



STE. ANNE MUNICIPALITY

Council Meeting Minutes February 23, 2022 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on February 23, 2022.

Reeve Paul Saindon called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Councillors Sarah Normandeau (virtually), Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros , as well as Acting Chief Administrative Officer Ernie Epp of Way-to-Go Consulting and Assistant CAO Nadine Vielfaure.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming and recorded due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2022-061

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED THAT the agenda for the regular meeting of February 23, 2022 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2022-062

Councillor Reimer

Councillor Eros

BE IT RESOLVED THAT the February 9, 2022 regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2022-063

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED THAT the following cheques numbered #20220217 – #20220280 (inclusive) in the amount of \$90,128.53 be approved for payment.

CARRIED

DELEGATION(S) – None

MUNICIPAL DELEGATE REPORTS

22-02-17 - Municipal Silica Sand Advisory Committee - Reeve Paul Saindon

Further discussion tabled to In Camera.

UNFINISHED BUSINESS

Native Plant Solutions - Lagoon Expansion Agreement

2022-064

Councillor Eros

Councillor Ingles

WHEREAS the RM of Ste. Anne resolved in 2020 to complete a municipal lagoon expansion, being a constructed wetland wastewater management system;

AND WHEREAS the Manitoba Water Services Board oversaw the earthworks construction portion of this expansion, with the wetland portion to be completed by Native Plant Solutions;

BE IT RESOLVED THAT Council enter into an agreement with Ducks Unlimited Canada, operating as Native Plant Solutions, for the 2022 and 2023 Wetland Commissioning and Guidance as presented for a cost of \$25,133.00.

CARRIED

NEW BUSINESS

Acting CAO Appointment

Tabled to In Camera.

Province of Manitoba - Bulletin #2022-05

Received as information.

Winnipeg Freedom Convoy - Email to Council

Received as information.

Red River Basin Commission - North & South Chapter Meeting

2022-065

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT the Reeve and Deputy Reeve be authorized to attend the Red River Basin Commission's virtual South Chapter meeting on February 28, 2022, and also the virtual North Chapter meeting on the same date, with all associated costs to be paid.

CARRIED

RM of Tache - Use of Monominto Transfer Station

Tabled to Committee of the Whole meeting.

Spring Community Clean Up Event

2022-066

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Administration be authorized to organize the annual Community Clean Up Event.

CARRIED

Request for Support - Bill C-299

Received as information.

Equipment Update

Tabled.

Def Fluid Tote and Pump

Received as information.

Equipment Replacement Reserve

Received as information.

Estimates for 2022 Projects

Received as information.

Used Sander from Tache and Bobcat Snow blower

2022-067

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the Operations Manager be authorized to make the necessary arrangements to buy from the RM of Tache a used sander attachment for a 3/4 ton truck, estimated at roughly \$2,000, with all associated costs to be borne from the Machinery Replacement Reserve Fund;

BE IT FURTHER RESOLVED THAT the Operations Manager be authorized to make the necessary arrangements to buy a snow blower skid-steer attachment from Bobcat, estimated at roughly \$10,500, with all associated costs to be borne from the Machinery Replacement Reserve Fund;

CARRIED

2022 AMM Spring Convention

Received as information.

MB Association of Municipal Emergency Coordinators - Training Program

2022-068

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Municipal Emergency Coordinator Chrissy Bohemier be authorized to attend the Municipal Emergency Coordinator Training Program for \$225, with all associated costs to be paid.

CARRIED

Council recessed for 3 minutes at 6:27 pm.

Councillor Sarah Normandeau left the meeting at 6:30 pm.

HEARINGS

2022-069

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:30 pm.

CARRIED

Variation Order #01-22 and Conditional Use Order #02-22 - Rail Car Storage Container

At 6:30 pm the Reeve called to order the Public Hearing for Variation Order #01-22 and Conditional Use Order#02-22 to allow a Rail Car Storage Container on 47064C Road 40E, SE 1/4 34-8-7E, in an area zoned Rural Residential 5.

The Assistant CAO read the notice.

The applicant made a presentation in favour of the proposal.

No members of the public made presentations regarding the proposal.

Conditional Use #03-22 - Garden Suite

At 6:32 pm the Reeve called to order the Public Hearing for Conditional Use Order #03-22 to allow a garden suite on 45106 Road 41E, in an area zoned Rural Mixed.

