



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

January 26, 2022 - Council Meeting - 06:00 PM

1. CALL TO ORDER 6:00 PM

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES

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4. FINANCE
  - 4.1 Cheque Listing

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5. HEARINGS - NONE

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6. DELEGATION(S)
  - 6.1 7:00 pm - Dan Guetre and Steph Pattyn of AccessNet Communications

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7. MUNICIPAL DELEGATE REPORTS
  - 7.1 22-01-13 - Dawson Trail Art and Heritage Tour Steering Committee - Councillor Robert Sarrasin
  - 7.2 22-01-17 - AMM CAO Salary Matrix Presentation - Personnel Committee Chair Sarah Normandeau
  - 7.3 22-01-17 - Northeast Red Watershed District Meeting - Councillor Brent Wery
  - 7.4 2022-01-18 to 20 - Lake Winnipeg Basin Program Symposium 2022
  - 7.5 22-01-20 - MSSAC Meeting - Reeve Paul Saindon

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8. UNFINISHED BUSINESS
  - 8.1 Fire Vehicle Replacement Not Eligible for Canada Community Building Fund
  - 8.2 Emergency Planning and EOC Volunteer Staffing
  - 8.3 FCM Municipal Asset Management Program - Funding Agreement
  - 8.4 Lagoon Debenture Financing
  - 8.5 \*\*\*Asset Management - Follow Up Meeting

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9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 Manitoba Emergency Measures Organization Information Session
    - 9.1.2 Manitoba Association of Regional Recyclers Webinars
  - 9.2 Eastman Tourism - Updates
  - 9.3 2023 Board of Revision
  - 9.4 Request for Tax Sale Exemption
  - 9.5 Province of Manitoba - Bulletin #2022-01 to 2022-03
  - 9.6 Provincial News Release - Cabinet Shuffle

9.7 Eastman Recycling Services - Discontinuation of Services

9.8 Spring Community Clean Up Event

9.9 CDEM - Investment Attraction Tool for Sainte-Anne

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## 10. PLANNING & DEVELOPMENT

10.1 Subdivision Application 4175-21-8520 - SE 10-8-7E - Kleefeld Construction Ltd.

10.2 Subdivision Application 4175-21-8534 - NW 19-8-8E - Manaire

10.3 RM of Taché - Circulation of Subdivision

10.4 Request to Extend Road 38N - Hausammann

10.5 \*\*\*December 2021 Permit Report

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## 11. BY-LAWS

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## 12. DEPARTMENT MANAGER REPORTS

12.1 Richer Fire Chief's Report

12.2 Town of Ste. Anne - Fire Reports - November and December 2021

12.3 IACAO's report to Council

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## 13. COMMITTEE REPORTS & MINUTES

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## 14. NOTICE OF MOTION / PETITIONS

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## 15. CONSENT AGENDA

15.1 AMM - Various Correspondence

15.2 FCM - Various Correspondence

15.3 Steinbach Chamber of Commerce - The Bottom Line

15.4 Southeast Commerce Group - Newsletters

15.5 ICLEI - Correspondence

15.6 Eastman Tourism Updates

15.7 Seine River Services for Seniors - Thank You Letter

15.8 Fonds Hopital Ste. Anne Hospital Fund Inc. - Thank You Letter

15.9 Agriculture in the Classroom

15.10 EMO Weather Notification for January 21, 2022

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## 16. IN CAMERA

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## 17. ADJOURNMENT

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# STE. ANNE MUNICIPALITY

## **Council Meeting Minutes January 26, 2022 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on January 26, 2022.

Reeve Paul Saindon called the meeting to order at 6:07 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Councillors Sarah Normandeau (virtually), Jake Reimer, Brent Wery, Robert Sarrasin and Randy Eros, as well as Interim Acting Chief Administrative Officer Nadine Vielfaure.

Councillors Brad Ingles was not in attendance.

The meeting was physically closed to the general public but was otherwise recorded due to the Coronavirus (COVID-19) pandemic.

### **ADOPTION OF AGENDA**

2022-024

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that the agenda for the regular meeting of January 26, 2022 be adopted as circulated and amended.

**CARRIED**

### **ADOPTION OF MINUTES**

2022-025

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the January 26, 2022 regular meeting minutes be adopted as circulated.

**CARRIED**

### **FINANCE**

#### **Cheque Listing**

2022-026

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered #202200077 – #202200134 (inclusive) in the amount of \$91,393.05 be approved for payment.

