



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

March 24, 2021 - Regular Meeting of Council - 06:00 PM

1. CALL TO ORDER 6:00 PM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
5. HEARINGS - 6:30 PM
  - 5.1 Variation Order #01-21 - River Setback for Barns
  - 5.2 Variation Order #02-21 - Front Yard Setback for Shop - Mutual Setback to EMS for House
6. DELEGATION(S) - NONE
7. MUNICIPAL DELEGATE REPORTS
  - 7.1 21-03-18 - Federation of Canadian Municipalities Webinar on Rural Strength and Innovation - Councillors Brent Wery and Brad Ingles
  - 7.2 21-03-23 - Manitoba Sustainable Energy Association's 2021 Virtual Conference - Councillor Brad Ingles
8. UNFINISHED BUSINESS
  - 8.1 Prov. of MB - News Release on New Legislation Regarding Trespassing
  - 8.2 CanWhite Sands - Follow-up from March 10 Delegation
  - 8.3 HD Minerals - Authorization to Perform Borehole Testing on NE 13-7-7E
9. NEW BUSINESS
  - 9.1 Authorized Attendances
    - 9.1.1 Southern Health - 22nd Annual Healthy Communities Conference
    - 9.1.2 Mental Health in the Workplace - Webinar
    - 9.1.3 St. John's Ambulance - Mental Health Training
    - 9.1.4 Eastman Tourism - Virtual Spring Conference
  - 9.2 MB Association of Municipal Emergency Coordinators - Membership Request
  - 9.3 JA Manitoba Compassion Campaign - Grant Request
  - 9.4 Contracted Legal Services - Non-Development Related Matters
  - 9.5 MB Municipal Relations - Bulletin #2021-09 - Changes to Reassessment Cycle
  - 9.6 Province of Manitoba - Municipal Service Delivery Improvement Program
  - 9.7 MB Bulletin #2021-11 - OFC Bulletin regarding Fire Department Training Exercises
  - 9.8 MB Bulletin #2021-12 - 3rd Party Inspectors and Farm Buildings

9.9	Bell - Request for letter of support for Universal Broadband Fund application
9.10	CCPI - Audiovisual Equipment Opportunity
9.11	CPPI - Sand Bags
9.12	Electronic Recycling Association
<b>10.</b>	<b>PLANNING &amp; DEVELOPMENT</b>
10.1	Public Notice of RM of Hanover Zoning By-Law Amendment - By-law 2501-21
10.2	Permit #07-21 and Permit #10-21 - Associated Livestock Operation Permits
10.3	Permit #23-21 - Home Occupation
10.4	Permit #39-20 - Extension Request
10.5	Permit #24-21 - Temporary Use
<b>11.</b>	<b>BY-LAWS</b>
11.1	By-Law #01-2021 - Lagoon Borrowing By-law
11.2	By-Law #02-2021 - Economic Development Reserve Fund
<b>12.</b>	<b>DEPARTMENT MANAGER REPORTS</b>
12.1	Town of Ste. Anne - February 2021 Fire Calls in the RM
12.2	Municipal Emergency Coordinator Chrissy Bohemier - Update
<b>13.</b>	<b>COMMITTEE REPORTS &amp; MINUTES</b>
<b>14.</b>	<b>NOTICE OF MOTION / PETITIONS</b>
<b>15.</b>	<b>CONSENT AGENDA</b>
15.1	AMM - Various matters
15.2	CN News Release - Appointment of Cyrus Reporter
15.3	Steinbach Chamber of Commerce - March 2021 - The Bottom Line
15.4	Southeast Commerce Group - March 12, 2021 - Newsletter
15.5	STARS Foundation - Thank you for 2021 Contribution
15.6	Province of MB - Proposed Changes to FIPPA-PHIA
15.7	Steinbachonline.com - Lagoon Expansion Article
15.8	Earth Day - Municipalities Mobilizing for Earth Day!
<b>16.</b>	<b>IN CAMERA</b>
<b>17.</b>	<b>ADJOURNMENT</b>



**Regular Council Meeting Minutes  
March 24, 2021 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on March 24, 2021.

