



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

March 10, 2021 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements to February 2021
 - 4.3 Financial Statements to December 31, 2020
5. HEARINGS - NONE
6. DELEGATION(S)
 - 6.1 10:00 am - Shandy Walls, Consultant for CanWhite Sands
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 21-02-24 - FCM Climate Leadership Course for Elected Officials - Councillor Eros
8. UNFINISHED BUSINESS
 - 8.1 CN - Sponsorship Application Rejected
 - 8.2 Silica Sands Mining - Various Correspondance
9. NEW BUSINESS
 - 9.1 Authorized Attendances
 - 9.1.1 AMM Webinar - CIVILITIAS! Respectful Leadership
 - 9.1.2 ICLEI Canada: Prairies Workshop: Preparing for a Changing Climate
 - 9.1.3 ManSEA 2021 Virtual Annual Conference
 - 9.2 Red River Basin Commission - 2021 Membership
 - 9.3 IT Support
 - 9.4 Easing of Pandemic Restrictions
 - 9.5 2021 Ste. Anne Library Grant
 - 9.6 MEMO Approval letter for RM Emergency Plan
 - 9.7 White Stone Construction Ltd.
 - 9.8 Hudson's Bay Route Association - 2021 Membership Request
 - 9.9 ***SWIFT - Request for Letter of Support
10. PLANNING & DEVELOPMENT

- 10.1 Public Notice of RM of La Broquerie Zoning By-Law Amendment - By-law 02-2021
- 11. BY-LAWS
- 12. DEPARTMENT MANAGER REPORTS
 - 12.1 Richer Fire Department - RM Call Report - February 2021
 - 12.2 Town of Ste. Anne - January 2021 Fire Calls in the RM
 - 12.3 Steinbach Fire - RM Call Report to February 2021
- 13. COMMITTEE REPORTS & MINUTES
 - 13.1 21-03-02 - Environment Committee Meeting
 - 13.2 21-03-02 - Transportation Committee Meeting
 - 13.3 21-03-02 - Land Use Planning and Development Committee Meeting
 - 13.4 21-03-02 - Economic Development Committee Meeting
 - 13.5 21-03-02 - Recreation Committee Meeting
 - 13.6 21-03-03 - Local Urban District of Richer Committee
- 14. NOTICE OF MOTION / PETITIONS
- 15. CONSENT AGENDA
 - 15.1 AMM Various Matters
 - 15.2 FCM - Municipal Asset Management Program Grant Application Status Update
 - 15.3 Municipal Relations - 2020 Audited Financial Statements Letter
 - 15.4 Municipal Relations - 2021 Assessment Levy
 - 15.5 Association of Manitoba Land Surveyors - 2021 Annual Register
 - 15.6 Accueil Kateri - January 2021 Meeting Minutes
 - 15.7 Steinbach Chamber of Commerce - March 4, 2021 - The Bottom Line
 - 15.8 Steinbach Online - Articles x2
 - 15.9 Mayor of High River - Alberta Coal Policy
 - 15.10 Communities in Bloom
- 16. IN CAMERA
- 17. ADJOURNMENT



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes March 10, 2021 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on March 10, 2021.

Reeve Paul Saindon called the meeting to order at 9:04 am with the following members of Council present: Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present was Interim Acting CAO Nadine Vielfaure.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2021-094

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the agenda for the regular meeting of March 10, 2021 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2021-095

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the minutes of the regular meeting held on February 24, 2021 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2021-096

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the following EFT and cheques numbered #20210256 – #20210319 (inclusive) in the amount of \$160,294.17 be approved for payment.

CARRIED

Financial Statements to February 28, 2021

Received as information.

Financial Statements to December 31, 2020

Received as information.

HEARINGS - None

MUNICIPAL DELEGATE REPORTS

21-02-24 - FCM Climate Leadership Course for Elected Officials - Councillor Eros

UNFINISHED BUSINESS

CN - Sponsorship Application Rejected

Received as information.

Silica Sands Mining - Various Correspondence

2021-097

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the Reeve and CAO be authorized to attend an informational meeting with the legal counsel for the RM of Tache regarding silica sand mining operations.

CARRIED

NEW BUSINESS

Authorized Attendances

AMM Webinar - CIVILITIAS! Respectful Leadership

2021-098

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that all available Council members and the CAO be authorized to attend the AMM Webinar CIVILITIAS! Respectful leadership on April 8/9, 2021 with the \$100 registration fee per member to be paid.

CARRIED

ICLEI Canada: Prairies Workshop: Preparing for a Changing Climate

Received as information.

