



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

December 15, 2021 - Council Meeting - 06:00 PM

1. CALL TO ORDER 6:00 PM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
5. HEARINGS - 11:00 AM OR 6:30 PM
 - 5.1 Variation Order #11-21 - Side Yard Reduction for Lagoon
 - 5.2 Variation Order #12-21 - Bulk Requirement Reductions - Thurston Drive
 - 5.3 Hearing - 7:00 PM
 - 5.3.1 Public Hearing to withdraw from Reserve Funds
 - 5.6 Variation Order #11-21 - Side Yard Reduction for Lagoon
 - 5.7 Variation Order #12-21 - Bulk Requirement Reductions for Thurston Drive
6. DELEGATION(S)
 - 6.1 7:30 pm to 8:00 pm - RCC Committee Members re: RCC 2020 Audit
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 21-11-26 - Dawson Trail Interpretive Project Steering Committee Meeting
 - 7.2 21-12-06 - Municipal Silica Sand Advisory Committee - Reeve Paul Saindon
8. UNFINISHED BUSINESS
 - 8.1 Road Maintenance Request - Road 38N (39E & PR 210)
 - 8.2 Giroux Community Park - Renaming and Grand Opening - Update
 - 8.3 AMBM and Eco-West - Request for Transportation Study Funding
9. NEW BUSINESS
 - 9.1 Post-Election 2022 - George Cuff Session
 - 9.2 Province of Manitoba - Bulletin #2021-61 to
 - 9.3 Province of Manitoba - Multi-Year Permitting for Mineral Extraction
 - 9.4 Province of Manitoba - Broadband Agreement with Xplornet
 - 9.5 City of Steinbach - Landfill Agreement Renewal
 - 9.6 Invitation to AMBM Leadership Reception

- 9.7 Policy #01-FIRE - Proposed Amendments
- 9.8 Emergency Plan - December 2021 Revisions
- 9.9 AMM - Res# 32-2019 Decision Letter re: CBP

- 10. **PLANNING & DEVELOPMENT**
- 10.1 New Subdivision Development Agreement Template
- 10.1.1 Verification of Staking Certificate Requirement
- 10.2 Subdivision Application 4175-21-8447 - NW 10-8-7E - Tetreault
- 10.3 Subdivision Application 4175-21-8481 - SW 4-7-7E - Cudney
- 10.4 Subdivision Application 4175-21-8504 - River Lot 11 - Loeppky

- 11. **BY-LAWS**
- 11.1 Fees & Charges By-Law #07-2011 - Schedule "A" Update
- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Steinbach Fire Chief's Report for November 2021
- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 21-12-07 - Committee of the Whole Meeting
- 14. **NOTICE OF MOTION / PETITIONS**
- 15. **CONSENT AGENDA**
- 15.1 AMM - Various Correspondence
- 15.2 FCM - Various Correspondence
- 15.3 Steinbach Chamber of Commerce - The Bottom Line
- 15.4 MMSM - Draft Transition Plan
- 15.5 Accueil Kateri Centre - Minutes of October 6, 2021
- 15.6 Corporate Vision - Canadian Business Awards
- 15.7 Don Sullivan - What the Frack - CanWhite Sands
- 15.8 Steinbachonline - Town and RM of Ste. Anne Revise Fire Agreement
- 15.9 CN - Updates
- 15.10 Canadian Beverage Container Recycling Association - Municipal Contamination Reduction Initiative
- 15.11 Seine River Services for Seniors - Request for Letter of Support
- 15.12 Red River Basin Commission - Climate Adaptation Sessions
- 16. **IN CAMERA**
- 17. **ADJOURNMENT**



STE. ANNE MUNICIPALITY

Council Meeting Minutes December 15, 2021 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on December 15, 2021.

Reeve Paul Saindon called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Councillors Sarah Normandeau, Jake Reimer (virtually), Brad Ingles, Robert Sarrasin and Randy Eros and Interim Acting Chief Administrative Officer Nadine Vielfaure.

