



# STE. ANNE MUNICIPALITY

## Council Meeting Minutes June 22, 2022 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on June 22, 2022.

### CALL TO ORDER 6:00 PM

Reeve Paul Saindon called the meeting to order at 6:01 pm, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

### ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
PAUL SAINDON, REEVE	x	
SARAH NORMANDEAU, WARD 1	x	
JAKE REIMER, WARD 2	x	
BRENT WERY, WARD 3	x	
BRAD INGLES, WARD 4	x	
ROBERT SARRASIN, WARD 5	x	
RANDY EROS, WARD 6	x	

Also in attendance were:

Acting Chief Administrative Officer, Valorie Unrau  
Assistant Chief Administrative Officer, Nadine Vielfaure

### ADOPTION OF AGENDA

2022-281

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT the agenda for the regular meeting of June 22, 2022, be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2022-282

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED THAT the June 8, 2022, regular meeting minutes be adopted as circulated.

**CARRIED**

**FINANCE**

**Cheque Listing #20220757-0845**

2022-283

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered #20220757 – #20220845 (inclusive) in the amount of \$182,796.19 be approved for payment.

**CARRIED**

**HEARINGS - 6:30 pm**

Tabled until the scheduled Hearing time.

**DELEGATION(S) – None**

**MUNICIPAL DELEGATE REPORTS**

**22-06-10 - PrairiesCan Funding Announcement - Councillor Brent Wery**

**22-06-22 - RRBC South Chapter Meeting - Reeve Paul Saindon & Deputy Reeve Randy Eros**

**22-06-21 - RM of Reynolds Grand Opening - Reeve Paul Saindon**

**22-06-21 - Triple R Community Futures - Councillor Randy Eros**

**UNFINISHED BUSINESS**

**KGS Group - Master Services Agreement**

2022-284

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that the CAO be authorized to sign the Master Services Agreement for Engineering Advocate Services by KGS Group in accordance with the Proposal accepted by Council Resolution #2022-123;

BE IT FURTHER RESOLVED that the Designated Officers be authorized to sign the Statement of Work reports.

**CARRIED**

**Municipal Insurance - Changes Update**

Received as information.

**Building Sustainable Communities Program Project Contribution Agreements**

2022-285

Councillor Eros

Councillor Normandeau

WHEREAS the RM of Ste. Anne Received Funding from the Building Sustainable Communities Program for the Giroux Park Rejuvenation Project in the amount of \$42,000 and the Zoning By-law Review in the amount of \$35,000;

BE IT RESOLVED THAT the CAO be authorized to sign Project Contribution Agreements with the Government of Manitoba for funding under the Building Sustainable Communities Program as presented;

**CARRIED**

**NEW BUSINESS**

**Province of Manitoba - Bulletin #2022-17 & 18**

Received as information.

**LUD of Richer Sidewalk Construction**

2022-286

Councillor Wery

Councillor Ingles

WHEREAS the LUD of Richer Committee proposed in their 2022 Financial and Service Plans, to reconstruct \$110,000 of sidewalks from the LUD Hall to PR 302 along the south side of Dawson Road;

AND WHEREAS the lowest quotation received amounted to \$120,147.00, exceeding the 2022 budgeted amount;

AND WHEREAS THE LUD of Richer Committee held a special meeting on June 20, 2022, and recommended by their Resolution #LUD-2022-52 that Council approve:

- a reduction in the scope of the project to 1,300 feet of sidewalk re-construction;
- the project be funded firstly from the \$72,000 CDI Reserve Fund, and the balance from the LUD Reserve fund as established in the 2022 financial plan;
- the start of the construction from 136 Dawson Road E, being the LUD Hall, westward to 54 Dawson Road E; and
- that PPM Development Inc. be contracted to complete this 2022 sidewalk reconstruction project;

BE IT RESOLVED that Council accepts the recommendation #LUD-2022-52 of the LUD of Richer Committee and award the 2022 sidewalk reconstruction project contract to PPM Development Inc., as submitted in their Quote #87, dated June 7, 2022, in the amount of \$55.24/linear foot as presented, and authorizes all works to be completed and costs to be paid.

