



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

September 8, 2021 - Regular Council Meeting - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
  - 4.2 Financial Statements
5. HEARINGS - 11:00 AM
  - 5.1 Variation Order #10-21 and Conditional Use Order#11-21 - Rail Car Storage Container
  - 5.2 Continuation of Road Order #01-21 Hearing - Subdivision File #4175-21-8423 at W 15-8-7E
6. DELEGATION(S)
  - 6.1 10:00 am - Steinbach RCMP Staff Sergeant Harold Laninga
7. MUNICIPAL DELEGATE REPORTS
  - 7.1 21-08-19 - Dawson Trail Interpretive Project Steering Committee Meeting - Councillor Robert Sarrasin
  - 7.2 21-08-25 - Drought Management Webinar - Councillor Brad Ingles
8. UNFINISHED BUSINESS
  - 8.1 Public Participation in Council Meetings
  - 8.2 Adams-Hornan Community Park Grand Opening - Update
  - 8.3 2021 Municipal Christmas Banquet
  - 8.4 Valley Fiber - Agreement
  - 8.5 Building Sustainable Communities - Update
  - 8.6 Province of Manitoba - National Day for Truth and Reconciliation
  - 8.7 \*\*\*Emergency Services on Provincial Highways
  - 8.8 \*\*\*Communities in Bloom - Tree Mulching
9. NEW BUSINESS
  - 9.1 Authorized Attendances
    - 9.1.1 EM200 Training Course
    - 9.1.2 FCM Sustainable Communities Conference - October 19-21, 2021
    - 9.1.3 Hudson's Bay Route Association - 2021 AGM & Convention
    - 9.1.4 2021 AMM Fall Convention
  - 9.2 Prov. of MB - Bulletin #2021-43 to 45
  - 9.3 Steinbach Fire Department Commemorative Bell
  - 9.4 Fort Distributors - 2021 Dust Control Feedback
  - 9.5 Engage MB - MB Infrastructure - Routes: Trade & Commerce
10. PLANNING & DEVELOPMENT
  - 10.1 Variation #07-20 - Request for Extension
  - 10.2 RM of Taché - Notice of Zoning By-Law Amendment 05-2021 - Lorette
  - 10.3 Review of Municipal Service Standards
  - 10.4 Review of Development Agreement Fence Requirements
  - 10.5 \*\*\*August Permit Report
11. BY-LAWS
  - 11.1 Re-Zoning Application - By-Law #06-2021 - 1st Reading
  - 11.2 Public Works Shop Borrowing By-law #07-2021 - to amend By-law #07-2020
- 12.

## DEPARTMENT MANAGER REPORTS

12.1 Fire Chief's Reports for August 2021

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### 13. COMMITTEE REPORTS & MINUTES

13.1 21-08-31 - Environmental Committee Meeting

13.2 21-08-31 - Transportation Committee Meeting

13.3 21-09-01 - LUD of Richer Committee Meeting

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### 14. NOTICE OF MOTION / PETITIONS

### 15. CONSENT AGENDA

15.1 AMM - Various matters

15.2 FCM Various Correspondence

15.3 Steinbach Chamber of Commerce - The Bottom Line

15.4 Southeast Commerce Group

15.5 Province of Manitoba - News Release - Fire Bulletin #23

15.6 Red River Basin Commission - The Ripple Effect - Summer 2021 Edition

15.7 Seine Rat Roseau Watershed District - Various Correspondence

15.8 Municipal Information Network News - August 17, 2021 Edition

15.9 MB 150 Le Rendez-vous - August 18, 2021 Update

15.10 Dawson Trail Arts & Heritage Tour - Update

15.11 What the Frack - Don Sullivan - Silica Sand Mining - August 21, 2021

15.12 Resident Concerns on Public Participation Covid Procedures

15.13 Steinbachonline - RCMP Break Up Pit Party on PR 302

15.14 MMSM - DRAFT Transition Plan to Full EPR

15.15 All-Net & MuniSight Amalgamate

15.16 Alternative Land Use Solutions - Website Changes

15.17 CBC News - Ontario Cottage Owners Warn of 'Campground Coup' by seasonal residents

15.18 \*\*\*Premier Brian Pallister - Farewell Letter

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### 16. IN CAMERA

### 17. ADJOURNMENT

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes September 8, 2021 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on September 8, 2021.

Reeve Paul Saindon called the meeting to order at 9:01 am with the following members of Council physically present: Councillors Sarah Normandeau, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present was Interim Acting CAO Nadine Vielfaure.

