



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

November 25, 2020 - Regular Meeting of Council - 05:00 PM

1. CALL TO ORDER 5:00 PM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
5. HEARINGS - 6:30 PM
 - 5.1 Conditional Use #07-20 - Contractor Use
 - 5.2 Variation Order #13-20 - Minimum Bulk Requirements - Subdivision File #4175-20-8277
 - 5.3 Variation Order #14-20 - Minimum Setback Requirements - Detached Garage
6. DELEGATION(S)
 - 6.1 5:00 PM - MEC Chrissy Bohemier and Shelley Napier of Napier Consulting Inc. - Emergency Plan and Program Review
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 20-11-18 - MB Urban Forest Council - MB Urban Forest Updates - Councillor Brad Ingles
 - 7.2 20-11-23 - 2020 Annual AMM Convention - Council and CAO
 - 7.3 20-11-25 - FCM Climate Change Workshop - Deputy Reeve Randy Eros
8. UNFINISHED BUSINESS
 - 8.1 AMM - Bill 37 (replaces Bill 48) Letter to MLA
 - 8.2 AMM/Municipal Relations - Council Code of Conduct
 - 8.3 AMM/Municipal Relations - Municipal Enforcement Support Program
 - 8.4 Don Sullivan - CanWhite Sands Project
 - 8.5 FCM - Municipal Asset Management Program Update
 - 8.6 InnoVantage - FCM/Eco-West Partners for Climate Protection Program Assistance
 - 8.7 Eastman Recycling Services - Revised Pickup Schedule
 - 8.8 RMs of La Broquerie/Ste. Anne - Inter-Municipal Road Maintenance Agreement
 - 8.9 Three Way Builders - Additional Work Order No. 13
 - 8.10 Municipal Council Conflict of Interest Act - Statement of Assets and Interests
 - 8.11 Dawson Trail Arts & Heritage Tour - Update and Steering Committee Member Request

- 8.12 Annual Christmas Dinners - Cancellations
 - 8.13 ***Giroux Outdoor Arena - COVID-19 Restrictions and Ice Preparation/Maintenance
 - 8.14 ***Swift High Speed - CRTC Application Letter of Support
 - 8.15 ***SRRWD - Citizen Board Member Resignation
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- 9. **NEW BUSINESS**
 - 9.1 Authorized Attendance
 - 9.1.1 ICLEI - Livable Cities Forum
 - 9.1.2 MB Urban Forest Council - Urban Forest Webinar Series
 - 9.1.3 RRBC - 2021 Annual Convention (Virtual)
 - 9.1.4 ***AMM - Uncertainty, Resilience and Change Workshop
 - 9.1.5 ***Natural Resources Canada - Canada In a Changing Climate: Regional Perspectives Report - Prairie Provinces Chapter Webinar
 - 9.2 Municipal Relations - The Municipal Assessment Amendment Act
 - 9.3 MB Conservation and Climate - Crown Lands Rights Based Hunting and Safe Night Hunting Opportunities
 - 9.4 Steinbachonline.com - Report Recommends School Expansion in Ste. Anne
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- 10. **PLANNING & DEVELOPMENT**
 - 10.1 Permit Report to Council - October 2020
 - 10.2 Steinbach Building Inspector - New Enforcement Regulations 2021
 - 10.3 RM of Hanover - Notice of Public Hearing
 - 10.4 Conditional Use #08-20/Technical Review Application - Rising Hope Dairy - NW 30-8-6E - 3600 AU
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- 11. **BY-LAWS - NONE.**
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- 12. **DEPARTMENT MANAGER REPORTS**
 - 12.1 Fire Chief Reports
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- 13. **COMMITTEE REPORTS & MINUTES**
 - 13.1 20-11-04 - LUD of Richer Committee Meeting Minutes
 - 13.2 20-11-10 - Environment Committee Meeting Minutes
 - 13.3 20-11-10 - Transportation Committee Meeting Minutes
 - 13.3.1 2021 Gravel Crushing
 - 13.4 20-11-10 - Economic Development/Recreation and Culture Committee Meeting
 - 13.4.1 Municipal Website - Proposals and Quotations
 - 13.5 20-11-10 - Land-Use Planning and Development Committee Meeting Minutes
 - 13.5.1 Zoning By-Law Review - Call for Proposals
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- 14. **NOTICE OF MOTION / PETITIONS - NONE.**
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- 15. **CONSENT AGENDA**
 - 15.1 AMM - Various Matters
 - 15.2 Steinbach Chamber of Commerce - Newsletter
 - 15.3 Community Futures Triple R - Newsletter