ManSEA 2021 Virtual Annual Conference

2021-099

Councillor Eros

Councillor Ingles

BE IT RESOLVED that all available Council members and the Operations Manager be authorized to attend the Manitoba Sustainable Energy Association's 2021 Virtual Conference on March 23, 30 and April 6 with the \$25 membership registration fee per member to be paid.

CARRIED

Red River Basin Commission - 2021 Membership Renewal

Received as information.

IT Support

2021-100

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Administration be authorized to request proposals for comprehensive IT Support Services for the Municipality, with a website administration option.

CARRIED

Easing of Pandemic Restrictions

Received as information.

2021 Ste. Anne Library Grant

2021-101

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the 2021 Ste. Anne Library Grant be renewed at the same rate as 2020, being \$15,000, pending 2021 municipal budget approval and compliance with municipal policies.

CARRIED

MEMO Approval letter for RM Emergency Plan

Received as information.

White Stone Construction Ltd.

2021-102

Councillor Sarrasin

Councillor Wery

WHEREAS Council Resolution #2020-072 accepted a quotation from White Stone Construction for the crushing of gravel from 2020 to 2022 inclusively with equipment rates outlined per hour of use;

AND WHEREAS, after discussions with the Operations Manager, different equipment was used with the intent to reduce the total amount of hours required to complete the required work for 2021;

BE IT RESOLVED that Council authorize the payment of Invoice #1471 for the 2021 installment of this project, including the C-391 Articulated Truck A50 at a rate of \$250.00/hour not previously authorized by resolution of Council.

CARRIED

Hudson's Bay Route Association - 2021 Membership Request

2021-103

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Council authorize the 2021 membership to the Hudson's Bay Route Association with the \$300 fees to be paid.

CARRIED

SWIFT - Request for Letter of Support

2021-104

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Council grant a letter of support to Swift High Speed in their efforts to build a rural *Fibre to the Home* network in the RM of Ste. Anne and surrounding region.

CARRIED

PLANNING & DEVELOPMENT

Public Notice of RM of La Broquerie Zoning By-Law Amendment - By-law 02-2021

Received as information.

BY-LAWS – None

DEPARTMENT MANAGER REPORTS

Richer Fire Department - RM Call Report - February 2021

Received as information.

Town of Ste. Anne - January 2021 Fire Calls in the RM

Received as information.

Steinbach Fire - RM Call Report to February 2021

Received as information.

Council recessed for 5 minutes at 9:55 am.

DELEGATION(S)

At 10:00 am Shandy Walls, Consultant for CanWhite Sands, made a presentation to Council introducing this organization, their intentions regarding silica sand mining, their proposed processes, and providing general information surrounding this matter.

COMMITTEE REPORTS & MINUTES

21-03-02 - Environment Committee Meeting

2021-105

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Environment Committee meeting minutes of March 2, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #ES-2021-11 regarding a \$1,000 budget for the Spring Clean-Up Event proposed to be held on May 15, 2021;
- #ES-2021-12 regarding disallowing outside effluent from being dumped at the Municipal Lagoon;
- #ES-2021-13 regarding authorizing the Operations Manager to sign documents required for potential land acquisitions negotiations; and
- #ES-2021-14 regarding authorizing WSP proposal reference #191-02990-00 dated February 26, 2021.

CARRIED

21-03-02 - Transportation Committee Meeting

2021-106

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the Transportation Committee meeting minutes of March 2, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW-2021-07 regarding speed reductions on Road 35E between Road 42N and Two Mile Road;
- #PW-2021-08 regarding the purchase of used conveyor belts to aid in preventing damages to the new shop floors;
- #PW-2021-09 regarding monthly commercial waste removal services to be provided at the new Shop at the discretion of the Operation Manager;
- #PW-2021-10 regarding the acquisition of 2 tablets for PW staff use;
- #PW-2021-11 regarding the acquisition of a Shop Bench for the new Shop; and
- #PW-2021-12 regarding drainage works proposed on Greenland Road between Roads 30E and 31E, with associated survey works to be completed from Road 30E up to PTH 12.

CARRIED

21-03-02 - Land Use Planning and Development Committee Meeting

2021-107

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the Land Use Planning and Development Committee meeting minutes of March 2, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #LUPD-2021-005 regarding a call for quotations for contracted legal and engineering services for land use and development related matters.

CARRIED

21-03-02 - Economic Development Committee Meeting

2021-108

Councillor Wery

Councillor Eros

BE IT RESOLVED that the Economic Development Committee meeting minutes of March 2, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #ED-2021-003 regarding allocating a minimum \$20,000 from the 2020 operating surplus to the proposed Economic Development Reserve Fund.

