



# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes February 9, 2022 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on February 9, 2022.

Reeve Paul Saindon called the meeting to order at 9:01 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin, Sarah Normandeau and Randy Eros. Acting Chief Administrative Officer Ernie Epp and Assistant Chief Administrative Officer Nadine Vielfaure were also present.

The meeting was physically closed to the general public but was otherwise recorded and conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

### **ADOPTION OF AGENDA**

2022-047

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that the agenda for the regular meeting of February 9, 2022 be adopted as circulated and amended.

**CARRIED**

### **ADOPTION OF MINUTES**

2022-048

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the January 26, 2022 regular meeting and January 28, 2022 special meeting minutes be adopted as circulated.

**CARRIED**

### **FINANCE**

#### **Cheque Listing**

2022-049

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the following cheques numbered #20220135 – #20220216 (inclusive) in the amount of \$830,296.71 be approved for payment.

**CARRIED**

#### **Financial Statements**

2022-050

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the Financial Statement for the period ending January 31, 2022 be approved and adopted as presented.

**CARRIED**

**HEARINGS – None**

**MUNICIPAL DELEGATE REPORTS – None**

**UNFINISHED BUSINESS**

**FCM - Municipal Asset Management Program Funding Announcement**

Received as information.

**Giroux Park Fence Construction**

2022-051

Councillor Eros

Councillor Sarrasin

WHEREAS Council desires to have a fence built at the Municipal Park in Giroux to serve as a barrier between this land and the adjacent Railway;

AND WHEREAS the Municipality has already received CN's \$20,000 contribution towards this project for a new fence and possible playground upgrades at this location;

AND WHEREAS three quotations have been received for the cost of the fence construction;

BE IT RESOLVED that Council accepts the quotation as submitted from Bestway Fence Systems, dated January 12, 2022, for the supply and install of a 720 ft long 8 ft high fence in the amount of \$18,819.00 plus taxes, as presented and authorizes all works to be completed and costs to be paid as per quotation;

BE IT FURTHER RESOLVED that the Operations Manager be authorized to provide for appropriate signage to recognize this generous contribution from CN.

**CARRIED**

**NEW BUSINESS**

**Authorized Attendance**

**AMM - What's Yonder Education Workshop**

Received as information.

**Province of Manitoba - Bulletin #2022-04 - Municipal Service Official Retirement**

Received as information.

**RCMP Statistics**

Received as information.

**Manitoba Water Services Board - Project Funding Requests**

Administration to investigate further and report.

**Mig Welder Purchase**

2022-052

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Operations Manager be authorized to purchase a Mig Welder, with associated accessories and safety equipment, with the estimated cost of the welder not to exceed \$3,000.

**CARRIED**

## **PLANNING & DEVELOPMENT**

### **Noise Permit Request - 115 Country Roots Lane**

2022-053

Councillor Ingles

Councillor Normandeau

WHEREAS Section V of the Municipal Noise By-law #04-1990 provides for permits to be issued to grant exemptions to the noise restrictions imposed therein;

BE IT RESOLVED that a noise permit be granted for 115 Country Roots Lane on July 9, 2022 as requested for a wedding celebration to be held in accordance with all Municipal and Provincial regulations.

**CARRIED**

### **January 2022 Permit Report**

Received as information.

### **2021 Permit Statistics and Analysis**

Received as information.

### **RM of Hanover - Notice of Zoning By-Law Amendment - Kleefeld - By-Law# 2518-21**

Received as information.

### **RM of Hanover - Notice of Zoning By-Law Amendment - Kleefeld - By-Law# 2520-21**

Received as information.

### **RM of Hanover - Notice of Zoning By-Law Amendment - Grunthal - By-Law# 2522-22**

Received as information.

### **Engineering Services RFP Review**

2022-054

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the attached Request for Proposals for Municipal Engineering Services be authorized to be circulated to various engineering firms as presented.

