



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

July 8, 2020 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
5. HEARINGS
 - 5.2 Variation Order #05-20 and Conditional Use #01-20 - Sea Cans
 - 5.3 Variation Order #04-20 - Site Area Variation for Expanding Livestock Operation
6. DELEGATION(S) - NONE.
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 20-06-13 - AMM Eastern June District Meeting
 - 7.2 20-06-07 - MB Southeast Commerce Group Open House
8. UNFINISHED BUSINESS
 - 8.1 Urban Systems - Funding and Projects Webinar
 - 8.2 Building Sustainable Communities Program - Application Denial
 - 8.3 Town of Ste. Anne - Stop Sign on Caledonia Road
 - 8.4 Standing Committee Meetings and Appointments
 - 8.5 TAXervice - Tax Sale Resumption in September
 - 8.6 AMM - Bill 48
 - 8.7 ***Three Way Builders - New PW Shop - Additional Work Options
 - 8.8 ***WSP - 99% Design Plan Approval
9. NEW BUSINESS
 - 9.1 Authorized Attendance
 - 9.1.1 20-06-29 - Thurston Drive Public Reserve Meeting
 - 9.1.2 ***MAMEC - 2020 Convention
 - 9.2 Eastman Tourism - Tourism Counts - Request for Letter of Support
10. PLANNING & DEVELOPMENT
 - 10.1 Request - Waive Permit Fine
 - 10.2 Permit Report to Council - June 2020
 - 10.3 ***RM of Hanover - Notice of Hearing for Conditional Use PLCU20034
 - 10.4 ***VO#11-19 & CU#04-19 - Garden Suite - Klassen - Request for Extension
11. BY-LAWS

11.1 ***By-law #07-2020 - PW Shop Borrowing By-law - 2nd Reading

11.1.1 ***By-law #07-2020 - PW Shop Borrowing By-law - 3rd Reading

12. DEPARTMENT MANAGER REPORTS

12.1 Fire Chief Reports

13. COMMITTEE REPORTS & MINUTES

13.1 20-06-29 - Recreation Committee Meeting

13.2 20-06-30 - Environmental Committee Meeting Minutes

13.3 20-06-30 - Transportation Committee Meeting Minutes

13.4 20-07-02 - LUD of Richer Committee Meeting Minutes

14. NOTICE OF MOTION / PETITIONS - NONE.

15. CONSENT AGENDA

15.1 Accueil Kateri Centre - Minutes

15.2 Khloa/Julie Lessard - Thank You

15.3 MB Conservation and Climate - News Release re: High Number of Bears in Province

15.4 Long Term and Continuing Care - Thank You

15.5 MB College of Social Workers - Social Workers and Police Services - Together a Safer, Healthier MB

15.6 MMSM - 2019 Annual Report

15.7 Long Term and Continuing Care - News Release - Thank You

15.8 Graduation Bursary for Kaiden Bereznycky - Thank You and Picture

15.9 FCM: Climate Leadership Course for Elected Officials

16. IN CAMERA

16.4 Out of Camera

17. ADJOURNMENT



**Regular Council Meeting Minutes
July 8, 2020 - 09:00 AM**

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on July 8, 2020.

Deputy Reeve Randy Eros called the meeting to order at 9:01 am with the following members of Council present: Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles and Robert Sarrasin. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Reeve Paul Saindon was present via tele-conference.

The meeting was physically closed to the public but is being made available via live-streaming through the Municipal website due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2020-269

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the agenda for the regular meeting of July 8, 2020 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2020-270

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on June 24, 2020 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2020-271

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that the following cheques numbered 20200724 – 2020-0790 (inclusive) in the amount of \$341,110.63 be approved for payment.

CARRIED

Financial Statements

2020-272

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the June 2020 Financial Statements be tabled until the August 19, 2020 regular meeting.

CARRIED

DELEGATION(S) - None.

MUNICIPAL DELEGATE REPORTS

20-06-07 - MB Southeast Commerce Group Open House

20-06-13 - AMM Eastern June District Meeting

UNFINISHED BUSINESS

Urban Systems - Funding and Projects Webinar

Received as information.

Building Sustainable Communities Program - Application Denial

Received as information.

Town of Ste. Anne - Stop Sign on Caledonia Road

Received as information.

Standing Committee Meetings and Appointments

2020-273

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the 2020 Committee Appointments be amended as follows and attached as an appendix hereto:

1. Reeve Paul Saindon be removed as an appointee from all Standing Committees as he is automatically a member of all Committees;
2. Councillor Sarah Normandeau be appointed to the Recreation Committee;
3. Councillor Brent Wery be removed from the Transportation Committee;
4. Councillor Brad Ingles be appointed to the Protection Committee; and
5. Councillor Robert Sarrasin be appointed to the Transportation Committee.