CARRIED

21-03-02 - Recreation Committee Meeting

2021-109

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the Recreation Committee meeting minutes of March 2, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #RC-2021-008 regarding a letter of Support for the Richer Community Club's proposed 2021 projects along with a reaffirmation of the 2021 Grant installment to be paid under By-law #12-2020; and
- #RC-2021-009 regarding a \$5,000 one time grant to Phoenix Cheer, to be released immediately upon receipt of their municipal grant application form.

CARRIED

21-03-03 - Local Urban District of Richer Committee

2021-110

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of March 3, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #LUD-2021-22 and -23 regarding the February 28, 2021 Invoice Summary and Financial Statements; and
- #LUD-2021-24 regarding participation in the 2021 modified Communities in Bloom Program.

CARRIED

NOTICE OF MOTION / PETITIONS – None

CONSENT AGENDA

2021-111

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 10 items be adopted as circulated:

AMM Various Matters

FCM - Municipal Asset Management Program Grant Application Status Update

Municipal Relations - 2020 Audited Financial Statements Letter

Municipal Relations - 2021 Assessment Levy

Association of Manitoba Land Surveyors - 2021 Annual Register

Accueil Kateri - January 2021 Meeting Minutes

Steinbach Chamber of Commerce - March 4, 2021 - The Bottom Line

Steinbach Online - Articles x2

Mayor of High River - Alberta Coal Policy

Communities in Bloom

CARRIED

IN CAMERA

2021-112

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

At 11:27 am Operations Manager Kevin Medeiros and Ernie Epp of Way To Go Consulting joined the meeting.

Council recessed from noon to 12:50 pm at which point Operations Manager Kevin Medeiros and Ernie Epp of Way To Go Consulting were no longer present.

At 1:35 pm Interim Acting CAO Nadine Vielfaure left the meeting.

At 1:38 pm Ernie Epp of Way To Go Consulting joined the meeting.

At 2:19 pm Interim Acting CAO Nadine Vielfaure joined the meeting.

At 2:50 pm Ernie Epp of Way to Go Consulting left the meeting.

OUT OF CAMERA

2021-113

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Settlement Agreement with Unger Poultry Ltd.

2021-114

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Council agree to the Rural Municipality of Ste. Anne entering into an Expropriation Compensation Settlement Agreement with Unger Poultry Ltd. to obtain approximately 8.49 acres of land described in the agreement and being generally north and west of the Municipality's existing lagoon, with compensation for the land to be \$169,800.00; BE IT FURTHER RESOLVED that the Municipality use funds in the Waste Management Reserve to cover the compensation amount.

CARRIED

Settlement Agreement with Raymond & Bertha Laing

2021-115

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that Council agree to the Rural Municipality of Ste. Anne entering into an Expropriation Compensation Settlement Agreement with Raymond William Laing and Bertha Laing to obtain approximately 29.38 acres of land described in the agreement and being generally north and east of the Municipality's existing lagoon, with compensation for the land to be \$587,600.00;

BE IT FURTHER RESOLVED that the Municipality use funds in the Waste Management Reserve to cover the compensation amount.

CARRIED

Lagoon Expansion Borrowing By-law

2021-116

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that Administration be directed to prepare a local improvement by-law, with the local improvement to be charged on assessment on all taxable, grant-in-lieu and otherwise exempt property in the Municipality, for the purpose of expansion to the Municipality's lagoon, with the amount to be borrowed based on estimated pricing for construction, engineering and other project related expenses, and the borrowing to be over a 10 year period;

BE IT FURTHER RESOLVED that the Hearing for this by-law be scheduled for April 8, 2021 at 2:00 pm, during a Special Meeting of Council for this purpose.

CARRIED

Lagoon Expansion Funding

2021-117

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that the Manitoba Water Services Board be advised the Rural Municipality of Ste. Anne has the required funding in place for the lagoon expansion project in its current reserves in order to allow for the project to be tendered as soon as possible.

CARRIED

FCM - Authorized Attendance

2021-118

Councillor Wery

Councillor Eros

BE IT RESOLVED that all Council members be authorized to attend the Federation of Canadian Municipalities free webinar on rural strength and innovation on March 18th, 2021, with all associated costs to be paid.

CARRIED

ADJOURNMENT

2021-119

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 3:00 pm.

CARRIED

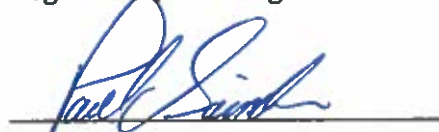
NEXT MEETING(s)

Regular Evening Meeting

March 24, 2021 @ 6:00 pm

Regular Day Meeting

April 7, 2021 @ 9:00 am



Paul Saindon

Reeve



Nadine Vielfaure, CMMA

Interim Acting Chief Administrative Officer