



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

June 10, 2020 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
  - 4.2 Financial Statements
  - 4.3 2019 Draft Audited Financial Statements and Report to Council
5. HEARINGS - 11:00 AM
  - 5.1 Variation Order #03-20 - Setback Requirements - Detached Garage and Single-Family Dwelling
6. DELEGATION(S) - NONE.
7. MUNICIPAL DELEGATE REPORTS
  - 7.1 20-05-28 - Ritchot Regional Chamber of Commerce/MB Southeast Commerce Group AGMs
8. UNFINISHED BUSINESS
  - 8.1 Bills 48 and 49 - Charter of Winnipeg and The Planning Act Amendments
  - 8.2 Minister of Municipal Relations - Green Team Funding Approval
  - 8.3 Asset Management Planning - Proposals
  - 8.4 Council and Committee Meetings - Permanent Live-Streaming
9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 Urban Systems - Funding and Planning Opportunities for MB Municipalities
  - 9.2 Minister of Conservation and Climate - Vivian Sand Mining Processing Facility - Report to the RM of Springfield
  - 9.3 AMM - MB Infrastructure Speed Display Devices
  - 9.4 Province of MB - Opening Cannabis Market to More Retailers
10. PLANNING & DEVELOPMENT
  - 10.1 Permit Report to Council - May 2020
  - 10.2 Town of Ste. Anne - Notice of Public Hearing
  - 10.3 RM of Hanover - Notice of Public Hearing
  - 10.4 RM of Hanover - Notice of Public Hearing

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- 10.5 Minor Subdivision Application #4175-20-8295 - Osika

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  - 11. BY-LAWS - NONE.

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  - 12. DEPARTMENT MANAGER REPORTS
    - 12.1 Fire Chief Reports

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  - 13. COMMITTEE REPORTS & MINUTES
    - 13.1 10-06-02 - Environment Committee Meeting Minutes
    - 13.2 20-06-02 - Transportation Committee Meeting Minutes
    - 13.3 20-06-02 - Land-Use Planning and Development Committee Meeting Minutes
    - 13.4 20-06-03 - LUD of Richer Committee Meeting Minutes

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  - 14. NOTICE OF MOTION / PETITIONS - NONE.

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  - 15. CONSENT AGENDA
    - 15.1 Agriculture in the Classroom - News Bulletin
    - 15.2 Accueil Kateri Centre - Minutes
    - 15.3 AMM - Various Matters
    - 15.4 Eastman Tourism - Annual Update
    - 15.5 MB Hydro - MMTP Update
    - 15.6 Province of MB - 10 Million Dollar Investment
    - 15.7 Steinbachonline.com - Richer Rink Roof Project Nears Completion
    - 15.8 SRRWD - 2019-20 Municipal Report

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  - 16. IN CAMERA - 1:00 PM
    - 16.1 Out of Camera

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  - 17. ADJOURNMENT

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes

June 10, 2020 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on June 10, 2020.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

The meeting was physically closed to the Public but was made available to the public via live-streaming through the Municipal website due to the Coronavirus (COVID-19) pandemic.

### ADOPTION OF AGENDA

2020-218

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of June 10, 2020 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2020-219

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on May 27, 2020 be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2020-220

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the following cheques numbered 20200597 – 20200668 (inclusive) in the amount of \$205,604.05 be approved for payment.

**CARRIED**

#### Financial Statements

2020-221

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the Financial Statement for the period ending May 31, 2020 be approved and adopted as presented.

**CARRIED**

#### 2019 Draft Audited Financial Statements and Report to Council

2020-222

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that Council approves the 2019 Draft Audited Financial Statements and authorizes the CAO and Reeve to execute and submit the same to the Auditor.

**CARRIED**

**DELEGATION(S) - None.**

**MUNICIPAL DELEGATE REPORTS**

**20-05-26 - NERWD Meeting - Councillor Brent Wery**  
Received as information.

**20-05-28 - Ritchot Regional Chamber of Commerce/MB Southeast Commerce Group AGMs**  
Received as information.

**UNFINISHED BUSINESS**

**Bills 48 and 49 - Charter of Winnipeg and The Planning Act Amendments**  
Received as information.

**Minister of Municipal Relations - Green Team Funding Approval**  
Received as information.

**Asset Management Planning - Proposals**

2020-223

Councillor Wery

Councillor Eros

WHEREAS the Municipality has received 4 proposals to complete the following:

1. Application to the FCM through the Municipal Asset Management Program (MAMP) for 80/20 funding of up to \$50,000.00; and
  2. The development of a Municipal Asset Management Program for Ste. Anne Municipality;
- BE IT RESOLVED that Council accepts the quotation as submitted from Urban Systems dated June 2, 2020 on the condition that favorable references are received.