The Assistant CAO read the notice.

The applicant made a presentation in favour of the proposal.

Councillor Sarah Normandeau rejoined the meeting at 6:34 pm.

One member of the public made a presentation in support of the application and to request clarification on the long term plans for the structure.

No other members of the public made presentation regarding this proposal.

Conditional Use #04-22 - Garden Suite

At 6:42 pm the Reeve called to order the Public Hearing for Conditional Use Order #04-22 to allow a garden suite on 46079 Road 40E in an area zoned Rural Mixed.

The Assistant CAO read the notice.

The applicants made a presentation in favour of the proposal.

Two members of the public made presentations in objection to the proposal, in either verbal or written form, generally for unsightly property, increase in traffic and activity, and animal control and welfare reasons. Of the two public presenters, one also supported the Garden Suite concept.

OUT OF HEARING

2022-070

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT these Hearings be closed and that this meeting reconvene into regular session at 6:54 pm.

CARRIED

Variation Order #01-22 and Conditional Use Order #02-22 - Rail Car Storage Container

2022-071

Councillor Wery

Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #01-22 and Conditional Use Order #02-22 as follows:

Variation Order #01-22:

To vary the following in order to allow the Temporary Rail Car Storage Container under Permit #68-21 to remain on the subject property:

- Table VI-4: Residential Zones Bulk Table to add Accessory Use Class "T", being Rail Car Storage Containers as a Conditional Accessory Use;
- Table IV-I: Permitted/Conditional Accessory Uses Category "T" to reduce the minimum site area required from 10 acres to 4.20 acres.

Conditional Use Order #02-22:

- to allow the Rail Car Storage Container temporarily permitted under Permit #68-21 to remain on the subject property.

BE IT RESOLVED THAT Variation Order #01-22 and Conditional Use Order #02-22 be approved with Development Permit #68-21 to be converted to allow this shipping container as a permanent structure.

CARRIED

Conditional Use #03-22 - Garden Suite

2022-072

Councillor Wery

Councillor Sarrasin

WHEREAS a Public Hearing was held for Conditional Use Order #03-22 to allow for a garden suite on 70-acre property addressed 45106 Road 41E at NE 23-8-7E, zoned Rural Mixed;

BE IT RESOLVED that Conditional Use Order #03-22 be approved on the following conditions:

1. That the required permit(s) be obtained for the garden suite unit in accordance with the Zoning and Building By-Laws;
2. That the property owner enter into a Development Agreement regarding the garden suite;
3. That the Development Agreement be registered on Title by a Municipal Agent; and
4. That the property owner be responsible for the registration cost.

CARRIED

Conditional Use #04-22 - Garden Suite

2022-073

Councillor Ingles

Councillor Wery

WHEREAS a Public Hearing was held for Conditional Use Order #04-22 to allow for a garden suite on 5-acre property addressed 46079 Road 40E at SW 26-8-7E, zoned Rural Mixed;

BE IT RESOLVED THAT Conditional Use Order #04-22 be approved on the following conditions:

1. That the required permit(s) be obtained for the garden suite unit in accordance with the Zoning and Building By-Laws;
2. That the property owner enter into a Development Agreement regarding the garden suite;
3. That the Development Agreement be registered on Title by a Municipal Agent; and
4. That the property owner be responsible for the registration cost; and
5. That the property be fully compliant with Municipal By-laws and Policies.

CARRIED

PLANNING & DEVELOPMENT

Urban Lots Development Inquiry

Tabled to In Camera.

Request to Extend Road 41N - Klassen

2022-074

Councillor Ingles

Councillor Wery

WHEREAS the Municipality received a request to extend Road 41N to provide public road access to NE 28-7-8E in order to allow for a dwelling unit to be built on said land;

AND WHEREAS the extension of Road 41N through a Local Improvement By-Law is financially not viable for the Municipality as a whole;

AND WHEREAS allowing the extension of Road 41N as a private driveway would increase the Municipality's risk of liability, create road user conflicts and be an additional future burden to the Municipality;

BE IT RESOLVED THAT the request to have the Municipality extend Road 41N be denied;

BE IT FURTHER RESOLVED THAT Council would be willing to consider entering into an agreement for 100% privately funded public road development to municipal standards.

