



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

### Meeting Agenda

March 25, 2020 - Regular Meeting of Council - 06:00 PM

1. CALL TO ORDER 6:00 PM

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES

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4. FINANCE
  - 4.1 Cheque Listing

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5. HEARINGS - NONE.

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6. DELEGATION(S) - NONE.

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7. MUNICIPAL DELEGATE REPORTS - NONE.

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8. UNFINISHED BUSINESS
  - 8.1 Ste. Anne Municipality Youth Council Member - Deadline Passed
  - 8.2 New Public Works Building - Bid Opportunity Submissions
  - 8.3 MB Mines and Minerals - Quarry Rehabilitation Program Update
  - 8.4 RM of Reynolds - Inter-Municipal Road Maintenance Agreement
  - 8.5 STARS - Thank you and Delegation Request
  - 8.6 Manitoba 150 Events - Cancellations and Postponements
  - 8.7 Bell MTS - Request for Letter of Support
  - 8.8 FastMap Inc. (ATLIS Geomatics) - 3D Aerial Data Estimate
  - 8.9 COVID-19 (Coronavirus) - Updates
  - 8.10 MEC and ESSC - Residential Survey
  - 8.11 MMAA - Stakeholder Code of Conduct Training Review Information
  - 8.12 Eco-West - ZEVIP Program Update
  - 8.13 MB Planning Excellence Awards Program 2020 - Ste. Anne Municipality Application
  - 8.14 \*\*\*MEMO - Flood Preparedness Program - Approval for Flood Pump
  - 8.15 \*\*\*FCM - 2020 Conference and Trade Show Cancellation

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9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 Ste. Anne Hospital - Healthwalk and Lobsterfest Invitations
  - 9.2 MB Oat Growers Association - Secondary Road Concerns
  - 9.3 FCM - Eco-West No Longer Servicing MB PCP Members

10. **PLANNING & DEVELOPMENT**
- 10.1 Landmark Planning and Design - Draft Development Plan/Background Study Pre-Circulation Update
- 10.2 RM of Tache - Notice of Public Hearing

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11. **BY-LAWS**
- 11.1 By-Law #01-20 - Zoning By-Law Amendment - SE 3-8-6E

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12. **DEPARTMENT MANAGER REPORTS - NONE.**

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13. **COMMITTEE REPORTS & MINUTES - NONE.**

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14. **NOTICE OF MOTION / PETITIONS - NONE.**

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15. **CONSENT AGENDA**
- 15.1 AMM - Various Matters
- 15.2 Eastman Tourism - News Bulletin
- 15.3 FCM - Various Matters
- 15.4 Healthy Communities Conference - Brochure
- 15.5 MASH - Trade Agreement Reporting
- 15.6 SRRWD - Reports and Minutes

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16. **IN CAMERA - 8:00 PM**

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17. **ADJOURNMENT**

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes

March 25, 2020 - 06:00 PM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on March 25, 2020.

Deputy Reeve Randy Eros called the meeting to order at 6:00 pm with the following members of Council present: Sarah Normandeau, Brent Wery, Brad Ingles, Robert Sarrasin. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Reeve Paul Saindon and Councillor Jake Reimer were absent.

### ADOPTION OF AGENDA

2020-128

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the agenda for the regular meeting of March 25, 2020 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2020-129

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular and special meetings held on March 11, 2020 and March 18, 2020 respectively be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2020-130

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered 20200349 – 20190383 (inclusive) in the amount of \$67,507.61 be approved for payment.

**CARRIED**

**HEARINGS - None.**

**DELEGATION(S) - None.**

**MUNICIPAL DELEGATE REPORTS - None.**

### UNFINISHED BUSINESS

**Ste. Anne Municipality Youth Council Member - Deadline Passed**  
Administration to respond.

**New Public Works Building - Bid Opportunity Submissions**  
Tabled.

**MB Mines and Minerals - Quarry Rehabilitation Program Update**  
Received as information.

**RM of Reynolds - Inter-Municipal Road Maintenance Agreement**  
2020-131

Councillor Sarrasin  
Councillor Ingles

BE IT RESOLVED that the Inter-Municipal Road Maintenance Agreement between the RMs of Reynolds and Ste. Anne be approved as presented.

**CARRIED**

**STARS - Thank You and Delegation Request**

Tabled due to COVID-19 pandemic.

**Manitoba 150 Events - Cancellations and Postponements**

Received as information.

**Bell MTS - Request for Letter of Support**

2020-132

Councillor Wery  
Councillor Sarrasin

BE IT RESOLVED that Council authorizes Administration to issue a letter of support to Bell MTS for their application to the Canadian Radio-Television and Telecommunications Commission to bring broadband internet access to many communities in Southeast Manitoba which are currently underserved.