**CARRIED**

**Council Meetings - Permanent Live-Streaming**

2020-224

Councillor Ingles

Councillor Eros

WHEREAS Council has completed Strategic Planning for the current term of Council and is endeavouring to be more open and accessible to the public;

BE IT RESOLVED that all future regular and special Council meetings, as well as Public Hearings, be video-recorded live wherever possible and made available on the Municipal website for a minimum duration of one month.

**CARRIED**

**Lilac Lane Paving (partial) - Quotations**

2020-225

Councillor Sarrasin

Councillor Normandeau

WHEREAS the 2020 Financial Plan provided for the re-paving of Lilac Lane from Lilac Resort to the TransCanada Highway and 3 quotations for this project were obtained;

BE IT RESOLVED that Council accepts the quotation as submitted from Maple Leaf Construction, dated April 22, 2020, for the above-described project and authorizes all works to be completed and costs to be paid as per quotation.

**CARRIED**

**NEW BUSINESS**

**Urban Systems - Funding and Planning Opportunities for MB Municipalities Webinar**  
Received as information.

**Eastman Tourism - 'The Big Shift' Webinar**  
Received as information.

**MB Environmental Industries Association - First Biomass Boiler in Public School in MB Webinar**  
Received as information.

**International Institute for Sustainable Development - Prairie Wildfire Risk in a Changing Climate Webinar**  
Referred to the Fire Chief.

**Minister of Conservation and Climate - Vivian Sand Mining Processing Facility - Report to the RM of Springfield**  
Received as information.

Councillor Brad Ingles left council Chambers at 10:15 am prior to the voting on the following matter:

**AMM – Provincial Road Speed Limits**

2020-226

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that Council apply to MB Infrastructure to change the speed limits on specific sections of Provincial Roads as follows:

1. The portion of PR207 from River Lot 71 in the Parish of Ste. Anne to the TransCanada Highway, also known as Dawson Road and Road 40E be consistently posted at 70 km/h; and
2. The portion of PR210 from Finnigan Road to PR 207, be reduced to 70 km/h.

**CARRIED**

Councillor Brad Ingles rejoined the meeting at 10:18 am.

**Province of MB - Opening Cannabis Market to More Retailers**  
Administration to process Zoning By-Law amendment.

**Request for Increase of Number of Dogs**

2020-226

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that the application to have the maximum number of dogs temporarily increased to 3 for SW 5-7-7E, Lot 9 Block 1 Plan 57419, be approved as presented for the property owners' existing 2 dogs, plus one additional dog, as described in their letter of request dated June 1, 2020, on the condition that, when one of these dogs no longer reside on the property, the exemption under Section 10.1 and 10.2 of By-Law #01-2012 be revoked.

**CARRIED**

**Town of Ste. Anne - Easement Agreement for Traverse Road**  
Tabled.

**PLANNING & DEVELOPMENT**

**Permit Report to Council - May 2020**  
Received as information.

**Town of Ste. Anne - Notice of Public Hearing**  
Administration to respond.

**RM of Hanover - Notice of Public Hearing**  
Administration to respond.

**RM of Hanover - Notice of Public Hearing**  
Administration to respond.

**Minor Subdivision Application #4175-20-8295 - Osika**

2020-227

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision Application File #4175-20-8295 Report to Council proposing to create one additional approx. 5-acre hobby farm lot from the current approx. 34.98-acre lot held under CT #2639933, Legal Subdivision 11 of NW 14-8-7E in an area designated Rural Mixed Use Area and zoned Rural Mixed and recommends approval;

BE IT RESOLVED that Subdivision File #4175-20-8295 be approved, as per the recommendation of the Land Use Planning and Development Committee's recommendation as per their Resolution #LUPD-2020-11, on the following conditions:

1. That the applicant provide a copy of the required One (1) Lot Plan of Subdivision drawn by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations; and
3. That a contribution fee of \$1,500.00 per parcel created be required.

**CARRIED**

**BY-LAWS - None.**

**DEPARTMENT MANAGER REPORTS**

**Fire Chief Reports**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**20-06-02 - Environment Committee Meeting Minutes**

2020-228

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the Environment Committee meeting minutes of June 2, 2020 be adopted as circulated.

**CARRIED**

**20-06-02 - Transportation Committee Meeting Minutes**

2020-229

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the Transportation Committee meeting minutes of June 2, 2020 be adopted as circulated.