15.4 Workers Compensation Board - 2021 Rates

15.5 RRBC - Election Announcement

15.6 OFC/MESC - Service Delivery Update

16. IN CAMERA

17. ADJOURNMENT



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes November 25, 2020 - 05:00 PM

Regular Meeting of Council held via Zoom on November 25, 2020.

Reeve Paul Saindon called the meeting to order at 5:02 pm with the following members of Council present: Councillors Jake Reimer, Brent Wery, Brad Ingles and Randy Eros. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Councillors Sarah Normandeau and Robert Sarrasin were absent.

The meeting was physically closed to the public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

Councillor Robert Sarrasin joined the meeting at 5:02 pm following the Call to Order.

DELEGATION(S)

5:00 PM - MEC Chrissy Bohemier and Shelley Napier of Napier Consulting Inc. - Emergency Plan and Program Review

MEC Chrissy Bohemier and Shelley Napier of Napier Emergency Consulting attended the meeting to present and review the new draft Emergency Plan with Council.

Councillor Sarah Normandeau joined the meeting at 5:17 pm.

MEC Chrissy Bohemier and Shelley Napier of Napier Emergency Consulting left the meeting at 5:20 pm.

ADOPTION OF AGENDA

2020-483

Councillor Wery

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of November 25, 2020 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2020-484

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the minutes of the regular meeting held on November 4, 2020 be adopted as circulated and amended.

CARRIED

FINANCE

Cheque Listing

2020-485

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered 20201266 – 20201386 (inclusive) in the amount of \$4,370,012.32 be approved for payment.

CARRIED

MUNICIPAL DELEGATE REPORTS

20-11-18 - MB Urban Forest Council - MB Urban Forest Updates - Councillor Brad Ingles

20-11-23 - 2020 Annual AMM Convention - Council and CAO

20-11-25 - FCM Climate Change Workshop - Deputy Reeve Randy Eros

UNFINISHED BUSINESS

AMM - Bill 37 (replaces Bill 48) Letter to MLA

Received as information.

AMM/Municipal Relations - Council Code of Conduct

Received as information.

AMM/Municipal Relations - Municipal Enforcement Support Program

Received as information.

Don Sullivan - CanWhite Sands Project

Received as information.

FCM - Municipal Asset Management Program Update

Received as information.

InnoVantage - FCM/Eco-West Partners for Climate Protection Program Assistance

Received as information.

Eastman Recycling Services - Revised Pickup Schedule

Received as information.

RMs of La Broquerie/Ste. Anne - Inter-Municipal Road Maintenance Agreement

2020-486

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the RM of Ste. Anne enter into the amended Inter-Municipal Road Maintenance Agreement between the RM of La Broquerie and Ste. Anne as presented and authorizes the same to be fully executed.

CARRIED

Three Way Builders - Additional Work Order No. 13

2020-487

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that Council accepts Quotation OCO No. 13 as submitted by Three Way Builders Ltd. for additional works required for the new Public Works Building and authorizes all works to be completed and costs to be paid as per quotation.

CARRIED

Municipal Council Conflict of Interest Act - Statement of Assets and Interests

Received as information.

Dawson Trail Arts & Heritage Tour - Update and Steering Committee Member Request

2020-488

Councillor Eros

Councillor Sarrasin

WHEREAS the Dawson Trail Arts and Heritage Tour committee has developed a steering committee to be comprised of key decision makers, council members and stakeholders to provide direction on site concept development of the Tour;

BE IT RESOLVED that Councillor Robert Sarrasin be appointed to the Dawson Interpretive Trail Development steering committee with all associated costs to be paid.