**CARRIED**

**FastMap Inc. (ATLIS Geomatics) - 3D Aerial Data Estimate**

2020-133

Councillor Ingles  
Councillor Wery

BE IT RESOLVED that Council accepts Estimate #1019 as submitted by FastMap Inc., dated November 3, 2020, for the provision of new Orthophoto data, including Point Cloud, Elevation and 3D Mesh, along with automatic Imagery/Elevation updates, and authorizes all works to be completed and costs to be paid as per estimate.

**CARRIED**

**COVID-19 (Coronavirus) - Updates**

Received as information.

**Giroux Park Closure - COVID-19**

2020-134

Councillor Sarrasin  
Councillor Normandeau

BE IT RESOLVED that the Giroux Park be temporarily closed to the public in order to mitigate the spread of the novel Coronavirus (COVID-19) pandemic.

**CARRIED**

**Electronic Funds Transfers**

2020-135

Councillor Normandeau  
Councillor Ingles

BE IT RESOLVED that Administration be authorized to pay regular or pre-authorized expenditures through Electronic Funds Transfers (EFT) on the condition that procedures be developed to ensure that these payments continue to be ratified by Council, subject to dual signature and meet all legislative requirements under *The Municipal Act*.

**CARRIED**

**MEC and ESSC - Residential Survey**

Received as information.

**MMAA - Stakeholder Code of Conduct Training Review Information**

Received as information.

**Eco-West - ZEVIP Program Update**

Referred to 2020 Financial Plan discussions.

**MB Planning Excellence Awards Program 2020 - Ste. Anne Municipality Application**

Received as information.

**MEMO - Flood Preparedness Program - Approval for Flood Pump**

Received as information.

**FCM - 2020 Conference and Trade Show Cancellation**

Received as information.

**NEW BUSINESS**

**Ste. Anne Hospital - Healthwalk and Lobsterfest Invitations**

2020-136

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council and the CAO be authorized to attend the 2020 Ste. Anne Hospital Lobsterfest on October 24, 2020 with all associated costs to be paid including the cost of sponsoring a table for the event.

**CARRIED**

**MB Oat Growers Association - Secondary Road Concerns**

2020-137

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Council authorizes Administration to issue a letter of support to the MB Oat Growers Association in their efforts to offer support to rural municipalities to improve the condition of secondary roads in order to maintain access to farmers so they can continue delivering their products to the market.

**CARRIED**

**FCM - Eco-West No Longer Servicing MB PCP Members**

Received as information.

**2020 Financial Plan - Public Works Shop and Lagoon Land Acquisition**

CAO to make adjustments to draft 2020 Financial Plan.

**PLANNING & DEVELOPMENT**

**Landmark Planning and Design - Draft Development Plan/Background Study Pre-Circulation Update**

Received as information.

**RM of Tache - Notice of Public Hearing**

Administration to respond.

**BY-LAWS**

**By-Law #01-20 - Zoning By-Law Amendment - SE 3-8-6E  
2020-138**

Councillor Wery  
Councillor Sarrasin

WHEREAS a public hearing has been held for By-Law #01-2020, being a further amendment to Zoning By-Law #10-2010, on Pt. SE 3-8-6E, Lot 1 Plan 42663, to rezone the subject property from Agriculture to Highway Commercial;

BE IT RESOLVED that By-Law #01-2020 be given second reading.

**CARRIED**

**DEPARTMENT MANAGER REPORTS - None.**

**COMMITTEE REPORTS & MINUTES - None.**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2020-139

Councillor Sarrasin  
Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 6 of items be adopted as circulated:

- AMM - Various Matters
- Eastman Tourism - News Bulletin
- FCM - Various Matters
- Healthy Communities Conference - Brochure
- MASH - Trade Agreement Reporting
- SRRWD - Reports and Minutes

**CARRIED**

**IN CAMERA**

2020-140

Councillor Ingles  
Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-141

Councillor Ingles  
Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2020-142

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 7:10 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

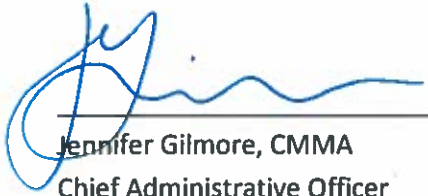
Regular Evening Meeting

April 8, 2020 @ 9:00 am

April 22, 2020 @ 6:00 pm



Randy Eros  
Deputy Reeve



Jennifer Gilmore, CMMA  
Chief Administrative Officer