**CARRIED**

### **HEARINGS - None**

### **MUNICIPAL DELEGATE REPORTS**

**22-01-13 - Dawson Trail Art and Heritage Tour Steering Committee - Councillor Robert Sarrasin**  
2022-027

Councillor Sarrasin  
Councillor Eros

BE IT RESOLVED THAT the Dawson Trail Arts and Heritage Tour be authorized to apply for permits on Municipal Property, known as the Thurston Drive Park and Millar Drive locations, with associated costs to be expensed against the \$5,000 in-kind grant commitment made in 2021.

**CARRIED**

Councillor Sarah Normandeau left the meeting at 6:16 pm to then attend the meeting in person at 6:18 pm.

**22-01-17 and 24 - AMM CAO Salary Matrix Presentation - Personnel Committee Chair Sarah Normandeau**

**22-01-17 - Northeast Red Watershed District Meeting - Councillor Brent Wery**

**2022-01-18 to 20 - Lake Winnipeg Basin Program Symposium 2022 - Reeve Paul Saindon and Councillors Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros.**

**22-01-20 - MSSAC Meeting - Reeve Paul Saindon**

**UNFINISHED BUSINESS**

**Fire Vehicle Replacement Not Eligible for Canada Community Building Fund**

Received as information.

**Emergency Planning and EOC Volunteer Staffing**

Received as information.

**FCM Municipal Asset Management Program - Funding Agreement**

2022-028

Councillor Wery  
Councillor Sarrasin

BE IT RESOLVED THAT the Reeve and Interim Acting CAO be authorized to sign the Federation of Canadian Municipalities' Municipal Asset Management Program Funding Agreement as presented.

**CARRIED**

**Lagoon Debenture Financing**

2022-029

Councillor Sarrasin  
Councillor Eros

WHEREAS the RM of Ste. Anne began a Lagoon Expansion project in 2021 with total costs incurred for this project being in excess of \$2,000,000 by December 31, 2021;

AND WHEREAS the RM of Ste. Anne received a grant of \$1,000,000 from the Manitoba Safe Restart Program administered through the Manitoba Water Services Board, with the balance of the total project cost to be funded by the RM of Ste. Anne;

AND WHEREAS \$757,400 of the total Municipal project costs have already been funded from the Municipal Waste Management Reserve Fund;

BE IT RESOLVED THAT, rather than the debenture authorized under borrowing By-law #01-2021, the 2021 expenses incurred for this lagoon expansion project be funded from the At Large portion of the Municipal Gas Tax Reserve Fund;

BE IT FURTHER RESOLVED THAT provisions for the completion of this project be included in the 2022 Budget from municipal reserve funds.

**CARRIED**

**Asset Management - Follow Up Meeting**

Administration to respond.

Council recessed from 6:57 pm to 7:00 pm.

**DELEGATION(S)**

At 7:00 pm Dan Guetre and Stephane Pattyn of AccessNet Communications Ltd. attended the meeting to discuss their plans to bring fiber optic internet to the region.

**NEW BUSINESS**

**Authorized Attendance**

**Manitoba Emergency Measures Organization Information Session**

2022-030

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that Municipal Emergency Coordinator Chrissy Bohemier be authorized to attend the virtual Manitoba Emergency Measures Organization Information Session on one of three possible dates in January and February 2022, with all associated costs to be paid.

**CARRIED**

**Manitoba Association of Regional Recyclers Webinars**

Administration to attend.

**Eastman Tourism - Updates**

2022-031

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council renew its membership with the Eastman Tourism Association, with a Tier 4 membership, being \$1,050.

**CARRIED**

**2023 Board of Revision**

2022-032

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that the 2023 Board of Revision be scheduled on November 30, 2022 at 7:30 pm in the Municipal Council Chambers;

BE IT FURTHER RESOLVED that Council be appointed as the Board with the Reeve or Deputy Reeve to serve as the presiding officer and the CAO as the Recording Secretary for the 2023 Board of Revision.

**CARRIED**

**Request for Tax Sale Exemption**

2022-033

Councillor Eros

Councillor Reimer

WHEREAS a request was received on December 7, 2021 for an extension to pay 2020 property taxes on Roll 86368.000, currently subject to Tax Sale protocols;

AND WHEREAS a request was received on January 20, 2022 for an extension to pay 2020 property taxes on Roll 55226.000, currently subject to Tax Sale protocols;

BE IT RESOLVED THAT Council deny these requests and have administrative staff verbally communicate the various options and inform of the consequences of tax sale with the property owners to ensure their understanding of this matter.

**CARRIED**

**Province of Manitoba - Bulletin #2022-01 to 2022-03**

Received as information.

**Provincial News Release - Cabinet Shuffle**

Received as information.

**Eastman Recycling Services - Discontinuation of Services**

Administration to respond.

