



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

January 20, 2021 - Regular Meeting of Council - 06:00 PM

1. **CALL TO ORDER 6:00 PM**
2. **ADOPTION OF AGENDA**
3. **ADOPTION OF MINUTES**
4. **FINANCE**
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
5. **HEARINGS - 6:30 PM**
 - 5.1 Variation Order #16-20 - Minimum Front Yard Setback - Single-Family Dwelling
 - 5.2 Variation Order #17-20 - Minimum Setback Requirements - Detached Garage
6. **DELEGATION(S)**
 - 6.1 6:15 PM - Pierrette Sherwood - Dawson Trail Arts and Heritage Tour
7. **MUNICIPAL DELEGATE REPORTS**
 - 7.1 20-01-13 - Province of MB - Provincial Trail Strategy Consultation - Councillor Randy Eros
 - 7.2 21-01-13 - PRAC Building Climate Resilient Communities: Envisioning Resilient Prairie Communities Webinar - Councillor Randy Eros
 - 7.3 20-01-19 to 21 - MB Planning Conference - Councillors Sarah Normandeau, Brad Ingles, Robert Sarrasin and Randy Eros, Assistant CAO and Development Officer
8. **UNFINISHED BUSINESS**
 - 8.1 Municipal Relations - Federal Safe Restart Program
 - 8.2 Municipal Relations - Temporary Suspension of Local Government Provisions
 - 8.3 Richer Community Club - Arena Cover Certificate of Occupancy/Final Disbursement of Municipal Funds
 - 8.4 ***Three Way Builders - Additional Project Costs
 - 8.5 ***Provincial Health Orders - Proposed Changes to Public Health Restrictions/Possible Changes to Municipal Office Restrictions
 - 8.6 ***Xplomet - Universal Broadband Fund Letter of Support Request
9. **NEW BUSINESS**
 - 9.1 Authorized Attendance
 - 9.2 Manitoba Hydro - Temporary Road Allowance Access Request
 - 9.3 Province of MB - Trails Manitoba Grant Program

- 9.4 Hudsons Bay Route Association - 2021 Membership Request
- 9.5 PembinaValleyOnline.com - Province of MB Closing 21 MB Agriculture and Resource Development and MASC Offices
- 9.6 Statistics Canada - 2021 Census of Population
- 9.7 Province of MB - Agricultural Crown Lands Auctions to be held Online
- 9.8 ***Phoenix Cheer - Funding Assistance Request
- 9.9 ***Province of MB - Building Sustainable Communities Program Intake
- 9.10 ***Lake Winnipeg Basin Program - Letter of Intent and Application Intake

- 10. **PLANNING & DEVELOPMENT**
- 10.1 Conditional Use #08-20 - Province of MB - Provincial Notice of Rising Hope Dairy Expansion
- 10.2 ***General Building Permit/Subdivision Requirement Handouts

- 11. **BY-LAWS**
- 11.1 ***By-Law #03-2020 - Council Indemnity By-Law - Discussion

- 12. **DEPARTMENT MANAGER REPORTS - NONE**

- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 21-01-06 - LUD of Richer Committee Meeting Minutes
- 13.2 21-01-12 - Protection Committee Meeting
- 13.2.1 Prairie By-Law Enforcement - Agreement
- 13.3 21-01-12 - Recreation Committee Meeting

- 14. **NOTICE OF MOTION / PETITIONS**

- 15. **CONSENT AGENDA**
- 15.1 AMM - Various Matters
- 15.2 Commissionaires - QMEC Net Inc./Q Collaborations Acquisitions
- 15.3 MB Southeast Chamber of Commerce - Newsletter
- 15.4 Steinbach Chamber of Commerce - Newsletter and Anti-Mask Rally in Steinbach
- 15.5 RRBC - Newsletter
- 15.6 PRAC - Introducing ClimateWest
- 15.7 ***Accueil Kateri Centre - Minutes
- 15.8 ***Seine River Services for Seniors - Thank You

- 16. **IN CAMERA**

- 17. **ADJOURNMENT**



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes

January 20, 2021 - 06:00 PM

Regular Meeting of Council held virtually on January 20, 2021.

Deputy Reeve Randy Eros called the meeting to order at 6:04 pm with the following members of Council present: Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles and Robert Sarrasin. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Reeve Paul Saindon was present via tele-conference (audio only).

