



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

March 9, 2022 - Council Meeting - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
 - 4.1 Cheque Listing #20220281-0329
 - 4.2 Financial Statements
5. HEARINGS - 11:00 AM
6. DELEGATION(S)
7. MUNICIPAL DELEGATE REPORTS
 - 7.1 22-02-24 - Dawson Trail Arts & Heritage Tour - Councillor Robert Sarrasin
8. UNFINISHED BUSINESS
 - 8.1 Giroux Community Park - Renaming and Grand Opening - Update
9. NEW BUSINESS
 - 9.1 Province of Manitoba - Bulletin #2022-06 and By-law Enforcement FAQs
 - 9.2 Federation of Canadian Municipalities - Annual Conference 2022
 - 9.3 Earth Day - Municipalities Mobilizing for Earth Day!
 - 9.4 Vehicle Purchase for Fire Department
 - 9.5 Request for Tax Sale Exemption
 - 9.6 Community Development Initiative - Update
 - 9.7 Seine River Services for Seniors - Request to Use Council Chambers
 - 9.8 Manitoba Sustainable Energy Conference - April 6/2022
 - 9.9 Steamer
10. PLANNING & DEVELOPMENT
 - 10.1 RM of Whitemouth - Notice of Public Hearing - Zoning Amendment By-law #724/22
 - 10.2 Zoning By-Law Review - Selection of Consultant
 - 10.3 Subdivision Application #4175-21-8553 - NE 32-8-8E - Fennell and Berard
 - 10.4 February 2022 Permit Report
 - 10.5 Subdivision File #4175-21-8520 - Kleefeld Construction
11. BY-LAWS

- 11.1 By-Law #08-2021 - Zoning By-law Amendment for Hobby Farm Use Expansion - 1st Reading
- 11.2 By-law #01-2022 - To Establish the Position of Chief Administrative Officer

- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Steinbach Fire - RM Call Report to February 2022

- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 LUD of Richer Committee Meeting - March 2, 2022

- 14. **NOTICE OF MOTION / PETITIONS**

- 15. **CONSENT AGENDA**
- 15.1 AMM - Various Correspondence
- 15.2 FCM - Various Correspondence
- 15.3 Manitoba Association of Watersheds
- 15.4 Statistics Canada - Newsletter - February 2022
- 15.5 Red River Basin Commission - 2022 Membership Renewed
- 15.6 Clean Farms
- 15.7 Climate West - Webinar Series & Updates
- 15.8 Western Canada Onsite Wastewater Management - March 2022 Newsletter
- 15.9 Eastman Tourism Updates
- 16. **IN CAMERA**
- 16.1 Matters in Preliminary Stages of Discussions
- 17. **ADJOURNMENT**



STE. ANNE MUNICIPALITY

Council Meeting Minutes March 9, 2022 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on March 9, 2022.

Reeve Paul Saindon called the meeting to order at 9:02 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Acting Chief Administrative Officer Valorie Unrau and Assistant CAO Nadine Vielfaure were also present.

Councillor Sarah Normandeau was absent.

The meeting was physically closed to the general public but was otherwise recorded and conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2022-083

Councillor Wery

Councillor Reimer

BE IT RESOLVED THAT the agenda for the regular meeting of March 9, 2022 be adopted as circulated and amended to also include the following matters:

1. 7.2 Community Futures Triple R Meeting
2. 7.3 ALUS Meeting
3. 16.1.1 In Camera - Economic Development

CARRIED

ADOPTION OF MINUTES

2022-084

Councillor Reimer

Councillor Ingles

BE IT RESOLVED THAT the February 23, 2022 regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing #20220281-0354

2022-085

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT the following cheques numbered #20220281 – #20220354 (inclusive) in the amount of \$203,890.77 be approved for payment.

CARRIED

Financial Statements

2022-086

Councillor Eros

Councillor Reimer

BE IT RESOLVED THAT the Financial Statement for the period ending February 28, 2022 be approved and adopted as presented.

CARRIED

Councillor Sarah Normandeau joined the meeting virtually at 9:04 am.

