



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

March 11, 2020 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
 - 4.2.1 ***February 2020 Financial Statements
 - 4.2.2 ***December 31, 2019 Final Unaudited Financial Statements

5. BOARD OF REVISION - SUPPLEMENTAL ASSESSMENT - 10:00 AM
 - 5.1 Roll #108755.000 - SW 9-8-6E, Lot 6 Block 2 Plan 20264

6. HEARINGS - 11:00 AM
 - 6.1 By-Law #01-20 - Zoning By-Law Amendment
 - 6.2 Variation Order #02-20 - Minimum Bulk Requirements - NW 28-8-7E
 - 6.3 Out of Hearing
 - 6.4 Variation Order #02-20 - Minimum Bulk Requirements - NW 28-8-7E

7. DELEGATION(S)
 - 7.1 10:30 am - Jodi Goertzen - Seine Rat Roseau Watershed District - Update on New Programs
 - 7.2 1:00 pm - Daniel Brooker - ATGIS Geomatics - 2020 Aerial Data

8. MUNICIPAL DELEGATE REPORTS
 - 8.1 20-03-02 - COVID-19 (Coronavirus) Conference Call through AMM - Deputy Reeve Randy Eros and CAO
 - 8.2 20-03-02 - Community Futures Triple R Meeting - Councillor Randy Eros
 - 8.3 20-03-09 - MB EMO Flood Preparedness Seminar - Operations Manager and MEC

9. UNFINISHED BUSINESS
 - 9.1 Ste. Anne Municipality - Youth Council Member
 - 9.2 St. John Ambulance - SJA Connect
 - 9.3 MB EMO - Proposal for 2020 Spring Flood Preparedness Funding
 - 9.4 MMTP - Excess Timber Permits - Update
 - 9.5 By-Law Enforcement Services - Proposals
 - 9.6 Seine River Flooding Concerns - Update

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- 10. NEW BUSINESS
 - 10.1 Authorized Attendance
 - 10.1.1 RRBC - North Chapter AGM
 - 10.1.2 Ste. Anne Hospital - Health Walk 2020
 - 10.2 2020 Board of Revision Date and Appointments
 - 10.3 S & S Security Systems - Lagoon Gate Controller Replacement
 - 10.4 2020 AMM June District Meeting Resolutions
 - 10.5 Request for Exemption to Number of Dogs
 - 10.6 BDO - Planning Report to Council
 - 10.7 ***Tax Sale Designated Year and Auction
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- 11. PLANNING & DEVELOPMENT
 - 11.1 Permit Report to Council - February 2020
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- 12. BY-LAWS
 - 12.1 By-Law #01-20 - Zoning By-Law Amendment - 2nd Reading
 - 12.2 By-Law #01-20 - Zoning By-Law Amendment - 3rd Reading
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- 13. DEPARTMENT MANAGER REPORTS
 - 13.1 Fire Department Reports
-
- 14. COMMITTEE REPORTS & MINUTES
 - 14.1 20-03-03 - Economic Development Committee Meeting Minutes
 - 14.2 20-03-03 - Environment Committee Meeting Minutes
 - 14.3 20-03-03 - Transportation Committee Meeting Minutes
 - 14.4 20-03-03 - Land-Use Planning and Development Committee Meeting Minutes
 - 14.5 20-03-03 - Recreation and Culture Committee Meeting Minutes
 - 14.6 20-03-03 - Protection Committee Meeting Minutes
 - 14.7 20-03-04 - LUD of Richer Committee Meeting Minutes
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- 15. NOTICE OF MOTION / PETITIONS - NONE.
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- 16. CONSENT AGENDA
 - 16.1 Association of MB Land Surveyors - 2020 Annual Register
 - 16.2 AMM - Various Matters
 - 16.3 Ben Shantz - Economic Development Proposal
 - 16.4 CCCD - Minutes and Reports
 - 16.5 FCM - Various Matters
 - 16.6 MEMO - February 2020 Flood Outlook Report
 - 16.7 NERWD - Minutes and Reports
 - 16.8 TC Energy - Pipeline Blowdown Notice
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- 17. IN CAMERA - 1:00 PM
 - 17.2 Out of Camera
-
- 18. ADJOURNMENT
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STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes

March 11, 2020 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on March 11, 2020.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles and Randy Eros. Also present was CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Councillor Robert Sarrasin was absent.