Councillor Brent Wery was absent.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2021-506

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the agenda for the regular meeting of December 15, 2021 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2021-507

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the December 1, 2021 regular meeting minutes be adopted as circulated.

CARRIED

Councillor Brent Wery joined the meeting at 6:08 pm.

FINANCE

Cheque Listing

2021-508

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered #20211627 – #20211709 (inclusive) in the amount of \$205,128.46 be approved for payment.

CARRIED

MUNICIPAL DELEGATE REPORTS

21-11-26 - Dawson Trail Interpretive Project Steering Committee – Councillor Robert Sarrasin

21-12-06 - Municipal Silica Sand Advisory Committee - Reeve Paul Saindon

21-12-06 - Triple R Community Futures - Councillor Randy Eros

UNFINISHED BUSINESS

Road Maintenance Request - Road 38N (39E & PR 210)

2021-509

Councillor Ingles

Councillor Wery

WHEREAS the property owner of Roll #29700.000 in NE 10-7-7E has requested the Municipality develop an unopened undeveloped Road Allowance on Mile 38N;

BE IT RESOLVED that this request be denied.

CARRIED

Giroux Community Park - Renaming and Grand Opening – Tabled.

AMBM and Eco-West - Request for Transportation Study Funding

2021-510

Councillor Eros

Councillor Wery

WHEREAS the Association of Manitoba Bilingual Municipalities (AMBM) and Eco-West Canada (EWC) are endeavoring to conduct a rural transit study in the southeast region of Manitoba, along with the Rural Municipalities of Ritchot, Tache, La Broquerie and the Town of Ste. Anne; AND WHEREAS the AMBM and EWC are formally requesting \$2,500 from the RM of Ste. Anne in 2022 in order to fund this initiative aiming to explore alternative transportation options such as buses, park'n'ride, ride sharing, electric vehicles, etc. by studying population growth and demographic, including the various challenges and needs of those that may be disadvantaged by mobility, finances or other factors;

BE IT RESOLVED that the RM of Ste. Anne commit to a \$2,500 contribution to support this study with the expected outcome being to recommend solutions to increase sustainability in transportation while breaking down systemic barriers prohibiting disadvantaged populations from having equal access to services at a distance from their residence.

CARRIED

HEARINGS - 6:30 pm

2021-511

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:30 pm.

CARRIED

Variation Order #11-21 - Side Yard Reduction for Lagoon

At 6:30 pm the Reeve called to order the Public Hearing for Variation Order #11-21 to reduce the front and east side setback requirements for a sewage disposal lagoon / wetland cell under Permit #52-21 in an area zoned Agriculture.

The IACAO read the notice.

The Municipality, being the applicant, made a presentation in favour of the proposal.

No members of the public made presentations in favour nor in objection to the proposal.

Variation Order #12-21 - Bulk Requirement Reductions - Thurston Drive

At 6:37 pm the Reeve called to order the Public Hearing for Variation Order #12-21 to reduce minimum bulk requirements for Thurston Drive Park under Permit #146-21 in an area zoned General Development.

The IACAO read the notice.

The Municipality, being the applicant, made a presentation in favour of the proposal.

No members of the public made presentations in favour nor in objection to the proposal.

OUT OF HEARING

2021-512

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that this meeting reconvene into regular session at 6:40 pm.

CARRIED

Variation Order #11-21 - Side Yard Reduction for Lagoon

2021-513

Councillor Eros

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #11-21 to vary the minimum setback requirements for a sewage disposal lagoon wetland cell under Permit #52-21 as follows:

- a) Front yard setback from 200 feet to 19 feet;
- b) East side setback from 50 feet to 41.7 feet.

BE IT RESOLVED that Variation Order #11-21 be approved.