Councillor Jake Reimer was absent.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

### **ADOPTION OF AGENDA**

2021-363

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of September 8, 2021 be adopted as circulated and amended.

**CARRIED**

### **ADOPTION OF MINUTES**

2021-364

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that the minutes of the regular meeting held on August 18, 2021 be adopted as circulated.

**CARRIED**

### **FINANCE**

#### **Cheque Listing**

2021-365

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered #20211006 – #20211087 (inclusive) in the amount of \$133,593.31 be approved for payment.

**CARRIED**

#### **Financial Statements**

2021-366

Councillor Ingles

Councillor Eros

BE IT RESOLVED that the Financial Statement for the period ending August 31, 2021 be approved and adopted as presented.

**CARRIED**

**MUNICIPAL DELEGATE REPORTS**

21-08-19 - Dawson Trail Interpretive Project Steering Committee Meeting - Councillor Robert Sarrasin

21-08-25 - Drought Management Webinar - Councillor Brad Ingles

**UNFINISHED BUSINESS**

**Public Participation in Council Meetings**

Administration to respond.

**Adams-Hornan Community Park Grand Opening - Update**

Tabled.

**2021 Municipal Christmas Banquet**

Administration to respond.

**Valley Fiber - Agreement**

2021-367

Councillor Eros

Councillor Wery

WHEREAS Resolution #2021-301 authorized discussions to be had between parties to amend the Right-of-Way Consent and Access Agreement to better represent municipal residents and taxpayers' interests;

AND WHEREAS the amended documents have been agreed upon by all required parties, with Valley Fiber Ltd. representatives having executed this agreement on August 9th, 2021;

BE IT RESOLVED that Council authorize the Reeve and Chief Administrative Officer to execute this Rights-of Way Consent and Access Agreement with Valley Fiber Ltd.

**CARRIED**

**Building Sustainable Communities - Update**

Received as information.

**Province of Manitoba - National Day for Truth and Reconciliation**

2021-368

Councillor Wery

Councillor Eros

WHEREAS the Government of Canada recently made September 30th a federal statutory holiday, being the National Day for Truth and Reconciliation;

AND WHEREAS the Manitoba government is recognizing the National Day for Truth and Reconciliation as a day of observance to encourage reflection and meaningful discussions about the impacts of residential schools on First Nations, Metis, and Inuit peoples;

BE IT RESOLVED that the RM of Ste. Anne also observe the National Day for Truth and Reconciliation by amending Section 3.1 of the Municipal Employee Handbook, Benefits & Code of Conduct, as previously amended by Resolution #2021-296, to include this Holiday on September 30th of each year.

**CARRIED**

**Emergency Services on Provincial Highways**

2021-369

Councillor Ingles

Councillor Sarrasin

WHEREAS the Manitoba Municipal Act states that every municipality must provide fire protection services within its boundaries;

AND WHEREAS fire protection services have evolved to include emergency services such as responding to motor vehicle accidents on provincial roads among others;

AND WHEREAS numerous Manitoba municipalities are home to major transportation corridors providing a crucial role in the health of the local, provincial, and national economies;

AND WHEREAS the RM of Ste. Anne contracts 3 fire departments in addition to our own Richer Fire Department to provide Fire Protection Services to our citizens and visitors, including responding to motor vehicle accidents on municipal and provincial roads such as the Trans-Canada Highway, PR 302, PR 311, PR 210, PR 207, and PTH 12;

AND WHEREAS the Richer Fire Department alone responds to an average of a dozen calls per year on 12 miles of Trans-Canada highway within their coverage area, with roughly one third of these calls involving out-of-province vehicles not insured by Manitoba Public Insurance;

AND WHEREAS emergency service calls for out of province vehicles allow for 100% recovery of actual costs, however the likelihood of reimbursement is not guaranteed, and the timeliness of compensation is not always satisfactory;

AND WHEREAS the Manitoba Public Insurance flat rates for simple or complex motor vehicle incidents are often insufficient in covering the actual costs of fire and emergency protection services provided on provincial roads, leaving the burden of these expenses on local residents;

AND WHEREAS the cost to the municipal taxpayers to provide quality emergency and fire protection services on these provincial roads is significant in contrast to the total annual operating costs of these fire departments;

AND WHEREAS municipalities must also incur costs related to planning for emergencies and mitigating the increased hazards generated by having these highways cross municipal lands;