DELEGATION(S) – None

MUNICIPAL DELEGATE REPORTS

22-02-24 - Dawson Trail Arts & Heritage Tour - Councillor Robert Sarrasin

***Community Futures Triple R Meeting - Councillor Randy Eros

***ALUS Meeting - Councillor Randy Eros

UNFINISHED BUSINESS

Giroux Community Park - Renaming and Grand Opening - Update

Tabled to April 13, 2022 Council Meeting.

NEW BUSINESS

There were technical difficulties with the live-stream and virtual platforms between 9:16 am and 9:20 am

Province of Manitoba - Bulletin #2022-06 and By-law Enforcement FAQs

Received as information.

Federation of Canadian Municipalities - Annual Conference 2022

2022-087

Councillor Ingles

Councillor Eros

WHEREAS Policy #06-ADMIN authorizes the Reeve and another member of Council to attend the Federation of Canadian Municipalities Conference (FCM) annually;
AND WHEREAS the 2022 FCM Conference follows a hybrid model offering registration at \$480 per person to attend virtually and \$895 early bird pricing for in-person attendance;
BE IT RESOLVED THAT Reeve Paul Saindon, Councillors Robert Sarrasin and Brent Wery be authorized to attend the FCM's Annual Conference and Trade Show 2022 from June 2 to 5, 2022, in Regina, Saskatchewan, either in person or virtually with associated costs to be paid as per policy.

CARRIED

Earth Day - Municipalities Mobilizing for Earth Day!

2022-088

Councillor Eros

Councillor Reimer

BE IT RESOLVED THAT the RM of Ste. Anne register to be a part of the 2022 campaign for Earth Day on April 22, 2022.

CARRIED

Training Vehicle Purchase for Fire Department

2022-089

Councillor Eros

Councillor Sarrasin

WHEREAS the Richer Fire Department is in need of vehicles in order to proceed with Vehicle Extrication Training for its members;

BE IT RESOLVED THAT the RM of Ste. Anne agrees to pay \$150 per vehicle donated to the Fire Department for training purposes up to a maximum of \$1,500 for the 2022 fiscal year;

BE IT FURTHER RESOLVED THAT a policy be developed to establish terms and conditions surrounding the acquisition and disposal of fire department training vehicles.

CARRIED

Request for Tax Sale Exemption

Tabled to In Camera

Community Development Initiative - Update

Received as information.

Seine River Services for Seniors - Request to Use Council Chambers

2022-090

Councillor Wery

Councillor Ingles

WHEREAS the Seine River Services for Seniors and Age Friendly Manitoba have requested the use of Council Chambers to host a Hybrid meeting (in person and virtual) during an evening in April 2022;

BE IT RESOLVED THAT this request be denied but referred to the LUD of Richer Hall, if available.

CARRIED

Manitoba Sustainable Energy Conference - April 6/2022

2022-091

Councillor Normandeau

Councillor Wery

BE IT RESOLVED THAT Councillor Brad Ingles be authorized to attend the Manitoba Sustainable Energy Association (ManSEA) Conference on April 6, 2022, in Portage La Prairie, with all associated costs to be paid.

CARRIED

Steamer

2022-092

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the Operations Manager be authorized to purchase a generator, enclosed trailer, 2 water tanks and associated accessories, up to a maximum of \$15,000 to be funded by the Equipment Replacement Reserve Fund as provided in the draft 2022 Financial Plan.

CARRIED

PLANNING & DEVELOPMENT

RM of Whitemouth - Notice of Public Hearing - Zoning Amendment By-law #724/22

Received as information.

Zoning By-Law Review - Selection of Consultant

2022-093

Councillor Sarrasin

Councillor Ingles

WHEREAS a request for proposals for the revision of the RM of Ste. Anne's Zoning By-law was distributed to multiple firms with 3 responses having been received;

BE IT RESOLVED THAT Council approve Proposal No. P21-11052-13 submitted by WSP Canada Inc., dated February 4, 2022, in the amount of \$30,525 as presented.