**CARRIED**

**Authorized Expenditure - Brad Yochim**

2022-287

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council authorize payment of the \$400 invoice dated May 31, 2022, from Brad Yochim for researching and reporting on Protection Services matters as presented.

**CARRIED**

**Beaver Fees**

2022-288

Councillor Wery

Councillor Eros

BE IT RESOLVED THAT the compensation for authorized beaver trapping be set at \$75/tail.

**CARRIED**

**Giroux Park ceiling and lights**

2022-289

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that Council accepts the quotation as submitted from Stomp Contracting, dated June 14, 2022, for Supply and install of White Soffits and pot lights in the Giroux Picnic Shelter in the amount of \$1,810 plus GST, as presented and authorizes all works to be completed and costs to be paid as per quotation.

**CARRIED**

**Manitoba Wildlife Federation - Press Release - Night Hunting**

Received as information.

**CN - Rail Safety Week Proclamation**

2022-290

Councillor Eros

Councillor Sarrasin

WHEREAS Rail Safety Week is to be held across Canada from September 19 to 25, 2022;

AND WHEREAS it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

AND WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

AND WHEREAS CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

BE IT RESOLVED THAT Council hereby support national Rail Safety Week to be held from September 19 to 25, 2022.

**CARRIED**

**2022 Eastern District Golf Tournament**

Received as information.

**HEARINGS - 6:30 pm**

**Variation# 03-22 - Addition of Pistol Range - Steinbach Game and Fish Gun Range Inc.**

2022-291

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #03-22 to add a pistol range and thereby intensify the legal- non conforming gun range at 38063 Road 36N, SW 4-7-7E in an area zoned Rural Residential, at 6:30 pm.

**CARRIED**

At 6:31 pm, the Reeve called to order the Public Hearing for Variation Order #03-22 to add a pistol range and thereby intensify the legal- non conforming gun range at 38063 Road 36N, SW 4-7-7E in an area zoned Rural Residential.

The CAO confirmed that the notification requirements of the Planning Act have been met.

The applicant, Yves Rosset, on behalf of the Steinbach Game and Fish Gun Range Inc., made a presentation in favour of the proposal.

Don Reimer, on behalf of the Steinbach Game and Fish Gun Range Inc., made a presentation in favour of the proposal.

No other members of the public made presentations regarding the proposal.

The CAO confirmed that no submissions were received regarding the proposal.

**OUT OF HEARING**

**Variation #03-22 - Addition of Pistol Range - Steinbach Game and Fish Gun Range Inc.**

2022-292

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Variation Order #03-22 be closed and that this meeting reconvene into regular session at 6:43 pm.

**CARRIED**

**Variation Order #05-22 and Conditional Use Order #09-22 - Rail Car Storage Container - Richer LUD Committee**

2022-293

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use Order #09-22 and Variation #05-22 to allow a rail car storage container approx. 10 feet away from the rear property line at 136-142 Dawson Road in the LUD of Richer, the property being zoned partially Residential General and partially General Commercial, at 6:43 pm.

**CARRIED**

At 6:44 pm, the Reeve called to order the Public Hearing for Conditional Use Order #09-22 and Variation #05-22 to allow a rail car storage container approx. 10 feet away from the rear property line at 136-142 Dawson Road in the LUD of Richer, the property being zoned partially Residential General and partially General Commercial.

The CAO confirmed that the notification requirements of the Planning Act have been met.

No presentations from members of the public were received.

The CAO confirmed that no submissions were received regarding the proposal.

**OUT OF HEARING**

**VO#05-22 and CU#09-22 - Rail Car Storage Container - Richer LUD Committee**

2022-294

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the public hearing for Conditional Use #09-22 and Variation #05-22 be closed and that this meeting reconvene into regular session at 6:44 pm.