AND WHEREAS the compensation to municipalities for bearing the responsibility of providing emergency services, and ensuring a well-staffed, well-equipped, and well-trained fire department on these provincial roads are not shared equally based on the portion of provincial roads per geographical area covered by a Municipality;

THEREFORE BE IT RESOLVED that the Council of the RM of Ste. Anne request the AMM lobby the Provincial Government to enact change to provide for basic representative funding to municipalities for services provided on provincial roads per geographical area to help cover the ongoing costs of the additional staffing, equipment and training required to address highway motor vehicle accidents;

BE IT FURTHER RESOLVED that the Council of the RM of Ste. Anne request the AMM lobby the Provincial Government to enact change to provide for compensation for actual costs incurred by municipal fire departments when responding to incidents on provincial roads, regardless of the insurance provider or lack thereof, to ensure all Manitobans are responsible for the cost of highway safety, rather than straining local residents with this additional financial burden.

**CARRIED**

**DELEGATION(S)**

At 10:00 am, Steinbach RCMP Staff Sergeant Harold Laninga attended the meeting virtually in order to provide an update on the current status of the department and ongoing efforts in crime prevention and reduction.

Council recessed for 5 minutes at 10:20 am.

**UNFINISHED BUSINESS (Continued)**

**Communities in Bloom - Tree Mulching**

2021-370

Councillor Wery

Councillor Sarrasin

WHEREAS the LUD of Richer's Communities in Bloom Committee is organizing a Community Mulching Day to promote the clean-up of residential yards by removing dead trees and branches from yards and creating mulch to be reused in gardens and flower beds;

BE IT RESOLVED that Council support this sustainable Community Mulching Day.

**CARRIED**

**NEW BUSINESS**

**Authorized Attendances**

**EM200 Training Course**

2021-371

Councillor Wery

Councillor Eros

BE IT RESOLVED that Municipal Emergency Coordinator Chrissy Bohemier be authorized to attend the EM200 Training Course on September 9th in Dugald MB with all associated costs to be paid.

**CARRIED**

**FCM Sustainable Communities Conference - October 19-21, 2021**

Received as information.

**Hudson's Bay Route Association - 2021 AGM & Convention**

Received as information.

**2021 AMM Fall Convention**

Administration to respond.

**Prov. of MB - Bulletin #2021-43 to 45**

Received as information.

**Steinbach Fire Department Commemorative Bell**

Administration to respond.

**Fort Distributors - 2021 Dust Control Feedback**

Received as information.

**Engage MB - MB Infrastructure - Routes: Trade & Commerce**

Received as information.

**PLANNING & DEVELOPMENT**

**Variation #07-20 - Request for Extension**

2021-372

Councillor Wery

Councillor Eros

WHEREAS Council Resolution #2020-343 passed on August 19, 2020 approved Variation Order #07-20, to vary Table VI-12 of amended Zoning By-law #10-2010 on a temporary basis to allow for the construction of a second single-family dwelling for the purposes of agricultural activities (legal non-conformity) on the portion of land zoned "HC" Highway Commercial, on condition that the use variance expire in five years in accordance with the Planning Act;

AND WHEREAS the Applicant requested an extension to this Variation Order #07-20 on August 18, 2021;

BE IT RESOLVED that Council approve this request and grant a 12 month extension to August 19, 2022 for for Variation Order #07-20, with the understanding that this 5 year Use Variance is set to expire on August 19, 2025.

**CARRIED**

**RM of Taché - Notice of Zoning By-Law Amendment 05-2021 - Lorette**

Received as information.

**Review of Municipal Service Standards**

2021-373

Councillor Eros

Councillor Ingles

BE IT RESOLVED that Administration be authorized to contract J.R. Cousin consultants Ltd. to review and update the Municipal Service Standards for an estimated cost of \$2,500.

**CARRIED**

**Review of Development Agreement Fence Requirements**

2021-374

Councillor Wery

Councillor Eros

WHEREAS a Development Agreement was entered into between the Municipality and 10071732 Manitoba Ltd. as a condition of approval of Conditional Use #05-2020 and Variation Order #09-2020 which established terms and conditions pertaining to this proposed development, including requirements for a fence to be built;

AND WHEREAS both parties desire to amend the requirements as written in this Agreement dated April 6, 2021;

BE IT RESOLVED that Section 2(a) of this Development Agreement be amended to read "That the developer install a masonry fence or another fence of comparable construction being sound proof and no less than 6 feet tall and for a minimum length of 150 feet from the eastern edge of the property or to the natural brush line, whichever is greater."

**CARRIED**

**August Permit Report**

Received as information.