CARRIED

Subdivision Application #4175-21-8553 - NE 32-8-8E - Fennell and Berard

2022-094

Councillor Ingles

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-21-8553 Report to Council proposing to create four additional 5-acre hobby farm lots from the current approx. 158.37-acre parcel held under CT #'s1305836, 1305837, 3006869 and 3006870 on NE 32-8-8E in an area zoned Rural Mixed;

BE IT RESOLVED THAT Subdivision File #4175-21-8553 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and the engineer's opinion on the maximum excavation depths for buildings on all newly created lots;
4. That the property owner(s) enter into a development agreement with the Municipality addressing the required geotechnical report requirements;
5. That the subdivision administrative fee of \$375 be required in accordance with By-Law 07-2011;
6. That \$1,308.33 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;
7. That a lot levy of \$1,500.00 per parcel created be required; and
8. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

February 2022 Permit Report

Received as information.

Subdivision File #4175-21-8520 - Kleefeld Construction

2022-095

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-21-8520 Report to Council proposing to create 4 additional 5-acre hobby farm lots and 2 approx. 70-acre agricultural parcels from the current 160-acre parcel held under CT #3132152 on SE 10-8-7E in an area zoned Natural Environment;

AND WHEREAS the application was placed in abeyance until the question of the presence of aggregate could be determined;

AND WHEREAS the applicant provided a gravel exploration report prepared by Nelson River Construction Inc., stating that the said property does not appear to be gravel bearing;

BE IT RESOLVED THAT Subdivision File #4175-21-8520 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the subdivision administrative fee of \$150 be required in accordance with By-Law 07-2011;

(Continued from page 4)

4. That \$2,556.25 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;
5. That a lot levy of \$1,500.00 per parcel created be required; and
6. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

Permit #13-22 - Temporary Permit - 44 Nault Street

2022-096

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Permit #13-22 for a temporary rail car storage container at 44 Nault Street be approved as presented to Council until August 31, 2022.

CARRIED

BY-LAWS

By-Law #08-2021 - Zoning By-law Amendment for Hobby Farm Use Expansion - 1st Reading

2022-096

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT By-Law #08-2021, being a Zoning By-law Amendment for Hobby Farm Use Expansion, be given first reading as amended.

CARRIED

By-law #01-2022 - To Establish the Position of Chief Administrative Officer

2022-097

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #01-2022, being a By-law to establish the position of Chief Administrative Officer, be given first reading.

CARRIED

DEPARTMENT MANAGER REPORTS

Steinbach Fire - RM Call Report to February 2022

Received as information.

COMMITTEE REPORTS & MINUTES

LUD of Richer Committee Meeting - March 2, 2022

2022-098

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the LUD of Richer Committee meeting minutes of March 2, 2022 be received as presented;

BE IT FURTHER RESOLVED THAT Council approve the Committee's recommendations as outlined in their following Resolutions:

- #LUD-2022-19 regarding allocating \$76,000 from the Community Development Initiative Reserve Fund towards the improvements to the accessible active transportation network and town beautification efforts;
- #LUD-2022-20 regarding the 2022 LUD of Richer Financial and Service Plans; and
- #LUD-2022-22 regarding participation in the 2022 LUD Communities in Bloom Program.

CARRIED

NOTICE OF MOTION / PETITIONS – None

CONSENT AGENDA

2022-099

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT the consent agenda consisting of the following 9 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Manitoba Association of Watersheds

Statistics Canada - Newsletter - February 2022

Red River Basin Commission - 2022 Membership Renewed

Clean Farms

Climate West - Webinar Series & Updates

Western Canada Onsite Wastewater Management - March 2022 Newsletter

Eastman Tourism Updates

CARRIED

Council recessed from 10:36 am until 10:40 am.

IN CAMERA

2022-100

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Council move In Camera to discuss Matters in Preliminary Stages of Discussions in accordance with Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2022-101

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

HEARINGS

Hearing Opening - RO#01-22

2022-102

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Road Order #01-22 and Subdivision File #4175-21-8543 at 10:57 am.

CARRIED

Road Order #01-22 - Subdivision Application #4175-21-8543

The Assistant CAO read the Public Hearing Notice for Road Order #01-22 and Subdivision File #4175-21-8543 to subdivide the existing approx. 30.33-acre parcel held under CT#3153039 to create 9 rural residential lots and a new public road, in an area zoned Rural Residential.