**CARRIED**

At 6:45 pm, Councillor Jake Reimer declared a conflict of interest and left the chambers during the discussions and voting on Resolution #2022-295

**VO#03-22 - Addition of Pistol Range - Steinbach Game and Fish Gun Range Inc.**

2022-295

Councillor Ingles

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #03-22 to increase the degree of non-conformity by allowing the addition of a pistol range at 38063 Road 36N in an area zoned Rural Residential; and

WHEREAS Section 97(1)(b)(i) and (ii) of The Planning Act, provides as follows:

*After holding the hearing, the board, council or planning commission must make an order,*

*(a) rejecting the requested variance; or*

*(b) varying the application of specific provisions of the zoning by-law with regard to the affected property in the manner specified in the order if the variance*

*(i) will be compatible with the general nature of the surrounding area,*

*(ii) will not be detrimental to the health or general welfare of people living or working in the surrounding area, or negatively affect other properties or potential development in the surrounding area;and*

BE IT RESOLVED that Variation Order #03-22 be approved with no conditions.

**CARRIED**

At 6:53 pm, Councillor Jake Reimer rejoined the meeting.

**VO#05-22 and CU#09-22 - Rail Car Storage Container - Richer LUD Committee**

2022-296

Councillor Sarrasin

Councillor Wery

WHEREAS a Public Hearing was held for Conditional Use Order #09-22 and Variation Order #05-22 as follows:

Conditional Use Order #09-22:

To allow a rail car storage container proposed under Permit #53-22, to be used for storage, subject to approval of the Variation.

Variation Order #05-22:

To reduce the minimum rear yard setback requirement from 25 feet to approx. 10 feet for the proposed rail car storage container;

BE IT RESOLVED that Conditional Use Order #09-22 and Variation Order #05-22 be approved on condition that the Rail Car Storage Container:

1. Have a pitched roof;
2. Be sided to match surrounding buildings;
3. Generally appear like a conventional shed;
4. That all renovations be completed within 12 months of the development permit being approved; and

BE IT FURTHER RESOLVED THAT Permit #53-22 be approved.

**CARRIED**

**NEW BUSINESS (Continued)**

**Promotional Items**

Administration to investigate.

**Requests for Use of Municipal Buildings**

Administration to investigate.

**Dawson Trail Arts and Heritage Tour - Request for Insurance Coverage**

2022-297

Councillor Wery

Councillor Normandeau

WHEREAS the RM of Ste. Anne has informally agreed to cover the insurance for the Dawson Trail Arts and Heritage Tour installations and associated liability insurance under the Municipal Insurance Policy as an additional insured under the name of the Enfant Jesus Heritage Site Corporation, with a formal Agreement yet to be ratified;

AND WHEREAS the Dawson Trail Arts and Heritage Tour has sites in jurisdictions other than the RM of Ste. Anne, and are requesting that those locations also be included in the RM of Ste. Anne Insurance Policy;

AND WHEREAS there would be no additional charge to include these additional signs to the policy;

BE IT RESOLVED THAT Council authorize these additional signs, located outside of the RM of Ste. Anne, be included to our Municipal insurance policy subject to the same conditions to be agreed upon by Agreement between the Dawson Trail Arts and Heritage Tour and the Municipality, at no additional cost to the Municipality, including should any claims be made.

**CARRIED**

**PLANNING & DEVELOPMENT**

**Subdivision Application #4175-22-8604 - SE 20-7-7E - Thiessen**

2022-298

Councillor Wery

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-22-8604 Report to Council proposing to subdivide 34.88-acre farmstead site, held under CT#3164076 and to consolidate the residual with adjacent 121.18-acre parcel held under CT# 1946573 to create an approx. 14.46-acre lot and a 142.94-acre residual;

BE IT RESOLVED that Subdivision File #4175-22-8604 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the subdivision administrative fee of \$150 be paid in accordance with By-Law 07-2011; and
4. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

**CARRIED**

Councillor Randy Eros left the chambers at 7:40 pm.

**Permit #60-22 - Farm Building over 6,000 SF - Goossen**

2022-299

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Permit #60-22, for a breeder hatching egg barn addition of roughly 6000 sf, at 45008 Road 32E, including an increase from 60 to 100 animals units of waste, be approved as presented to Council, subject to a building permit being obtained from the RM of Hanover;

BE IT FURTHER RESOLVED that the bulk requirements for the barn addition be set as follows:

Front Yard (ft)	Side Yards (ft)	Rear Yard (ft)
125	25	25

**CARRIED**

Councillor Randy Eros rejoined the meeting at 7:42 pm.

