



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

May 27, 2020 - Regular Meeting of Council - 06:00 PM

1. CALL TO ORDER 6:00 PM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
5. HEARINGS - NONE.
6. DELEGATION(S) - NONE.
7. MUNICIPAL DELEGATE REPORTS - NONE.
8. UNFINISHED BUSINESS
  - 8.1 COVID-19 (Coronavirus) - Updates
    - 8.1.1 COVID-19 (Coronavirus) - Reopening Plan
    - 8.1.2 Giroux Park Reopening
    - 8.1.3 TAXervice - 2020 Tax Sale Suspension
    - 8.1.4 MAMEC - Pandemic Emergency Plan
  - 8.2 Municipal Office - Berm Rejuvenation Quotations
  - 8.3 Canada Summer Jobs Program - Approval
  - 8.4 Canada Post - Community Mailbox Program
  - 8.5 New Public Works Building - Green Initiatives and SCU Debenture Quotation
  - 8.6 CBC News - Manitoba's Botched Quarry Rehabilitation Program
  - 8.7 Province of MB - Major Infrastructure Investments
  - 8.8 Province of MB - Municipal Code of Conduct and E-Licensing
  - 8.9 Town of Ste. Anne - 2021 AMM June District Meeting Hosts
  - 8.10 AMM - 2019 Resolution Responses
  - 8.11 Ernie Epp of Way To Go Consulting - Asset Management Planning
9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 Town of Ste. Anne - Development Plan Hearing
    - 9.1.2 Ritchot Regional Chamber of Commerce - Double AGM
  - 9.2 RAMS - Animal Trap Rental Agreement

- 9.3 Province of Manitoba - Tax Credits and Programs

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- 10. **PLANNING & DEVELOPMENT**
- 10.1 RM of Hanover - Notice of Public Hearing
- 10.2 Subdivision File #4175-8297 - Dorge

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- 11. **BY-LAWS**
- 11.1 Restoring Safe Services - Municipal Enforcement By-Law
- 11.2 By-Law #07-2020 - Public Works Building Borrowing By-Law - 1st Reading
- 11.3 By-Law #01-2020 - Zoning By-Law Amendment - Objections after 2nd Reading

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- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Fire Chief Reports

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- 13. **COMMITTEE REPORTS & MINUTES - NONE.**

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- 14. **NOTICE OF MOTION / PETITIONS - NONE.**

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- 15. **CONSENT AGENDA**
- 15.1 AMM - Various Matters
- 15.2 CN - In Your Community and New Chair of Board of Directors
- 15.3 HyLife - Donation of \$750K to Community Medical Facilities
- 15.4 Minister of Municipal Relations - Green Team Program
- 15.5 Municipal World - Master Class with George Cuff
- 15.6 STARS - May 1 - 15, 2020 Update

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- 16. **IN CAMERA**
- 16.4 Out of Camera

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- 17. **ADJOURNMENT**

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**Regular Council Meeting Minutes  
May 27, 2020 - 06:00 PM**

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on May 27, 2020.

Deputy Reeve Randy Eros called the meeting to order at 6:01 pm with the following members of Council present: Reeve Paul Saindon (audio only), Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles and Robert Sarrasin. Also present were Assistant CAO Nadine Vielfaure and Executive Assistant Tiana Bohemier.

The meeting was physically closed to the Public but was made available to the public via live-streaming through the municipal website due to the Coronavirus (COVID-19) pandemic.

**ADOPTION OF AGENDA**

2020-203

Councillor Wery

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of May 27, 2020 be adopted as circulated and amended.

**CARRIED**

**ADOPTION OF MINUTES**

2020-204

Reeve Saindon

Councillor Sarrasin

BE IT RESOLVED that the minutes of the regular meeting held on May 13, 2020 be adopted as circulated and amended.

**CARRIED**

**2020 Financial Plan Public Hearing Minutes**

2020-205

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the minutes of the 2020 Financial Plan Public Hearing held on May 13, 2020 be adopted as circulated.

**CARRIED**

**FINANCE**

**Cheque Listing**

2020-206

Councillor Reimer

Councillor Wery

BE IT RESOLVED that the following cheques numbered 20200554 – 20200596 (inclusive) in the amount of \$181,281.59 be approved for payment.

**CARRIED**

**HEARINGS - None.**

**DELEGATION(S) - None.**

**MUNICIPAL DELEGATE REPORTS - None.**

**UNFINISHED BUSINESS**

**COVID-19 (Coronavirus) - Updates**

Received as information.

**COVID-19 (Coronavirus) - Reopening Plan**

2020-207

Councillor Normandeau

Councillor Ingles

WHEREAS the COVID-19 Pandemic caused the Municipal Office to be closed to the public for the safety of both the public and staff;

BE IT RESOLVED that the Municipal Office be re-opened to the public as of June 1, 2020 with precautionary measures implemented as recommended by the Provincial Health Authority and Administration.

**CARRIED**

**Giroux Park Reopening**

2020-208

Councillor Sarrasin

Councillor Normandeau

WHEREAS Resolution #2020-134 temporarily closed the Giroux Park to the public in order to mitigate the spread of the novel Coronavirus (COVID-19) pandemic;

BE IT RESOLVED that the Giroux Park be re-opened to the public effective immediately.