Levi Goetz, on behalf of the applicants, made a presentation in favour of the proposal.

Two members of the public made presentations in objection to the proposal, in either verbal or written form, generally for the following reasons:

- increased traffic
- increased noise
- impact on wildlife
- densification of residential lots proposed to be less than 5 acres
- proximity to gun range

Hearing Closing - RO#01-22

2022-103

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT the public hearing for Road Order #01-22 and Subdivision File #4175-21-8543 be closed at 11:14 am.

CARRIED

Hearing Opening - RO#02-22

2022-104

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Road Order #02-22, Subdivision File #4175-21-8528 at 11:14 am.

CARRIED

Road Order #02-22 - Subdivision Application #4175-21-8528

The Assistant CAO read the Public Hearing Notice for Road Order #02-22 and Subdivision File #4175-8528 to subdivide the existing approx. 23.77-acre parcel held under CT #2467607 to create 10 residential lots and a new public road, in an area zoned Residential General in the Local Urban District of Richer.

Alan Klippenstein, on behalf of the applicants, made a presentation in favour of the proposal.

Two members of the public made presentations with concerns regarding the proposal, in either verbal or written form, generally for the following reasons:

- drainage
- impacts on wildlife
- possible impacts on well water level

The Local Urban District of Richer Committee submitted written representation of their Resolution #LUD-2022-21 with the following recommended conditions for Council's consideration:

- that the newly created roads be asphalted;
- that the developer be responsible for the cost of the construction of concrete sidewalks;
- that a cash in lieu of public reserve lands be provided;
- that the public road be named Bauman Ridge as requested by the applicant;
- that lots be sited to allow for future infill; and
- that special attention be paid to the allowable elevation of sub-grade foundation, especially proposed lots 1-5, being the site of the former gravel extraction operation.

Hearing Closing - RO#02-22

2022-105

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT this Hearing for Road Order #02-22, Subdivision File #4175-21-8528, be closed and that this meeting reconvene into regular session at 11:43 am.

CARRIED

Road Order #01-22 - Subdivision Application #4175-21-8543 - Decision

2022-106

Councillor Ingles

Councillor Reimer

WHEREAS Council has reviewed the Subdivision File #4175-21-8543 Report to Council proposing to create 9 additional rural residential lots from a 30-acre lot held under CT #3153039 on SW 4-7-7E in an area zoned Rural Residential;

AND WHEREAS a Public Hearing for Road Order #01-22 and Subdivision File #4175-21-8543 has been held;

BE IT RESOLVED THAT Subdivision File #4175-21-8543 be denied.

DEFEATED

Road Order #01-22 - Subdivision Application #4175-21-8543 - Decision

2022-107

Councillor Wery

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-21-8543 Report to Council proposing to create 9 additional rural residential lots from a 30-acre lot held under CT #3153039 on SW 4-7-7E in an area zoned Rural Residential;

AND WHEREAS a Public Hearing for Road Order #01-22 and Subdivision File #4175-21-8543 has been held;

BE IT RESOLVED THAT Subdivision File #4175-21-8543 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the Road Name "Kingsdale Place" be included on the Plan of Subdivision;
3. That the applicant obtain any necessary variations;
4. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and the engineer's opinion on the maximum excavation depths for buildings on all newly created lots;
5. That the applicant provide an engineered road and drainage plan in accordance with Municipal Service Standards;
6. That any required easements be provided to the Municipality in form of Easement Agreements;
7. That the property owner(s) enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of any municipal services;
8. That the property owner(s) enter into a development agreement with the Municipality addressing the location of buildings on proposed lots 1 and 8 respecting safety setbacks;
9. That the subdivision administrative fee of \$1,100 be required in accordance with By-Law 07-2011;
10. That a lot levy of \$1,500.00 per parcel created be required;
11. That \$15,950 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;
12. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant; and
13. That the property owner(s) enter into a Development Agreement with the Municipality addressing the installation of an 8' chain-link security fence, and signage along the length of the southern border of lot 8 and along the western boundary of lot 9, both bordering the adjacent gun range operation, for a length sufficient to ensure safety.