CARRIED

Subdivision Application 4175-21-8514 - River Lots 63 and 64 - Penner

2022-075

Councillor Eros

Councillor Wery

WHEREAS Council has reviewed the Subdivision File #4175-21-8514 Report to Council proposing to create one approx. 2.76-acre rural residential lot and two agricultural lots, of approx. 154- and 27-acres respectively, from River Lots 63 and 64 held under CT#2127619 and CT#2024797 in an area zoned Agriculture and Rural Mixed;

BE IT RESOLVED THAT Subdivision File #4175-21-8514 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and Building Location Certificates prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That a right-of-way agreement between Proposed Lots 1 and 2 for the shared access onto PR 207 / Dawson Road be provided and registered on all affected Titles;
4. That the subdivision administrative fee of \$150 be required in accordance with By-Law 07-2011;
5. That a lot levy of \$1,500.00 per parcel created be required; and
6. That all costs, including any legal and engineering costs, incurred due to this subdivision be borne by the applicant.

CARRIED

Subdivision Application 4175-21-8521 - SW 33-7-8E - Konge

2022-076

Councillor Sarrasin

Councillor Ingles

WHEREAS Council has reviewed the Subdivision File #4175-21-8521 Report to Council proposing to create two additional approx. 5 acre hobby farm lots from the current 80 acre lot held under CT#2806702 on SW 33-7-8E in an area zoned Rural Mixed;

BE IT RESOLVED THAT Subdivision File #4175-21-8521 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor, including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the subdivision administrative fee of \$150 be required in accordance with By-Law 07-2011
4. That a lot levy of \$1,500.00 per parcel created be required; and
5. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

Zoning By-Law Review

Administration to present Proposals received, with recommendations, during a future meeting of Council.

RM of La Broquerie - Notice of Zoning By-Law Amendment - By-Law# 04-2022

Received as information.

BY-LAWS

By-Law #08-2021 - Zoning By-Law Amendment - 1st Reading

Tabled.

DEPARTMENT MANAGER REPORTS

Richer Fire Department - Chief's Report - January 2022

Received as information.

Town of Ste. Anne - Fire Report - January 2022

Received as information.

By-law Enforcement - January 2022

Received as information.

COMMITTEE REPORTS & MINUTES

LUD of Richer Committee Meeting - February 2, 2022

2022-077

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT the LUD of Richer Committee meeting minutes of February 2, 2022 be received as circulated;

BE IT FURTHER RESOLVED THAT Council approve the Committee's recommendations as outlined in their Resolution #LUD-2022-12 regarding using At Large Gas Tax Reserve funds towards the Hwy #1E Service Road asphaltting project in the LUD of Richer, pending budget 2022 approval.

CARRIED

NOTICE OF MOTION / PETITIONS – None

CONSENT AGENDA

2022-078

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 9 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Eco-West Canada

ASH Webinar on Smoke-Free Public Places By-laws

STARS

Statistics Canada - 2021 Census - Population & Dwelling Counts

MB Association of Watersheds - Living Lab Eastern Prairies

ICLEI Canada - Agents of Change Project

OmbudsNews 2022-1

CARRIED

IN CAMERA

2022-079

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council move In Camera to discuss personnel matters and matters in preliminary stages of discussions under Section 152(3) of *The Municipal Act*.

CARRIED

Assistant CAO Nadine Vielfaure left the meeting from 7:53 pm to 8:12 pm.

OUT OF CAMERA

2022-080

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Refund

2022-081

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED THAT \$2,847.25 be refunded to Nadine Vielfaure in accordance with In Camera discussions.

CARRIED

Acting CAO Appointment

2022-082

Councillor Eros

Councillor Reimer

WHEREAS Resolution #2022-045 passed during the January 28, 2022 Special Meeting of Council retained Way-to-Go Consulting Inc. to provide the RM of Ste. Anne with CAO Services;

AND WHEREAS Ernie Epp was appointed Acting CAO under Section 125(1) of The Municipal Act effective January 31, 2022;

BE IT RESOLVED THAT Valorie Unrau, of Way-to-Go Consulting Inc., be appointed Acting CAO effective March 1, 2022;

BE IT FURTHER RESOLVED THAT Ernie Epp's appointment as Acting CAO conclude on February 28, 2022.

CARRIED

ADJOURNMENT

2022-083

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 8:16 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

March 9, 2022 @ 9:00 am

Regular Evening Meeting

March 23, 2022 @ 6:00 pm



Paul Saindon
Reeve



Ernie Epp, CMMA
Acting Chief Administrative Officer