



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

October 20, 2021 - Council Meeting - 06:00 PM

1. CALL TO ORDER 6:00 PM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing
5. HEARINGS - NONE
6. DELEGATION(S) - NONE
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 21-10-13 to 15 - Manitoba Disaster Management Conference
8. UNFINISHED BUSINESS
 - 8.1 Giroux Community Park - Renaming and Grand Opening - Update
 - 8.2 AMM - Emergency Services Resolution - Update
9. NEW BUSINESS
 - 9.1 Authorized Attendance
 - 9.1.1 2021 Hybrid AMM Convention
 - 9.1.2 AMM Convention - Meeting with RCMP
 - 9.2 Road Maintenance Request - Road 38N (39E & PR 210)
 - 9.3 Province of Manitoba - Bulletin #2021-51 to 53
 - 9.4 Ste. Anne Justice Committee
 - 9.5 AMBM Transportation Initiative
 - 9.6 2021 Grant Requests & Budget
 - 9.7 Community Development Corporation
 - 9.8 Public Works MECB Initial Energy Model
 - 9.9 Policy #07-ADMIN - Promotional Items
 - 9.10 Waste Reduction and Recycling Support - January to June 2021 Summary Report
 - 9.11 Committee of the Whole - Monthly Meetings
 - 9.12 Request to Cancel Taxes - Roll 86291.000
 - 9.13 Paradise Village Open House - 72 Hour Family Plan
10. PLANNING & DEVELOPMENT

- 10.1 Subdivision Application 4175-21-8393 - Request to put in Abeyance
- 10.2 Finningan Landing - Request to Accept Run-Off
- 10.3 RM of Taché - Notice of Zoning By-Law Amendment and Road Closing - By-Law# 8-21 + 9-21
- 10.4 RM of Taché - Notice of Development Plan Amendment and Secondary Plan - By-Law# 10-21 + 11-21

- 11. **BY-LAWS**
- 11.1 By-law #09-2021 - Council Indemnity By-law - Review & 1st Reading

- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Fire Chief's Reports for September 2021

- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 21-10-06 - Local Urban District of Richer Committee Meeting

- 14. **NOTICE OF MOTION / PETITIONS**

- 15. **CONSENT AGENDA**
- 15.1 AMM - Various Correspondence
- 15.2 FCM - Various Correspondence
- 15.3 Steinbach Chamber of Commerce - The Bottom Line
- 15.4 Southeast Commerce Group - Newsletters
- 15.5 Don Sullivan - What the Frack - CanWhite Sands
- 15.6 Ethelo Decisions Inc.
- 15.7 CanWhite Sands - Youtube Series
- 15.8 PW Shop - Open House
- 15.9 Eco-West & IISD - Green Initiatives Funding

- 16. **IN CAMERA**

- 17. **ADJOURNMENT**



STE. ANNE MUNICIPALITY

Council Meeting Minutes October 20, 2021 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on October 20, 2021.

Deputy Reeve Randy Eros called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Reeve Paul Saindon (by phone) and Interim Acting Chief Administrative Officer Nadine Vielfaure.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2021-432

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that the agenda for the regular meeting of October 20, 2021 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2021-433

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that the October 6, 2021 regular meeting minutes and the October 12, 2021 Special Meeting Minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2021-434

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered #20211200 – #20211286 (inclusive) in the amount of \$281,524.09 be approved for payment.

CARRIED

HEARINGS – None

DELEGATION(S) – None

MUNICIPAL DELEGATE REPORTS

21-10-13 to 15 - Manitoba Disaster Management Conference

UNFINISHED BUSINESS

Giroux Community Park - Renaming and Grand Opening - Update
Tabled.

AMM - Emergency Services Resolution - Update
Received as information.

NEW BUSINESS

Authorized Attendance

2021 Hybrid AMM Convention
Administration to respond.

AMM Convention - Meeting with RCMP
Received as information.

Road Maintenance Request - Road 38N (39E & PR 210)
Tabled.

Province of Manitoba - Bulletin #2021-51 to 53
Received as information.

Ste. Anne Justice Committee

2021-435

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Deputy Reeve Randy Eros be appointed as a volunteer member of the Ste. Anne Restitution Committee on behalf of the RM of Ste. Anne with the understanding that there will be no remuneration or compensation for these activities.

CARRIED

AMBM Transportation Initiative

Administration to invite as a Delegation.

2021 Grant Requests & Budget

Administration to respond.

Community Development Corporation

2021-436

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the establishment of a Community Development Corporation be included in the 2022 budget deliberations with the inclusion of wages for a Community Development Corporation employee.

CARRIED

Public Works MECB Initial Energy Model

Received as Information.

Policy #07-ADMIN - Promotional Items

2021-437

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that Policy #07-ADMIN, the Promotional Items Policy, be amended to include provision for pro-rated entitlements for employees returning from leaves and setting the entitlement for elected officials to a maximum aggregate value of \$65 per year.

CARRIED

Waste Reduction and Recycling Support - January to June 2021 Summary Report

Received as information.