Reeve Paul Saindon called the meeting to order at 6:00 pm with the following members of Council physically present: Councillors Jake Reimer, Brent Wery, Robert Sarrasin and Randy Eros. Also physically present was Interim Acting CAO Nadine Vielfaure. Councillor Sarah Normandeau was in attendance virtually via zoom.

Councillor Brad Ingles was not in attendance.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

**ADOPTION OF AGENDA**

2021-120

Councillor Reimer

Councillor Wery

BE IT RESOLVED that the agenda for the regular meeting of March 24, 2021 be adopted as circulated and amended.

**CARRIED**

**ADOPTION OF MINUTES**

2021-121

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the minutes of the regular meeting held on March 10, 2021 be adopted as circulated.

**CARRIED**

**FINANCE**

**Cheque Listing**

2021-122

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered #20210320 – #20210366 (inclusive) in the amount of \$970,205.17 be approved for payment.

**CARRIED**

**DELEGATION(S) - None**

**MUNICIPAL DELEGATE REPORTS**

**21-03-18 - Federation of Canadian Municipalities Webinar on Rural Strength and Innovation**  
Councillors Brent Wery, Brad Ingles, Robert Sarrasin & Randy Eros

**21-03-24 - Silica Sand Mining Working Group Meeting**

2021-123

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that Council agree to join a regional group of southeastern municipalities tasked to independently review and obtain information regarding silica sand mining operations in general, with the intent to better understand the implications of said land use on municipal infrastructure, possible environmental impacts, including that of the aquifer, as well as other possible associated issues;

BE IT FURTHER RESOLVED that Council agree to consider entering into a cost-sharing agreement with the member municipalities to address expenses associated with this project, such as but not limited to contracted professional services such as legal and engineering consultations;

BE IT FURTHER RESOLVED that the Reeve and Deputy Reeve be appointed to the regional committee being created to oversee the independent informational review on matters surrounding silica sand mining land uses.

**CARRIED**

**21-03-23 - Manitoba Sustainable Energy Association's 2021 Virtual Conference**

Councillors Brad Ingles and Brent Wery

**21-03-24 - North East Red Watershed District - Councillor Brent Wery**

Referred to Transportation Committee Meeting.

**21-03-24 - Mental Health in the Workplace**

Councillor Sarah Normandeau, Interim Acting CAO Nadine Viefaure, Operations Manager Kevin Medeiros

**HEARINGS - 6:30 PM**

2021-124

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:34 pm.

**CARRIED**

**Variation Order #01-21 - River Setback for Barns**

At 6:35 pm the Reeve called to order the Public Hearing for Variation Application #01-21 to vary the minimum setback requirement for animal housing structures from the Seine River on 4131 PR 210/Road 36N, zoned Agriculture and Environmental Protection.

The Interim Acting CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations in favor or in objection to the proposal.

**Variation Order #02-21 - Front Yard Setback for Shop - Mutual Setback to EMS for House**

At 6:38 pm the Reeve called to order the Public Hearing for Variation Application #02-21 to reduce the mutual separation distance between an existing earthen manure storage facility of a livestock operation located at 42161 PR 210 and the proposed single family dwelling and further to reduce the front yard setback requirement for the proposed shop on 43039 PR 210 in an area zoned Rural Mixed and Environmental Protection.

The Interim Acting CAO read the notice.

The applicant was not in attendance.

Manitoba Infrastructure comments were received with no objections.

**Out of Hearing**

2021-125

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session at 6:45 pm.

**CARRIED**

**Variation Order #01-21 - River Setback for Barns**

2021-126

Councillor Wery

Councillor Eros

WHEREAS a Public Hearing was held for Variation Order #01-21 to vary the minimum setback requirement for animal housing structures from the Seine River, from the required 1000 feet to approx. 770 feet and 940 feet for the buildings under Permit #08-21 and Permit #09-21, respectively;

BE IT RESOLVED that Variation Order #01-21 be approved on condition that the required Building Permit for the structures be obtained;

BE IT FURTHER RESOLVED that Permit #08-21 and Permit #09-21 be approved with the following bulk requirements:

Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
100	5	100

**CARRIED**

**Variation Order #02-21 - Front Yard Setback for Shop - Mutual Setback to EMS for House**

2021-127

Councillor Normandeau

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #02-21 to vary the following minimum requirements of Part VI, Table VI-6 and Table VI-8 of amended Zoning By-Law 10-2010, in order to allow the proposed single-family dwelling and the proposed shop under Permit #13-21:

- a) mutual separation distance from 1640 feet to approx. 1400 feet between an existing earthen manure storage facility on 42161 PR 210 and the proposed single-family dwelling;
- b) the front yard setback requirement from 125 feet to approx. 79 feet for the proposed shop;

BE IT RESOLVED that Variation Order #02-21 be approved subject to compliance with Manitoba Infrastructure's requirements; and

BE IT FURTHER RESOLVED that the home industry proposed under Permit #13-21, named Hornan's General Contracting, be approved as presented to Council.

**CARRIED**

**UNFINISHED BUSINESS**

**Prov. of MB - News Release on New Legislation Regarding Trespassing**

Received as information.

**CanWhite Sands - Follow-up from March 10 Delegation**

Received as information.

**HD Minerals - Authorization to Perform Borehole Testing on NE 13-7-7E**

Received as information.

**NEW BUSINESS**

**Authorized Attendances**

**Southern Health - 22nd Annual Healthy Communities Conference**

Received as information.

**Mental Health in the Workplace - Webinar**

2021-128

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Councillor Sarah Normandeau be authorized to have attended the Mental Health in the Workplace virtual workshop on March 24th, 2021 with all associated costs to be paid.

**CARRIED**

**St. John's Ambulance - Mental Health Training**

Received as information.

**Eastman Tourism - Virtual Spring Conference**

Received as information.

**MB Association of Municipal Emergency Coordinators - Membership Request**

2021-129

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that Council authorize the yearly renewal of the Municipality's membership with the MB Association of Municipal Emergency Coordinators, with all associated costs to be paid.

**CARRIED**

**JA Manitoba Compassion Campaign - Grant Request**

Received as information.

**Contracted Legal Services - Non-Development Related Matters**

2021-130

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Administration be instructed to seek proposals for contracted legal services for non-development related municipal matters.

**CARRIED**

**MB Municipal Relations - Bulletin #2021-09 - Changes to Reassessment Cycle**

Received as information.

**Province of Manitoba - Municipal Service Delivery Improvement Program**

Received as information.

**MB Bulletin #2021-11 - OFC Bulletin regarding Fire Department Training Exercises**

Received as information.

**MB Bulletin #2021-12 - 3rd Party Inspectors and Farm Buildings**

Received as information.

**Bell - Request for Letter of Support for Universal Broadband Fund Application**

2021-131

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Council grant a letter of support to BellMTS to assist in their funding application efforts to the Universal Broadband Fund program to expand their all-fibre broadband network in the RM of Ste. Anne and surrounding region.

**CARRIED**

**CCPI - Audiovisual Equipment Opportunity**

Received as information.

**CPPI - Sand Bags**

Received as information.

**Electronic Recycling Association**

Referred to Environmental Committee.

**CPPI - Temporary Help**

Received as information.

**PLANNING & DEVELOPMENT**

**Public Notice of RM of Hanover Zoning By-Law Amendment - By-law 2501-21**

Received as information.

**Permit #07-21 and Permit #10-21 - Associated Livestock Operation Permits**

2021-132

Councillor Reimer

Councillor Wery

BE IT RESOLVED that Permit #07-21 which includes the expansion of the livestock operation at SW 1-7-7E from 600 AU to 1840 AU, the construction of a new earthen manure storage facility and a barn rebuilt, be approved subject to the conditions of Conditional Use Order #07-19 and Variation Order #23-19 and subject to the applicant obtaining the required building permit from the municipality's contracted building inspector with the RM of Hanover and any required licenses from Provincial Departments;

BE IT FURTHER RESOLVED that Permit #10-21 for a dry cow barn be approved subject to the applicant obtaining the required building permit from the RM of Hanover; and