CARRIED

Variation Order #12-21 - Bulk Requirement Reductions for Thurston Drive

2021-514

Councillor Normandeau

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #12-21 to vary the minimum bulk requirements for Thurston Drive Park under Permit #146-21 as follows:

- a) Site area from 2 acres to 1.14 acres;
- b) Site width from 200 feet to 179.26 feet.

BE IT RESOLVED that Variation Order #12-21 be approved.

CARRIED

UNFINISHED BUSINESS (Continued)

Letter to Minister RE: School Taxes

Administration to respond.

NEW BUSINESS

Post-Election 2022 – George Cuff Session

Received as information.

Province of Manitoba – Bulletin #2021-61 to 64

Received as information.

Province of Manitoba – Multi-Year Permitting for Mineral Extraction

Received as information.

Province of Manitoba – Broadband Agreement with Xplornet

Received as information.

City of Steinbach - Landfill Agreement Renewal

2021-515

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Council agree to renew the Landfill Agreement with the City of Steinbach by entering into an extension agreement from January 1, 2022 to December 31, 2024.

CARRIED

Invitation to AMBM Leadership Reception

2021-516

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Councillor Randy Eros be authorized to attend the Association of Manitoba Bilingual Municipalities Leadership Reception on December 16th, 2021 at 6:00 pm at the Inn at the Forks in Winnipeg with all associated costs to be paid.

CARRIED

HEARING - 7:00 PM

2021-517

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:59 pm.

CARRIED

Public Hearing to withdraw from Reserve Funds

At 6:59 pm the Reeve called to order the Public Hearing withdraw amounts from various Reserve Funds, in excess of the amounts included in the 2021 Financial Plan as outlined below:

Project Name	Proposed Funding Source	Proposed Maximum Amount
Road 41E Asphalt Betterment	Gas Tax Reserve Fund	\$30,000
Thurston Park Development	Community Development Initiative (Bi-Pole) Reserve Fund	\$90,000
Grants (not included in 2021 Financial Plan)	General Reserve Fund	\$40,000

The IACAO read the notice.

The Municipality, being the applicant, made a presentation in favour of the proposal.

No members of the public made presentations in favour nor in objection to the proposal.

OUT OF HEARING

2021-518

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session at 7:04 pm.

CARRIED

Additional Reserve Fund Expenditure

2021-519

Councillor Normandeau

Councillor Ingles

WHEREAS Road 41E between Dawson Road and Highway #1E was repaved in 2021 with the scope of the project being a Betterment project rather than regular operational maintenance work and was not included in the 2021 Financial Plan;

AND WHEREAS the Development of the new Thurston Drive Park was originally budgeted at a total cost of \$100,000 with up to \$60,000 budgeted to come from reserves, with excess amounts projected to be covered by anticipated grant funding, the application having now been declined;

AND WHEREAS a 2020 Grant commitment for MB 150 Celebrations was not carried over to the 2021 Financial Plan in error, among other grant amounts Council wishes to award;

AND WHEREAS a Public Hearing was held in accordance with *The Municipal Act* requirements with no objections having been received by members of the public;

BE IT RESOLVED that the expenditures outlined in the table below be funded from the corresponding Municipal Reserve Funds up to the listed maximum amounts.

CARRIED

NEW BUSINESS (Continued)

At 7:05 pm Councillor Wery declared an interest and left the Council Chambers.

Policy #01-FIRE - Proposed Amendments

2021-520

Councillor Eros

Councillor Ingles

BE IT RESOLVED that Policy #01-FIRE, pertaining to terms, conditions and remuneration of Richer and Giroux Volunteer Fire Fighters, be revised as presented and amended to update the minimum hours paid and the rates of remuneration for responding to 911 dispatches among other minor revisions as discussed.

CARRIED

At 7:07 pm Councillor Wery returned to the meeting.

Emergency Plan - December 2021 Revisions

2021-521

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Council adopt the revised Emergency Management Program and Emergency Plan as presented.