**Permit #59-22 - Farm Building over 6,000 SF - Entreprises Louis Balcaen Inc.**

2022-300

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Permit #59-22, for a 25,000 sf heifer youngstock barn at 41131 PR 210/Road 36N, with no increase to the previously permitted 1840 AU, be approved as presented to Council, subject to a building permit being obtained from the RM of Hanover;

BE IT FURTHER RESOLVED that the bulk requirements for the barn addition be set as follows:

Front Yard (ft)	Side Yards (ft)	Rear Yard (ft)
125	25	25

**CARRIED**

**Conditional Use# 05-21 - Campground - Parent - Extension**

2022-301

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that Conditional Use Order #05-21 be extended for a twelve month period, as requested by the developer, to May 12, 2023.

**CARRIED**

**Conditional Use#12-21 - Aggregate Operation - Friesen Hauling Inc.- Development Agreement  
2022-302**

Councillor Sarrasin

Councillor Wery

WHEREAS Conditional Use Order #12-21 to establish an aggregate extraction operation on SE 10-7-7E was approved on December 1, 2021 by Resolution #2021-500, subject to conditions, including the entering into a development agreement; and

WHEREAS the draft development agreement has been prepared and reviewed by the Developer and Council;

BE IT RESOLVED that the development agreement be approved as presented;

BE IT FURTHER RESOLVED that the Reeve and Chief Administrative Officer be authorized to sign and execute the Aggregate Extraction Operation Development Agreement for CU #12-21.

**CARRIED**

**The Dawson Trail Commemorative Signs Project - Development Agreement**

Tabled to July 13, 2022.

**Permit #61-22 - Home Occupation - Kosack**

2022-303

Councillor Wery

Councillor Ingles

BE IT RESOLVED that Permit #61-22 for a Home Occupation, as described in the letter of intent for "Richer Power Products" at 43 Godard Street in the Local Urban District of Richer, be approved as presented to Council.

**CARRIED**

**RM of La Broquerie - Notice of Conditional Use Hearing - DCU #16-22**

Received as information.

**BY-LAWS**

**By-law #07-2022 - Animal Control By-law - 1st Reading**

2022-304

Councillor Eros

Councillor Wery

BE IT RESOLVED THAT By-Law #07-2022, being the Animal Control by-law, be given first reading with an inclusion of an exemption for farm cats on Agriculture, Rural Mixed, and Natural Environment Zoned lands.

**CARRIED**

**DEPARTMENT MANAGER REPORTS**

**Town of Ste. Anne - Fire Report - June 2022**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**Municipal Silica Sand Advisory Committee - Update**

Received as information.

**Committee of the Whole Meeting - June 14, 2022**

2022-305

Councillor Eros

Councillor Ingles

BE IT RESOLVED that the June 14, 2022, Committee of the Whole meeting minutes be adopted as circulated.

**CARRIED**



**Province of Manitoba - Contribution Agreement for Roads - CotW-2022-37**

2022-306

Councillor Ingles

Councillor Sarrasin

WHEREAS the Province of Manitoba has allocated \$65,938.37 to the RM of Ste. Anne for the reconstruction, rehabilitation, and preservation of our local and regional municipal roads in addition to our annual operating funding;

AND WHEREAS the Province requires an Agreement be entered into with terms and conditions regarding the funding, namely reporting requirements;

BE IT RESOLVED THAT Council authorize the CAO to execute this agreement.

**CARRIED**

**Policy #14-ADMIN - By-law Enforcement Policy - CotW-2022-38**

2022-307

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT Council approve Policy #14-ADMIN being a By-law Enforcement Policy;

BE IT FURTHER RESOLVED THAT this policy be published on the Municipal website.

**CARRIED**

**Recycling Proposals**

A request to complete a revised Bid Sheet was sent to all those having submitted a proposal in accordance with the original Request for Proposals. Deadline to submit the revised bid sheet is July 4<sup>th</sup>, 2022. Tabled until the July 13, 2022 Council Meeting.