ADOPTION OF AGENDA

2020-099

Councillor Wery

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of March 11, 2020 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2020-100

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on February 26, 2020 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2020-101

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered 20200283 – 20200348 (inclusive) in the amount of \$51,451.40 be approved for payment.

CARRIED

February 2020 Financial Statements

2020-102

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the Financial Statements for the period ending February 29, 2020 be approved and adopted as presented.

CARRIED

December 31, 2019 Final Unaudited Financial Statements

2020-103

Councillor Wery

Councillor Eros

BE IT RESOLVED that the final unaudited Financial Statements for the period ending December 31, 2019 be approved and adopted as presented.

CARRIED

Board of Revision - Supplemental Assessment

2020-104

Councillor Normandeau

Councillor Ingles

WHEREAS one application for revision to the 2018 and 2019 supplementary assessments has been received and resolved by the MB Assessment Services Steinbach Branch;

BE IT RESOLVED that the 2018 and 2019 Supplemental Board of Revision be cancelled.

CARRIED

MUNICIPAL DELEGATE REPORTS

20-03-02 - COVID-19 (Coronavirus) Conference Call through AMM - Deputy Reeve Randy Eros and CAO

20-03-02 - Community Futures Triple R Meeting - Councillor Randy Eros

20-03-09 - MB EMO Flood Preparedness Seminar - Operations Manager and MEC

UNFINISHED BUSINESS

Ste. Anne Municipality - Youth Council Member

Received as information.

St. John Ambulance - SJA Connect

Administration to respond.

MB EMO - Proposal for 2020 Spring Flood Preparedness Funding

Received as information.

MMTP - Excess Timber Permits - Update

Received as information.

By-Law Enforcement Services - Proposals

2020-105

Councillor Wery

Councillor Eros

WHEREAS 3 proposals were received for By-Law Enforcement Services in accordance with the Request for Proposals authorized under Resolution #2020-014, as recommended by Protection Committee Resolution #PC-2019-25;

BE IT RESOLVED that Council accepts the By-Law Enforcement proposal as submitted by Prairie By-Law Enforcement Services dated March 4, 2020 and authorizes all works to be completed and costs to be paid as per proposal subject to an annual review and on the condition that the applicable services pose no conflict with the RCMP.

CARRIED

Seine River Flooding Concerns - Update

Received as information.

NEW BUSINESS

RRBC - North Chapter AGM

Received as information.

Ste. Anne Hospital - Health Walk 2020

Received as information.

2020 Board of Revision Date and Appointments

2020-106

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the 2020 Board of Revision be held on November 4, 2020 at 3:00 pm in the Municipal Council Chambers;

BE IT FURTHER RESOLVED that Council be appointed as the Board and the CAO as the Recording Secretary for the 2020 Board of Revision.

CARRIED

S & S Security Systems - Lagoon Gate Controller Replacement

2020-107

Councillor Wery

Councillor Eros

BE IT RESOLVED that Council accepts Estimate #2448 as submitted from S & S Security Systems Inc. for the replacement of the existing reader and controller at the Municipal lagoon gate, as recommended by Environment Committee Resolution #EC-2020-11, and authorizes all works to be completed and costs to be paid as per quotation

CARRIED

2020 AMM June District Meeting Resolutions

2020-108

Councillor Eros

Councillor Normandeau

WHEREAS in 1992 Manitoba Agriculture and Resource Development developed a program under *The Mines and Minerals Act* for site rehabilitation and remediation of depleted aggregate quarries and pits as an economic incentive to the aggregate industry to implement and encourage sustainable development;

AND WHEREAS a reserve fund was established where an environmental levy was collected on aggregate production in order to facilitate this rehabilitation program;

AND WHEREAS after financial irregularities regarding this program were discovered dating back to 2012, the Province of Manitoba launched a forensic investigation headed by the Auditor General and the rehabilitation program has since been put into review and is currently on hold, yet the associated fees continue to be levied;

AND WHEREAS the rehabilitation of aggregate pits and quarries in the Province of Manitoba not only supports clean and safe surface and aquifer water, but also supports economic and recreational benefits to the Province of Manitoba;

AND WHEREAS the status of the Manitoba Pit and Quarry Rehabilitation Program was kept in confidence within Manitoba Agriculture and Resource Development, even after being repeatedly questioned by the Municipality;

BE IT RESOLVED that the AMM lobby Manitoba Agriculture and Resource Development to re-establish Manitoba's Pit and Quarry Rehabilitation Program to its full previous operation and for all applicable environmental levies to be reported to the Department but retained by the Municipalities until the Program is fully functioning;

BE IT FURTHER RESOLVED that the AMM lobby Manitoba Agriculture and Resource Development to establish new procedures to ensure open and transparent communication with stakeholders regarding programs which directly affect Municipalities.