CARRIED

AMM - Res# 32-2019 Decision Letter re: CBP

Received as information.

2021 Grant Breakdown

2021-522

Councillor Normandeau

Councillor Ingles

WHEREAS the 2021 Financial Plan made provisions for general grants to be awarded;
AND WHEREAS a grant obligation for 2020, which was paid out in 2021, was not included in the 2021 Financial Plan in error resulting in many grant requests to be placed in abeyance;
AND WHEREAS a Public Hearing was held and Council authorized additional funds to be withdrawn from the General Reserve under Resolution #2021-519 to correct this oversight;
BE IT RESOLVED that Council now authorize Administration to release grants up to the total budgeted amount, including the additional transfer from reserves, as per the grant breakdown list provided, or at their discretion where applicable, and in accordance with Municipal Policies.

CARRIED

PLANNING & DEVELOPMENT

New Subdivision Development Agreement Template

2021-523

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the new subdivision development agreement template be adopted as presented and amended.

CARRIED

Verification of Staking Certificate Requirement

Received as information.

DELEGATION(S)

7:30 pm to 8:00 pm - RCC Committee Members re: RCC 2020 Audit

At 7:30 pm, Dan Guetre, Marc Lanouette and Eugene Sabot from the Richer Community Club attending the Council meeting to discuss the Richer Community Club Inc. 2020 Financial Statements and Audit Findings Report and other Community Club updates.

PLANNING & DEVELOPMENT (Continued)

Subdivision Application 4175-21-8447 - NW 10-8-7E - Tetreault

2021-524

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council has reviewed the Subdivision File #4175-21-8447 Report to Council proposing to subdivide two 5-acre hobby farm lots from the existing 70.02-acre parcel held under CT #1690852 on NW 10-8-7E in an area zoned Rural Natural Area;

BE IT RESOLVED that Subdivision File #4175-21-8447 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and an engineer's opinion on the maximum excavation depths for buildings on all newly created lots;
4. That a contribution fee of \$1,500.00 per parcel created be required; and
5. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

Subdivision Application 4175-21-8481 - SW 4-7-7E - Cudney

2021-525

Councillor Ingles

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-21-8481 Report Council to realign the property boundary between two existing lots held under CT#s2587279 and 3022388 to enlarge one lot from 8.9 acres to 11.4 acres and to reduce the other from 5.01 acres to 2.51 acres, respectively;

BE IT RESOLVED that Subdivision File #4175-21-8481 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations; and
3. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

Subdivision Application 4175-21-8504 - River Lot 11 - Loepky

2021-526

Councillor Wery

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-21-8504 Report to Council proposing to subdivide the existing 8.26-acre property held under CT#1321316 into two rural residential lots being approx. 3.94- and 4.36 acres, respectively;

BE IT RESOLVED that Subdivision File #4175-21-8504 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and the engineer's opinion on the maximum excavation depths for buildings on the newly created building lot;
4. That a contribution fee of \$1,500.00 for each newly created lot be required; and
5. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

BY-LAWS

Fees & Charges By-Law #07-2011 - Schedule "A" Update

2021-527

Councillor Eros

Councillor Sarrasin

WHEREAS the Committee of the Whole resolution #CotW-2021-019 recommended the addition of Subdivision Application fees and revisions to the current Conditional Use and Variation application fees, among others;

BE IT RESOLVED that Council approve the revised Schedule 'A' to the Fees & Charges By-Law #07-2011 as presented and amended.

CARRIED

DEPARTMENT MANAGER REPORTS

Steinbach Fire Chief's Report for November 2021

Received as information.

Richer Fire Chief's Report - November 2021

Received as information.