CARRIED

TAXervice - Tax Sale Resumption in September

Received as information.

AMM - Bill 48

Received as information.

Three Way Builders - New PW Shop - Additional Work Options

Tabled.

WSP – 99% Design Plan Approval

Tabled.

NEW BUSINESS

20-06-29 - Thurston Drive Public Reserve Meeting

2020-274

Councillor Reimer

Councillor Sarrasin

WHEREAS an informal Recreation Committee meeting was held at the Thurston Drive Public Reserve on June 29, 2020 in order to discuss the potential development of this site;

BE IT RESOLVED that Councillors Sarah Normandeau, Brent Wery, Brad Ingles and Robert Sarrasin be authorized to have attended the June 29, 2020 Recreation Committee meeting with all associated costs to be paid.

CARRIED

MAMEC - 2020 Convention

2020-275

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Protection Committee Members and the CAO be authorized to attend the 2020 Annual MAMEC Convention on September 16, 2020 in Winnipeg with all associated costs to be paid.

CARRIED

Eastman Tourism - Tourism Counts - Request for Letter of Support

2020-276

Councillor Sarrasin

Councillor Normandeau

WHEREAS the COVID-19 pandemic has had severe negative impacts on tourism and is affecting many businesses in Manitoba;

BE IT RESOLVED that Council supports Eastman Tourism in engaging the Government on how to collaborate on reopening the visitor economy to tourists.

CARRIED

PLANNING & DEVELOPMENT

Request - Waive Permit Fine

2020-277

Councillor Normandeau

Councillor Wery

WHEREAS Lot 1 Plan 47417 was purchased by the current owner without them being informed that a 480 sf shed was built roughly 5 years ago without the required permit;

BE IT RESOLVED that the \$340.00 fine imposed under the Building By-law for the 480 sf shed permit be waived given that the property had been sold multiple times since the shed's construction, on condition that the proper permit be obtained and all required building inspections be completed satisfactorily.

CARRIED

Permit Report to Council - June 2020

Received as information.

RM of Hanover - Notice of Hearing for Conditional Use PLCU20034

Administration to respond.

VO#11-19 & CU#04-19 - Garden Suite - Klassen - Request for Extension

2020-278

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Variation Order #11-19 and Conditional Use Order #04-19 be extended for a twelve month period, as per request dated July 3, 2020.

CARRIED

BY-LAWS

By-law #07-2020 - PW Shop Borrowing By-law - 2nd Reading

2020-279

Councillor Wery

Councillor Sarrasin

WHEREAS the Municipal Board reviewed the RM of Ste. Anne's Borrowing By-law #07-2020 and issued Order No. E-20-084 stating that this by-law be approved subject to the replacement of "2021" with "2020" in Clause No. 3;

BE IT RESOLVED that By-Law #07-2020, being a by-law to authorize the expenditure and borrowing of money for the construction of a Public Works Building, be given second reading as amended in accordance with Municipal Board Order No. E-20-084.

CARRIED

By-law #07-2020 - PW Shop Borrowing By-law - 3rd Reading

2020-280

Councillor Wery

Councillor Ingles

BE IT RESOLVED that By-Law #07-2020, being a by-law to authorize the expenditure and borrowing of money for the construction of a Public Works Building, be given third and final reading.

In Favour: Unanimous

Opposed: None

Abstained: None

Absent: None

CARRIED

DEPARTMENT MANAGER REPORTS

Fire Chief Reports

Received as information.

COMMITTEE REPORTS & MINUTES

20-06-30 - Environmental Committee Meeting Minutes

2020-281

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the June 30, 2020 Environmental Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolution #ES-2020-18 regarding additional items and costs for the new Public Works Building.

CARRIED

20-06-29 - Recreation Committee Meeting

2020-282

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the informal Recreation Committee meeting of June 29, 2020 be approved as officially presented verbally;

BE IT FURTHER RESOLVED that the Recreation Committee recommendations regarding the Thurston Drive Public Reserve be approved as follows, with all associated costs to be paid as per the 2020 Financial Plan and meeting all other municipal requirements:

1. That the entire property be surveyed by a Manitoba Land Surveyor with the north and east property lines staked;
2. That the north and east property lines be cleared;
3. That a fence be built along the north and east property lines to provide visual and noise buffers from the neighbouring properties;
4. That the area which was cleared in 2019 be cleared again with poison ivy control applied to applicable areas;
5. That the poplar trees on the property be removed;
6. That a culvert and access be installed/constructed which encompasses the entirety of the front of the property;
7. That a professional recreational designer be contracted to create a site design for the future use of the property.