Council recessed for 2 minutes at 10:58 am.

**HEARINGS - 11:00 am**

2021-375

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that Council recess this meeting and go into public hearings at 11:02 am.

**CARRIED**

**Variation Order #10-21 and Conditional Use Order #11-21 - Rail Car Storage Container**

At 11:03 am the Reeve called to order the Public Hearing for Variation Order #10-21 and Conditional Use Order #11-21 to allow the pre-existing rail car storage container on 81 Dawson Road in the Local Urban District of Richer in an area zoned Residential General.

The Interim Acting CAO read the notice.

The applicant made a presentation in favour of the proposal over Zoom.

Manitoba Infrastructure commented with no concerns regarding this proposal, noted statutory requirements, and requested Council include the requirement to obtain a permit from this department as a condition of approval.

The Local Urban District of Richer presented their Resolution #LUD-2021-76 recommending that Council approve the proposal on certain conditions for esthetic considerations.

One presentation was received from the public in objection to the proposal for reasons pertaining to the unit's non-compliance with current zoning regulations and possible impacts to property values.

No other members of the public made presentations in favor or in objection to the proposal.

**Continuation of Road Order #01-21 Hearing - Subdivision File #4175-21-8423 at W 15-8-7E**

At 11:10 am the Reeve reconvened the Public Hearing for Road Order #01-21 to subdivide the existing approx. 55.75-acre parcel held under CT #3085858 to create 24 rural residential lots ranging from 2.0 to 2.2-acres a public reserve and two new public roads, being the extension of Verna's Way and Elsie's Place on SW 15-8-7E in an area zoned Rural Residential.

The Interim Acting CAO read the notice.

The applicant was not in attendance but was available should Council have any questions.

Further to the previous public hearing on August 18, 2021, one member of the public submitted an anonymous presentation regarding this proposal. As this does not satisfy the registration requirements this submission has been disqualified and will not be read during this hearing.

No further presentations regarding this proposal were made.

**OUT OF HEARING**

2021-376

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the Public Hearing for Road Order #01-21 be adjourned to September 22, 2021 at 6:30 pm;

BE IT FURTHER RESOLVED that the Public Hearing for VO#10-21 and CU#11-21 be closed and that this meeting reconvene into regular session at 11:13 am.

**CARRIED**

**Variation Order #10-21 and Conditional Use Order #11-21 - Rail Car Storage Container**

2021-377

Councillor Normandeau

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #10-21 and Conditional Use Order #11-21 as follows:

Variation Order #10-21:

To vary the following in order to allow the pre-existing Rail Car Storage Container on the subject property:

- Table VI-4: Residential Zones Bulk Table to add Accessory Use Class "T", being Rail Car Storage Containers as a Conditional Accessory Use;
- Table IV-I: Permitted/Conditional Accessory Use Category "T" to reduce the minimum site area required from 10 acres to 3.76 acres.

Conditional Use Order #11-21:

To allow the pre-existing Rail Car Storage Container on the subject property.

*(Continued on page 7)*



*(Continued from page 6)*

AND WHEREAS Local Urban District of Richer Resolution #LUD-2021-76 recommended that the Rail Car Storage Container be approved on condition that it have the appearance of a conventional shed;

BE IT RESOLVED that Variation Order #10-21 and Conditional Use Order #11-21 be approved on condition that the Rail Car Storage Container:

1. Have a pitched roof;
2. Be sided to match surrounding buildings;
3. Generally appear like a conventional shed;
4. That all renovations be completed within 12 months of the development permit being approved; and
5. That the applicants be informed of Manitoba Infrastructure's permit and other statutory requirements as detailed in their August 26, 2021 communication.

**CARRIED**

## **BY-LAWS**

### **Re-Zoning Application - By-Law #06-2021 - 1st Reading**

2021-378

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that By-Law #06-2021, being a by-law to re-zone Lot 5, Block 4 Plan 16890 in SE 18-8-8E, from "RR" Rural Residential to "GC" General Commercial, be given first reading.

**CARRIED**

### **Public Works Shop Borrowing By-law #07-2021 - to amend By-law #07-2020**

2021-379

Councillor Wery

Councillor Eros

BE IT RESOLVED that By-Law #07-2021, being an amendment to borrowing By-law #07-2020 for the construction of a Public Works Building, be given first reading.

**CARRIED**

## **DEPARTMENT MANAGER REPORTS**

### **Fire Chief's Reports for August 2021**

Received as information.

