



STE. ANNE MUNICIPALITY

Council Meeting Minutes May 25, 2022 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on May 25, 2022.

CALL TO ORDER

Reeve Paul Saindon called the meeting to order at 6:03 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

ATTENDANCE

| COUNCIL MEMBER | IN ATTENDANCE | ABSENT |
|--------------------------|---------------|--------|
| PAUL SAINDON, REEVE | X | |
| SARAH NORMANDEAU, WARD 1 | X | |
| JAKE REIMER, WARD 2 | X | |
| BRENT WERY, WARD 3 | X | |
| BRAD INGLES, WARD 4 | X | |
| ROBERT SARRASIN, WARD 5 | X | |
| RANDY EROS, WARD 6 | X | |

Also in attendance were:

- Acting Chief Administrative Officer, Valorie Unrau
- Assistant CAO, Nadine Vielfaure

ADOPTION OF AGENDA

2022-223

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED THAT the agenda for the regular meeting of May 25, 2022 be adopted as circulated and amended to include:

9.3 Giroux Park Update

17.2 In Camera - By-law Enforcement Matters

CARRIED

ADOPTION OF MINUTES

2022-224

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT the May 11, 2022 regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing 20220622-20220700

2022-225

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the following cheques numbered #20220622 – #20220700 (inclusive) in the amount of \$218,626.97 be approved for payment.

CARRIED

HEARINGS - 6:30 pm

Tabled until the scheduled Hearing time.

DELEGATION(S)

Tabled until the scheduled Delegation time.

MUNICIPAL DELEGATE REPORTS

Dawson Trail Arts and Heritage Tour - Councillor Robert Sarrasin provided an update.

UNFINISHED BUSINESS

Town of Ste. Anne - No Whistle Zone Request

2022-226

Councillor Sarrasin

Councillor Eros

WHEREAS the RM of Ste. Anne is recognized as the Road Authority by CN for the administration of the Seine Road Crossing;

AND WHEREAS the Town and the RM of Ste. Anne entered into an Agreement to increase safety at the Seine Road crossing by having new safety signals and barriers installed in 2016;

AND WHEREAS the Town of Ste. Anne, via their Resolution #38-2022, is requesting the RM of Ste. Anne apply to CN for a No Whistle Zone at the Seine Road railway crossing at the request of Town residents;

BE IT RESOLVED THAT Council deny this request.

CARRIED

2022 Grant Requests

2022-227

Councillor Wery

Councillor Reimer

BE IT RESOLVED THAT all grants listed in the 2022 budget documents be confirmed and payout authorized as presented;

BE IT FURTHER RESOLVED THAT new grant requests received be approved for payment as presented.

CARRIED

Giroux Park Renaming Update

Giroux UFM to submit a written recommendation to Council.

NEW BUSINESS

Provincial News Release - Road Reconstruction, Rehabilitation, and Preservation Projects

Received as information.

AMM Member Advisory - MB Municipal Board Informational Session

Received as information.

AMM Member Advisory - Disaster Financial Assistance Information

Received as information.

Noise Permit Request - 38010 Road 38N

2022-228

Councillor Sarrasin

Councillor Eros

WHEREAS Section V. of the Municipal Noise By-law #05-1990 provides for permits to be issued to grant exemptions to the noise restrictions imposed therein;

BE IT RESOLVED that a noise permit be granted for 38010 Road 38N on June 4, 2022, as requested for a wedding celebration to be held in accordance with all Municipal and Provincial regulations.

CARRIED

Recycling Collection Services - Request for Proposals

2022-229

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council approve the Request for Proposals for Recycling Collection Services as presented and authorize the advertisement for this 3-year contract opportunity with any associated advertising costs to be paid.