CARRIED

Annual Christmas Dinners – Cancellations

Received as information.

Giroux Outdoor Arena - COVID-19 Restrictions and Ice Preparation/Maintenance

2020-489

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the Giroux Park ice surface preparation be postponed in compliance with Provincial Public Health orders until such a time as pandemic and environmental conditions allow for these works to be completed, if at all possible for the 2020/2021 season.

CARRIED

Councillor Robert Sarrasin left the meeting at 5:59 pm.

Swift High Speed - CRTC Application Letter of Support

2020-490

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council authorizes administration to issue a letter of support to Swift High Speed regarding a grant application to the CRTC with their proposal to build a FTTP (Fibre To The Premises) network and provide 50/10 Mbps internet service, as well as offer higher speed connections to residents and businesses throughout the area as described in their correspondence dated November 23, 2020.

CARRIED

SRRWD - Citizen Board Member Resignation

Tabled until later in the meeting.

NEW BUSINESS

ICLEI - Livable Cities Forum

Received as information.

MB Urban Forest Council - Urban Forest Webinar Series

2020-491

Councillor Eros

Councillor Wery

BE IT RESOLVED that Councillor Brad Ingles be authorized to have attended the Municipal Urban Forest Updates webinar hosted by the MB Urban Forest Council on November 18, 2020 with all associated costs to be paid.

CARRIED

RRBC - 2021 Annual Convention (Virtual)

Received as information.

AMM - Uncertainty, Resilience and Change Workshop

2020-492

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Councillor Sarah Normandeau be authorized to attend the AMM Uncertainty, Resilience and Change Workshop (virtual) on December 18, 2020 with all associated costs to be paid.

CARRIED

Natural Resources Canada - Canada In a Changing Climate: Regional Perspectives Report - Prairie Provinces Chapter Webinar

2020-493

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Councillor Randy Eros be authorized to attend the Canada In a Changing Climate: Regional Perspectives Report, Prairie Provinces Chapter webinar hosted by Natural Resources Canada on December 7, 2020 with all associated costs to be paid.

CARRIED

Municipal Relations - The Municipal Assessment Amendment Act

Received as information.

Councillor Robert Sarrasin returned to the meeting at 6:07 pm.

MB Conservation and Climate - Crown Lands Rights Based Hunting and Safe Night Hunting Opportunities

Administration to respond.

Steinbachonline.com - Report Recommends School Expansion in Ste. Anne

Received as information.

UNFINISHED BUSINESS (cont'd)

SRRWD - Citizen Board Member Resignation

CAO to respond.

PLANNING & DEVELOPMENT

Permit Report to Council - October 2020

Received as information.

Steinbach Building Inspector - New Enforcement Regulations 2021

Received as information.

RM of Hanover - Notice of Public Hearing

Administration to respond.

Conditional Use #08-20/Technical Review Application - Rising Hope Dairy - NW 30-8-6E - 3600 AU

Received as information.

BY-LAWS - None.

Council recessed for 6 minutes at 6:26 pm.

HEARINGS - 6:30 pm

2020-494

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:32 pm.

CARRIED

Conditional Use #07-20 - Contractor Use

At 6:32 pm the Reeve called to order the Public Hearing for Conditional Use Order #07-20 to allow for the existing Contractor Use, proposed under Permit #117-20, to remain on the property as an additional principal use on SW 20-8-8E, 45015 Road 43E, in an area zoned Rural Mixed.

The CAO read the notice.

The applicant spoke in regards to the proposal.

No members of the public made presentations in regards to the proposal.

TC Energy and MB Infrastructure each submitted a letter of consideration.

Variation Order #13-20 - Minimum Bulk Requirements - Subdivision File #4175-20-8277

At 6:36 pm the Reeve called to order the Public Hearing for Variation Order #13-20 to vary the following minimum bulk requirements as a condition of Subdivision File #4175-20-8277, approving Resolution #2020-190, on SW 14-8-8E, Lot 2 Plan 16788, in an area zoned Rural Mixed:

Proposed Lot 2:

- a) the site area requirement for agricultural activities from 40 acres to 35.12 acres;
- b) the South side yard setback requirement from 25 ft to 15.4 ft; and
- c) the front yard setback requirement from 125 ft to 107.1 ft.;

The CAO read the notice.

