pursuant to Section 138(3) of *The Planning Act*, Council hear from the appellant and review the order on January 27, 2021 at 2 pm at a location or in a capacity that respects and maintains the current pandemic public health orders.

**CARRIED**

**RM of Reynolds Invoices and Inter-Municipal Road Maintenance Agreement**

2020-542

Councillor Wery

Councillor Ingles

WHEREAS in July 2019 arrangements were made between RMs of Reynolds and Ste. Anne Public Works department managers to complete regular road maintenance on Road 48E, south of the TransCanada Highway;

AND WHEREAS this work would typically be completed by the RM of Reynolds at their cost but were instead completed by the RM of Ste. Anne at our cost, with 50% of the costs invoiced back to the RM of Reynolds through Invoice #'s 20190151 and 20190159;

AND WHEREAS the RMs of Reynolds and Ste. Anne entered into an Inter-Municipal Road Maintenance Agreement in March 2020 with provisions, amongst others, for the portion of inter-municipal Road 48E, south of the TransCanada Highway, to be provided regular road maintenance works by the RM of Reynolds at 100% their cost;

AND WHEREAS in lieu of the new Inter-Municipal Road Maintenance Agreement, the RM of Ste. Anne has been notified by the RM of Reynolds that they will not be paying for any of the works completed by the RM of Ste. Anne in July 2019 as pre-arranged between departments and invoiced to the RM of Reynolds;

BE IT RESOLVED that Invoice #'s 20190151 and 20190159 be cancelled and a letter written to the RM of Reynolds Council advising them of these invoice cancellations and respectfully informing them that these situations should be avoided in the future under the new RM of Reynolds and Ste. Anne Inter-Municipal Road Maintenance Agreement.

**CARRIED**

**ADJOURNMENT**

2020-543

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 12:48 pm.

**CARRIED**

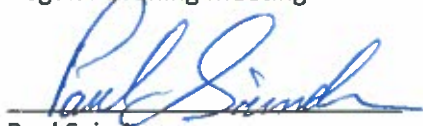
**NEXT MEETING(s)**

Regular Day Meeting

Regular Evening Meeting

January 6, 2020 @ 9:00 am

January 20, 2020 @ 6:00 pm



Paul Saindon  
Reeve



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Jennifer Gilmore, CMMA  
Chief Administrative Officer