CARRIED

Asset Management Policy and Plan

2022-230

Councillor Ingles

Councillor Sarrasin

WHEREAS The Rural Municipality of Ste. Anne owns a wide range of asset types that deliver services to the ratepayers and may receive or construct new assets each year;

WHEREAS Asset Management is an integrated approach to delivering value to the community through the effective management of existing and new infrastructure assets;

WHEREAS Asset Management maximizes benefits, reduces risk, and provides satisfactory levels of service to the community in a sustainable manner;

AND WHEREAS an Asset Management Policy provides a framework for the ongoing development and implementation of the RM of Ste. Anne Asset Management Plan,

BE IT RESOLVED that the Council of the RM of Ste. Anne hereby:

- 1) Receives the Asset Management Plan for information; and
- 2) Approves the Asset Management Policy

CARRIED

Richer Fire Hall Renovations

2022-231

Councillor Ingles

Councillor Sarrasin

WHEREAS the 2022 Financial Plan included provision for renovations to the Richer Fire Hall in the amount of \$22,500;

AND WHEREAS Resolution #2022-203 approved carpentry and concrete works totaling \$17,112.90;

AND WHEREAS quotes have been obtained for asphaltting the parking lot to the Richer Fire Hall, amounts which exceed the total \$22,500 budget for Richer Fire Hall Improvements;

BE IT RESOLVED THAT the asphaltting of the Richer Fire Hall lot be deferred to 2023 budget deliberations.

CARRIED

JR Cousin Consultants - Invoice #S-341.08-002

2022-232

Councillor Eros

Councillor Sarrasin

WHEREAS Resolution #2021-373 authorized JR Cousin Consultants Ltd. to review and update the Municipal Service Standards for an estimated cost of \$2,500.00;

AND WHEREAS Invoice #S-341.08-002 has been received indicating a total project cost of \$8,802.50, being \$6,617.62 in excess of the originally agreed upon amount;

BE IT RESOLVED THAT Council authorize the payment of the balance owing to JR Cousin Consultants Ltd. for their review of the Municipal Service Standards.

CARRIED

RM of Reynolds - New Office Open House

2022-233

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Reeve Paul Saindon or an alternate member of Council be authorized to attend the RM of Reynolds' New Office Open House on Tuesday June 21, 2022, from 2 pm to 4 pm, at 45030 PTH 11 in Hadashville, MB with associated costs to be paid.

CARRIED

HEARINGS - 6:30 pm

IN HEARING - Conditional Use #06-22 - Keeping of Animals

2022-234

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use Application #06-22 at 6:30 pm.

CARRIED

At 6:30 pm the Reeve called to order the Public Hearing for Conditional Use Order #06-22 to permit the keeping of animals up to a maximum of one (1) animal unit of waste on 5.03-acre property addressed 46138 Road 39E, in an area zoned Rural Residential.

The CAO confirmed that the notification requirements of the Planning Act have been met.

The applicant, Jurij Brommer, made a presentation in favour of the proposal.

The CAO read 6 letters of support which were received from:

- Alexander and Martha Streichert,
- Albert and Svetlana Minich,
- Viktor and Lilli Melling,
- Alex and Vanessa Merkel,
- Markus Streichert, and
- Manuel Stripling.

Witali Miller made a presentation in favour of the proposal over Zoom.

Michael Kaminski made a presentation in opposition to the proposal over Zoom.

Eduard Zesak made a presentation in favour of the proposal in person.

The CAO read another letter of support received from Richard Weiss.

OUT OF HEARING - Conditional Use #06-22 - Keeping of Animals

2022-235

Councillor Ingles

Councillor Wery

BE IT RESOLVED THAT the public hearing for Conditional Use Application #06-22 be closed and that this meeting reconvene into regular session at 6:51 pm.

