



STE. ANNE MUNICIPALITY

Council Meeting Minutes March 23, 2022 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on March 23, 2022.

Reeve Paul Saindon called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

Also in attendance were Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros, as well as Acting Chief Administrative Officer Valorie Unrau and Development Officer Irina Poplavski.

ADOPTION OF AGENDA

2022-114

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT the agenda for the regular meeting of March 23, 2022 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2022-115

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED THAT the March 9, 2022 regular meeting minutes be adopted as circulated.

CARRIED

IN CAMERA

2022-116

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that Council move In Camera to discuss by-law enforcement matters and matters in preliminary stages of discussions in accordance with Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2022-117

Councillor Reimer

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

FINANCE

Cheque Listing

2022-118

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered #2022-0355 – #2022-0398 (inclusive) in the amount of \$198,656.89 be approved for payment.

CARRIED

HEARINGS - None.

DELEGATION(S) - None.

MUNICIPAL DELEGATE REPORTS

Dawson Trail Arts & Heritage Tour - Councillor Robert Sarrasin

UNFINISHED BUSINESS

Snow Blower Bobcat Attachment Purchase

2022-119

Councillor Eros

Councillor Ingles

WHEREAS Council Resolution #2022-067 authorized the purchase of a snow blower skid-steer attachment from Bobcat, estimated at roughly \$10,500;

AND WHEREAS the actual purchase price is now totalling \$16,889.60, including taxes;

BE IT RESOLVED THAT Council authorize the purchase of a snow blower skid-steer attachment from Duron Equipment Inc. for a total of \$16,889.60 with all associated costs to be borne from the Machinery Replacement Reserve Fund.

CARRIED

NEW BUSINESS

Province of Manitoba - Bulletin #2022-07 to 2022-09

Received as information.

2021 Audit - Engagement Letter

Received as information.

AMM - June District Meeting - Resolutions Deadline

Received as information.

Town of Ste. Anne - No Whistle Zone Request

Tabled.

RVP Ltd. Rental Agreement - Snow Ditching

2022-120

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council authorize the CAO to enter into an agreement with RVP Ltd for the rental of equipment to complete Snow Ditching work at a rate of \$1,500 per week not including taxes, labour not included, as presented.

CARRIED

MMAA Webinar - Navigating the Recent Changes to the Planning Act

2022-121

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED THAT Development Officer Irina Poplavski and Planning Assistant Colette Nault-Martens be authorized to register for the April 13, 2022 Manitoba Municipal Administrator's Association webinar regarding Navigating the Recent Changes to the Planning Act, for a total cost of \$125.

CARRIED

Napier Emergency Consulting - Agreement Renewal

Tabled.

2022 Emergency Plan Approval by MB EMO

Received as information.

AMBM - Francophone and Bilingual Immigration - Invitation

Received as information.

Zoning By-Law Review - Steering Committee Appointment

2022-122

Councillor Wery

Councillor Normandeau

WHEREAS Council awarded the Zoning By-law Review project to WSP Canada Inc by Resolution #2022-093;

BE IT RESOLVED that the following individuals be appointed to the Zoning By-law Review Steering Committee:

- Development Officer Irina Poplavski;
- Assistant CAO Nadine Vielfaure;
- Chair of the Land Use Planning and Development Committee Councillor Randy Eros; and an
- LUD of Richer Committee Member to be appointed by the LUD Committee.

CARRIED

2022 Financial Plan Review

Received as information.

PLANNING & DEVELOPMENT

RM of Hanover - Notice of Re-Zoning By-Law #2518-21 - Kleefeld

Received as information.

Engineering Services Proposals Received

2022-123

Councillor Ingles

Councillor Eros

WHEREAS the RM of Ste. Anne made a Request for Proposals to JR Cousin Consultants, Aecom, WSP, Morrison Hershfield, KGS Group and Wood PLC for Engineering Advocate Services with responses having been received from JR Cousin Consultants, WSP and KGS Group;

BE IT RESOLVED THAT Council accept the proposal submitted by KGS Group dated March 2, 2022 as presented.

CARRIED

BY-LAWS

By-law #01-2022 - To Establish the Position of CAO - 2nd Reading

2022-124

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #01-2022, being a By-law to establish the position of Chief Administrative Officer, be given second reading.

CARRIED

By-law #01-2022 - To Establish the Position of CAO - 3rd Reading

2022-125

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT By-Law #01-2022, being a by-law to establish the position of Chief Administrative Officer, be given third and final reading.

In Favour: Reeve Paul Saindon, Councillors Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin, Sarah Normandeau and Randy Eros

Opposed: None

Abstained: None

Absent: None

CARRIED

By-law #02-2022 - Use of Municipal Resources During an Election - 1st Reading

2022-126

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT By-Law #02-2022, being a by-law providing for the use of municipal resources during an election in the Rural Municipality of Ste. Anne, be given first reading.

CARRIED

By-law #03-2022 - Tax Levy By-law - 1st Reading

2022-127

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT By-Law #03-2022, being the 2022 Tax Levy By-law, be given first reading.

CARRIED

DEPARTMENT MANAGER REPORTS

Town of Ste. Anne - Fire Report - February 2022

Received as information.

COMMITTEE REPORTS & MINUTES

22-03-15 - Committee of the Whole Meeting

2022-128

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the March 15, 2022 Committee of the Whole meeting minutes be adopted as presented;

BE IT FURTHER RESOLVED THAT Council approve the Committee's recommendations as outlined in their following Resolutions:

- #CotW-2022-02 regarding the purchase of a trailer for a maximum of \$7,500;
- #CotW-2022-03 regarding the creation of an Interdepartmental Rates Policy for use of Public Works equipment and labour and further the 2022 capping of LUD of Richer Grass Cutting Expenses at \$10,000, after which costs are to be borne by the RM's funds;

- #CotW-2022-04 regarding authorizing an additional 2 year extension to the two motor grader warranty periods;
- #CotW-2022-05 regarding authorizing the Operations Manager to provide chainsaw training for staff members;
- #CotW-2022-06 regarding the purchase of a \$100 gift card as compensation for a shop pre-inspection;
- #CotW-2022-07 regarding a new playground structure with accessible features for the municipal park in Giroux up to a maximum budgeted amount of \$69,000;
- #CotW-2022-08 regarding holding a summer staff appreciation celebration with a maximum budget of \$5,000;
- #CotW-2022-011 regarding ongoing personnel communications by the Chair of the Personnel Committee and Way to Go Consulting Inc.

CARRIED

NOTICE OF MOTION / PETITIONS – None.

CONSENT AGENDA

2022-129

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 11 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Southeast Commerce Group - Newsletters

Manitoba Good Roads Association

Climate West

Clean Farms

Earth Day

Reaching Home - Rural & Remote and Indigenous Funding to Address Homelessness

Foundation of Administrative Justice

Richer Community Club - Meeting Minutes from January 12, 2022

Hydrologic Forecast - MB Transportation Infrastructure - March 2022

CARRIED

Municipal Service Standards - Schedule Committee of the Whole Meeting

2022-130

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that a Committee of the Whole Meeting be scheduled for Tuesday, April 12, 2022 at 9:00 am.

CARRIED

ADJOURNMENT

2022-131

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 8:35 pm.

CARRIED

NEXT MEETING(s)
Regular Day Meeting
Regular Evening Meeting

April 13, 2022 @ 9:00 am
April 27, 2022 @ 6:30 pm



Paul Saindon
Reeve



Valorie Unrau, CMMA
Interim Chief Administrative Officer