The meeting was physically closed to the public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2021-021

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that the agenda for the regular meeting of January 20, 2021 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2021-022

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on January 6, 2021 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2021-023

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered 20210025 – 20210093 (inclusive) in the amount of \$788,127.92 be approved for payment.

CARRIED

Incomplete December 31, 2021 Financial Statements

Tabled.

MUNICIPAL DELEGATE REPORTS

21-01-13 - Province of MB - Provincial Trail Strategy Consultation - Councillor Randy Eros

21-01-13 - PRAC Building Climate Resilient Communities: Envisioning Resilient Prairie Communities Webinar - Councillor Randy Eros

DELEGATION(S)

6:15 PM - Pierrette Sherwood and Mireille Lamontagne - Dawson Trail Arts and Heritage Tour

Pierrette Sherwood and Mireille Lamontagne attended the meeting on behalf of the Dawson Trail Arts

and Heritage Tour to present to Council a revised project proposal and budget, as well as to request support towards the project.

Reeve Paul Saindon left the meeting at 6:28 pm.

HEARINGS - 6:30 PM

2021-025

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:34 pm.

CARRIED

Variation Order #16-20 - Minimum Front Yard Setback - Single-Family Dwelling

At 6:34 pm the Deputy Reeve called to order the Public Hearing for Variation Order #16-20 to vary Table VI-4, Residential Bulk Table of Zoning By-Law 10-2010, as amended, for SE 16-8-7E, Lot 29 Plan 22789, to reduce the minimum front yard setback from 100 feet to approx. 80 feet for the single-family dwelling proposed under Permit #129-20, in an area zoned Rural Residential.

The CAO read the notice.

The applicant was available should Council have any questions.

No members of the public made presentations in objection to the proposal.

2 members of the public submitted a written letter in favour of the proposal, generally for reasons surrounding conformity with setbacks of neighbouring houses, support for the protection of tree cover and lack of impact the proposal would have to surrounding properties.

Variation Order #17-20 - Minimum Setback Requirements - Detached Garage

At 6:37 pm the Deputy Reeve called to order the Public Hearing for Variation Order #17-20 to vary Table VI-4, Residential Bulk Table of Zoning By-Law 10-2010, as amended, on SE 2-8-6E, Lot 7 Block 3 Plan 16771, to reduce the minimum East side yard setback from 25 feet to approx. 12 feet to allow the existing Detached Garage under Permit #130-20, in an area zoned Rural Residential.

The CAO read the notice.

The applicant was available should Council have any questions.

No members of the public made presentations regarding the proposal.

Out of Hearing

2021-026

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session at 6:38 pm.

CARRIED

Variation Order #16-20 - Minimum Front Yard Setback - Single-Family Dwelling

2021-027

Councillor Wery

Councillor Normandeau

WHEREAS a Public Hearing was held for Variation Order #16-20 to vary Table VI-4, Residential Bulk Table of Zoning By-Law 10-2010, as amended, for SE 16-8-7E, Lot 29 Plan 22789, to reduce the minimum front yard setback from 100 feet to approx. 80 feet for the single-family dwelling proposed under Permit #129-20, in an area zoned Rural Residential;

BE IT RESOLVED that Variation Order #16-20 be approved.

CARRIED

Variation Order #17-20 - Minimum Setback Requirements - Detached Garage

2021-028

Councillor Sarrasin

Councillor Reimer

WHEREAS a Public Hearing was held for Variation Order #17-20 to vary Table VI-4, Residential Bulk Table of Zoning By-Law 10-2010, as amended, on SE 2-8-6E, Lot 7 Block 3 Plan 16771, to reduce the minimum East side yard setback from 25 feet to approx. 12 feet to allow the existing Detached Garage under Permit #130-20, in an area zoned Rural Residential;

BE IT RESOLVED that Variation Order #17-20 be approved.

CARRIED

DELEGATION(S) (cont'd)

Reeve Paul Saindon returned to the meeting at 6:39 pm during discussions and voting on the following Resolution:

Dawson Trail Arts and Heritage Tour - Funding Request

2021-029

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that Council supports the Dawson Trail Arts & Heritage Tour with a grant in the total value amount of \$10,000.00, comprised of a \$5,000.00 direct payment and \$5,000.00 in kind donations, such public works services, administrative services and/or purchase of materials or contractor services; BE IT FURTHER RESOLVED that Council waive the requirement for audited financial statements from the Dawson Trail Arts & Heritage Tour for this contribution.