CARRIED

Conditional Use #06-22 - Keeping of Animals

2022-236

Councillor Ingles

Councillor Sarrasin

WHEREAS a Public Hearing was held for Conditional Use #06-22 to permit the Keeping of Animals up to a maximum of 1 animal unit of waste on 5.03-acre property addressed 46138 Road 39E at NE 28-8-7E, zoned Rural Residential;

BE IT RESOLVED that Conditional Use Order #06-22 be approved on the following conditions:

1. That the maximum animal unit allowance of hobby farming animals on this property is limited to 1 AU, including the 50 chickens previously approved under CU#01-21;
2. That the animals be kept in a suitable enclosure and shall not be allowed to roam in unfenced areas;
3. That all enclosures shall be kept in a clean and tidy manner as determined by the Designated Officer; and
4. That any structure intended for the keeping of animals is only permitted in the rear yard of the site and must maintain a 50 feet (15.24 meters) setback from the rear and side site lines.

BE IT FURTHER RESOLVED that associated Permit #18-22 be approved.

CARRIED

NEW BUSINESS (Continued)

Province of Manitoba - Bulletin #2022-15 - Mitigation & Preparedness Program

Received as information.

Manitoba Association of Municipal Emergency Coordinators - Conference

2022-237

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the Municipal Emergency Coordinator and Richer Fire Chief be authorized to attend the Manitoba Association of Municipal Emergency Coordinators Annual Conference on June 7th, 2022 in Winnipeg with all associated costs to be paid.

CARRIED

PLANNING & DEVELOPMENT

4175-21-8528 - Schinkel Properties - Request to Waive Conditions - #CotW-2022-34

2022-238

Councillor Sarrasin

Councillor Wery

WHEREAS Subdivision File #4175-21-8528 was approved on March 9, 2022 by Resolution #2022-108 subject to 15 conditions; and

WHEREAS the applicant appealed conditions #7, 8 and 11 which required an asphalted road, concrete sidewalks and building location restrictions; and

WHEREAS these requirements have been reviewed as part of the Municipal Services Standards Update; and

WHEREAS minimum service standards for 2-acre lots in the Local Urban District of Richer have been established;

BE IT RESOLVED that Council approve Subdivision File #4175-21-8528 on the following conditions:

- 1) That the subject property be satisfactorily re-zoned from "AL" Agriculture Limited to "R" Residential General;
- 2) That the developer provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
- 3) That Road Name "Bauman Ridge" be included on the Plan of Subdivision;
- 4) That the developer obtain any necessary variations;

- 5) That the developer provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and the engineer's opinion on the maximum excavation depths for buildings on all newly created lots;
- 6) That the developer provide an engineered road and drainage plan, including a pathway, in accordance with Municipal Standards;
- 7) That any required easements be provided to the Municipality in form of Easement Agreements;
- 8) That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of municipal services;
- 9) That the property owner enter into a development agreement with the Municipality to address building restrictions on the proposed lots to enable future subdivision of the land when municipal services are available;
- 10) That the subdivision administrative fee of \$1,100 be required in accordance with By-Law 07-2011;
- 11) That \$5,190.00 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;
- 12) That a lot levy of \$1,500.00 per parcel created be required; and
- 13) That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

CARRIED

Subdivision Application #4175-22-8664 - SW 30-8-8E - Romanec

Tabled until review from Municipal Engineer KGS is received.

Subdivision Application #4175-21-8415 - River Lot 11 - Loeppky - Geotechnical Report Appeal

Tabled until comments from Municipal Engineer KGS have been received.

Building Permit Fine Appeal

Tabled to In Camera

Arbey Lane – Drainage Easement Concerns

Administration to consult with Watershed District and Provincial Water Resources and obtain a quotation from Municipal Engineering Services and report back to Council.

DELEGATION(S)

At 7:30 pm, Jennifer Hanson, Municipal Law Lawyer with Thompson Dorfman Sweatman LLP, was invited to join Council In Camera to discuss various By-laws under review.

IN CAMERA

2022-239

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council move In Camera to discuss legal matters, by-law enforcement matters, and matters in preliminary stages of discussion under Section 152(3) of *The Municipal Act*.

CARRIED

Jennifer Hanson left the meeting at 8:38 pm.

At 9:03 pm, Councillor Brent Wery declared a conflict of interest and left the Council Chambers to return at 9:11 pm.