CARRIED

Request for Exemption to Number of Dogs

2020-109

Councillor Eros

Councillor Wery

BE IT RESOLVED that the application to have the maximum number of dogs temporarily increased to 3 for NE 8-8-8E, Lot 3 Plan 53712, as per the letter of request dated March 3, 2020, be approved on the condition that, once one of the existing dogs no longer resides on the property, this exemption under Section 10.1 and 10.2 of By-Law #01-2012 shall expire.

CARRIED

BDO - Planning Report to Council

Received as information.

Tax Sale Designated Year and Auction

2020-110

Councillor Eros

Councillor Wery

WHEREAS Section 365(2) of *The Municipal Act* provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2019 (meaning all properties with outstanding taxes from the year 2018 or prior);

BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of *The Municipal Act*, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale, plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97; and

BE IT FURTHER RESOLVED THAT the Tax Sale Auction be held on November 10, 2020 at 10 am at the RM of Ste. Anne Council Chambers.

CARRIED

Employee Pandemic Response Procedure

2020-111

Councillor Wery

Councillor Ingles

BE IT RESOLVED that a policy to establish safe guards and best management practices in preventing the spread, infection or transmission of a pathogen determined by the World Health Organization to be a pandemic be adopted as presented and be included as an appendix to the Municipal Safety Program.

CARRIED

PLANNING & DEVELOPMENT

Permit Report to Council - February 2020

Received as information.

DEPARTMENT MANAGER REPORTS

Fire Department Reports

Received as information.

COMMITTEE REPORTS & MINUTES

20-03-03 - Economic Development Committee Meeting Minutes

2020-112

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Economic Development Committee meeting minutes of March 3, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #EDC-2020-02 appointing Reeve Paul Saindon as Chair of the Committee;
- #EDC-2020-04 authorizing Administration to develop a quarterly newsletter;
- #EDC-2020-05 supporting the expansion of the Ritchot Chamber of Commerce into the RM of Ste. Anne and other surrounding Municipalities.

CARRIED

20-03-03 - Environment Committee Meeting Minutes

2020-113

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that the Environment Committee meeting minutes of March 3, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #EC-2020-10 authorizing the Operations Manager to make the necessary arrangements for the re-vegetation of the new dykes as part of the proposed Municipal lagoon project; and
- #EC-2020-11 approving the replacement of the Municipal lagoon gate program.

CARRIED

20-03-03 - Transportation Committee Meeting Minutes

2020-114

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the Transportation Committee meeting minutes of March 3, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW-2020-03 authorizing the Operations Manager to purchase a tool box and tools for the Public Works Shop to a maximum of \$2,500.00;
- #PW-2020-04 authorizing the purchase of a dump trailer for the Public Works Department to a maximum of \$15,000.00;
- #PW-2020-05 accepting the gravel tender as presented and to authorize the Operations Manager to make all necessary arrangements to facilitate the same; and
- #PW-2020-06 authorized the West and North sides of the Municipal gravel pit located on SE 9-7-7E marked and surveyed by a Registered Manitoba Land Surveyor.

CARRIED

20-03-03 - Land-Use Planning and Development Committee Meeting Minutes

2020-115

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the Land-Use Planning and Development Committee meeting minutes of March 3, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their resolution #LUPD-2020-07 authorizing the pre-circulation of the draft Development Plan and Background Study, as presented by Landmark Planning and Design and amended by Council, to Community Planning for review and submission of comments for concerns from Provincial and other commenting Departments.

CARRIED

20-03-03 - Recreation and Culture Committee Meeting Minutes

2020-116

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the Recreation Committee meeting minutes of March 3, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendation as outlined in their resolution #RC-2020-08 supporting the Paradise Village Resident's Association's Manitoba 150 Celebration with a grant in the amount of \$2,800.00.

CARRIED

20-03-03 - Protection Committee Meeting Minutes

2020-117

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the Protection Committee meeting minutes of March 3, 2020 be adopted as circulated.

CARRIED

20-03-04 - LUD of Richer Committee Meeting Minutes

2020-118

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of March 3, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #'s 21 and 22-20 regarding the February 29, 2020 Financial Statements and Invoice Summaries.