The applicant was in attendance should Council have any questions.

No members of the public made presentations regarding the proposal.

Variation Order #14-20 - Minimum Setback Requirements - Detached Garage

At 6:38 pm the Reeve called to order the Public Hearing for Variation Order #14-20 to vary the following minimum setback requirements of Part VI, Table VI-8 of amended Zoning By-Law 10-2010 in order to allow for the proposed detached garage proposed under Permit #121-20 on 44033 Road 31E at SW 17-8-6E, zoned Agriculture:

1. North side yard setback from 25 ft to approx. 15 ft; and
2. Front yard setback from 125 ft to approx. 30 ft.

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations regarding the proposal.

Out of Hearing

2020-495

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session at 6:40 pm.

CARRIED

Conditional Use #07-20 - Contractor Use

2020-496

Councillor Sarrasin

Councillor Normandeau

WHEREAS a Public Hearing was held for Conditional Use Order #07-20 to allow for the existing Contractor Use, proposed under Permit #117-20, to remain on the property as an additional principal use on SW 20-8-8E, 45015 Road 43E, in an area zoned Rural Mixed;

BE IT RESOLVED that Conditional Use Order #07-20 be approved on the following conditions:

1. That the operation be in compliance with applicable requirements from Trans Canada Pipeline at all times; and
2. That the applicant enter into a road maintenance agreement with the Municipality.

BE IT FURTHER RESOLVED that Permit#117-20 be approved as presented.

CARRIED

Variation Order #13-20 - Minimum Bulk Requirements - Subdivision File #4175-20-8277

2020-497

Councillor Normandeau

Councillor Eros

WHEREAS a Public Hearing was held for Variation Order #13-20 to vary the following minimum bulk requirements as a condition of Subdivision File #4175-20-8277, approving Resolution #2020-190, on SW 14-8-8E, Lot 2 Plan 16788, in an area zoned Rural Mixed:

Proposed Lot 2:

- a) the site area requirement for agricultural activities from 40 acres to 35.12 acres;
- b) the South side yard setback requirement from 25 ft to 15.4 ft; and
- c) the front yard setback requirement from 125 ft to 107.1 ft.;

BE IT RESOLVED that Variation Order #13-20 be approved.

CARRIED

Variation Order #14-20 - Minimum Setback Requirements - Detached Garage

2020-498

Councillor Sarrasin

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #14-20 to vary the following minimum setback requirements of Part VI, Table VI-8 of amended Zoning By-Law 10-2010 in order to allow for the proposed detached garage proposed under Permit #121-20 on 44033 Road 31E at SW 17-8-6E, zoned Agriculture:

1. North side yard setback from 25 ft to approx. 15 ft; and
2. Front yard setback from 125 ft to approx. 30 ft.

BE IT RESOLVED that Variation Order #14-20 be approved.

CARRIED

DEPARTMENT MANAGER REPORTS

Fire Chief Reports

Received as information.

COMMITTEE REPORTS & MINUTES

20-11-04 - LUD of Richer Committee Meeting Minutes

2020-499

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of November 4, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #93 and 94-20 regarding the October 31, 2020 financial statements and invoice summary;
- #95-20 regarding the cancellation of the LUD of Richer 2020 Christmas dinner; and
- #96-20 regarding the issuance of a letter of support to the Seine River Services for Seniors Inc.

CARRIED

20-11-10 - Environment Committee Meeting Minutes

2020-500

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the Environment Committee meeting minutes of November 10, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendation as outlined in their following Resolution #ES-2020-25 regarding the purchase and installation of a camera to monitor the recycling shed at the intersection of Roads 39E and 45N and to increase the frequency of recycling collections at that location.