CARRIED

20-06-30 - Transportation Committee Meeting Minutes

2020-283

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the June 30, 2020 Transportation Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW-2020-13 regarding the installation of a 3 way stop sign at the intersection of Seine Road and Charriere Drive at the RM's cost with a request to the Town of Ste. Anne to install the stop signs when construction of the subdivision commences;
- #PW-2020-14 regarding ditch cleaning on Road 41E from Civic #40086 southward for 1 mile; and
- #PW-2020-15 regarding the installation of barricades at the recently removed Seine River Diversion Bridge at the intersection of Seine and Finnigan Roads;

BE IT FURTHER RESOLVED that the Town of Ste. Anne be requested to grant permission to the Municipality to install the above-mentioned 3-way stop sign at the intersection of Seine Road and Charriere Drive immediately at the Municipality's cost.

CARRIED

20-07-02 - LUD of Richer Committee Meeting Minutes

2020-284

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of July 2, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 61-20 and 63-20 regarding the June 30, 2020 Financial Statements and Invoice Summary; and
- #62-20 regarding an additional debenture payment in 2020 should the LUD of Richer budget be able to accommodate without incurring a deficit.

CARRIED

NOTICE OF MOTION / PETITIONS - None.

CONSENT AGENDA

2020-285

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 9 items be adopted as circulated:

- Accueil Kateri Centre - Minutes
- Khloe/Julie Lessard - Thank You
- MB Conservation and Climate - News Release re: High Number of Bears in Province
- Long Term and Continuing Care - Thank You
- MB College of Social Workers - Social Workers and Police Services - Together a Safer, Healthier MB
- MMSM - 2019 Annual Report
- Long Term and Continuing Care - News Release - Thank You
- Graduation Bursary for Kaiden Bereznycky - Thank You and Picture
- FCM: Climate Leadership Course for Elected Officials

CARRIED

Council recessed for 3 minutes at 10:04 am.

Operations Manager Kevin Medeiros joined the meeting at 10:07 am.

Three Way Builders - New PW Shop - Additional Work Options

2020-286

Councillor Normandeau

Councillor Sarrasin

WHEREAS the Municipality intends to build a new Public Works Building in 2020 and has conditionally accepted a proposal for the design and construction of this Building and the Municipality has now received a quotation for additional work and options for the Building following discussions with Public Works, as well as the Environment and Transportation Committees;

BE IT RESOLVED that Council accepts the quotation for this additional work for the new Public Works Building as per the submission from Three Way Builders dated July 3, 2020.

CARRIED

WSP - 99% Design Plan Approval

2020-287

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the CAO be authorized to confirm with WSP that the submitted 99% lagoon expansion design plan is satisfactory and, once land has been acquired for the project and all other circumstances allow, that they may then move ahead with the final 1% of the design work if included in the 2021 Financial Plan.

CARRIED

New Motor Grader - Tender Opening

2020-288

Councillor Wery

Councillor Normandeau

WHEREAS a Request for Tenders (RFT) was advertised for a new motor grader and 2 submissions were received under the requirements of the RFT;

BE IT RESOLVED that the tender be awarded to Toromont CAT for a new motor grader with all associated costs to be paid as per the tender, along with additional expenses at the discretion of the Operations Manager and under the 2020 Financial Plan.

CARRIED

Operations Manager Kevin Medeiros left the meeting at 10:28 am.

Richer Community Club - 5-Year Grant Request

2020-289

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the previously received Richer Community Club (RCC) request for a grant of \$25,000.00 per year be tabled to a Recreation Committee Meeting with a delegation from the RCC after receiving a formal written proposal, with all Council members authorized to attend and participate, with the meeting to be held at an alternate location to accommodate physical distancing requirements if necessary and all associated costs to be paid.

CARRIED

HEARINGS

Councillor Brent Wery left the meeting at 11:00 am and was absent during the voting on Resolution #2020-290.

In Hearing

2020-290

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:01 am.

CARRIED

Councillor Brent Wery returned to the meeting at 11:01 am prior to the Public Hearings.