COMMITTEE REPORTS & MINUTES

21-12-07 - Committee of the Whole Meeting

2021-528

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that the December 7, 2021 Committee of the Whole meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #CotW-2021-019 regarding establishing an inter-municipal training program for municipal heavy equipment operators;
- #CotW-2021-024 regarding amending our Employee Handbook, Benefits, and Code of Conduct to include reimbursement of medical fees required for drivers licenses necessary in the carrying out of municipal duties; and
- #CotW-2021-027 regarding approving the Council and Committee meeting schedule for 2022;

BE IT FURTHER RESOLVED that Resolution #CotW-2021-019 regarding amending Schedule "A" of the Fees & Charges By-law #07-2011, #CotW-2021-023 regarding approval of a new residential subdivision development agreement template, and the following resolutions pertaining to subdivision applications be addressed separately from this motion:

- #CotW-2021-020 regarding Subdivision File #4175-21-8447 (Tetreault)
- #CotW-2021-021 regarding Subdivision File #4175-21-8481 (Cudney)
- #CotW-2021-022 regarding Subdivision File #4175-21-8504 (Loeppky)

CARRIED

21-12-14 - Committee of the Whole Meeting

2021-529

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the December 14, 2021 Committee of the Whole meeting minutes be adopted as circulated.

CARRIED

NOTICE OF MOTION / PETITIONS – None.

CONSENT AGENDA

2021-530

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of the following 12 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Steinbach Chamber of Commerce - The Bottom Line
- MMSM - Draft Transition Plan
- Accueil Kateri Centre - Minutes of October 6, 2021
- Corporate Vision - Canadian Business Awards
- Don Sullivan - What the Frack - CanWhite Sands
- Steinbachonline - Town and RM of Ste. Anne Revise Fire Agreement
- CN - Updates
- Canadian Beverage Container Recycling Association - Municipal Contamination Reduction Initiative
- Seine River Services for Seniors - Request for Letter of Support
- Red River Basin Commission - Climate Adaptation Sessions

CARRIED

IN CAMERA

2021-531

Councillor Normandeau
Councillor Wery

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2021-532

Councillor Ingles
Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Parkland Drive Subdivision

2021-533

Councillor Normandeau
Councillor Ingles

WHEREAS a Geotechnical Engineer's Report was submitted to the RM of Ste. Anne by the Developer of Subdivision File #4175-2017-7857 in Pt. NE 16-8-7E which contains information pertaining to proposed maximum excavation depth for sub-grade foundation development that the Municipality deems questionable;

BE IT RESOLVED that the Municipality engage an independent qualified Geotechnical Engineer to review the report submitted by the Developer, identify areas of concern, and make recommendations to address those concerns at the developer's cost.

CARRIED

Municipal Silica Sand Advisory Committee Update

2021-534

Councillor Sarrasin
Councillor Ingles

WHEREAS the RM of Ste. Anne joined the Municipal Silica Sand Advisory Committee alongside neighbouring Municipalities with the objective to independently review and obtain information regarding silica sand mining operations to then develop policies to mitigate any impacts on municipal infrastructure, land use conflicts and environmental impacts, among others;

BE IT RESOLVED that the RM of Ste. Anne approve the Municipal Silica Sand Advisory Committee's decision to retain qualified professionals to review and oversee the matter of silica sand extraction operations in Manitoba and agree to contribute up to \$30,000 towards this initiative in the 2022 Financial Plan.

CARRIED

ADJOURNMENT

2021-535

Councillor Normandeau
Councillor Reimer


BE IT RESOLVED that this regular meeting be adjourned at 9:04 pm.

CARRIED

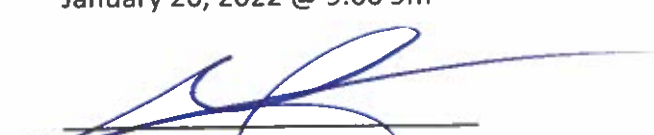
NEXT MEETING(s)

Regular Day Meeting
Regular Evening Meeting

January 12, 2022 @ 9:00 am
January 26, 2022 @ 9:00 9m



Paul Saindon
Reeve



Nadine Vielfaure, CMMA
Interim Acting Chief Administrative Officer

