



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

October 6, 2021 - Council Meeting - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
5. HEARINGS - 11:00 AM
 - 5.1 Continuation of Road Order #01-21 Hearing - Subdivision File #4175-21-8423 at W 15-8-7E
6. DELEGATION(S)
 - 6.1 1:00 pm - Ernie Epp - Way to go Consulting
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 21-09-29 - Dawson Trail Steering Committee Meeting - Councillor Robert Sarrasin
8. UNFINISHED BUSINESS
 - 8.1 Intermunicipal Fire Agreement - Town and RM of Ste. Anne
 - 8.2 Intermunicipal Road Agreement - Town and RM of Ste. Anne
 - 8.3 Giroux Community Park - Renaming and Grand Opening - Update
 - 8.4 Emergency Services Resolution - Responses
 - 8.5 2021 Municipal Christmas Banquet
9. NEW BUSINESS
 - 9.1 Authorized Attendances
 - 9.1.1 Canadian Association of Municipal Administrators - CAO/Council Relations
 - 9.1.2 AMM Member Advisory - Covid Vaccination Policy in the Workplace Webinar
 - 9.1.3 Acceuil Kateri Centre Inc. - October 20, 2021 Annual General Meeting
 - 9.2 Province of MB - 2021/22 Municipal Operating Grants Update
 - 9.3 Prov. of MB - Bulletin #2021-50
 - 9.4 Seine Rat Roseau Watershed District - Updates
 - 9.5 Taxes Added and Cancelled
 - 9.6 HyLife - Offer of Delegation
10. PLANNING & DEVELOPMENT

10.1 Planning Queue

11. BY-LAWS

12. DEPARTMENT MANAGER REPORTS

12.1 Fire Chiefs Reports

13. COMMITTEE REPORTS & MINUTES

13.1 Municipal Silica Sand Advisory Committee

13.2 21-09-28 - Environment Committee Meeting

13.3 21-09-28 - Transportation Committee Meeting

14. NOTICE OF MOTION / PETITIONS

15. CONSENT AGENDA

15.1 AMM - Various Correspondence

15.2 FCM - Various Correspondence

15.3 Steinbach Chamber of Commerce - The Bottom Line

15.4 Southeast Commerce Group - Newsletters

15.5 Le Rendezvous Richer MB 150 - Update

15.6 German Unity Day - Webinar

15.7 Municipal Survey on National Day for Truth and Reconciliation

15.8 Manitoba Association of Watersheds - World Rivers Day - Sept.26.2021

15.9 Steinbachonline - Barn Fire

15.10 Eastman Tourism - KAIROS Blanket Exercise

15.11 Steinbachonline - Bethesda Regional Health Centre Upgrades

16. IN CAMERA

16.4 Municipal Silica Sands Advisory Committee - In Camera Conversations

17. ADJOURNMENT



STE. ANNE MUNICIPALITY

Council Meeting Minutes October 6, 2021 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on October 6, 2021.

Reeve Paul Saindon called the meeting to order at 9:01 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishnabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros and Interim Acting CAO Nadine Vielfaure.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2021-407

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of October 6, 2021 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2021-408

Councillor Reimer

Councillor Eros

BE IT RESOLVED that the September 22, 2021 regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2021-409

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered #20211150 – #20211199 (inclusive) in the amount of \$75,734.85 be approved for payment.

CARRIED

Financial Statements

2021-410

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the Financial Statement for the period ending September 30, 2021 be approved and adopted as presented.

CARRIED

MUNICIPAL DELEGATE REPORTS

21-09-29 - Dawson Trail Steering Committee Meeting - Councillor Robert Sarrasin

UNFINISHED BUSINESS

Intermunicipal Fire Agreement - Town and RM of Ste. Anne

2021-411

Councillor Eros

Councillor Normandeau

WHEREAS Resolution #TSA-RM-2021-02 from the September 15, 2021 Intermunicipal meeting between the Town and the RM of Ste. Anne authorized the Fire Protection Services Agreement to be amended to include reciprocal hourly rates of service;

BE IT RESOLVED that the Reeve and CAO be authorized to execute the amended Intermunicipal Fire Protection Agreement between the Town and RM of Ste. Anne as presented.