Variation Order #05-20 and Conditional Use #01-20 - Sea Cans

At 11:01 am the Deputy Reeve called to order the Public Hearing for Variation Order #05-20 and Conditional Use Order #01-20 on NW 17-7-8E on a 19.71-acre property in an area zoned Agriculture as follows:

Variation Order #05-20

To vary Part IV – Section 5.0 item 16.1.c. of amended Zoning By-Law 10-2010 to increase the allowance to apply for a Conditional Use for a total of two rail car storage containers, being proposed under Permit #41-20, subject to the approval of Conditional Use Order #01-20

Conditional Use Order #01-20

To allow for two rail car storage containers proposed under Permit #41-20 (to be developed into one shop for Home Occupation-use), subject to the approval of Variation Order #05-20.

The CAO read the notice.

The applicant was not in attendance nor made a presentation.

No members of the public made presentations in regards to the proposal.

Variation Order #04-20 - Site Area Variation for Expanding Livestock Operation

At 11:03 am the Deputy Reeve called to order the Public Hearing for Variation Order #04-20 to vary the minimum site area from the required 80 acres to approx. 24.68 acres for a Livestock Operation (Boars – Genetics) expanding to a maximum of 100 Animal Units on SW 19-8-6E in an area zoned Agriculture.

The CAO read the notice.

The applicant was not in attendance nor made a presentation.

No members of the public made presentations in regards to the proposal.

Out of Hearings

2020-291

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session at 11:06 am.

CARRIED

Variation Order #05-20 and Conditional Use #01-20 - Sea Cans

2020-292

Councillor Normandeau

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #05-20 and Conditional Use Order #01-20 on NW 17-7-8E on a 19.71-acre property in an area zoned Agriculture as follows:

Variation Order #05-20

To vary Part IV – Section 5.0 item 16.1.c. of amended Zoning By-Law 10-2010 to increase the allowance to apply for a Conditional Use for a total of two rail car storage containers, being proposed under Permit #41-20, subject to the approval of Conditional Use Order #01-20

Conditional Use Order #01-20

To allow for two rail car storage containers proposed under Permit #41-20 (to be developed into one shop for Home Occupation-use), subject to the approval of Variation Order #05-20;

BE IT RESOLVED that Variation Order #05-20 and Conditional Use Order #01-20 be approved on the condition that the required Building Permit be obtained;

BE IT FURTHER RESOLVED that Permit #41-20 for a Home Occupation, namely a business providing renovation services called "Right On Renovations and Construction", be approved as presented to Council.

CARRIED

Variation Order #04-20 - Site Area for Expanding Livestock Operation

2020-293

Councillor Sarrasin

Councillor Reimer

WHEREAS a Public Hearing was held for Variation Order #04-20 to vary the minimum site area from the required 80 acres to approx. 24.68 acres for a Livestock Operation (Boars – Genetics) expanding to a maximum of 100 Animal Units on SW 19-8-6E in an area zoned Agriculture;

BE IT RESOLVED that Variation Order #04-20 be approved on condition that the required Building Permit for the barn addition and the required license for the earthen manure storage facility be obtained from the authorities having jurisdiction;

BE IT FURTHER RESOLVED that Permit #43-20 be approved with the following bulk requirements;

Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
125	75	125

CARRIED

IN CAMERA

2020-294

Councillor Wery

Councillor Reimer

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2020-295

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

ADJOURNMENT

2020-296

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that this regular meeting be adjourned at 11:34 am.

CARRIED

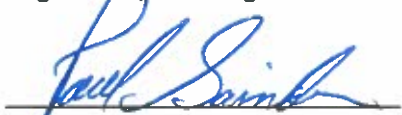
NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

July 22, 2020 @ 6:00 pm

August 19, 2020 @ 9:00 am



Paul Saindon

Reeve


Jennifer Gilmore, CMMA
Chief Administrative Officer

Committee Appointments

Economic Development	Need to appt. Chair
Sarah Normandeau	
Robert Sarrasin	
Brent Wery	

Environment	
Randy Eros	Chair
Brent Wery	
Brad Ingles	
Robert Sarrasin	

Executive	
Paul Saindon	Chair/Reeve
Randy Eros	Deputy Reeve
Jake Reimer	

Land-Use Planning & Development	
Randy Eros	Chair
Jake Reimer	
Brad Ingles	

Personnel	
Sarah Normandeau	Chair
Robert Sarrasin	
Randy Eros	

Protection	
Brent Wery	Chair
Sarah Normandeau	
Brad Ingles	
Randy Eros	

Recreation & Culture	
Robert Sarrasin	Chair
Brent Wery	
Sarah Normandeau	

Transportation	
Jake Reimer	Chair
Brad Ingles	
Robert Sarrasin	