CARRIED

20-11-10 - Transportation Committee Meeting Minutes

2020-501

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the Transportation Committee meeting minutes of November 10, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW-2020-32 regarding drainage works on Road 42E from Hwy 1 north for approx. 2.5 miles; and
- #PW-2020-33 regarding proposed inter-municipal road and drainage works on Road 36N in the year 2022, with an engineered road and drainage survey authorized to be obtained in 2021 if necessary.

CARRIED

2021 Gravel Crushing

2020-502

Councillor Ingles

Councillor Reimer

WHEREAS Council Resolution #2019-532 accepted a quotation from White Stone Construction for the crushing of gravel of 20,000 tonnes of A-Base gravel per year from 2020 to 2022 inclusively with all associated costs be paid as per the determination of the Operations Manager and as per quotation; BE IT RESOLVED that Council approve an amendment to the above quotation for 2021 and authorize the crushing of 15,000 tonnes of A-base gravel and 5,000 tonnes of C-base gravel in 2021 under the terms of the original quotation with all associated works to be completed and costs to be paid.

CARRIED

20-11-10 - Economic Development/Recreation and Culture Committee Meeting

2020-503

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the combined Recreation and Culture and Economic Development Committee meeting minutes of November 10, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their Resolution #EDC-2020-14 regarding the establishment of a specific use Economic Development Reserve Fund.

CARRIED

Municipal Website - Proposals and Quotations

2020-504

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that Council accepts the quotation as submitted by Elite Designs Internet Solutions dated October 19, 2020 for a re-design of the municipal website and authorizes all works to be completed and costs to be paid as per quotation.

CARRIED

20-11-10 - Land-Use Planning and Development Committee Meeting Minutes

2020-505

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the Land-Use Planning and Development Committee meeting minutes of November 10, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their Resolution #LUPD-2020-25 regarding the submission of a letter of concern regarding Bill 37 (replaces Bill 48), being an amendment to The Planning Act.

CARRIED

Zoning By-Law Review - Call for Proposals

2020-506

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that, as recommended by Land-Use Planning and Development Committee Resolution #LUPD-2020-26, Council authorize Administration to run a Call for Proposals for a detailed review of Zoning By-Law #10-2010 with all associated works to be completed and costs to be paid.

CARRIED

NOTICE OF MOTION / PETITIONS - None.

CONSENT AGENDA

2020-507

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the consent agenda consisting of the following 6 items be adopted as circulated:

AMM - Various Matters

Steinbach Chamber of Commerce - Newsletter

Community Futures Triple R - Newsletter

Workers Compensation Board - 2021 Rates

RRBC - Election Announcement

OFC/MESC - Service Delivery Update

CARRIED

IN CAMERA

2020-508

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2020-509

Councillor Wery

Councillor Eros

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Councillor Brent Wery declared an interest in the following matter and left the meeting during the discussions and voting on Resolution #'s 2020-510 and 2020-511 at 7:24 pm:

Fire Chief Appointment

2020-510

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that Chris Wilkins be appointed as Fire Chief of the Richer Fire Department effective immediately.

CARRIED

Fire Chief Ed Belisle - Service Recognition

2020-511

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that Council formally recognizes former Richer Fire Department Fire Chief Ed Belisle for the years of service provided to Ste. Anne Municipality and authorizes Administration to make the appropriate arrangements to present him with a service recognition award.

CARRIED

Councillor Brent Wery returned to the meeting at 7:25 pm.

Fire Chief Ed Belisle - Acting Fire Chief Remuneration

2020-512

Councillor Wery

Councillor Reimer

WHEREAS former Fire Chief Ed Belisle resigned from his position effective November 12, 2020 but has continued to carry out Fire Chief duties until the position of Fire Chief was filled and will continue to provide additional training services to the newly appointed Fire Chief until December 31, 2020;

BE IT RESOLVED that former Fire Chief Ed Belisle be remunerated as Fire Chief from the date of his resignation to December 31, 2020.

CARRIED

ADJOURNMENT

2020-513

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that this regular meeting be adjourned at 7:27 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Day Meeting

December 16, 2020 @ 9:00 am

January 6, 2020 @ 9:00 am



Paul Saindon

Reeve



Jennifer Gilmore, CMMA

Chief Administrative Officer