OUT OF CAMERA

2022-240

Councillor Ingles
Councillor Reimer

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

BY-LAWS

By-Law Summary

Received as information.

By-law #05-2022 - Provincial Offences Act By-law - 1st Reading

2022-241

Councillor Eros
Councillor Normandeau

BE IT RESOLVED THAT By-Law #05-2022, being a by-law to provide implementation of the *Provincial Offences Act*, be given first reading.

CARRIED

By-law #06-2022 - General Enforcement By-law - 1st Reading

2022-242

Councillor Normandeau
Councillor Ingles

BE IT RESOLVED THAT By-Law #06-2022, being a General Enforcement By-law, be given first reading.

CARRIED

DRAFT By-law #04-2022 - Capital Lot Levies

Tabled.

Building Permit Fine Appeal

2022-243

Councillor Normandeau
Councillor Ingles

BE IT RESOLVED THAT Council waive the fine imposed on Building Permit #31-22 in the amount of \$1,636.93.

CARRIED

DEPARTMENT MANAGER REPORTS

Town of Ste. Anne - Fire Report - April 2022

Received as information.

COMMITTEE REPORTS & MINUTES

Committee of the Whole Meeting - May 17, 2022

2022-244

Councillor Sarrasin
Councillor Normandeau

BE IT RESOLVED that the May 17, 2022 Committee of the Whole meeting minutes be adopted as circulated.

CARRIED

Office Renovations and Repairs - #CotW-2022-29

2022-245

Councillor Ingles

Councillor Normandeau

WHEREAS the Municipal Office is in need of additional office space as well as flooring repairs and electrical upgrades;

AND WHEREAS the 2022 Financial Plan included provisions for these works to a maximum of \$35,000;

BE IT RESOLVED THAT Council authorize the CAO and Operations Manager to coordinate and administer the Municipal Office repairs, upgrades, and renovations completed with costs to be paid within the established budget of \$35,000.

CARRIED

Province of MB - Noxious Weeds Agreement - #CotW-2022-30

2022-246

Councillor Sarrasin

Councillor Normandeau

WHEREAS THE RM of Ste. Anne is prepared to assume responsibility for performing Noxious Weed Control Services along Provincial Roadways, through a 3rd party contractor, with costs to be reimbursed by the Province in accordance with our mutual Agreement;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to execute the Master Services Agreement for Noxious Weed Control between the Government of Manitoba as represented by the Minister of Infrastructure and the RM of Ste. Anne as presented.

CARRIED

Culvert Replacement - #CotW-2022-31

2022-247

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council authorize the Operations Manager to replace two private approach culverts on Road 38E North of Hwy #1E.

CARRIED

Drainage Projects 2022 - #CotW-2022-32

2022-248

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council defer the scheduled 2022 Giroux draining works to 2023 in order to prioritize other drainage repairs and improvements.

CARRIED

Canadian Public Works Association - #CotW-2022-33

2022-249

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council authorize the Operations Manager and guest to attend the Canadian Public Works Association Golf Tournament at Bridges Golf Course on June 2, 2022, with all associated costs to be paid.

CARRIED

NOTICE OF MOTION / PETITIONS – None.

CONSENT AGENDA

2022-250

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the consent agenda consisting of the following 8 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- CN - Invitation to FCM Luncheon
- CDEM - Foreign Direct Investment Training
- Climate West
- Richer Community Club
- Seine Rat Roseau Watershed District
- Mennonite Heritage Village

CARRIED

ADJOURNMENT

2022-251

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that this regular meeting be adjourned at 9:28 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

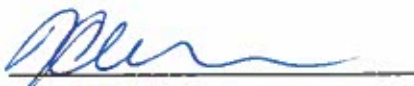
June 8, 2022 @ 9:00 am

Regular Evening Meeting

June 22, 2022 @ 6:00 pm



Paul Saindon
Reeve



Valorie Unrau, CMMA
Acting Chief Administrative Officer