CARRIED

MUNICIPAL DELEGATE REPORTS (cont'd)

21-01-13 - Province of MB - Provincial Trail Strategy Consultation - Councillor Randy Eros

2021-024

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Councillor Randy Eros be authorized to have attended the Province of MB Provincial Trail Strategy Consultation (virtual) on January 13, 2021 with all associated costs to be paid.

CARRIED

21-01-19 to 21 - MB Planning Conference - Councillors Sarah Normandeau, Brad Ingles, Robert Sarrasin and Randy Eros, Assistant CAO and Development Officer

UNFINISHED BUSINESS

Municipal Relations - Federal Safe Restart Program

Received as information.

Municipal Relations - Temporary Suspension of Local Government Provisions

Received as information.

Richer Community Club - Arena Cover Certificate of Occupancy/Final Disbursement of Municipal Funds

Received as information.

Three Way Builders - Additional Project Costs

2021-030

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that Council accepts Quotation OCO No. 16 as submitted by Three Way Builders Ltd. for additional works required for the new Public Works Building and authorizes all works to be completed and costs to be paid as per quotation.

CARRIED

Provincial Health Orders - Proposed Changes to Public Health Restrictions/Possible Changes to Municipal Office Restrictions

Received as information.

Xplornet - Universal Broadband Fund Letter of Support Request

2021-031

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council authorizes Administration to issue a letter of support to Xplornet Communications Inc. for their efforts in expanding broadband internet services within the RM of Ste. Anne.

CARRIED

Council recessed for 5 minutes at 7:10 pm.

NEW BUSINESS

Manitoba Hydro - Temporary Road Allowance Access Request

2021-032

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that Council enter into an agreement with MB Hydro, as requested in correspondence dated January 8, 2021, authorizing temporary access over Crown Lands on Section 28-8-8E under the administration of the Transportation Infrastructure Act.

CARRIED

Province of MB - Trails Manitoba Grant Program

2021-033

Councillor Sarrasin

Councillor Ingles

WHEREAS Trails Manitoba has partnered with the Province of Manitoba by offering the *Trails Grant for Manitoba* program for the development and enhancement of recreational trails throughout Manitoba;

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AND WHEREAS the Local Urban District (LUD) of Richer Committee has included in their 2021 draft Financial Plan and Service Plan provisions to build, replace and improve both new and existing active living walkway systems within the LUD of Richer;

BE IT RESOLVED that the RM of Ste. Anne apply through the *Trails Grant for Manitoba* program for the betterment of the existing gravel walkway connecting the residential developments around Therrien Drive to the Dawson Road sidewalk system leading to the school, community park, and business sectors within the LUD of Richer.

CARRIED

Hudson Bay Route Association - 2021 Membership Request

Received as information.

PembinaValleyOnline.com - Province of MB Closing 21 MB Agriculture and Resource Development and MASC Offices

Received as information.

Statistics Canada - 2021 Census of Population

2021-034

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the Council of the RM of Ste. Anne supports the 2021 Census, as accurate and complete census data supports programs and services which benefit the community, and encourages all residents to complete their census questionnaire online at www.census.gc.ca when it becomes available in May 2021 and to consider getting involved in the process by joining the 2021 Census team as may jobs are available at this time.

CARRIED

Province of MB - Agricultural Crown Lands Auctions to be held Online

Received as information.

Phoenix Cheer - Funding Assistance Request

Tabled to 2021 Financial Plan discussions.

Province of MB - Building Sustainable Communities Program Intake

2021-035

Councillor Normandeau

Councillor Wery

WHEREAS the Building Sustainable Communities grant application is now open for eligible community development projects which promote capacity, sustainability and resilience in communities;
BE IT RESOLVED that the RM of Ste. Anne apply through the Building Sustainable Communities program for the Thurston Drive Park project in the total project amount of \$100,000.00.

CARRIED

Lake Winnipeg Basin Program - Letter of Intent and Application Intake

Received as information.