**CARRIED**

**TAXervice - 2020 Tax Sale Suspension**

Received as information.

**MAMEC - Pandemic Emergency Plan**

Referred to the Municipal Emergency Coordinator.

**Municipal Office - Berm Rejuvenation Quotations**

2020-209

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Council accepts the quotation as submitted by Paradise Landscaping and Design, dated April 24, 2020, for the removal of the existing mulch on the berm surrounding the Municipal Office and replacement of the same with mineral sod, along with associated works including improvements to the existing irrigation system, and authorizes all works to be completed and costs to be paid as per quotation.

**CARRIED**

**Canada Summer Jobs Program - Approval**

Received as information.

**Canada Post - Community Mailbox Program**

2020-210

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the decision to transition to a community mailbox postal system be referred to the Economic Development Committee for further investigation and discussion.

**CARRIED**

**New Public Works Building - Green Initiatives and SCU Debenture Quotations**  
Received as information.

**CBC News - Manitoba's Botched Quarry Rehabilitation Program**  
Received as information.

**Province of MB - Major Infrastructure Investments**  
Administration to respond.

**Province of MB - Municipal Code of Conduct and E-Licensing**  
Received as information.

**Town of Ste. Anne - 2021 AMM June District Meeting Hosts**  
Administration to respond.

**AMM - 2019 Resolution Responses**  
Received as information.

**Ernie Epp of Way To Go Consulting - Asset Management Planning Proposal**  
Administration to obtain additional quotations.

## **NEW BUSINESS**

### **Authorized Attendance**

**Town of Ste. Anne - Development Plan Hearing**  
Received as information.

**Ritchot Regional Chamber of Commerce - Double AGM**  
Received as information.

**RAMS - Animal Trap Rental Agreement**  
Referred to the Protection Committee.

**Province of Manitoba - Tax Credits and Programs**  
Received as information.

**AMM Resolution - Food Bank Donation Expedition from Hobby Farms**  
2020-211

Councillor Ingles

Councillor Wery

WHEREAS low-income families in need of food aid remain a reality in rural communities;  
AND WHEREAS the job losses due to the COVID-19 (Coronavirus) Pandemic has exacerbated the need for donations to local food banks who are receiving an increasing number of requests for provisions;

AND WHEREAS rural hobby farmers would like to be able to donate meat to their local food banks to help fill the need and alleviate the situation but are being prevented from doing so in a timely fashion due to current Provincial food and safety requirements;

THEREFORE BE IT RESOLVED that the AMM lobby the Province of Manitoba to investigate ways of streamlining and expediting the process to allow hobby farmers without premises identification numbers to be able to donate meat from their livestock to food banks safely with less red tape.

**CARRIED**

## **PLANNING & DEVELOPMENT**

**RM of Hanover - Notice of Public Hearing**  
Received as information.

**Subdivision File #4175-20-8297 - Dorge**

2020-212

Councillor Wery

Councillor Reimer

WHEREAS Council has reviewed the Subdivision Application File #4175-20-8297 Report to Council proposing to create one additional approx. 5-acre hobby farm lot from the current approx. 80-acre lot held under CT #2837057 on NW 1-8-7E in an area designated Rural Natural Area and zoned Natural Environment;

BE IT RESOLVED that Subdivision File #4175-20-8297 be approved on the following conditions:

1. That the applicant provide a copy of the required One (1) Lot Plan of Subdivision drawn by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations; and
3. That a contribution fee of \$1,500.00 per parcel created be required.

**CARRIED**

**BY-LAWS**

**Restoring Safe Services - Municipal Enforcement By-Law**

Received as information.

**By-Law #07-2020 - Public Works Building Borrowing By-Law - 1st Reading**

2020-213

Councillor Ingles

Councillor Wery

BE IT RESOLVED that By-Law #07-2020, being a by-law to authorize the expenditure and borrowing of money for the construction of a Public Works Building, be given first reading.

**CARRIED**

**By-Law #01-2020 - Zoning By-Law Amendment**

Referred to the Land Use Planning and Development Committee.

**DEPARTMENT MANAGER REPORTS**

**Fire Chief Reports**

Received as information.

**COMMITTEE REPORTS & MINUTES - None.**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2020-214

Reeve Saindon

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of the following 6 of items be adopted as circulated:

AMM - Various Matters

CN - In Your Community and New Chair of Board of Directors

HyLife - Donation of \$750K to Community Medical Facilities

Minister of Municipal Relations - Green Team Program

Municipal World - Master Class with George Cuff

STARS - May 1 - 15, 2020 Update

**CARRIED**

**IN CAMERA**

2020-215

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-216

Councillor Reimer

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2020-217

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 8:24 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

Development Plan Public Hearing

Regular Evening Meeting

June 10, 2020 @ 9:00 am

June 10, 2020 @ 1:00 pm

June 24, 2020 @ 6:00 pm



Paul Saindon

Reeve



Nadine Vielfaure, CMMA

Assistant Chief Administrative Officer