CARRIED

Intermunicipal Road Agreement - Town and RM of Ste. Anne

2021-412

Councillor Wery

Councillor Reimer

WHEREAS the Town and RM of Ste. Anne Council informally agreed to enter into an Intermunicipal Road Agreement during their September 15, 2021 meeting;

BE IT RESOLVED that the Reeve and CAO be authorized to execute the Intermunicipal Road Agreement between the Town and RM of Ste. Anne as presented.

CARRIED

Giroux Community Park - Renaming and Grand Opening – Update
Tabled.

Emergency Services Resolution - Responses

Received as information.

2021 Municipal Christmas Banquet

2021-413

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the annual 2021 Municipal Christmas Banquet be cancelled in light of the ongoing COVID-19 pandemic;

BE IT FURTHER RESOLVED that Council authorize each of its departments to hold a 2021 Christmas Celebration, with associated costs to be paid up to a maximum of \$30 per municipal member.

CARRIED

NEW BUSINESS

Authorized Attendances

Canadian Association of Municipal Administrators - CAO/Council Relations

Received as information.

AMM Member Advisory - Covid Vaccination Policy in the Workplace Webinar

Received as information.

Acceuil Kateri Centre Inc. - October 20, 2021 Annual General Meeting
Administration to respond.

Province of MB - 2021/22 Municipal Operating Grants Update
Received as information.

Prov. of MB - Bulletin #2021-50
Received as information.

Seine Rat Roseau Watershed District - Updates
Received as information.

Taxes Added and Cancelled

2021-414

Councillor Wery

Councillor Ingles

WHEREAS Section 326 of *The Municipal Act* provides for the correction of municipal tax rolls and for the imposition of supplementary taxes on properties where assessment has changed; AND WHEREAS MB Assessment Services has provided Administration with a list of properties which require adjustments, either by addition or reduction to existing properties;

BE IT RESOLVED that Council authorize Administration to prepare the necessary adjustments and supplementary tax notices as provided by MB Assessment Services dated September 22 & 28, 2021 for the 2020 and 2021 Assessment years for a total net amount of \$94,458.23.

CARRIED

HyLife - Offer of Delegation
Administration to schedule as a Delegation.

PLANNING & DEVELOPMENT

Planning Queue
Received as information.

September Permit Report
Received as information.

BY-LAWS – None

DEPARTMENT MANAGER REPORTS

Fire Chief's Reports
Received as information.

COMMITTEE REPORTS & MINUTES

Municipal Silica Sand Advisory Committee
Received as information.

21-09-28 - Environment Committee Meeting

2021-415

Councillor Wery

Councillor Eros

BE IT RESOLVED that the September 28, 2021 Environment Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendation as outlined in their Resolution #ES-2021-34 regarding an upgrade to the new dump area location at the municipal lagoon from topsoil to gravel for an approximate additional cost of \$17,412.15.

CARRIED

21-09-28 - Transportation Committee Meeting

2021-416

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that the September 28, 2021 Transportation Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendation as outlined in their Resolution #PW-2021-49 regarding the purchase of a 1/2 ton truck in 2021 rather than 2022, as the 3/4 ton truck scheduled to be acquired in 2021 has been delayed to 2022.

CARRIED

NOTICE OF MOTION / PETITIONS – None

CONSENT AGENDA

2021-417

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 11 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Steinbach Chamber of Commerce - The Bottom Line

Southeast Commerce Group - Newsletters

Le Rendezvous Richer MB 150 - Update

German Unity Day - Webinar

Municipal Survey on National Day for Truth and Reconciliation

Manitoba Association of Watersheds - World Rivers Day - Sept.26.2021

Steinbachonline - Barn Fire

Eastman Tourism - KAIROS Blanket Exercise

Steinbachonline - Bethesda Regional Health Centre Upgrades

CARRIED

Council recessed for 5 minutes at 10:10 am.