PLANNING & DEVELOPMENT

Reeve Paul Saindon left the meeting at 7:54 pm during discussions and voting on the following Resolution:

Conditional Use #08-20 - Province of MB - Provincial Notice of Rising Hope Dairy Expansion

2021-036

Councillor Wery

Councillor Ingles

WHEREAS Conditional Use application #08-20 has been received by the Municipality for an expansion to a largescale livestock operation (dairy) which has been accepted by the MB Community and Regional Planning in order to commence a Technical Review process and is being made available for public review and comment;

AND WHEREAS through the provincial Technical Review process, public notice was provided to all property owners within 3 km of the subject property facilitated by Municipal Administration to ensure that the affected property owners received proper notification;

BE IT RESOLVED that Administration invoice the Province of MB Community and Regional Planning Department for the costs incurred in administering the provincial public review public notice mail-out as part of the provincial Technical Review procedures, as presented to Council in the approximate amount of \$400.00.

CARRIED

General Building Permit/Subdivision Requirement Handouts

Received as information.

BY-LAWS

By-Law #03-2020 - Council Indemnity By-Law - Discussion
Received as information.

DEPARTMENT MANAGER REPORTS – None

COMMITTEE REPORTS & MINUTES

21-01-06 - LUD of Richer Committee Meeting Minutes

2021-037

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of January 6, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s LUD-03-21 and LUD-04-21 regarding the December 2020 Invoice Summary and Financial Statements;
- # LUD-05-21 regarding the 2020 LUD of Richer annual Yard Decorating Contest;
- # LUD-06-21 regarding the draft 2021 LUD of Richer Financial and Service Plans; and
- # LUD-07-21 regarding an annual grant totalling \$5,000.00 to the Richer Community Club Inc for the years 2021 to 2025 inclusively, on the condition that \$2,000 to be dedicated to operating and maintenance costs and \$3,000 to be dedicated to community events.

CARRIED

21-01-12 - Protection Committee Meeting Minutes

2021-038

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the Protection Committee meeting minutes of January 12, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PC-2021-003 regarding postponing an Emergency Measures Tabletop Exercise in order to review the new Municipal Emergency Plan and better prepare for such an exercise at a later date;
- #PC-2021-004 regarding reviewing the number of dogs permitted under the Animal Control By-law #01-2012;
- #PC-2021-006 regarding the 2021 Richer Fire Department budget and request for Capital Purchase to be deferred to 2021 Financial Plan discussions.

CARRIED

Prairie By-Law Enforcement - Agreement

2021-039

Councillor Ingles

Councillor Wery

BE IT RESOLVED that Council renew the agreement with Prairie By-Law Enforcement for by-law enforcement services in the RM of Ste. Anne for a term of 2 years with an expiry of April 15, 2023.

CARRIED

Animal Control By-Law #01-2012 - Discussion

Administration to respond.

21-01-12 - Recreation Committee Meeting

2021-040

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the Recreation Committee meeting minutes of January 12, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #RC-2021-003 regarding the issuance of a request for proposals for a quarterly municipal newsletter;
- #RC-2021-004 regarding 2021 Thurston Drive Park developments and Financial Plan considerations.

CARRIED

NOTICE OF MOTION / PETITIONS – None

CONSENT AGENDA

2021-041

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of the following 8 items be adopted as circulated:

AMM - Various Matters

Commissionaires - QMEC Net Inc./Q Collaborations Acquisitions

MB Southeast Chamber of Commerce - Newsletter

Steinbach Chamber of Commerce - Newsletter and Anti-Mask Rally in Steinbach

RRBC - Newsletter

PRAC - Introducing ClimateWest

Accueil Kateri Centre - Minutes

Seine River Services for Seniors - Thank You

CARRIED

IN CAMERA

2021-042

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2021-043

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Western Financial - Couples Coverage Option and Rate Adjustment (if enrolled)

2021-044

Councillor Sarrasin

Councillor Ingles

WHEREAS the Western Financial Group's AMM Group Benefits Program is now offering Couples

coverage in addition to Single and Family coverage for their Health and Dental Insurance Programs;

BE IT RESOLVED that the Municipality authorize current and future members to enroll in either single, couple or family coverage for the existing Municipal Plan III Plus Program at the rates prescribed by Western Financial Group;

BE IT FURTHER RESOLVED that administration be authorized to make the necessary arrangements for the implementation of this additional option with coverage to be in effect no sooner than May 1, 2021.

CARRIED

ADJOURNMENT

2021-045

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 9:49 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Evening Meeting

February 10, 2021 @ 9:00 am

February 24, 2021 @ 6:00 pm



Randy Eros
Deputy Reeve


for: Jennifer Gilmore, CMMA
Chief Administrative Officer