**CARRIED**

### **Parkland Drive Subdivision #4175-17-7857**

2022-055

Councillor Eros

Councillor Ingles

WHEREAS on September 9, 2020, Council passed Resolution #2020-376 giving conditional approval to subdivision file #4175-17-7857 creating the Parkland Drive development on condition that basement developments would not be permitted;

AND WHEREAS Building By-law #09-2017 provides for the appeal of elevation restrictions to be done with the submission of the geotechnical assessment for Council's consideration;

AND WHEREAS the Development Agreement for Subdivision File 4175-17-7857, ratified with the Developer on May 3, 2021, reiterates the requirements of Resolution #2020-376 and Building By-law #09-2017 described above, in addition to requiring the Developer to inform potential lot purchasers of these conditions;

AND WHEREAS the Developer of the Parkland Drive development provided the Municipality with a Geotechnical Report dated November 9, 2021 with recommendations for basements based on test holes dug on June 23, 2021, during the height of the 2021 drought, with no groundwater monitoring having been done as requested by the Municipal Engineer;

*(Continued on page 4)*

*(Continued from page 3)*

THEREFORE BE IT RESOLVED THAT, under the authority of the Building By-law #09-2017, Council has reviewed the Geotechnical Report dated November 9, 2021 prepared by the Developer's engineer, and considers it to be insufficient; and

BE IT FURTHER RESOLVED THAT the Municipality reaffirm that sub-grade foundations will not be permitted within this planned area; and

BE IT FURTHER RESOVLED THAT the top of the foundation footing of residences built in the planned area be no lower than prairie level; and

BE IT FURTHER RESOLVED THAT the Municipality may reconsider these positions upon receipt of a written request, supported by a geotechnical report establishing parameters that would enable sub-grade foundations, in accordance with Building By-law #09-2017; and

BE IT FURTHER RESOLVED that the Municipality reserves the right to determine the sufficiency of the geotechnical report provided, based on a qualified 3rd party's evaluation of the applicant's submitted report, with associated municipal costs to be borne by the applicant.

**CARRIED**

Council Recessed from 9:55 am to 10:00 am.

#### **DELEGATION(S)**

At 10:00 am, Gary Dyck of the Mennonite Heritage Village made a presentation to Council on their latest initiatives, such as a Well-being initiative and an Indigenous initiative. A request was made for an annual grant amount of \$3,000, which was referred to administration under the Municipal Grants Policy #08-ADMIN, and subject to the financial plan process.

#### **BY-LAWS**

##### **Fire Inspections**

2022-056

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that a \$50/inspection fee be added to Schedule A of the Fees and Charges By Law #07-2011 for Fire Inspections rendered by the Richer Fire Department in accordance with Policy #01-FIRE.

**CARRIED**

#### **DEPARTMENT MANAGER REPORTS**

##### **Interim Acting/Assistant CAO's report to February 4, 2022**

Received as information.

##### **Steinbach Fire - RM Call Report to January 2022**

Received as information.

**COMMITTEE REPORTS & MINUTES – None.**

**NOTICE OF MOTION / PETITIONS – None.**

**CONSENT AGENDA**

2022-057

Councillor Wery  
Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 16 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Steinbach Chamber of Commerce - The Bottom Line
- Southeast Commerce Group
- Accueil Kateri Centre Inc. - Minutes of November 17, 2021
- CN Updates
- Prairies Regional Adaptation Collaborative (PRAC) Updates
- Canadian Blood Services eNews - January 2022
- Canadian Association of Municipal Administrators
- Steinbachonline.com - PR 210 and PTH 12 Review
- Southern Health Board of Directors Meeting Highlights - January 25, 2022
- Manitoba Association of Watersheds
- Multi-material Stewardship Manitoba - January 2022 Updates
- Manitoba Good Roads Association
- McDougall Auctioneers
- Canadian Cancer Society

**CARRIED**

**IN CAMERA**

2022-058

Councillor Wery  
Councillor Ingles

BE IT RESOLVED that Council move In Camera to discuss by-law enforcement matters, matters in preliminary stages of discussions and personnel matters in accordance with Section 152(3) of *The Municipal Act*.

**CARRIED**

Assistant CAO Nadine Vielfaure left Chambers at 11:15 am and rejoined the meeting at noon.

**OUT OF CAMERA**

2022-059

Councillor Sarrasin  
Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2022-060

Councillor Normandeau  
Councillor Reimer

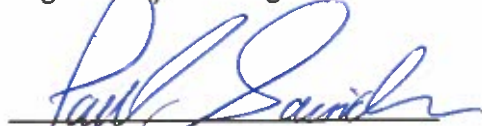
BE IT RESOLVED that this regular meeting be adjourned at 12:03 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Evening Meeting  
Regular Day Meeting

February 23, 2022 @ 6:00 pm  
March 9, 2022 @ 9:00 am



Paul Saindon  
Reeve



Ernie Epp, CMMA  
Acting Chief Administrative Officer