CARRIED

NOTICE OF MOTION / PETITIONS - None.

DELEGATION(S)

10:30 am - Jodi Goertzen - Seine Rat Roseau Watershed District - Update on New Programs

Jodi Goertzen of the Seine Rat Roseau Watershed District attended the meeting to update and inform Council on the many programs that are currently running or being proposed through the District.

HEARINGS - 11:00 am

2020-119

Councillor Ingles

Councillor Wery

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:15 am.

CARRIED

By-Law #01-20 - Zoning By-Law Amendment

At 11:15 am the Reeve called to order the Public Hearing for By-Law #01-2020, being a by-law to further amend Zoning Map 1, Appendix "A", attached to and being part of The Rural Municipality of Ste. Anne Zoning By-Law #10-2010, in order to re-zone the area generally described as SE 3-8-6E, Lot 1 Plan 42663, from "A" Agriculture to "HC" Highway Commercial.

The CAO read the notice.

The applicant was not in attendance.

Council was presented with reports, concerns and recommendations from Provincial and commenting Departments, the Operations Manager, Fire Chief and Development Officer.

8 members of the public made presentations in objection to the proposal, in either verbal or written form, generally regarding nuisance noise, light and garbage, dust abatement, drainage issues, the condition of the existing road and the subject property's proximity to the neighbouring residence. Only 4 of the 8 objections were later determined to be from eligible objectors under Section 73.1(3) of *The Planning Act*.

No members of the public made presentations in favour of the proposal.

Variation Order #02-20 - Minimum Bulk Requirements - NW 28-8-7E

At 11:25 am the Reeve called to order the Public Hearing for Variation Order #02-20 to vary the following minimum bulk requirements for existing rural residential-use buildings as a condition of Subdivision File #4175-19-8207, approving Resolution #2019-450, on NW 28-8-7E in an area zoned Rural Mixed.

The CAO read the notice.

The applicant made a presentation in regards to the proposal.

No members of the public made presentations in regards to the proposal.

Out of Hearing

2020-120

Councillor Ingles

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session at 11:53 am.

CARRIED

Variation Order #02-20 - Minimum Bulk Requirements - NW 28-8-7E

2020-121

Councillor Eros

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #02-20 to vary the following minimum bulk requirements for existing rural residential-use buildings as a condition of Subdivision File #4175-19-8207, approving Resolution #2019-450:

Proposed Lot 3:

1. Front yard setback from 125 feet to 80.85 feet for the existing mobile home dwelling;
2. Front yard setback from 125 feet to 116.25 feet for temporary rail car storage container which is subject to the requirements of Permit #82-19;

BE IT RESOLVED that Variation Order #02-20 be denied.

CARRIED

Council recessed from 12:02 to 1:04 pm.

Councillor Sarah Normandeau was absent.

CONSENT AGENDA

2020-122

Councillor Wery

Councillor Eros

BE IT RESOLVED that the consent agenda consisting of the following 8 items be adopted as circulated:

Association of MB Land Surveyors - 2020 Annual Register

AMM - Various Matters

Ben Shantz - Economic Development Proposal

CCCD - Minutes and Reports

FCM - Various Matters

MEMO - February 2020 Flood Outlook Report

NERWD - Minutes and Reports

TC Energy - Pipeline Blowdown Notice

CARRIED

IN CAMERA – None.

DELEGATION(S)

1:13 pm - Daniel Brooker - ATGIS Geomatics - 2020 Aerial Data

Daniel Brooker of ATGIS Geomatics attended the meeting to present to Council the proposed collection of new aerial data in 2020.

Development Officer Irina Poplavski joined the meeting at 2:05 pm regarding the following matter:

BY-LAWS

By-Law #01-20 - Zoning By-Law Amendment

Tabled.

ADJOURNMENT

2020-123

Councillor Wery

Councillor Ingles

BE IT RESOLVED that this regular meeting be adjourned at 2:21 pm.

CARRIED

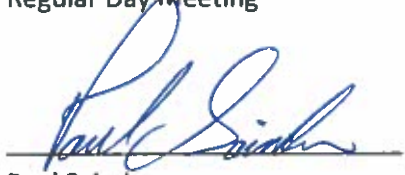
NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

March 25, 2020 @ 6:00 pm

April 8, 2020 @ 9:00 am



Paul Saindon

Reeve


Jennifer Gilmore, CMMA

Chief Administrative Officer