IN CAMERA

2021-418

Councillor Wery

Councillor Eros

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2021-419

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

HEARINGS - 11:00 am

2021-420

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:00 am.

CARRIED

Continuation of Road Order #01-21 Hearing - Subdivision File #4175-21-8423 at W 15-8-7E

At 11:01 am the Reeve reconvened the Public Hearing for Road Order #01-21 to subdivide the existing approx. 55.75-acre parcel held under CT #3085858 to create 24 rural residential lots ranging from 2.0 to 2.2-acres, a public reserve and two new public roads, being the extension of Verna's Way and Elsie's Place on SW 15-8-7E in an area zoned Rural Residential.

The Interim Acting CAO read the notice.

The applicant was in attendance should Council have any questions.

Further to the previous public hearing on August 18th, 2021, and subsequent hearings on September 8th and 22nd, 2021 a revised Subdivision Application Map was presented. No other new information was received nor were there any further presentations made regarding this proposal.

OUT OF HEARING

2021-421

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that this meeting reconvene into regular session at 11:07 am.

CARRIED

Road Opening Hearing - Subdivision File #4175-21-8423 at W 15-8-7E

2021-422

Councillor Wery

Councillor Normandeau

WHEREAS Council has reviewed the Revised Subdivision Application Map of Subdivision File #4175-21-8423 proposing to subdivide the existing approx. 55.75-acre parcel held under CT#3085858 to create 24 rural residential lots ranging from 2.0 to 2.2-acres, a public reserve and two new public roads, being the extension of Verna's Way and Elsie's Place on SW 15-8-7E in an area zoned Rural Residential;

AND WHEREAS the Public Hearing for Subdivision File #4175-21-8423 and Road Order #01-21 has been held;

BE IT RESOLVED that Subdivision File #4175-21-8423 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision, including the road names, prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the Plan of Subdivision include the Ordinary High Water elevation for all applicable lots;
3. That the applicant obtain any necessary variations;
4. That the applicant provide an engineered road and drainage plan;
5. That a development agreement be entered into with the Municipality that includes building restrictions as per the comments from Manitoba Infrastructure Water Management, Planning and Standards, specifically, that permanent structures be built above the ordinary high water elevation, with a minimum setback requirement from the top of the waterway embankment to allow for erosion and instability;
6. That a development agreement be entered into with the Municipality regarding the construction of Municipal Services;
7. That all required Drainage Easement Agreements be provided;

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- 8. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and the engineer's opinion on the maximum excavation depths for buildings on all newly created lots;
- 9. That a combination of land and cash in lieu totaling 10% be allocated for public reserve purposes, namely that 4.06 acres of public reserve land be provided and that \$3,157.92 be paid in lieu of public reserve land in accordance with Policy #03-Admin;
- 10. That a Development Agreement be entered into regarding the construction of the walking path and pedestrian bridge within the public reserve lands to Municipal satisfaction;
- 11. That a contribution fee of \$1,500.00 per parcel created be required; and
- 12. That all costs, including any municipal legal and engineering costs incurred due to this subdivision, be borne by the applicant.

CARRIED

IN CAMERA

2021-423

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2021-424

Councillor Wery

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Council recessed for lunch from 11:57 am to 1:00 pm.

DELEGATION(S)

At 1:00 pm Ernie Epp of Way to go Consulting joined Council In Camera in order to discuss a Systems Review that was conducted on Municipal Operations.

IN CAMERA

2021-425

Councillor Wery

Councillor Eros

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2021-426

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

ADJOURNMENT

2021-427

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 3:34 pm.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

October 20, 2021 @ 6:00 pm

November 3, 2021 @ 9:00 am



Paul Saindon

Reeve



Nadine Vielfaure, CMMA

Interim Acting Chief Administrative Officer