Committee of the Whole - Monthly Meetings

2021-438

Councillor Wery

Reeve Saindon

BE IT RESOLVED that, rather than have multiple different committee meetings, the Council sit as a Committee of the Whole on a monthly basis, or as required, to review those matters requiring longer discussions in order to make recommendations to Council, following the agenda structure as presented;

BE IT FURTHER RESOLVED that the Committee of the Whole meetings be tentatively scheduled for November 9, 2021 and December 14, 2021 between 9:00 am and noon with the October 26, 2021 meeting to be cancelled.

CARRIED

Council recessed for 5 minutes at 7:20 pm.

Request to Cancel Taxes - Roll 86291.000

2021-439

Councillor Ingles

Councillor Wery

WHEREAS an a request was made to Council to cancel an over taxation totaling \$831.68 on Roll #86291.000 due to an over assessment on basement finishings between the years of 2016 and 2018 inclusively;

BE IT RESOLVED that Council approve the request for further supplemental tax reduction for property identified as Roll #86291.000, NW 15-8-7E, Lot 14 Plan 51698, for the 2016 to 2018 taxation year in the amount of \$831.68.

CARRIED

Paradise Village Open House - 72 Hour Family Plan

2021-440

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Ward 6 Councillor Randy Eros and Municipal Emergency Coordinator Chrissy Bohemier be authorized to organize and hold an Open House in Paradise Village pertaining to Emergency Shelter in Place Planning with all associated costs to be paid.

CARRIED

PLANNING & DEVELOPMENT

Subdivision Application 4175-21-8393 - Request to put in Abeyance

2021-441

Councillor Wery

Councillor Ingles

WHEREAS Council has received a 3-lot subdivision application, under Subdivision File #4175-21-8393;

AND WHEREAS the new property owners requested that the subdivision application be put in abeyance;

BE IT RESOLVED that Subdivision File #4175-21-8393 be put in abeyance until the new property owners decide to proceed with the subdivision application.

CARRIED

Finnigan Landing - Request to Accept Run-Off

2021-442

Councillor Ingles

Councillor Wery

WHEREAS River Lots 16, 17 and 18 in the Parish of Ste. Anne within the Town of Ste. Anne are being developed, consisting of 115 residential lots;

AND WHEREAS the engineering consultant WSP has prepared the Lot Grading and Servicing Plan for the subject development known as Finnigan Landing and is requesting that the RM of Ste. Anne accepts the runoff from the Finnigan Landing;

AND WHEREAS the Municipal Engineer has reviewed the proposed design plans and has no concerns regarding the proposed design;

BE IT RESOLVED that the RM accepts the runoff from the Finnigan Landing Development.

CARRIED

RM of Taché - Notice of Zoning By-Law Amendment and Road Closing - By-Law# 8-21 + 9-21

Received as information.

RM of Taché - Notice of Development Plan Amendment and Secondary Plan - By-Law# 10-21 + 11-21

Received as information.

BY-LAWS

By-law #09-2021 - Council Indemnity By-law - Review & 1st Reading

2021-443

Reeve Saindon

Councillor Ingles

BE IT RESOLVED that By-Law #09-2021, being a by-law to establish indemnities and other remuneration, be given first reading.

CARRIED

DEPARTMENT MANAGER REPORTS

Fire Chief's Reports for September 2021

Received as information.

COMMITTEE REPORTS & MINUTES

21-10-06 - Local Urban District of Richer Committee Meeting

2021-444

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the October 6, 2021 LUD of Richer Committee meeting minutes be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s LUD-2021-84 and 85 regarding the September 2021 Invoice Summary and Financial Statements; and
- #LUD-2021-86 regarding the 2021 to 2024 LUD Sidewalk Snow Removal contract being awarded to Gary Dyck at \$50/hour, pending liability insurance verification.

CARRIED

NOTICE OF MOTION / PETITIONS – None

CONSENT AGENDA

2021-445

Councillor Normandeau

Reeve Saindon

BE IT RESOLVED that the consent agenda consisting of the following 9 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Steinbach Chamber of Commerce - The Bottom Line
- Southeast Commerce Group - Newsletters
- Don Sullivan - What the Frack - CanWhite Sands
- Ethelo Decisions Inc.
- CanWhite Sands - Youtube Series
- PW Shop - Open House
- Eco-West & IISD - Green Initiatives Funding

CARRIED

IN CAMERA

2021-446

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2021-447

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Office Administrative Positions

2021-448

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the RM of Ste. Anne restructure the Office Administration positions to create the position of Permanent Full-time Planning Assistant, to replace the current Permanent Full-time Administrative Assistant;

BE IT FURTHER RESOLVED that an advertisement be made to fill the currently vacant position of Permanent Full-time Receptionist;

BE IT FURTHER RESOLVED that the Planning Assistant and Receptionist Salary Scales be adopted as presented In Camera.

CARRIED

ADJOURNMENT

2021-449

Councillor Normandeau

Reeve Saindon

BE IT RESOLVED that this regular meeting be adjourned at 8:30 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Evening Meeting

November 3, 2021 @ 9:00 am

November 17, 2021 @ 6:00 pm



Randy Eros
Deputy Reeve



Nadine Vielfaure, CMMA
Interim Acting Chief Administrative Officer