**Spring Community Clean Up Event**

Referred to the Environment Committee.

**CDEM - Investment Attraction Tool for Sainte-Anne**

Received as information.

**PLANNING & DEVELOPMENT**

**Subdivision Application 4175-21-8520 - SE 10-8-7E - Kleefeld Construction Ltd.**

2022-034

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-21-8520 Report to Council to create 4 additional approx. 5 acre hobby farm lots and 2 approx. 70 acre agricultural lots from the current 160-acre property held under CT#3132152 on SE 10-8-7E in an area zoned Natural Environment;

BE IT RESOLVED that Subdivision File #4175-21-8520 be placed in abeyance based on policy 4.10.1 of Development Plan By-Law #05-2020 until the question of the presence of aggregate can be determined by a third party at the developer's cost.

**CARRIED**

**Subdivision Application 4175-21-8534 - NW 19-8-8E - Manaire**

2022-035

Councillor Wery

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-21-8534 Report to Council proposing to create one additional approx. 5 acre hobby farm lot from the current approx. 41.44 acre lot held under CT #2380928 on NW 19-8-8E in an area zoned Rural Mixed;

BE IT RESOLVED that Subdivision File #4175-21-8534 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and the engineer's opinion on the maximum excavation depths for buildings on the newly created lot;
4. That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements, among others;
5. That the subdivision administrative fee of \$375 be required in accordance with By-Law 07-2011
6. That a lot levy of \$1,500.00 per parcel created be required; and
7. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

**CARRIED**

**RM of Taché - Circulation of Subdivision File #4194-22-8583**

Administration to respond advising of poor drainage, high water table, and an active aggregate extraction operation within the RM of Ste. Anne in this area.

**Request to Extend Road 38N - Hausammann**

2022-036

Councillor Wery

Councillor Normandeau

WHEREAS the Municipality received a request to extend Road 38N for one mile between Road 43E and Road 45E, in order to allow for a dwelling unit to be built at SE 16-7-8 by providing public road access to said land;

AND WHEREAS various road construction options have been reviewed;

AND WHEREAS based on preliminary analysis, the extension of Road 38N through a Local Improvement By-Law, is financially not viable for the Municipality as a whole;

AND WHEREAS allowing the extension of Road 38N as a private driveway would increase the Municipality's liability risk, create road user conflicts and be an additional future burden to the Municipality;

BE IT RESOLVED that the request to have the Municipality extend Road 38N be denied;

BE IT FURTHER RESOLVED that the RM would be willing to consider entering into an agreement for 100% privately funded road development to municipal standards.

**CARRIED**

**December 2021 Permit Report**

Received as information.

**BY-LAWS** – None.

**DEPARTMENT MANAGER REPORTS**

**Richer Fire Chief's Report**

Received as information.

**Town of Ste. Anne - Fire Reports - November and December 2021**

Received as information.

**IACAO's report to Council**

Received as information.

**COMMITTEE REPORTS & MINUTES** – None.

**NOTICE OF MOTION / PETITIONS** – None.

**CONSENT AGENDA**

2022-037

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that the consent agenda consisting of the following 10 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Steinbach Chamber of Commerce - The Bottom Line

Southeast Commerce Group - Newsletters

ICLEI - Correspondence

Eastman Tourism Updates

Seine River Services for Seniors - Thank You Letter

Fonds Hopital Ste. Anne Hospital Fund Inc. - Thank You Letter

Agriculture in the Classroom

EMO Weather Notification for January 21, 2022

**CARRIED**

**IN CAMERA**

2022-038

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2022-038

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Employee Pandemic Supplies**

2022-040

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT Council authorize the purchase of medical grade masks, excluding N95 style respirators, for all staff with associated costs to be paid.

**CARRIED**

**Exemptions to Use of Municipal Property Policy**

2022-041

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT Public Works Management be granted an exemption from the Use of Municipal Property Policy #04-ADMIN as it pertains to use of municipal vehicles, under the terms and conditions discussed In Camera.

**CARRIED**

**ADJOURNMENT**

2022-041

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 9:28 pm.

**CARRIED**

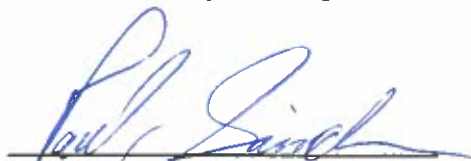
**NEXT MEETING(s)**

Regular Day Meeting

February 9, 2022 @ 9:00 am

Regular Evening Meeting

February 23, 2022 @ 6:00 pm



Paul Saindon  
Reeve



Nadine Vielhaure, CMMA  
Interim Acting Chief Administrative Officer