CARRIED

Road Order #02-22 - Subdivision Application #4175-21-8528 - Decision

2022-108

Councillor Ingles

Councillor Wery

WHEREAS Council has reviewed the Subdivision File #4175-21-8528 Report to Council proposing to create ten residential lots from the current approx. 23.77-acre parcel held under CT #2467607 on SE 17-8-8E in an area zoned Residential General in the Local Urban District of Richer;

AND WHEREAS a Public Hearing for Road Order #02-22 and Subdivision File # 4175-21-8528 has been held;

BE IT RESOLVED THAT Subdivision File #4175-21-8528 be approved on the following conditions:

1. That the subject property be satisfactorily re-zoned from "AL" Agriculture Limited to "R" Residential General;
2. That the developer provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
3. That Road Name "Bauman Ridge" be included on the Plan of Subdivision;
4. That the developer obtain any necessary variations;
5. That the developer provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and the engineer's opinion on the maximum excavation depths for buildings on all newly created lots;
6. That the developer provide an engineered road and drainage plan, including sidewalks, in accordance with Municipal Standards;
7. That the developer be responsible to asphalt the road;
8. That the developer be responsible for the cost of the construction of concrete sidewalks;
9. That any required easements be provided to the Municipality in form of Easement Agreements;
10. That the property owner(s) enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of municipal services;
11. That the property owner(s) enter into a development agreement with the Municipality to address building restrictions on the proposed lots to enable future subdivision of the land when municipal services are available;
12. That the subdivision administrative fee of \$1,100 be required in accordance with By-Law 07-2011;
13. That \$5,190.00 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;
14. That a lot levy of \$1,500.00 per parcel created be required; and
15. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

IN CAMERA

2022-109

Councillor Eros

Councillor Wery

BE IT RESOLVED THAT Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

Council recessed from 12:30 to 1:30 pm for lunch. Councillor Sarah Normandeau was absent.

OUT OF CAMERA

2022-110

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Compensation Agreement and Release

2022-110
Councillor Sarrasin
Councillor Eros

WHEREAS Council recognizes that Invoice #20170310 was issued in error;
BE IT RESOLVED THAT the Reeve and CAO be authorized to enter into the compensation agreement as presented In Camera.

CARRIED

Request for Tax Sale Exemption

2022-111
Councillor Wery
Councillor Ingles

WHEREAS a request was received on December 7, 2021 for an extension to pay 2020 property taxes on Roll 86368.000, currently subject to Tax Sale protocols;
AND WHEREAS Council Resolution #2022-033 denied this request.
AND WHEREAS a new request to enter into a Tax Payment Agreement has been received by the owners of Roll 86368.000;

BE IT RESOLVED THAT Council grant this Tax Sale exemption request for Roll #86368.000 on the condition that the property owner enters into a Payment Agreement with the Municipality outlining applicable terms and conditions, including such conditions as:

- all amounts owing for 2020, 2021, and 2022 years must be paid in full;
- payments will be required to be made through the municipal monthly automatic payment program; and

BE IT FURTHER RESOLVED THAT TAXervice be engaged to oversee this matter and draft the agreement with all costs to be borne by the property owner(s);

CARRIED

2021 LUD of Richer Sidewalk Funding.

2022-112
Councillor Sarrasin
Councillor Ingles

BE IT RESOLVED THAT Assistant CAO Nadine Vielfaure be authorized to sign the Federal Funding Agreement received for the 2021 LUD of Richer Sidewalk Construction Project.

CARRIED

ADJOURNMENT

2022-113
Councillor Sarrasin
Councillor Reimer

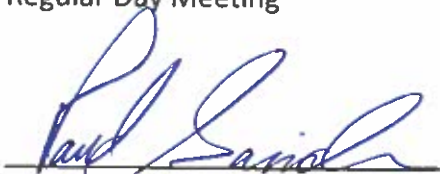
BE IT RESOLVED THAT this regular meeting be adjourned at 1:58 pm.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting
Regular Day Meeting

March 23, 2022 @ 6:00 pm
April 13, 2022 @ 9:00 am



Paul Saindon
Reeve



Valorie Unrau, CMMA
Acting Chief Administrative Officer