**CARRIED**

**20-06-02 - Land-Use Planning and Development Committee Meeting Minutes**

2020-230

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the Land-Use Planning and Development Committee meeting minutes of June 2, 2020 be adopted as circulated and that Council approve the Committee's recommendations as outlined in their Resolution #LUPD-2020-11 regarding conditional approval of Subdivision File #4175-20-8295.

**CARRIED**

**20-06-03 - LUD of Richer Committee Meeting Minutes**

2020-231

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of June 3, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 53 and 54-20 regarding the May 2020 Invoice Summary and Financial Statement;
- #55 regarding the purchase and planting of the 2020 Town Flowers by Irene Lajoie; and
- #56-20 regarding asphalt repairs to the Richer Community Club's skating rink surface.

**CARRIED**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2020-232

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 8 of items be adopted as circulated:

- Agriculture in the Classroom - News Bulletin
- Accueil Kateri Centre - Minutes
- AMM - Various Matters
- Eastman Tourism - Annual Update
- MB Hydro - MMTP Update
- Province of MB - 10 Million Dollar Investment
- Steinbachonline.com - Richer Rink Roof Project Nears Completion
- SRRWD - 2019-20 Municipal Report

**CARRIED**

Council recessed for 6 minutes at 10:54 am.

**HEARINGS - 11:00 am**

2020-233

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:00 am.

**CARRIED**

**Variation Order #03-20 - Setback Requirements - Detached Garage and Single-Family Dwelling**

At 11:00 am the Reeve called to order the Public Hearing for Variation Order #03-20 to vary the front yard setback requirement from 125 feet to approx. 90 feet for the detached garage proposed under Permit #25-20 and to approx. 40 feet for the existing single family dwelling for Roll 85300.000, addressed 44143 PR 207 at NW 14-8-7E, zoned Rural Mixed.

The CAO read the notice.

The applicant was not in attendance neither physically nor via teleconference call.

No members of the public made presentations in regards to the proposal.

**Out of Hearing**

2020-234

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session at 11:02 am.

**CARRIED**

**Variation Order #03-20 - Setback Requirements - Detached Garage and Single-Family Dwelling**

2020-235

Councillor Normandeau

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #03-20 to vary the front yard setback requirement from 125 feet to approx. 90 feet for the detached garage proposed under Permit #25-20 and to approx. 40 feet for the existing single family dwelling for Roll 85300.000, addressed 44143 PR 207 at NW 14-8-7E, zoned Rural Mixed;

BE IT RESOLVED that Variation Order #03-20 be approved and that the applicant obtain any required permits from Manitoba Infrastructure.

**CARRIED**

**IN CAMERA**

2020-236

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-237

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Kropp Road Expropriation - Correspondence from Affected Property Owners**

2020-238

Councillor Wery

Councillor Sarrasin

WHEREAS Kropp Road was originally built partially on privately owned properties and the acquisition of a small portion of those lands by the Municipality is required in order to correct this situation and take full ownership of this road;

AND WHEREAS the 2020 Financial Plan provided \$75,000 for this expropriation processes including fair market compensation to the owners as well as significant road and drainage improvements to the Kropp Road area;

AND WHEREAS all of the affected property owners are not unanimously consenting to enter into an expropriation agreement with the Municipality in order to allow the matter to be resolved;

THEREFORE BE IT RESOLVED that Administration be instructed to send a letter to all property owners adjacent to Kropp Road advising them that the Municipality will not be able to pursue the previously planned road improvements to Kropp Road until all applicable property owners enter into the expropriation agreement which was submitted to them.

**CARRIED**

**Development Agreement Discharge – Lots 1 to 3 Plan 62307**

2020-239

Councillor Eros

Councillor Wery

WHEREAS all of the conditions of the Development Agreement pertaining to Subdivision File #4175-15-7576, Lots 1 to 3 Plan 62307, have now been satisfied;

BE IT RESOLVED that all caveats associated with these lots in regards to the above-mentioned subdivision are authorized to be fully discharged and that any law firm requesting a caveat discharge for these properties be authorized to prepare the necessary "Withdrawal of Caveat" for execution, submitting the same to the Municipality for signature.

**CARRIED**



**ADJOURNMENT**

2020-240

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 11:34 am.

**CARRIED**

**NEXT MEETING(s)**

Committee of the Whole

Regular Evening Meeting

Regular Day Meeting

June 18, 2020 @ 2:00 pm

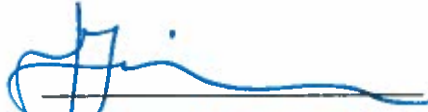
June 24, 2020 @ 6:00 pm

July 8, 2020 @ 9:00 am



Paul Saindon

Reeve



Jennifer Gilmore, CMMA

Chief Administrative Officer