BE IT FURTHER RESOLVED that the said buildings be approved with the following approximate existing setback requirements:

Site Width (ft)	Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
1000	95	8	125

**CARRIED**

**Permit #23-21 - Home Occupation**

2021-133

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Permit #23-21 for a Home Occupation, namely a business providing nutritional consulting services, be approved as presented to Council;

**CARRIED**

**Permit #39-20 - Extension Request**

2021-134

Councillor Sarrasin

Councillor Eros

WHEREAS a request for an extension was received for Permit #39-20 for a screened-in porch at 43064 PR 302 RD 39N, originally issued on June 18, 2020;

BE IT RESOLVED that Permit #39-20 be extended for twelve (12) months to June 18, 2022.

**CARRIED**

**Permit #24-21 - Temporary Use**

2021-135

Councillor Eros

Councillor Wery

BE IT RESOLVED that Permit #24-21 for a Temporary Use, namely to construct modular classrooms on 42070 Road 34E, be approved as presented to Council on the following conditions:

1. That the required Building Permit(s) from the RM of Hanover be obtained;
2. That any additional requirements from Manitoba Infrastructure be satisfied; and
3. That no construction work shall occur between the hours of 6 pm and 7 am inclusively.

**CARRIED**

**BY-LAWS**

**By-Law #01-2021 - Lagoon Borrowing By-law**

Tabled to April 8, 2021 Public Hearing and Special Meeting of Council

**By-Law #02-2021 - Economic Development Reserve Fund**

2021-136

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that By-Law #02-2021, being a by-law to create an Economic Development Reserve Fund, be given first reading.

**CARRIED**

**Financial Plan By-law #04-2021 - Payment Deadline and Schedule Discussion**

Administration to respond.

**DEPARTMENT MANAGER REPORTS**

**Town of Ste. Anne - February 2021 Fire Calls in the RM**

Received as information.

**Municipal Emergency Coordinator Chrissy Bohemier - Update**

2021-137

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that an Emergency Services Volunteer Sign-up Form with accompanying cover letter be mailed to each registered property owner in the RM of Ste. Anne, as well as advertised on the Municipal website and social media accounts, with all associated costs to be paid;

BE IT FURTHER RESOLVED that other important notices be included in this municipal mail-out, with associated costs to be paid.

**CARRIED**

**COMMITTEE REPORTS & MINUTES – None**

**NOTICE OF MOTION / PETITIONS – None**



**CONSENT AGENDA**

2021-138

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the consent agenda consisting of the following 8 items be adopted as circulated:

- AMM - Various matters
- CN News Release - Appointment of Cyrus Reporter
- Steinbach Chamber of Commerce - March 2021 - The Bottom Line
- Southeast Commerce Group - March 2021 - Newsletters
- STARS Foundation - Thank you for 2021 Contribution
- Province of MB - Proposed Changes to FIPPA-PHIA
- Steinbachonline.com - Lagoon Expansion Article
- Earth Day - Municipalities Mobilizing for Earth Day!

**CARRIED**

**IN CAMERA**

2021-139

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

Interim Acting CAO Nadine Vielfaure left the meeting at 8:30 pm.

Deputy Reeve Randy Eros left the meeting at 8:37 pm.

Interim Acting CAO Nadine Vielfaure returned at 8:38 pm.

**OUT OF CAMERA**

2021-140

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2021-141

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that this regular meeting be adjourned at 8:39 pm.

**CARRIED**

Deputy Reeve Randy Eros returned at 8:39 pm.

**NEXT MEETING(s)**

Regular Day Meeting

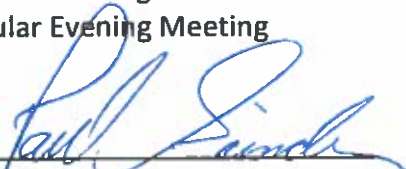
Special Meeting

Regular Evening Meeting

April 7, 2021@ 9:00 am

April 8, 2021 @ 2:00 pm

April 21, 2021 @ 6:00 pm



Paul Saindon  
Reeve



Nadine Vielfaure, CMMA  
Interim Acting Chief Administrative Officer