**Northeast Red Watershed District - Invitation - CotW-2022-39**

2022-309

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council authorize Councillor Brent Wery to attend a virtual meeting on June 23, 2022, relating to a funding announcement regarding the Northeast Red Watershed District, with all associated costs to be paid.

**CARRIED**

**Ditch from Langevin to Barnaby line 47N - CotW-2022-40**

2022-309

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT Council authorize the Operations Manager to make the necessary arrangements to have the ditch from Langevin to Barnaby line 47N cleaned out, costing up to a maximum of \$7,500 all inclusive, to be funded out of the operating budget.

**CARRIED**

**1 ton Truck and Plow - CotW-2022-43**

2022-310

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Council authorize the Operations Manager to send out a request for proposals to obtain prices for the purchase of a plow truck, pending 2023 budget approval.

**CARRIED**

**Drainage Surveys - CotW-2022-44**

2022-311

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council authorize the Operations Manager to obtain a Drainage Survey and license of Road 40E between Roads 40N and 42N and surrounding area;

BE IT FURTHER RESOLVED THAT Council refer the associated drainage works to 2023 budget deliberations; and

BE IT FURTHER RESOLVED THAT Council authorize an Agreement be entered into with the adjacent landowners for works to be done in Municipal Right-of-Ways at their request and sole cost, with the works to be conducted under the direction of the Operations Manager.

**CARRIED**

**Rural Economic Development and Broadband Strategy - CotW-2022-45**

2022-312

Councillor Wery

Councillor Eros

WHEREAS Shadow Minister for Rural Economic Development and Broadband Strategy, Shannon Stubbs, along with Deputy Shadow Ministers Damien Kurek and Jacques Gourde, are requesting feedback from rural municipalities on the issues impacting our economic development as a rural community;

BE IT RESOLVED that Administration respond with the following challenges facing economic development in our Municipality:

1. Access to Reliable High-Speed or Fiber Optic Internet and Cell Phone Service
2. Affordable and Sustainable Wastewater Management (Sewer Systems)
3. Long-term Infrastructure Maintenance of Municipal and Provincial Roads and Drainage systems
4. Increasing demand for Emergency Protection Services in the face of Climate change
5. Affordable public transportation options.

**CARRIED**

**Richer Community Club - Invoice for Bleacher Ad.**

Received as information.

**NOTICE OF MOTION / PETITIONS – None.**

**CONSENT AGENDA**

2022-313

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of the following 4 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Red River Basin Commission

CleanFarms - Updates

**CARRIED**

**IN CAMERA**

2022-314

Councillor Wery

Councillor Normandeau

BE IT RESOLVED THAT Council move In Camera to discuss Personnel Matters, Matters of Security, By-law Enforcement Matters, Legal Matters, and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

**CARRIED**

Assistant CAO Nadine Vielfaure left Chambers at 8:53 pm.

**OUT OF CAMERA**

2022-315

Councillor Ingles

Councillor Wery

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

Assistant CAO Nadine Vielfaure rejoined the meeting at Chambers at 10:03 pm.

**Appointment of Chief Administrative Officer**

2022-316

Councillor Sarrasin

Councillor Normandeau

WHEREAS on January 28, 2022, Resolution #2022-045 retained Way-To-Go Consulting Inc. to provide the RM of Ste. Anne with Chief Administrative Officer (CAO) Services;

AND WHEREAS Way-To-Go Consulting Inc. were tasked with the recruitment of a full-time permanent CAO for the RM of Ste. Anne;

AND WHEREAS after the selection process, a number of candidates were interviewed, with the final interviews conducted on June 7, 2022, with all of Council present;

BE IT RESOLVED THAT the RM of Ste. Anne appoint Michael McLennan to the position of CAO effective July 25, 2022; and

BE IT FURTHER RESOLVED THAT the Reeve and Interim CAO be authorized to execute the Employment Agreement on behalf of Council, as presented In Camera.

**CARRIED**

**ADJOURNMENT**

2022-317

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 10:08 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

July 13, 2022 @ 9:00 am

Regular Evening Meeting

July 27, 2022 @ 6:00 pm



Paul Saindon  
Reeve



Valorie Unrau, CMMA  
Acting Chief Administrative Officer