## **COMMITTEE REPORTS & MINUTES**

### **21-08-31 - Environmental Committee Meeting**

2021-380

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the August 31, 2021 Environmental Committee meeting minutes be adopted as circulated.

**CARRIED**

### **21-08-31 - Transportation Committee Meeting**

2021-381

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that the August 31, 2021 Transportation Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendation in resolution #PW-2021-45 regarding the Intermunicipal Road Maintenance Agreement between the Town and the RM of Ste. Anne.

**CARRIED**

**21-09-01 - LUD of Richer Committee Meeting**

2021-382

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the September 1, 2021 LUD of Richer Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s LUD-2021-73 and 74 regarding the August 2021 Invoice Summary and Financial Statements;
- #LUD-2021-75 regarding assigning the Municipal Rail Car Storage Container to the LUD of Richer;
- #LUD-2021-76 regarding a recommended conditional approval of Variation Order #10-21 and Conditional Use #11-21 for a Rail Car Storage Container at 81 Dawson Road; and
- #LUD-2021-77 regarding ongoing annual approval of the LUD Spring and Fall Town Clean Up events;

BE IT FURTHER RESOLVED that Resolution #LUD-2021-78 regarding 2022 summer employment and municipal mowing and trimming equipment be added to the 2022 Budget deliberations.

**CARRIED**

**NOTICE OF MOTION / PETITIONS - None**

**CONSENT AGENDA**

2021-383

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the consent agenda consisting of the following 18 items be adopted as circulated:

- AMM - Various matters
- FCM Various Correspondence
- Steinbach Chamber of Commerce - The Bottom Line
- Southeast Commerce Group
- Province of Manitoba - News Release - Fire Bulletin #23
- Red River Basin Commission - The Ripple Effect - Summer 2021 Edition
- Seine Rat Roseau Watershed District - Various Correspondence
- Municipal Information Network News - August 17, 2021 Edition
- MB 150 Le Rendez-vous - August 18, 2021 Update
- Dawson Trail Arts & Heritage Tour - Update
- What the Frack - Don Sullivan - Silica Sand Mining - August 21, 2021
- Resident Concerns on Public Participation Covid Procedures
- Steinbachonline - RCMP Break Up Pit Party on PR 302
- MMSM - DRAFT Transition Plan to Full EPR
- All-Net & MuniSight Amalgamate
- Alternative Land Use Solutions - Website Changes
- CBC News - Ontario Cottage Owners Warn of 'Campground Coup' by seasonal residents
- Premier Brian Pallister - Farewell Letter

**CARRIED**

Council recessed from Noon to 12:41 pm for lunch.

**IN CAMERA**

2021-384

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2021-385

Councillor Sarrasin  
Councillor Normandeau

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**HR Matter - QB File #CI20-01-27214**

2021-386

Councillor Normandeau  
Councillor Sarrasin

BE IT RESOLVED that Council accept the Municipal Solicitor's final recommendation included in their correspondence dated September 3, 2021.

**CARRIED**

**TSA Fire Invoices**

2021-387

Councillor Eros  
Councillor Wery

WHEREAS the Town of Ste Anne submitted their invoices #20210059 and 20210060, for services rendered in 2020 and 2021 for fire calls in the Richer Fire Department coverage area under the terms of our Intermunicipal Fire Protection Services Agreement, in an amount totalling \$8,795.00;

AND WHEREAS corrections were brought to these invoices under their invoice #20210111 reducing the total amount payable to \$6,690.00;

BE IT RESOLVED that the Town of Ste. Anne Invoices #20210059 and 20210060 for 2020 and 2021 fire calls in the Richer Fire Department coverage area as described in the Intermunicipal Fire Services Agreement regarding this matter be paid as amended.

**CARRIED**

**Administrative Assistant Term**

2021-388

Councillor Eros  
Councillor Wery

BE IT RESOLVED that the 6 month Term Administrative Assistant position be further extended by an additional 6 months, as discussed *In Camera*.

**CARRIED**

**ADJOURNMENT**

2021-389

Councillor Normandeau  
Councillor Sarrasin


BE IT RESOLVED that this regular meeting be adjourned at 1:57 pm.

**CARRIED**

**NEXT MEETING(S)**

Regular Evening Meeting  
Regular Day Meeting

September 22, 2021@ 6:00 pm  
October 13, 2021 @ 9:00 am

  
\_\_\_\_\_  
Paul Saindon  
Reeve

  
\_\_\_\_\_  
Nédine Vielhaure, CMMA  
Interim Acting Chief Administrative Officer